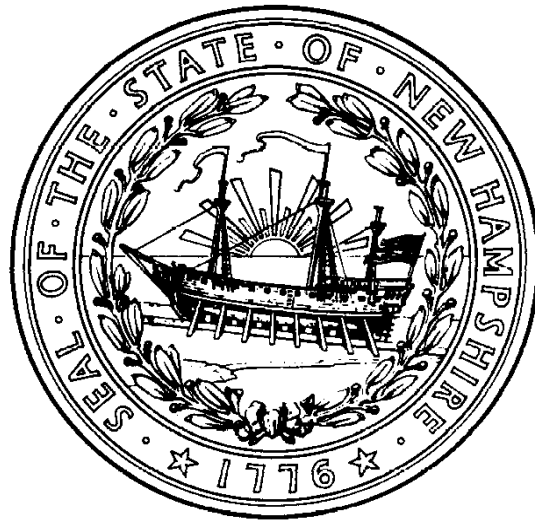
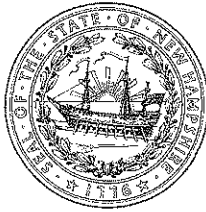


FISCAL COMMITTEE



**Meeting of June 7, 2013
10:00 a.m.
Room 210-211, LOB**



JEFFRY A. PATTISON
Legislative Budget Assistant
(603) 271-3161

MICHAEL W. KANE, MPA
Deputy Legislative Budget Assistant
(603) 271-3161

State of New Hampshire

OFFICE OF LEGISLATIVE BUDGET ASSISTANT
State House, Room 102
Concord, New Hampshire 03301

RICHARD J. MAHONEY, CPA
Director, Audit Division
(603) 271-2785

May 30, 2013

To the Members of the Fiscal Committee
of the General Court

The Chairman of the Fiscal Committee of the General Court, as established by RSA 14:30-a, of which you are a member, has requested that you be notified that the Fiscal Committee will hold a regular business meeting on Friday, June 7, 2013, at 10:00 a.m. in Room 210-211 of the Legislative Office Building.

Please find attached information to be discussed at that meeting.

Sincerely,

A handwritten signature in cursive script that reads "Jeffry A. Pattison".

Jeffry A. Pattison
Legislative Budget Assistant

JAP/pe
Attachments

FISCAL COMMITTEE
AGENDA

Friday, June 7, 2013 in Room 210-211 of the Legislative Office Building

10:00 a.m.

- (1) Acceptance of Minutes of the April 19, 2013 meeting

NOTE: ALL ITEMS LISTED ON THE AGENDA UNDER CONSENT CALENDAR ARE IN BOLD.

- (2) Old Business:

FIS 12-359 McAuliffe-Shepard Discovery Center – requests approval for the business plan for the operation of the McAuliffe-Shepard Discovery Center. Tabled 12/21/12

FIS 13-040 Public Utilities Commission – accept and expend \$2,663,089. Tabled 02/01/13

FIS 13-081 Letter from Representative Lucy McVitty Weber, Chairman of the Legislative Performance Audit and Oversight Committee relative to the recommendation of the performance audit topics for 5) Police Standards and Training Council, The Council in Performance of its Charter. Tabled 03/08/13

FIS 13-091 Department of Justice – authorization to retain outside counsel from an out-of-state law firm, the National Online Travel Litigation Group, to investigate and recover unpaid meals and rooms taxes from online travel companies. Tabled 04/19/13

FIS 13-117 Insurance Department – authorization to 1) accept and expend \$339,153 in federal funds through June 30, 2013, and further authorization to 2) establish consultant positions through June 30, 2013. Tabled 04/19/13

CONSENT CALENDAR

- (3) **RSA 9:16-a Transfers Authorized:**

FIS 13-130 Department of Transportation – transfer \$16,500

- (4) **RSA 9:16-c Transfer of Federal Grant Funds:**

FIS 13-124 Department of Safety – transfer \$27,150

- (5) **RSA 9:17-d Transfer of Appropriations, Supreme Court:**

FIS 13-153 Administrative Office of the Courts – authorization to transfer \$256,100 general funds in FY 2013

- (6) **RSA 14:30-a, VI Fiscal Committee Approval Required for Acceptance and Expenditure of Funds Over \$100,000 from any Non-State Source:**

FIS 13-095 Department of Transportation – accept and expend \$289,207

FIS 13-125 State Treasury – accept and expend up to \$500,000

FIS 13-129 Department of Education – authorization to amend FIS 10-237, originally approved July 20, 2010, and subsequently amended on September 14, 2012 (FIS 12-283), by reallocating \$79,977 in federal ARRA funds and authorization to extend the end date from June 30, 2013 to January 31, 2014

FIS 13-131 Department of Environmental Services – accept and expend \$140,000

FIS 13-133 Department of Safety – accept and expend \$1,885,772

FIS 13-141 Office of Energy and Planning – authorization to retroactively amend FIS 12-254, approved July 23, 2012, by reallocating \$41,885 in federal ARRA funds and extend the end date from September 30, 2012 to September 30, 2013

FIS 13-142 Department of Justice – authorization to amend FIS 12-295, approved September 14, 2012, by reallocating \$2,467 in federal funds through June 30, 2013

FIS 13-144 Department of Transportation – accept and expend \$50,000

FIS 13-154 Department of Justice – authorization to amend FIS 09-227, originally approved June 12, 2009, and subsequently amended on June 18, 2012 (FIS 12-215), by reallocating \$280,000 in federal ARRA funds through June 30, 2013

(7) **RSA 124:15 Positions Restricted:**

FIS 13-155 Department of Transportation – authorization to establish consultants for services to be performed on projects reimbursed by the Oil Disbursement Fund through June 30, 2013

(8) **RSA 7:12, I. Assistants:**

FIS 13-146 Department of Justice – authorization to accept and expend a sum not to exceed \$500,000 from funds not otherwise appropriated for the purpose of covering projected shortfalls in the general litigation expenses incurred in the defense of the State and the prosecution of criminal law through June 30, 2013

(9) **RSA 216-A:3-g, Fees for Park System:**

FIS 13-147 Department of Resources and Economic Development – requests approval of rate changes for the primary winter 2013/2014 products at Cannon Mountain Aerial Tramway and Ski Area and the Flume Gorge and further requests approval of the 2013/2014 Cannon Mountain Winter Special Use Policy

(10) **RSA 228:12 Transfers from Highway Surplus Account:**

FIS 13-118 Department of Transportation – authorization to transfer \$1,400,000 from Highway Surplus to fund increases in the Highway Maintenance Bureau through June 30, 2013

(11) **Chapter 155:1, Laws of 2012, Department of Corrections; Transfers:**

FIS 13-148 Department of Corrections – authorization to transfer \$203,988 in general funds to cover projected shortfalls for the remainder of SFY 2013

(12) Chapter 224:14, II, Laws of 2011, Department of Health and Human Services; Program Eligibility; Additional Revenues; Transfer Among Accounts:

FIS 13-136 Department of Health and Human Services – authorization to accept and expend \$17,870,850 in federal funds and \$17,850,000 in other funds for a total of \$35,720,850 through June 30, 2013

(13) Chapter 224:14, II and III, Laws of 2011, Department of Health and Human Services; Program Eligibility; Additional Revenues; Transfer Among Accounts:

FIS 13-137 Department of Health and Human Services – authorization to transfer \$952,703 in general funds and decrease related revenue adjustments of (\$199,876) in federal funds and decrease revenue adjustments of (\$9,152) in other funds through June 30, 2013

FIS 13-138 Department of Health and Human Services – authorization to transfer \$140,252 in general funds and increase related revenue adjustments of \$117,649 in federal funds and increase revenue adjustments of \$1,000 in other funds through June 30, 2013

FIS 13-139 Department of Health and Human Services – authorization to transfer \$16,157,257 in general funds and decrease related revenue adjustments of (\$16,439,294) in federal funds and increase revenue adjustments of \$2,148,230 in other funds through June 30, 2013

(14) Miscellaneous:

(15) Informational Materials:

LBAO Report on Additional Revenues for the Biennium Ending June 30, 2013 – Fiscal Committee Approvals through April 19, 2013 (RSA 14:30-a, VI and Chapter 224:14, II, Laws of 2011)

LBAO Report on American Recovery and Reinvestment Act (ARRA) Stimulus Funding – Fiscal Committee Approvals through April 19, 2013 (RSA 14:30-a, VI and Chapter 224:14, II, Laws of 2011)

Letter from Jeffrey A. Pattison, Legislative Budget Assistant relative to a hiring, promotion or step increases granted to LBAO employees

Joint Legislative Facilities Committee
Legislative Branch
Detail of Balance of Funds Available
Fiscal Year 2013
As of 04/30/13

FIS 13-119 Department of Administrative Services – Chapter 319:32, Laws of 2003 – State Employee Health Insurance - report regarding the self-funded health benefits program from July 1, 2012 through March 31, 2013

FIS 13-120 Department of Resources and Economic Development – RSA 12-A:28 – Transfer of funds for Cannon Mountain ski area for the quarter ending March 31, 2013

FIS 13-121 Department of Resources and Economic Development – RSA 216-A:3-m, II – Transfer of funds for the Division of Parks and Recreation for the quarter ending March 31, 2013

FIS 13-122 Department of Resources and Economic Development – Chapter 224:352, Laws of 2011 – Transfer of funds for the Division of Travel and Tourism Development’s Welcome Information Centers for the quarter ending March 31, 2013

FIS 13-123 Department of Revenue Administration – Chapter 223:14, Laws of 2011 – general funds appropriation reductions quarterly report for FY 2013

FIS 13-126 Department of Health and Human Services – Chapters 223:6 and 224:14, Laws of 2011 – March 2013 Operating Statistics Dashboard report for the fiscal year ending June 30, 2013

FIS 13-127 Department of Health and Human Services – Chapter 263:109, Laws of 2007, Rate Setting – report of expenditures for the Child and Family Services account and Child Development (child care) Program for July 2012 through March 2013

FIS 13-128 Department of Transportation – Chapter 223:8, Laws of 2011 – Highway Fund Reporting, quarterly June 30, 2012, September 30, 2012 and December 31, 2012 Comparative Statement of Operating & Capital Undesignated Surplus, balance ending March 31, 2013

FIS 13-149 Department of Administrative Services – Chapter 224:80, Laws of 2011 – progress report, dated May 15, 2013, of the sale of the Lakes Region Facility property in Laconia

FIS 13-150 Department of Health and Human Services – Chapter 263:109, Laws of 2007, Rate Setting – report of expenditures for the Medicaid program for the State fiscal quarter ending March 31, 2013

FIS 13-151 Department of Resources and Economic Development – RSA 227:14 – Quarterly Report on Season Passes Issued for Cannon Mountain during FY 2013, dated May 13, 2013

FIS 13-152 Department of Revenue Administration – RSA 21-J:45 – Refund report for April 2013

FIS 13-156 Department of Administrative Services – response, dated May 15, 2013 to the April 19, 2013 Committee inquiry regarding recovery of the \$36,000 Liquor Commission vendor overpayment, as stated in the 2012-04 finding of the State of New Hampshire Management Letter, Year Ended June 30, 2012

10:30 a.m.

Audits:

State of New Hampshire
New Hampshire Veterans’ Home
Financial Audit Report
For the Fiscal Year Ended June 30, 2012

State of New Hampshire
Department of Resources and Economic Development
Communications Program
Internal Control Over Revenue
Rental Of Space For Antenna Facilities
June 2013

(16) Date of Next Meeting and Adjournment

FISCAL COMMITTEE OF THE GENERAL COURT

MINUTES

April 19, 2013

The Fiscal Committee of the General Court met on Friday, April 19, 2013 at 10:00 a.m. in Room 210-211 of the Legislative Office Building.

Members in attendance were as follows:

Representative Mary Jane Wallner, Chairman
Representative Ken Weyler, Clerk
Representative Sharon Nordgren (Alternate)
Representative Peter Leishman
Representative Daniel Eaton
Senator Chuck Morse
Senator Bob Odell
Senator Jeanie Forrester
Senator Sylvia Larsen
Senator Andy Sanborn

Chairman Wallner opened the meeting at 10:06 a.m.

ACCEPTANCE OF MINUTES:

On a motion by Representative Eaton, seconded by Representative Weyler, that the minutes of the March 8, 2013 meeting be accepted as written. MOTION ADOPTED.

OLD BUSINESS:

FIS 12-359 McAuliffe-Shepard Discovery Center – request for approval of the business plan for the operation of the McAuliffe-Shepard Discovery Center. Tabled 12/21/12. No Action Taken.

FIS 13-024 Department of Justice – On a motion by Representative Leishman, seconded by Representative Eaton, that the item be removed from the table. MOTION ADOPTED.

Jeffrey Pattison, Legislative Budget Assistant, reported to the Committee that the Department of Justice wished to withdraw the request to establish four (4) full-time temporary positions to consist of: an Attorney (unclassified), an Investigator (unclassified), a Managing Analyst-Financial (unclassified) and a Paralegal II (classified) through June 30, 2013 and further establish one (1) part-time temporary classified Legal Secretary III position through June 30, 2013 and Ann Rice, Deputy Attorney General, Department of Justice was present to confirm the action. WITHDRAWN BY AGENCY.

FIS 13-040 Public Utilities Commission – accept and expend \$2,663,089. Tabled 02/01/13. No Action Taken.

FIS 13-055 Joint Board of Licensure and Certification – On a motion by Senator Morse, seconded by Representative Eaton, that the item be removed from the table. MOTION ADOPTED.

On a motion by Senator Morse, seconded by Representative Eaton, that the Committee **amend** and approve the request of the Joint Board of Licensure and Certification to reclassify position number 18095 from Administrator II, salary grade 29, to Executive Director, Joint Board, salary grade 35, **effective July 1, 2013**. MOTION ADOPTED.

FIS 13-081 Letter from Representative Lucy McVitty Weber, Chairman of the Legislative Performance Audit and Oversight Committee relative to the recommendation of the performance audit topics for 5) Police Standards and Training Council, The Council in Performance of its Charter. Tabled 03/08/13. No Action Taken.

FIS 13-082 Department of Administrative Services – On a motion by Senator Morse, seconded by Representative Eaton, that the item be removed from the table. MOTION ADOPTED. (9-Yes, 1-No)

On a motion by Senator Morse, seconded by Representative Eaton, that the Committee **amend** and approve the request of the Department of Administrative Services to reclassify position number 10082 from Administrator II, Health and Safety Coordinator, labor grade 29, to Administrator Plant and Property Management, labor grade 35, **effective July 1, 2013**. MOTION ADOPTED.

NEW BUSINESS:

RSA 9:16-a TRANSFERS AUTHORIZED:

CONSENT CALENDAR

At the request of Senator Morse FIS 13-087 New Hampshire Veterans Home was removed from the consent calendar.

On a motion by Representative Eaton, seconded by Senator Morse, that the Committee approve the remaining requests under this section as submitted. MOTION ADOPTED. [FIS 13-085 Department of Safety – transfer \$358,740, FIS 13-086 State Treasury – transfer \$651,607, FIS 13-097 Insurance Department – transfer \$78,200, FIS 13-106 Department of Transportation – transfer \$465,068]

FIS 13-087 New Hampshire Veterans Home – Margaret LaBrecque, Commandant, New Hampshire Veterans Home presented the request and responded to questions of the Committee.

On a motion by Representative Eaton, seconded by Senator Morse, that the Committee approve the request of the New Hampshire Veterans Home to transfer \$90,000. MOTION ADOPTED.

RSA 9:16-c TRANSFER OF FEDERAL GRANT FUNDS:
CONSENT CALENDAR

On a motion by Representative Eaton, seconded by Senator Larsen, that the Committee approve the request under this section as submitted. MOTION ADOPTED. [FIS 13-099 Department of Education – transfer \$2,951,136]

RSA 14:30-a, VI, FISCAL COMMITTEE APPROVAL REQUIRED FOR ACCEPTANCE AND EXPENDITURE OF FUNDS OVER \$100,000 FROM ANY NON-STATE SOURCE:
CONSENT CALENDAR

On a motion by Representative Eaton, seconded by Senator Larsen, that the Committee approve the requests under this section as submitted. MOTION ADOPTED. [FIS 13-088 Department of Safety – authorization to amend FIS 09-342, originally approved October 20, 2009, and subsequently amended by FIS 10-267, September 21, 2010, and FIS 12-167, May 21, 2012, by reallocating \$159,677 in other ARRA funds through June 30, 2013, and further authorization to accept and expend an additional \$12,487 in other ARRA funds through June 30, 2013, FIS 13-089 Department of Safety – accept and expend \$532,223, FIS 13-100 Office of Energy and Planning – authorization to amend FIS 13-051, approved March 8, 2013, by reallocating \$45,000 in federal ARRA funds through September 30, 2013, FIS 13-101 Department of Resources and Economic Development – accept and expend \$211,500, FIS 13-108 Department of Transportation – authorization to amend FIS 13-046, approved February 1, 2013, by reallocating \$200,000 in federal funds through June 30, 2013]

RSA 14:30-a, VI, FISCAL COMMITTEE APPROVAL REQUIRED FOR ACCEPTANCE AND EXPENDITURE OF FUNDS OVER \$100,000 FROM ANY NON-STATE SOURCE AND RSA 124:15 POSITIONS RESTRICTED:
CONSENT CALENDAR

At the request of Representative Leishman and Senator Sanborn, respectively, FIS 13-107 Department of Transportation and FIS 13-117 New Hampshire Insurance Department were removed from the consent calendar.

FIS 13-107 Department of Transportation – Michael Pillsbury, Deputy Commissioner, and Patrick McKenna, Director of Finance, Department of Transportation, presented the request and responded to questions of the Committee.

On a motion by Senator Larsen, seconded by Representative Eaton, that the Committee approve the request of the Department of Transportation to amend FIS 12-214, approved June 18, 2012, by reallocating \$1,000,000 in other funds through June 30, 2013, and establish consultant positions through June 30, 2013. MOTION ADOPTED.

FIS 13-117 Insurance Department – Roger Sevigny, Commissioner, and Al Couture, Insurance Company Examiner, Insurance Department, presented the request and responded to questions of the Committee.

On a motion by Representative Weyler, seconded by Senator Sanborn, that the Committee table the request of the Insurance Department to 1) accept and expend \$339,153 in federal funds through June 30, 2013, and further authorization to 2) establish consultant positions through June 30, 2013. MOTION ADOPTED. (8-Yes, 2-No)

FIS 13-114 Department of Transportation – On a motion by Representative Eaton, seconded by Senator Morse, that the Committee approve the request of the Department of Transportation to 1) accept and expend \$1,053,500 in other funds through June 30, 2013, and 2) establish consultant positions through June 30, 2013. MOTION ADOPTED.

RSA 206:33-b TRANSFERS FROM FISH AND GAME FUND:

FIS 13-090 New Hampshire Fish and Game Department – On a motion by Representative Eaton, seconded by Representative Leishman, that the Committee approve the request of the New Hampshire Fish and Game Department to transfer \$94,377 from the NH Fish and Game Fund Reserve to the Fish and Game FY 2013 Operating Budget through June 30, 2013. MOTION ADOPTED.

CHAPTER 224:14, II, LAWS OF 2011, DEPARTMENT OF HEALTH AND HUMAN SERVICES; PROGRAM ELIGIBILITY; ADDITIONAL REVENUES; TRANSFER AMONG ACCOUNTS:

FIS 13-109 Department of Health and Human Services – Nicholas Toumpas, Commissioner, Department of Health and Human Services, responded to questions of the Committee.

On a motion by Representative Eaton, seconded by Senator Morse, that the Committee approve the request of the Department of Health and Human Services to accept and expend \$1,569,378 in federal funds through June 30, 2013. MOTION ADOPTED.

FIS 13-110 Department of Health and Human Services – On a motion by Representative Eaton, seconded by Senator Larsen, that the Committee approve the request of the Department of Health and Human Services to accept and expend \$98,576 in federal funds through June 30, 2013. MOTION ADOPTED.

FIS 13-115 Department of Health and Human Services – On a motion by Representative Eaton, seconded by Senator Larsen, that the Committee approve the request of the Department of Health and Human Services to accept and expend \$350,000 in federal funds through June 30, 2013. MOTION ADOPTED.

CHAPTER 224:85, I, LAWS OF 2011, DEPARTMENT OF ADMINISTRATIVE SERVICES;
CONSOLIDATION OF CERTAIN BUSINESS PROCESSING FUNCTIONS:

FIS 13-112 Department of Administrative Services – On a motion by Representative Eaton, seconded by Senator Larsen, that the Committee approve the request of the Department of Administrative Services to transfer and reallocate \$290,861 for personnel from the Departments of; Transportation, Environmental Services, and the Liquor Commission to the Department of Administrative Services to establish a Shared Services Center for the consolidation of business processing within state government, through June 30, 2013. MOTION ADOPTED.

CHAPTER 224:210, LAWS OF 2011, DEPARTMENT OF INFORMATION TECHNOLOGY;
TRANSFERS AMONG ACCOUNTS:

FIS 13-102 Department of Information Technology – On a motion by Representative Eaton, seconded by Senator Larsen, that the Committee approve the request of the Department of Information Technology to transfer \$8,000 in other funds through June 30, 2013. MOTION ADOPTED.

CHAPTER 224:213, LAWS OF 2011, DEPARTMENT OF JUSTICE; OUTSIDE COUNSEL:

FIS 13-091 Department of Justice – Ann Rice, Deputy Attorney General, Department of Justice, presented the request and responded to questions of the Committee.

On a motion by Representative Leishman, seconded by Representative Weyler, that the Committee table the request of the Department of Justice to retain outside counsel from an out-of-state law firm, the National Online Travel Litigation Group, to investigate and recover unpaid meals and rooms taxes from online travel companies.

A roll call was taken and the results were as follows:

Representative Wallner – No
Representative Nordgren – No
Representative Eaton – No
Representative Leishman – Yes
Representative Weyler – Yes
Senator Morse – Yes
Senator Odell – Yes
Senator Forrester – Yes
Senator Larsen – No
Senator Sanborn – Yes

(6-Yes, 4-No) MOTION ADOPTED.

The Committee requested that the Department of Justice provide in writing where the recovered money would go.

CHAPTER 224:371, LAWS OF 2011, TRANSFER OF FUNDS:

FIS 13-111 Department of Administrative Services – Linda Hodgdon, Commissioner, Department of Administrative Services, presented the request and responded to questions of the Committee.

On a motion by Representative Eaton, seconded by Senator Larsen, that the Committee approve the request of the Department of Administrative Services to transfer \$708,389 in and among various accounting units through June 30, 2013. MOTION ADOPTED. (9-Yes, 1-No)

INFORMATIONAL MATERIALS:

The informational items were accepted and placed on file.

AUDITS:

State of New Hampshire, Management Letter, Year Ended June 30, 2012 – Richard Mahoney, Director of Audits, Audit Division, Office of Legislative Budget Assistant, Greg Driscoll, KPMG Partner, Scott Warnetski, KPMG Senior Audit Manager, and Stephen Smith, Administrator, Bureau of Financial Reporting, Department of Administrative Services, presented the report and responded to questions of the Committee.

On a motion by Representative Weyler, seconded by Representative Eaton, that the report be accepted, placed on file and released in the usual manner. MOTION ADOPTED.

The Committee requested that the Department of Administrative Services report back on the Liquor Commission overpayment recovery status.

State of New Hampshire, Single Audit of Federal Financial Assistance Programs, For the Year Ended June 30, 2012 – Richard Mahoney, Director of Audits, Audit Division, Office of Legislative Budget Assistant, Jayme Silva, KPMG Partner, Karen Farrell, KPMG Senior Audit Manager, and Stephen Smith, Administrator, Bureau of Financial Reporting, Department of Administrative Services, presented the report and responded to questions of the Committee.

On a motion by Representative Weyler, seconded by Representative Eaton, that the report be accepted, placed on file and released in the usual manner. MOTION ADOPTED.

State of New Hampshire, Department of Safety, Division Of Motor Vehicles, Customer Service, Performance Audit Report, April 2013 – Richard Mahoney, Director of Audits, and Vilay DiCicco, Senior Audit Manager, Audit Division, Office of Legislative Budget Assistant, presented the report and responded to questions of the Committee. Rick Bailey, Director, Division of Motor Vehicles, Department of Safety, was present to respond to questions of the Committee.

On a motion by Representative Weyler, seconded by Representative Eaton, that the report be accepted, placed on file and released in the usual manner. MOTION ADOPTED.

ADJOURNMENT:

The next regular meeting of the Fiscal Committee will be Friday June 7, 2013 at 10:00 a.m. (Whereupon the meeting adjourned at 11:25 a.m.)

Representative Ken Weyler, Clerk



2 Institute Drive
Concord, NH 03301
phone 603-271-7827
fax 603-271-7832

www.starhop.com

November 1, 2012

Representative Ken Weyler
Chairman, Fiscal Committee of the General Court
Legislative Office Building – Room 210-211
Concord, NH 03301

Dear Representative Weyler:

Requested Action

Pursuant to RSA 12-L:14, II, the McAuliffe Shepard Discovery Center requests approval for the business plan for the operation of the McAuliffe-Shepard Discovery Center.

Explanation

RSA 12-L:14, II states, "The McAuliffe-Shepard discovery center commission shall submit a business plan for the operation of the discovery center to the fiscal committee of the general court for approval by November 1, 2012."

With assistance from Executive Service Corps and the McAuliffe-Shepard Discovery Center Corporation Board of Directors, the Discovery Center has completed its business plan and looks forward to discussing it with the Fiscal Committee of the General Court. We hereby submit for Fiscal Committee approval the McAuliffe-Shepard Discovery Center Business Plan, dated November 1, 2012, for your approval.

Sincerely,

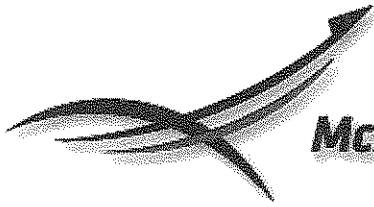
A handwritten signature in black ink, appearing to read "Paul A. Burkett". The signature is fluid and cursive.

Paul A. Burkett, Esq.
Chair, McAuliffe-Shepard Discovery Center Commission

c.c.: James R. MacKay, Ph.D.
Interim Chair, McAuliffe-Shepard Discovery Center Corporation

Jeanne T. Gerulskis
Executive Director, McAuliffe-Shepard Discovery Center

Enc.: Proposed McAuliffe-Shepard Discovery Center Business Plan



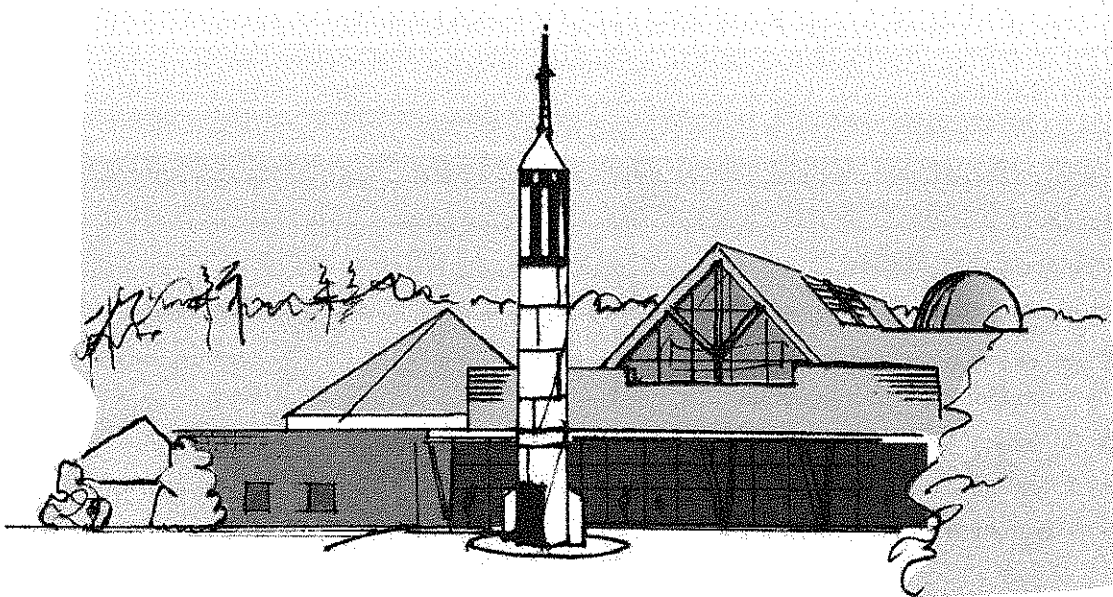
McAuliffe-Shepard Discovery Center

BUSINESS PLAN

Prepared By
THE EXECUTIVE SERVICE CORPS



November 1, 2012



McAuliffe-Shepard Discovery Center Business Plan

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McAuliffe-Shepard Discovery Center Business Plan

Executive Summary

The McAuliffe-Shepard Discovery Center ("Discovery Center") will undergo a major transformation at the end of 2012. Having originated as the Christa McAuliffe Planetarium in 1990, the Discovery Center undertook a significant expansion in 2009. Currently a state agency, the Discovery Center will transform into a purely private, not-for-profit 501(c)(3) organization effective January 1, 2013, through New Hampshire law CH173, Laws of 2012. This change will provide the Discovery Center with more operational flexibility and better access to private funding, thereby enabling the organization to better serve its constituents in the generations to come.

The Discovery Center hired the Executive Service Corps (ESC) in July 2011 to analyze and recommend the best way to transform itself into a fiscally-independent entity, consistent with New Hampshire Chapter 224:88(II), Laws of 2011. ESC presented its report in November 2011. The Discovery Center then retained ESC in 2012 to help it (a) form a new board of directors; (b) conduct a market analysis; (c) develop a marketing plan; and (d) develop a business plan. This document is the business plan, which incorporates by reference the market analysis and marketing plan. The purposes of this business plan are to guide the Discovery Center's transformation into a vibrant and enduring not-for-profit organization that fulfills its mission; and to demonstrate the Discovery Center's viability and value to supporters and other stakeholders.

This business plan describes the mission, objectives, marketplace, structure, and procedures which will guide the Discovery Center for the upcoming year and beyond. It is intended to be a helpful information source for all of the Discovery Center's stakeholders, including its board of directors, officers and staff, members, donors, visitors, the State of New Hampshire, and the wider community.

TRANSITION

Much has to be done before the 1 January 2013 spinoff to ensure that the Discovery Center will continue to prosper and to serve its constituents in the coming years. These urgent transition tasks are constrained by limited funds as well as by the need for all staff to continue to do their "day jobs". All require several months of advance work. The transition tasks can be categorized as follows:

- Governance, organizational and staffing tasks
- Programs and services tasks, such as exhibit enhancements
- Marketing promotional tasks
- Fundraising and development tasks
- Transaction-processing tasks (contracts and vendor relations)
- Day One Tasks (announcements, special events, cutovers)

HISTORICAL DATA AND FORWARD-LOOKING STATEMENTS

This document, including components incorporated by reference, contains "forward-looking statements". Examples of such statements include plans, projections, and assumptions, explicit or implied, regarding future actions or events. All such statements are subject to known and unknown risks, which could materially affect the Discovery Center's future operations, results and condition. The Discovery Center endeavors to monitor, mitigate and adapt to such risks.

Discovery Center historical data is presented on a *pro forma* or "as if" basis, reflecting the results of the McAuliffe-Shepard Discovery Center Corporation's state-agency predecessor. Such historical data has in many cases been reclassified or otherwise adjusted for comparability.

McAuliffe-Shepard Discovery Center Business Plan

Mission and Objectives

The Discovery Center's mission is "to educate, engage and inspire people of all ages in the fields of science, technology, engineering and mathematics through operation of a science center focused on astronomy, aviation, Earth and space science".

The Discovery Center's objectives include the following: "to be a catalyst for learning and discovery about, and delight in, the universe in which we live, inspired by the pioneering efforts of Alan Shepard and Christa McAuliffe; to encourage young people to pursue careers in science, technology, engineering and mathematics (STEM); and to become a national leader in STEM education.

SWOT

A "Strengths, Weaknesses, Opportunities and Threats" summary is a useful way to portray an organization's current position compared with where it wants to go.

	HELPFUL	HARMFUL
INTERNAL	STRENGTHS <ul style="list-style-type: none"> • Staff well-regarded by visitors • Spacious, modern facility • Ample, onsite parking • Talented and engaged board of directors • Named for / dedicated to two internationally known, highly-regarded space pioneers • Interpretive areas (astronomy, aviation, Earth & space science) popular with the general public • State-of-the-art planetarium system • Good peer network 	WEAKNESSES <ul style="list-style-type: none"> • Reputation for tired exhibits and planetarium • Uncertainty about future • Lack of skilled marketing director • Lack of skilled fundraising and development director • Lack of experienced exhibits and curatorial staff • Small donor base • Inability to produce professional full-dome planetarium shows in-house • Volunteer program not well developed •
EXTERNAL	OPPORTUNITIES <ul style="list-style-type: none"> • Transition presents chance to reinvent • Name recognition for planetarium • Abundance of technology businesses in southern NH • National emphasis on STEM education • Good reputation with NASA, space science teams at UNH, Dartmouth, & other institutions • Proximity to source of partnerships, interns, volunteers, work-study students (NHTI) 	THREATS <ul style="list-style-type: none"> • Competition (other museums and attractions) • Technological obsolescence • Continued regional economic weakness • Susceptibility to weather • U.S. Congress may limit funding and resources available from prospective grant sources (e.g. NASA, NSF, IMLS) • School budgets and testing impede schools' ability to send students on field trips

Governance, Organization and Staffing

The Discovery Center will be governed by a Board of Directors, who, in addition to providing fiduciary oversight, appointing officers, and approving the annual budget, will be actively engaged in fundraising and advising. The board will consist of between nine and 23 voting members who will serve staggered three-year terms. One member shall be appointed by the speaker of the New Hampshire House of Representatives and one member shall be appointed by the Senate President, per CH 173, Laws of 2012. The Discovery Center executive director is an *ex officio*, nonvoting member of the board. The board may include non-members on its committees and may be assisted from time to time by an Advisory Committee, which will provide advice and expertise.

McAuliffe-Shepard Discovery Center Business Plan

OFFICERS AND STAFF

The Discovery Center's officers shall consist of an Executive Director (ED), and, reporting to the ED, an Education Director, Marketing Director, Operations Director, Development Director, and Finance & Administration Director. Their responsibilities will be as follows:

- **Executive Director** – In consultation with the Board, sets the direction for the Discovery Center and assures that it achieves its mission. Works with the Board on short-, long-range and strategic planning, setting annual and long-range goals and objectives and fundraising. Directs, oversees and implements Board policies, business, annual, long-range and strategic plans and initiatives, recruits and directs staff. Serves as the public face and voice of the Discovery Center to the staff, supporters, the media, and the public. Ex-officio member of the Board, liaison between Board and staff.
- **Education Director** - Develops and implements the Discovery Center's educational programs and initiatives; ensures that programs and services properly support the Discovery Center's mission and meet the needs of its constituents and stakeholders. Works with the marketing director on outreach to the educational community and general public to be sure the programs are well-attended.
- **Marketing Director** – Strategically positions the Discovery Center as a key educational and visitor attraction, on a local, regional, national and international level. Oversees all branding and communications. Works with top leadership to keep awareness of the Discovery Center high in key target markets. Analyzes markets using surveys and other two-way communications tools, incorporates findings into annual and long-range marketing plans and immediate actions when necessary. Coaches staff and board in communications including crisis communications.
- **Operations Director** – Oversees and implements all visitor services, facilities management, private rentals, special events and volunteer program. Works closely with marketing director on visitor surveys and other feedback, and with development director on special events. Ensures that the facility is adequately staffed for all events.
- **Development Director** – Works with the executive director and Board on all fundraising initiatives and activities including capital, annual, memberships and special projects; develops and implements annual and long-range fundraising plans and strategies, including prospecting, cultivation, relationship building and maintenance, and acknowledgement of donors and sponsors; develops and writes grants and oversees implementation of and reporting on grant-funded initiatives.
- **Finance & Administration Director** - Finance, accounting, human resources, oversight of retail operations. Works with board secretary, treasurer and contracted accounting firm on audits and federal, state and local reporting requirements. Oversees all Discovery Center financial transactions and contracting.

The Discovery Center's past staffing has included 14 full-time and 37 part-time employees; in its new organizational structure, its goal is to have 12 full-time employees (including officers) plus approximately 12 part-time employees who work from 2-30 hours per week. Until fundraising targets are met, the Discovery Center will start the first quarter of 2013 with seven full-time staff and 14 part-time staff, increasing its staffing as revenues allow. The Discovery Center also relies on volunteers and occasional work-study staff members, as well as on contracted services such as for information technology and maintenance. Staffing levels may change over time, but the emphasis will be on attracting, rewarding and retaining experienced, dedicated, full-time staff and a well-trained, enthusiastic contingent of volunteers drawn from the community and area colleges.

Organizational and Governance Goals

- Organizational design supports the Discovery Center's mission, goals and objectives
- Leadership is credible and earns high respect
- The board and top leadership cultivate a culture of trust, ethics and stewardship
- The board, executive director, staff, volunteers and members are deeply connected with and committed to the Discovery Center

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- Employees understand what they are expected to do, how what they do affects the mission of the organization, employees' goals, objectives and evaluations are tied to the mission and organization plans, goals and objectives.
- Employees understand how what they do affects the mission of the organization
- Processes are simplified and barriers eliminated
- Employees are well-trained, empowered, valued, and enjoy their jobs
- Succession planning is in place, and appropriate individuals are developed and mentored
- The Discovery Center celebrates diversity in its board, staff, volunteers, visitors and program leaders and participants
- Accessibility is a key factor in the design of facilities, staff and volunteer assignments, exhibits and programs

RECRUITMENT AND SELECTION

The Discovery Center will recruit to fill positions internally and externally. All recruitment activities will seek top-quality candidates while conforming to Title VII and all other relevant state and federal labor laws, including tracking and reporting of the recruitment process. The Discovery Center is an equal-opportunity employer.

The board of directors is responsible for recruitment, hiring, evaluation and termination of the executive director. The executive director is responsible for recruitment, hiring, evaluation and termination of all other staff. The executive director may enlist the aid of the board in selection of top staff leadership, and may delegate recruitment and evaluation of mid- and entry-level staff to the appropriate staff director.

WORKPLACE ENVIRONMENT

The Discovery Center will provide a safe, accessible and comfortable workplace environment, meeting or exceeding all applicable state and federal laws. This objective will be met through the appropriate facilities, equipment, and training. Additionally, the Discovery Center will provide appropriate avenues for resolving grievances.

The Discovery Center will comply with all relevant labor laws, including

- Required postings i.e. Minimum Wage, Child Labor etc.
- EEO (Equal Employment Opportunity)
- OSHA reporting requirements and "right to know"
- Employment at will
- Pre-employment I-9 and visa verification
- FMLA (Family & Medical Leave Act)
- ADEA (Age Discrimination in Employment Act)
- FLSA (Fair Labor Standards Act)
- HIPAA (Health Information Portability and Accountability Act)

STAFF TRAINING AND DEVELOPMENT

The Discovery Center will provide staff training in the areas of workplace safety; organizational ethics and conduct; anti-discrimination and anti-harassment issues. This training will be given to all paid and unpaid staff shortly before or after the transition to a private organization; and to all new staff members shortly after they join the organization. Furthermore, the Discovery Center will provide regular refresher training in these essential areas.

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The Discovery Center will encourage and facilitate staff development in relevant professional skills, including providing financial assistance for professional development where appropriate. The Discovery Center will maintain relationships with area education centers such as NHTI, Concord's Community College to help with such purposes.

COMPENSATION

Staff compensation should be

- (a) Fair: How much would you or I want to be paid if we were doing that job?
- (b) Sufficient to attract and retain talented employees.
- (c) Flexible.
- (d) Performance-based.

As a guide, the Discovery Center should use outside annual salary surveys by organizations such as The Association of Science and Technology Centers, New England Museums Association, NH Center for Nonprofits, American Association of Museums, and Chronicle of Philanthropy.

Compensation components will include base salary or wage, and, in line with norms, employer-sponsored medical insurance and possibly a defined-contribution retirement plan; paid vacation time, sick time, and holidays. In the short term the Discovery Center may be unable to afford to provide or subsidize dental or vision care, medical insurance for spouses and families or retirement. The Discovery Center may also provide employees with limited discounts for themselves, family and friends for the Discovery Center admissions, events, services, and merchandise.

Performance reviews should be conducted each September, with compensation **merit adjustments** effective on the first day of each fiscal year (January 1) and based on the table below (merit increase percentages to be revised each year before the performance review process). Merit adjustments for partial-year employees will be prorated based on date of hire or date of job change (whichever is appropriate).

Performance Rating →	Greatly Exceeds Expectations	Exceeds Expectations	Meets Expectations	Slightly Short of Expectations	Substantially Short of Expectations
Merit Increase %	Up to 4.0%	Up to 2.5%	Up to 1.5%	0.0%	0.0%

AT-WILL EMPLOYMENT

The Discovery Center is an "at-will" employer, and, as such, does not guarantee employment. Either the Discovery Center or the employee may terminate the employment relationship at any time, with or without cause, and with or without notice, for any reason or no reason as long as the decision is not based on age, sex, race, ethnicity, country of origin, religion, sexual orientation, veteran status, or disability, consistent with state and federal law.

Market Analysis

The Executive Service Corps distributed a market analysis entitled *Acquiring and Satisfying Customers* via email on 9 May 2012. That report is an integral part of this Business Plan and is incorporated by reference into it. It is also available by request from the Discovery Center board members or officers.

Marketing Plan

McAuliffe-Shepard Discovery Center Business Plan

The Executive Service Corps has separately distributed a marketing plan entitled *McAuliffe-Shepard Discovery Center 2013 Marketing Plan* on 17 August 2012, which is incorporated into this business plan by reference. It is available by request from the Discovery Center board members or officers.

Website Strategy

If we are to increase the onsite Discovery Center visitors to an annual rate of 85,000 by December 2015 – representing an increase of 25,000 -- the website needs to play a pivotal role in creating awareness and persuading potential visitors who find the website to visit. As a benchmark, 25,000 annual visitors would be about 625 additional groups of four people each month, while the website currently has from 4,500 to 7,500 unique visitors each month.

We know from the visitors' survey that 29% of current visitors became aware of the Discovery Center through the internet. We also know that only 56% of New Hampshire residents were aware of the Discovery Center, and in two counties, Grafton (37% aware) and Sullivan (41% aware), it was much lower.

Seventy-one percent of visitors are from within a one hour drive of the Discovery Center, which means that 29% are from more than an hour's drive, or most likely visitors from out of state. It is safe to assume that the out of state awareness is significantly less than 56% and probably approaches zero as we move farther from Concord, New Hampshire.

According to the survey, 55% used the internet in planning the current visit. That suggests a very big role for the website in 1) reminding those who are online looking for an activity about the Discovery Center and 2) for persuading those who visit the site to visit the Discovery Center.

Summary - Role of the Website in Marketing

1. Raise awareness among those who are not aware of the Discovery Center.
2. Persuade those who come to the website looking for activities to visit.
3. Provide easy access to what is happening to promote more visits by members and core customers.
4. Eventually provide online ticketing in order to improve the customer experience, assist in collecting better market intelligence, and free up resources for other activities.
5. Provide online educational experiences that build a regional and national following.

Strategy

- Awareness Strategy
- Search Engine Optimization
 - Add keywords or Meta Tags to major pages
 - Add links in
 - Add new verbiage with increased keyword density
- Persuade Strategy
- Improve first page
- Compelling copy and graphics
- Improve access
- Simplify the site
- User friendly analysis

Website Marketing Plan Outline

Now

- Understand Website Statistics
- Develop a Management Report – combine web visits with data from the e-newsletter into a monthly report
- Improve the Keywords or Meta tags – Improve the keyword density on 5 to 10 pages – Make sure Alt Tags are helpful and reinforce keywords

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- Start to monitor TripAdvisor.com and similar sites

Continuous

- Look to increase links in from tourism sites, government, STEM organizations
- Add online booking of tickets, retail sales, donations
- Re-do the website design
- Consider a makeover of the current home page – this might be done on the cheap now.
- Improve content editor - consider a Word Press Site, see below
- Review and adjust for mobile compatibility

Goals

- We need to see a 25% increase in the monthly unique visitors from 2011, or seek outside Search Engine Optimization (SEO) help.
- Develop Home Grown SEO

Programs and Services

The Discovery Center provides the following programs and services:

- Exhibits – indoors and outside, primarily interactive
- Planetarium shows
- School Field Trips
- Educational Workshops, Programs and Activities, on- and off-site
- Observatory
- Events
- Gift Shop and Café
- Facility Rentals

Program Impact Table as of 31 December 2012; Target Goal by January 1, 2015 is 100% 5s

Program	Effectiveness	Depth	Breadth / Volume	Revenue	Cost	Profitability	TOTAL	Weight	WGTD TOTAL
Exhibits	3	3	2	3	3	2	16	25%	4.00
Planetarium Shows	5	4	5	4	4	5	27	20%	5.40
Educational Programs	4	4	3	2	2	2	17	25%	4.25
Observatory	5	5	4	0	4	0	18	5%	0.90
Events	5	5	5	2	2	2	21	5%	1.05
Gift Shop & Café	4	4	4	2	2	2	18	10%	1.80
Facility Rentals	5	4	2	4	5	5	25	10%	2.50
TOTALS	31	29	25	17	22	18		100%	19.9

5 = Excellent; 4 = Good; 3 = Acceptable; 2 = Needs Improvement ASAP; 1 = Poor; 0 = Not Applicable

Planetarium Shows

The 103-seat planetarium will continue to provide shows generally five times each day during regular Discovery Center public hours, plus shows for field trips, groups, special evening shows and presentations. "Tonight's Sky" show is updated continually; other shows are rotated on and off the schedule every few months, with a new show opening two to four times per year.

Exhibits

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The Discovery Center typically has an average of 20 exhibits at any one time. Eighteen of these are permanent, maintained, updated/upgraded on a regular basis, while two are temporary – one major, one minor – and typically rotated every three months.

The 2012 Discovery Center visitor and member surveys identified the need to freshen and upgrade the exhibits, and the Discovery Center intends to respond aggressively and enthusiastically to this need.

Permanent and traveling exhibits are the core experience in the science center, providing visitors an engaging, interactive way to learn about space science, astronomy, aviation and Earth science. They create the environment of a science center and serve as important educational tools as well as entertainment. Changing exhibits, limited exhibit downtime, and updates/upgrades of permanent exhibits are critical to engendering and increasing repeat visitation.

The majority of permanent exhibits incorporate National Science Standards in their design. Permanent exhibits include:

- aviation and aerospace exhibits in the central atrium and second floor;
- a flight school, model light aircraft, and aviation simulators planned for 2014;
- a flight timeline focused on aviation, rocketry and space flight milestones in place by late 2013;
- an Earth science room including remote sensing equipment, a model Earth that can also transform into other planetary bodies as needed, a meteorology station, and satellite imagery of the region;
- an electromagnetic spectrum exhibition, incorporating lasers, visible light and methods of viewing/utilizing light from the non-visible ends of the spectrum including model satellites with New England components, some elements of which are in place now and more to be added in 2013-2015;
- simulators – shuttle, lunar, aviation;
- an exhibit on living and working in space; and
- individual exhibits and a resource room focused on Christa McAuliffe and Alan Shepard, in place by fall 2013.

In addition to education and entertainment, a goal of the Discovery Center is to inspire young people to pursue excellence and careers in science, mathematics, engineering and technology. “Real People, Amazing Jobs” are a component of key exhibits, featuring a person working in a field related to the exhibit (airplane mechanic, space physicist, teacher, astronaut).

Tours, live demonstrations, exhibit-related activities, and informal interpretation by docents will enhance the exhibit experience for school and public visitors and private groups. A flexible staging area in the central atrium allows large group science demonstrations and presentations.

Education

The Discovery Center will pursue its key educational mission by providing education-oriented exhibits, workshops, planetarium shows, professional development for educators, and events; and by encouraging visits and program participation by families, school groups, scout groups, summer youth camps, and other youth-oriented organizations. The Discovery Center will work with teachers and school administrators to ensure that its programs align optimally with school curricula, and will explore the possibility of allowing students to earn academic credits through completion of the Discovery Center activities. These possibilities include operating a charter school within the Discovery Center [Note: Operation of a charter school is not included within the scope of this business plan.] The Discovery Center incorporates NH Science Frameworks and national STEM Standards/Guidelines in its programs and exhibits.

Observatory

The Discovery Center’s facility includes a rooftop observatory with a professional astronomical and a solar telescope and “Go To” technology, suitable for nighttime or daylight (solar) observations. The Discovery Center will connect a telescope to a video display and/or provide internet access by late 2013.

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Events

The Discovery Center hosts several events each year to bring together aviation and space science educators and experts with visitors: Aerospacefest, an aviation and space festival for families; the Astronomy Bowl, a high school competition; a science symposium for educators and the end of each school year; NASA-initiated events such as an International Observe the Moon Night; and events centered around astronomical and space science occurrences and issues.

Gift Shop and Café

The onsite gift shop, the Science Store, provides a large selection of items for sale that are consistent with the Discovery Center's mission. These include games, models, books, and other items focused on space science, technology, engineering, and mathematics. The purpose of the shop is to generate revenues for Discovery Center operations and to extend the visitor experience.

The onsite café, the Countdown Café, provides light meals, snacks and beverages for the convenience of visitors, and also caters events and facility rental functions. The café contract focuses on creating a partnership between the café operator and the Discovery Center that provides excellent service to Discovery Center visitors, adds value to private rentals, and allows both partners to flourish financially. The current café operator's contract will be extended for one year, and reviewed in 2013 before going out to competitive bid for 2014-2016.

Because the gift shop and café are onsite and consistent with the Discovery Center's mission, they fully qualify as not-for-profit components of the Discovery Center.

Facility Rentals

The Discovery Center rents portions or all of its facility for business meetings, seminars, group and private functions. We are able to provide tables and chairs, audio-visual equipment, food and beverages and educational programs. The Discovery Center's modern, spacious facility; its convenient access; and its ample, onsite parking have made facility rentals an increasing source of revenue. Recent customers have included family rentals for birthdays, wedding parties, and bar mitzvahs, college and high school reunions, corporate annual meetings, gathers of social service groups, and company parties.

The Discovery Center will continue to promote facility rentals as a source of high-margin revenue, so long as these rentals do not interfere with our educational mission. IRS Publication 588 includes guidance on tax exemption for this type of revenue.

Fundraising and Development

The development director will be responsible for development and oversight of all of the McAuliffe-Shepard Discovery Center's fundraising activities, supported by the executive director and the board of directors. This function includes:

- Prospect review, donor cultivation, developing a strong and growing donor base
- Soliciting donations from individuals, private foundations, and businesses; coaching and teeing up board and committee members and the executive director to make solicitations; including annual appeals, capital appeals special projects and planned giving.
- Writing, securing and reporting on grants from private foundations, businesses, and government agencies (e.g., NASA, NOAA, IMLS, FAA, Dept. of Energy, Dept. of Education, NEA, NEH).
- Grants and donations from private foundations, businesses, government agencies, and individuals. Grants and donations may be money, exhibits, equipment, or services (such as providing speakers, internships, volunteers, promotion, sponsorship, or other support).

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- Memberships offered to individuals and organizations.
- Development partnerships and alliances.

ALLIANCES

The Discovery Center establishes alliances with various other STEM organizations to share ideas and resources and to coordinate events. Among those organizations are:

- NASA – resources from Headquarters and Centers including Jet Propulsion Laboratory, Goddard Space Flight Center, Johnson Space Center.
- Smithsonian National Air and Space Museum – historical artifacts, networks.
- UNH Institute for the Study of Earth Oceans and Space – expert consultation.
- Harvard-Smithsonian Center for Astrophysics – guest speakers and consultation.
- Society of Experimental Test Pilots – funding, program and exhibit support.
- Association of Naval Aviation – funding and exhibit support.
- Plymouth State University – meteorology consultation and internships.
- Dartmouth College – expert consultation and internships.
- Daniel Webster College – Aviation Sciences consultation and internships.
- Sea-Lake-Summit-Sky – program collaboration with Squam Lakes Science Center, McAuliffe-Shepard Discovery Center, Seacoast Science Center, and Mt. Washington Observatory.
- NH Astronomical Society – night sky viewing with telescopes and program support.
- NH Aviation and Space Education Council – workshops, content support, outreach.
- NH Aviation Historical Society – program and exhibit collaboration.
- NH Public Television – exhibit and show content, program collaboration.
- NH Department of Education – state educational frameworks guidance, networks, outreach.
- NEA, NEH and NH affiliates, IMLS – funding source.
- School Districts (NH, ME, VT, No. MA) – content guidance and outreach.
- NH Space Grant Consortium – UNH, Dartmouth, McAuliffe-Shepard Discovery Center, PSU, H.A. Rey Center, Mt. Washington Observatory, Community College System of NH, FIRST – funding, collaborations, shared expertise
- NHTI, Concord's Community College – internships, work-studies, volunteers, program and exhibit support.
- Mt. Washington Observatory – Earth Sciences consultation and support.
- Civil Air Patrol – Aviation support, programs.
- Aircraft Owners and Pilot's Association – General Aviation support and consultation.
- Experimental Aircraft Association – Aviation expertise and consultation.
- National Museum of Naval Aviation – artifact loans.
- US Naval Institute – archive data.
- Aerospace Industries Association – program support.
- Association of Science-Technology Centers, American Alliance of Museums, New England Museums Association – networking, resources, and professional development.

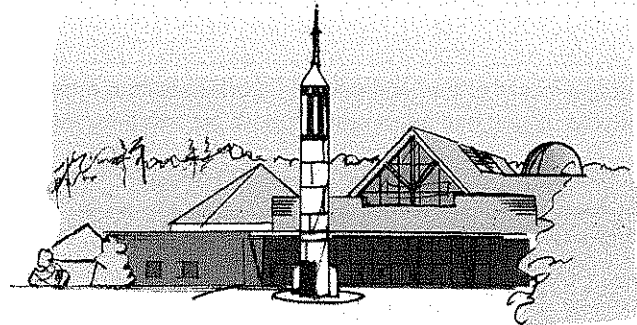
Facilities

The McAuliffe-Shepard Discovery Center occupies a 45,223 square foot facility, including a 9,000 square foot planetarium facility constructed in 1990, a 1997 1500-square-foot program space expansion, plus a 34,123 square foot addition built in 2009. The entire facility is heated and air conditioned for year-round operation. The Discovery Center will lease the facility from the State of New Hampshire for \$1 per year through a 10-year renewable lease beginning in January 2013. Highlights of the facility are:

- Two floors devoted to air and space exhibits, totaling 13,000 square feet of exhibit space.
- A 103-seat planetarium with state of the art Digital Sky full-dome video system, one of the most advanced in New England.
- A stunning 50-foot-high central atrium space.

McAuliffe-Shepard Discovery Center Business Plan

- Two floors devoted to air and space exhibits, totaling 13,000 square feet.
- A Rooftop Observatory with telescopes including a 16" computerized telescope; 10 person capacity.
- Multi-purpose classroom, event and meeting spaces (1 large; 2 smaller), and flexible exhibit and event space (portable stage and seating in main hall) to accommodate traveling exhibits and special events.
- Café and Gift Shop – offering an inexpensive, quality dining experience and fun science-related items from around the universe.
- Administrative offices with board room meeting area (upper level) and volunteer station (lower level).
- Large workshop for creating and maintaining exhibits.
- Outdoor picnic exhibit areas and picnic spaces, featuring gardens, a rocket plaza with a 92-foot-high Mercury Redstone rocket replica and a science playground.
- Parking Lot with 125 parking spots for visitors, three parking spots for school buses with a covered drop-off grand entrance.



Finance and Administration

Financial History and Outlook Summary

The Discovery Center has a 2013 operating budget of \$1.3 million. This is down substantially from earlier years due to the absence of the NH state funding and charges from previous years.

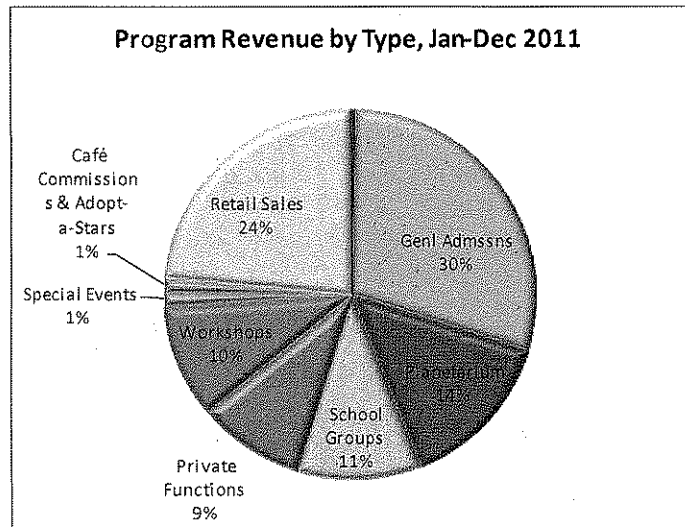
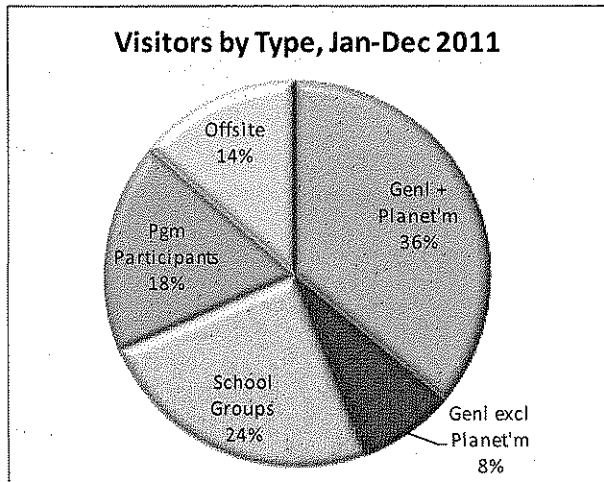
Table A-1: Statement of Revenues and Expenses (Unaudited)

	<i>Pro Forma, for Years Ended June 30</i>			Forecast	Budget
	2010	2011	2012	Jul-Dec 2012	YE Dec 31 2013
Revenue					
Program Revenue	\$ 616,922	\$ 561,849	\$ 522,254	\$ 226,751	\$ 691,503
Contributions & Grants	469,087	265,229	172,197	85,348	538,497
NH State Funding	812,498	874,233	1,192,274	388,208	70,000
Investment Income	-	-	-	-	-
Total Revenue	1,898,507	1,701,311	1,886,725	700,307	1,300,000
Expenses					
Staff Costs	1,223,909	1,177,627	1,079,479	491,647	884,817
Occupancy excl Bonds	183,074	208,617	224,086	93,905	184,912
Program Costs, N.E.C.	94,448	110,046	141,694	114,343	150,735
NH State Charges (incl Bonds)	225,115	158,423	379,978	99,121	1
Other Costs	171,961	46,598	61,488	25,366	79,535
Total Expenses	1,898,507	1,701,311	1,886,725	824,382	1,300,000
Net Periodic Surplus (Deficit)	\$ -	\$ -	\$ -	\$ (124,075)	\$ -

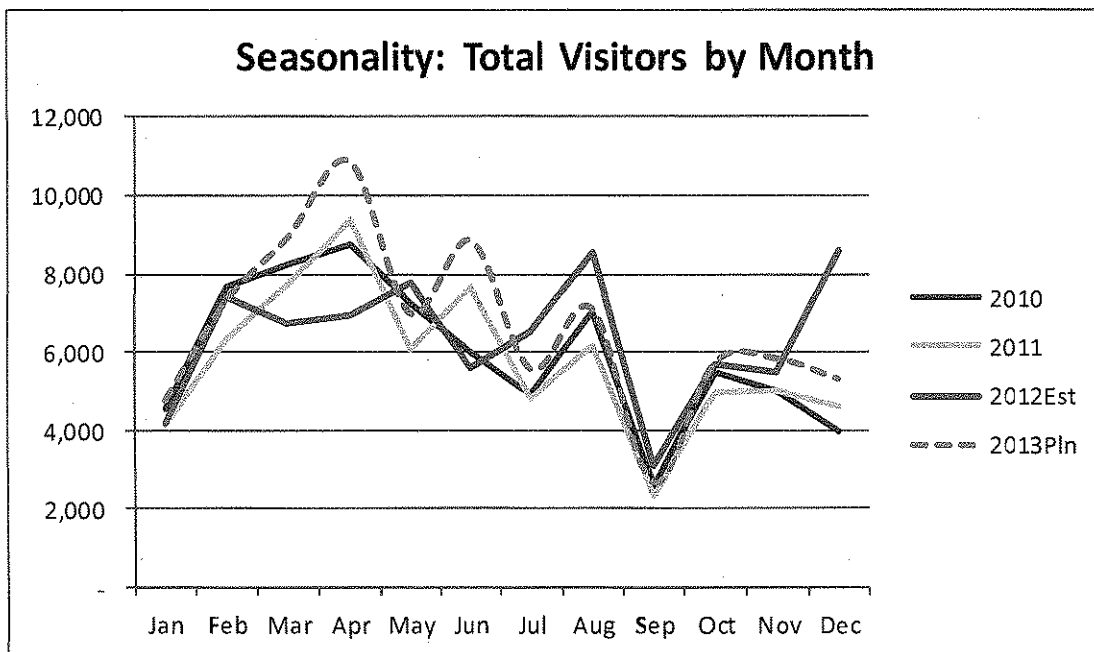
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SOURCES OF REVENUE

Revenue from programs and services is closely tied to the number of visitors. The pie charts below are for January – December 2011, but the patterns have been fairly consistent over the years. General-public visitors comprise 44 percent of the total. Most (36%) visit the Discovery Center, view the exhibits, and attend a planetarium show. School groups comprise about a fourth of the total visitors. Workshops and other programs attract 18 percent of the total, and the Discovery Center visits to schools and other venues brings our exhibits and speakers offsite to 14 percent of our total customer base.

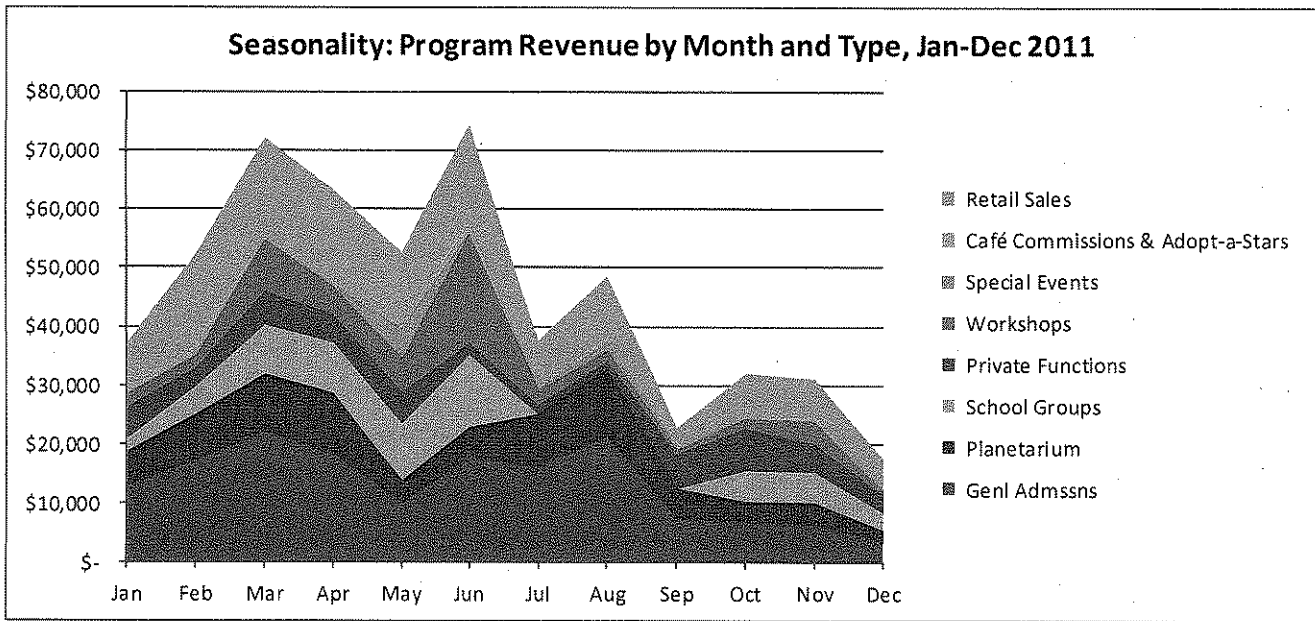


Activity is highly seasonal, as one would expect, and as shown in the line graph below. Visitor numbers peak February through May, with an influx of school field trip and school vacation visitors; summer visitors are mainly general public; visitation is generally weak in fall, largely due to the school calendar, and general tourism patterns (fall is outdoor / foliage time in NH).



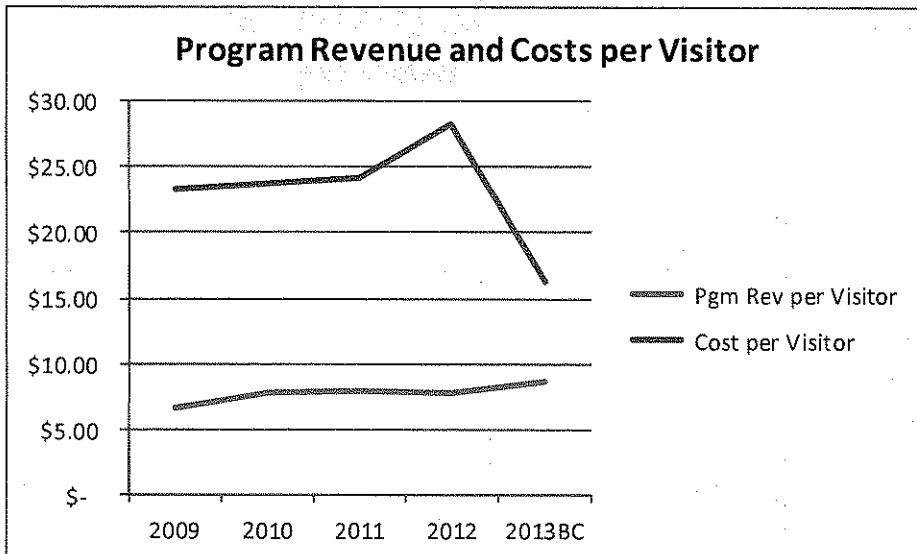
Revenue seasonality, except for private functions, is consistent with the visitation pattern, as shown in the next graph.

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The Discovery Center can respond to and perhaps mitigate this revenue seasonality by adjusting days and hours of operation, pricing, programs, and promotional efforts, including targeting market segments appropriate for each season and focusing efforts on making its outdoor areas – especially the science playground – a strong draw for families, especially during the summer and fall seasons.

Program revenue is expected to cover only half of the Discovery Center’s future costs, as shown in the graph below. The sharp decline in costs per visitor in 2013 is primarily due to the elimination of the facility construction bond payments, which peaked in fiscal 2012 at \$379 thousand, or \$5.70 per visitor. Also contributing to the decline in per-visitor costs are overall cost reductions plus a planned 19 percent growth in visitors.



Notes:

2009-12 data is on a July 1 to June 30 basis. 2013 Business Case data is on a going-forward January to December fiscal year.

Costs per visitor in 2009-12 include facility construction bond repayments, which have no counterpart in 2013 and beyond.

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EXPENSES COMPONENTS AND TRENDS

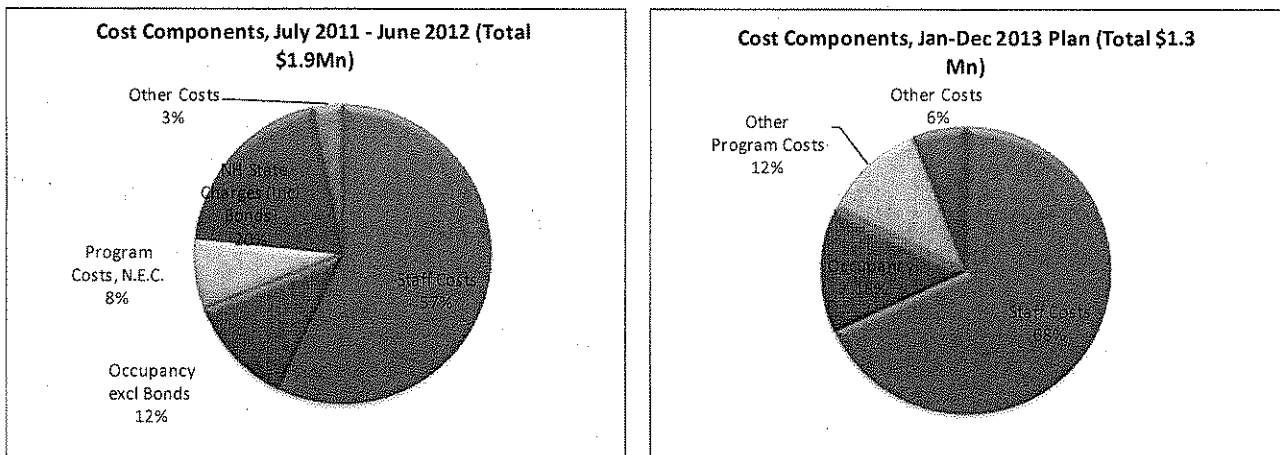
The Discovery Center plans to spend \$1.3 million during each of the next few years. That total is down sharply from the \$1.9 million spent by the predecessor state agency in the fiscal year ending 30 June 2012. The reasons for \$0.6 million planned savings are:

- \$400 thousand saved from elimination of the facility construction loan repayments.
- \$200 thousand saved from reduced staffing, reduced benefit levels and increased use of volunteers. \$70 thousand in anticipated facility maintenance savings because the State of New Hampshire will retain responsibility for certain maintenance responsibilities.

These savings are partially offset by having to fund certain services, such as insurance, that were previously handled by the State.

After the Discovery Center spinoff, staff costs will represent two-thirds of total costs. Most of these staff costs are relatively fixed, but the Discovery Center will have some flexibility in its scheduling of part-time staff. Occupancy costs are primarily energy (natural gas and electricity) and maintenance, and vary slightly with hours of operation. "Other Program Costs" are primarily exhibit and show rentals, program equipment and supplies, and speaker fees. "Other Costs" consist primarily of advertising and promotion and various administrative costs.

The graphs below show the principal cost components by major account for the July 2011 – June 2012 fiscal year, and for the January – December 2013 fiscal year.



Expenses and Profitability by Program or Service

Expenses and profitability by specific program or service is difficult to determine and interpret, because most of the costs are essentially fixed facility and staffing costs. Nevertheless, the Discovery Center will endeavor in the future to evaluate its various actual and proposed services based in part on their financial profitability.

BALANCE SHEET

The Discovery Center will start its "life" on 1 January 2013 with a \$227,000 cash and cash equivalents balance to cover working capital requirements. Its other assets will principally comprise pledged grants and donations, owned exhibits, furniture and fixtures, supplies inventory, and, at times, minor prepaid expense assets, such as prepaid insurance premiums.

There should be no material liabilities, but at any balance sheet date there are likely to be accrued short-term liabilities for outstanding payroll, accrued holiday and vacation time, and unpaid invoices, generally not exceeding one month's operating

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expenses. The building will continue to be owned by the State of NH and leased to the Discovery Center for \$1 per year under a ten-year, renewable lease agreement.

Table A-2: Statement of Financial Position (Unaudited)					
	<i>Pro Forma as of June 30,</i>			Dec 31,	Dec 31,
	2010	2011	2012	2012	2013
ASSETS					
Cash & Cash Equivalents	-	-	-	227,000	227,000
Marketable Securities	-	-	-	-	-
Grants & Fees Receivable	-	-	-	-	-
Prepaid Expenses	-	-	-	-	-
Exhibits and Supplies	-	-	-	-	-
Property, Plant & Equipment	-	-	-	-	-
Other	-	-	-	-	-
Total Assets	-	-	-	227,000	227,000
LIABILITIES					
Accounts and Notes Payable *	-	-	-	-	54,167
Other Current Liabilities	-	-	-	-	-
Noncurrent Liabilities	-	-	-	10	9
Total Liabilities	-	-	-	10	54,176
NET ASSETS OR (LIABILITIES)	-	-	-	226,990	172,824

* *Accounts and Notes Payable are assumed to average one month's expenses (\$1.3 Mn / 12 months).*

Transaction Processing, Accounting, Controls and Compliance

The Discovery Center has been using the State of New Hampshire's transaction processing, accounting and controls systems. Beginning 1 January 2013, the Discovery Center will utilize new procedures and systems to process all receipts and disbursements, and to manage accounting and financial reporting.

- Program fees, grants, and other receipts will be processed internally and deposited in either a federally-insured bank account or an appropriate investment account.
- Payroll-related processing will be done through a third-party provider specializing in such services.
- All other payables will be processed internally and through a federally-insured bank account.

The Discovery Center will develop and utilize an appropriate accounting system to generate invoices and make payments, utilizing Intuit's Quickbooks fund accounting software running on secure in-house hardware and properly backed up. Training will be provided to the finance and administration director and at least one other full-time employee.

The key purpose of accounting is to safeguard an organization's assets. The Discovery Center will utilize the above-mentioned accounting services, including its built-in checks and balances, for proper general ledger and fixed asset accounting.

The Discovery Center will perform a full accounting close each month, and generate timely reports for the executive director. Quarterly and year-end reports will be provided to the board of directors. The Discovery Center will provide stakeholders and the public with appropriate financial information as well as, of course, the required IRS Form 990.

The Discovery Center's board of directors will hire an external, independent accounting firm to conduct an annual review of the financial reports and controls, and respond promptly if any material issues arise.

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The Discovery Center will maintain and enforce an **expense approval table** to ensure proper, independent signoffs for all expenditures. It may be modified from time to time with approval from the board of directors.

EXPENSE APPROVAL LEVELS – EFFECTIVE 1 JANUARY 2013

Approval By	Contracts With Total Value	Asset Purchases or Lease Total Value	Routine Disbursements within Budget
Board of Directors Executive Committee	> \$25,000	> \$25,000	> \$50,000
Executive Director	Up to \$25,000	Up to \$25,000	Up to \$50,000
Finance Director	Up to \$5,000	Up to \$5,000	Up to \$10,000
Other Staff Officers	Up to \$2,500	Up to \$2,500	Up to \$2,500
Bookkeeper	-	-	Up to \$1,000

To ensure proper controls, all payments require approvals from two individuals, except for budgeted, routine disbursements to established vendors for under \$1,000.

Reporting, Planning and Forecasting

The Discovery Center will prepare an annual budget, which must then be approved by the board of directors. Monthly and quarterly reporting will track actual results and forecasts against that budget. This information will be provided to the board of directors at least quarterly.

Information Technology

The Discovery Center will obtain the majority of its information technology support and other services, including application support, telecommunications, security and backups, from a third-party provider of such services, and may employ a part-time staff member to interface with the third-party vendors, or assign this responsibility to a full-time staff member as part of his/her duties.

Risk Management & Security

Risk management consists of (a) risk identification; (b) risk avoidance, including security; (c) risk mitigation, including insurance.

RISK IDENTIFICATION

The key risks which the Discovery Center faces are:

- A drop in the number of visitors, and therefore in program fees, caused by reduced interest in the Discovery Center's programs and services, increased competition from alternative venues, weather patterns, regional economic weakness, or long-term demographic changes. The Discovery Center must compete with other regional STEM-oriented educational resources as well as other youth-oriented entertainment attractions. Nevertheless, the Discovery Center is the largest youth-oriented dedicated STEM facility in New Hampshire. The other similar facilities include the Seacoast Science Center (60 miles distance); Squam Lakes Science Center (20 miles distance); Montshire Museum (60 miles distant); Boston Science Museum (60 miles distant). The Discovery Center's on-site visitor levels are sensitive to weather, being adversely affected by especially good weather (when potential visitors prefer outdoor activities), hence the need for an outdoor component (science playground).
- An inability to obtain sufficient grants and other donations which are necessary to supplement the program fees.
- Loss of key officers or other staff members.

Other notable risks are:

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- Health and safety risks to staff and visitors, due, for example, to the use or misuse of exhibits, or inappropriate conduct with visitors.
- Facility risks to the structure, systems, furniture and fixtures, machinery and equipment (damage, theft, loss, obsolescence).
- Unexpected costs; loss or theft of funds.
- Data risks (loss, damage or theft of data related to staff, visitors, donors, or key operational activities).
- Legal risks (regulatory compliance, litigation).
- Legislative actions that affect the lease or amount of funds allocated to start-up costs or facility maintenance.

RISK AVOIDANCE

Risks will be mitigated primarily through the following actions:

- Ongoing monitoring of visitors and the market, including awareness and impressions of the Discovery Center; linked to the ability to rapidly change hours of operation, pricing, and other attributes.
- Active partnering with donors and potential donors to solicit support and ideas.
- Employee job rotation, training (including periodic refresher courses), and succession planning.
- Facility design, both interior and exterior, including full compliance with local fire codes and OSHA regulations.
- Financial controls to safeguard financial, physical and intangible assets.
- Electronic data controls, including security and backup systems.
- Adherence to a Document Retention and Destruction Policy.
- Adherence to an employee Conflict of Interest Policy.
- Adherence to an employee Whistleblower Policy.
- Procedures and staff background checks, to mitigate the potential for inappropriate behavior with visitors.
- Security duties and training for frontline staff.

RISK MITIGATION

The Discovery Center will mitigate market risks through adjusting hours of operation and programs based on weather, competition, regional economic conditions.

The Discovery Center will maintain appropriate levels of insurance covering: property & casualty (including exhibits coverage); directors & officers; and general liability. The Discovery Center will not need insurance coverage for the facility itself, as it will remain owned by the State of New Hampshire, but may choose to purchase coverage for the amount of the State's catastrophic coverage deductible (\$1 million).

Legal

The Discovery Center must comply with all federal, state and local laws and regulations applicable to a 501(c)(3) organization. These relate primarily to governance, reporting, and staffing. The Discovery Center must maintain the staff, systems and procedures to comply with these requirements. Additionally, it will utilize outside legal counsel where appropriate.

Communications

The Discovery Center will engage in active, ongoing, two-way communications with all of its key stakeholders: the board of directors and staff; donors, members and other supporters; visitors; area schools; and the general community.

Communications will include newsletters; an active website; active social media participation; and personal visits to schools, area businesses, and civic organizations; timely reporting on all grants as required by the grantors; and an annual report. The 2012 visitor and member surveys highlighted the importance of word-of-mouth communication, and reminds us that every board and staff member, donor, supporter, and, indeed, every stakeholder, is part of the Discovery Center's communications team.

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It is the executive director's responsibility to ensure that communications with the various stakeholders are consistent and timely. But the specific communications will be managed by the directors of marketing and development.

- External communications with donors, members, sponsors, other supporters, visitors, area schools, and the general community.
- Internal communications with trustees, officers and staff

Organizational Social Responsibility

The Discovery Center strives to operate in a manner that is sensitive to the natural environment and to the community and wider society in which it exists. Specific actions to pursue environmental sustainability and overall organizational social responsibility (OSR) are:

- Include environmental sustainability and organizational social responsibility measurements in the key performance indicators regularly reported to the board.
- Include these indicators in the staff performance goals, so that they affect promotions and compensation.
- Minimize energy use and carbon emissions, primarily through facility management and operations.
- Minimize waste through our purchasing, usage, and disposal / recycling.
- Make OSR an explicit factor in the vendor selection process.
- Incorporate OSR as a component in our exhibits and educational activities.

Key Performance Indicators and Contingency Actions

The following key performance indicators (KPIs) will help the Discovery Center remain on course to achieve its objectives. They can be viewed monthly, quarterly, and annually:

- Operational KPIs
 - Total Facility Operation Hours
 - Facility Utilization Index
 - Energy use (electricity kWh and gas cf)
 - Water use (gallons)
 - Waste generated (cf?)
- Market & Program KPIs
 - Total Visitors (onsite and offsite, first-time and repeat)
 - Total New Exhibits, Shows & Events
 - Total New and Repeat Private Rentals
 - Quality Rating of Exhibits, Shows and Events
 - Net Promoter Index
- Financial KPIs
 - Total Earned Revenue
 - Total Contributed Revenue
 - Total Expenses
 - Net Working Capital
 - Projected Cash Balance +1M, +2M, +3M
- Development KPIs
 - Total Members
 - Total Donors + In-Kind Supporters
 - Increase in Member and Donor Levels

The Discovery Center must monitor its KPIs, compare them with targets, and be prepared to trigger contingency actions if any of them exceed certain predefined thresholds.

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Contingency actions may be program and revenue-related: changing opening hours, adjusting pricing, and/or adjusting marketing strategies, for example. Other contingency actions may be cost-related, such as delaying exhibit rotations, canceling some least-effective programs, and/or reducing staff costs.

As of October 31, 2012, during the transition period active fundraising for the new McAuliffe-Discovery Center has not yet begun; fundraising plans are in the early stages of development on the board level, and staffing needs to be augmented to bring on development assistance. The executive director will be able to focus strongly on fundraising once all administrative pieces are in place for the new Discovery Center.

Consequently, the Discovery Center must plan for a 1st quarter (Q1) budget that utilizes only start-up funds from the State (\$227K) and Touch the Future (~\$40K), plus anticipated Q1 revenues from earned income and memberships based on a three-year average of past earned Q1 revenues of \$178K; and it must not plan to spend all of the State and Touch the Future funds in case earned revenues are below target in Q1 or Q2-Q3.

As funds are brought in, staff and programs can be added to achieve the \$1.3M scenario of full staffing and full program offerings. While this may result in qualified staff from the former State Agency Discovery Center not being available for hire in Q2/Q3, the alternative would result in an unacceptable deficit.

For Q1, full-time staffing will include the executive director, plus five additional key positions, and recruitment will begin for the development director. Part-time staffing will be at the level of 6-7 full time equivalent (FTE) positions. Traveling exhibit rental will be delayed for one month. Medical coverage may be for staff only, not for spouses or family. This will result in a projected Q1 ending balance of \$195K.

As soon as general operating funds of \$75,000 in contributed revenue are secured, recruitment will begin for a director of finance and administration. As soon as an additional \$75,000 in contributed revenue exceeding target is secured, recruitment will commence for a marketing director. As funds are secured for grant-funded positions (typically for education team members), those positions will be brought on for the duration of the grant funding.

Contributed revenues and/or earned revenues exceeding target will result in bringing on additional staff, bringing in additional traveling exhibits, and other costs, leading to a migration from the 2013 Start-up budget to the planned \$1.3M business plan budget. New/above target funds must be at least \$5,000 in excess of costs for a full-year's funding of a full-time position's salary and benefits before any commitments are made for filling each additional full-time staff position. With the increased revenues, the Board of Directors, in consultation with the executive director, may opt to increase pay and benefits to current staff up to the \$1.3M budget's salary levels and/or increase program funding up to the \$1.3M budget level, before bringing on additional staff, once the positions for development director, finance and administration director, and marketing director are filled.

Anticipated earned revenues and memberships based on prior three-year average (two-year average for Q4) and \$1 general admission price increase:

Q1	\$178,000
Q2	\$192,000
Q3	\$109,000
Q4	\$ 99,000

In order to fulfill its mission, the Discovery Center will focus on its services to the public while steadily increasing its revenue stream so that it can migrate to its sustainable budget level of \$1.3M with an operating surplus that grows year by year, as soon as possible. Target date for this full transition to a sustainable level of operations is September 1, 2013.

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Appendices

Appendix 1: Board of Directors Biographies

PAMELA A. BELLINO

A manager in the natural gas industry with 35 years of proven leadership experience in operations, customer service, labor relations, process improvement, and project management, including the execution of major cost reductions and productivity initiatives, and the motivation and development of employees, Bellino is currently director of customer service operations for Unitil Service Corporation and is responsible for a \$12 million budget. She is a graduate of Eastern Nazarene College and has had extensive board experience.

TRICIA A. BOUCHER, CPA

A Certified Public Accountant with 15 years of experience with the well-established accountancy firm Nathan Wechsler Company of Concord, NH, Tricia Boucher has many clients who are private non-profit charitable corporations, and serves as Treasurer of the Board for her church. She and her children are frequent visitors to, and passionate supporters of, the Discovery Center.

FREDERICK BRAMANTE

Past chair of the NH Board of Education, Bramante was a middle school science teacher who founded Daddy's Junky Music Store - which eventually grew into the 14th largest music product retailer in the United States. His innovative advocacy for student-centered mastery of learning led to meaningful redesign of education policy in New Hampshire. Bramante has a bachelor's degree in science from Keene State College and a master's degree in organizational leadership from Plymouth State University.

RICHARD CANTZ

Director of public policy and advocacy for Goodwill Industries of Northern New England, a private non-profit charitable foundation, Cantz's position entails working with legislators in the Northern New England states and numerous public advocacy groups. Cantz previously served as vice-president of resource development for the United Way of Greater Portland. He graduated from Springfield College with a degree in Clinical Psychology and his first work was with foster care services.

SHARON ENG (CURRENT BOARD SECRETARY)

Eng is president and co-owner of Contract Support Group, a contract manufacturing company specializing in electromechanical assembly located in Belmont, New Hampshire. Previously, she was director and founder of the Avalon Education Foundation in Hong Kong. Earlier in Hong Kong, she served in a variety of volunteer roles at the Chinese International School and at Crossroads International, organizing donations of furniture and clothing sent to Kosovo during that conflict. In the 1990s, Eng worked as a senior principal consultant at the Hay Group, the Asian regional headquarters of a human resources consulting firm. She has also worked as an investment broker, research and development engineer and as an investment engineer. She earned a BS degree from Vanderbilt University and an M.Ed. from the University of Hong Kong.

PAUL HIGGINS

A life-long New Hampshire resident who spent 18 years teaching automotive technology at the college level and was a self-employed automotive technician, Higgins is the founder of the Alex Higgins Memorial Space Camp Scholarship Program, which has sent 38 NH students to Space Camp over the past 11 years. Higgins has served on the Massabesic Audubon Center and the NH Audubon Society, and is a founding member of the Manchester NH Chapter of the Compassionate Friends (an international support group for bereaved parents). He has a B.A. in Education from Keene State College.

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ROBERT INTRONE

Introne is a retired Air Force Officer and Meteorologist who served six terms in the NH legislature, including the House Committee on Science and Technology. A Pennsylvania State University graduate with a BS and an MS from Colorado State University, he has served on the boards of the Sports Car Club of America, Program Committee of the American Meteorological Society, America Legion, and Military Officers Association.

JAMES R. MacKAY, Ph.D. (CURRENT BOARD CHAIR)

A psychotherapist in private practice, Dr. MacKay has also served as a university professor, a director and coordinator of Community Mental Health Services, a major in the Medical Service Corps of the US Army Reserve, past mayor of Concord and a six-term state legislator. MacKay is current Chair of the NH Suicide Prevention Council, Vice-Chair of the Merrimack Valley Assistance Program (HIV/AIDS), a member of the City of Concord Airport Advisory Committee and the McAuliffe-Shepard Discovery Center Commission, a member of the Board of Directors of Goodwill Industries of Northern New England, Touch the Future, Inc., The Children's Lobby, NH Child and Family Services, and serves on the Suicide Fatality Review Board and the Executive Committee of the Merrimack County Legislative Delegation.

COL. WILLIAM MORAN

A retired Air Force Colonel with a distinguished career as a pilot, instructor pilot, evaluation pilot and member of the Society of Experimental Pilots, Col. Moran commanded the 46th Bomb Squadron. During his command, Moran's Squadron received the Air Force Outstanding Unit Award. After serving in increasingly significant assignments, his last as the Vice Commander of the Air Warfare Center at Nellis Air force Base in Nevada, Col. Moran worked as a small business account executive at an insurance agency. Presently, he is the New Hampshire Wing Commander of the NH Civil Air patrol. He graduated from the University of Rhode Island and immediately joined the USAF after graduation. He was a Distinguished Graduate of Officers Training School and then completed USAF pilot training.

STEVEN MURPHY (CURRENT BOARD TREASURER)

The senior vice president, chief financial officer and treasurer of Associated Grocers of New England, Inc., Murphy has had 24 years of experience in the grocery industry. The scope of his responsibilities at Associated Grocers include corporate accounting, corporate finance, IT systems and loss prevention. He serves on many committee assignments as part of the Executive Management Team of Associated Grocers of New England. Murphy has a BS in Business Administration from Boston University and an MBA from Southern New Hampshire University. He is a CPA and CGMA.

NANCY NADEAU

Vice President for Administration at Bellwether Community Credit Union, Manchester, Nancy Nadeau has had major responsibility since 1994 for planning, directing and overseeing all human resources and administrative functions including HR, payroll, facilities, security, training and business continuity. Nadeau has served on the Make-A-Wish Foundation of New Hampshire, Dress for Success, Volunteer NH, Saint John the Evangelist Church-Holiday Fair Chair, New Horizons for New Hampshire and as a Guardian ad Litem for CASA of New Hampshire. Nadeau has an A.A. in Business Administration from Southern New Hampshire University.

REP. WILLIAM REMICK

A retired science educator and four-term member of the New Hampshire House of Representatives serving on the Standing Committee on Science, Technology and Energy, Remick served four years in the United States Air Force. He has served as an educator in several significant capacities in this and other countries, and has served on elected school boards in addition to his professional work. Remick has a BA in Education from Keene State College and an M.S. from Southern Connecticut State College.

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JAYME SIMOES

President of Louis Karno and Company Communications, LLC, Simoes manages all accounts for this company he founded in 1999, including directing the firm's strategy and marketing efforts. He was recently honored with the Advertising and Public Relations Award from the New Hampshire Travel Council. Simoes is a past president of the Public Relations Society of America - Yankee Chapter and is a 2003 recipient of the Union Leader's "40 under 40" award which honors New Hampshire's outstanding young professionals.

[Senate President Appointee: TBD, in place by January 2013]

[Speaker of the House Appointee: TBD, in place by January 2013]

JEANNE T. GERULSKIS

In her capacity as executive director, Gerulskis is an *ex officio* member of the board of directors.

She has been in the museum field for 22 years, with 15 years as the executive director of a science museum, the McAuliffe-Shepard Discovery Center (formerly called the Christa McAuliffe Planetarium from 1998-2008), five years as senior curator of programs and three years as program coordinator at Ketchikan Museums, a history and anthropology museum and Native American cultural center. Gerulskis is currently leading the transition of the Discovery Center from a state museum to a nonprofit operation, the McAuliffe-Shepard Discovery Center Corporation. Gerulskis holds a B.A. in economics from Williams College, where she also studied genetics, multi-variable calculus, chemistry, physics, art history and studio art. Under her leadership, the Discovery Center expanded from a stand-alone planetarium to a 45,000 square-foot science center with interactive science and engineering exhibits, a planetarium, science programs and an observatory, became a NASA Space Grant Affiliate Institution and NASA Educator Resource Center.

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Appendix 2: Transition and Outreach Plan 2012

The following tasks must be completed as part of the Discovery Center's transition from a state agency to an independent, not-for-profit corporation. Note: **C** = Task Completed; **P** = Task in Process; **O** = Task Not Started

GOVERNANCE, ORGANIZATION & STAFFING

- C Create Board of Directors
- C Create Business Plan & submit to the Fiscal Committee of the General Court
- P Complete the Discovery Center legal formation
- P Define new organization structure, staffing & compensation structure
- P Create policies and procedures documents
- O Conduct staff workplace training

MARKETING

- C Conduct Market Analysis
- C Conduct Summer '12 Marketing Campaign
- C Create Marketing Plan (4Ps, etc.)
- P Improve online presence
- P Update website & social media sites
- O Aggressively publicize schedule

PROGRAMS & SERVICES

- P Improve exhibits
- P Address visitor survey suggestions
- P Improve exhibit turnaround w/ 3-Yr Plan
- P Analyze program offerings' ROI
- O Optimize schedule of exhibits & events
- O Collections Handling
- O Collections policies & procedures document
- O Implement collections policies & procedures

FUNDRAISING & DVLPT

- O Start \$450K/yr fundraising campaign
- O Improve donor acknowledgment program

FACILITIES

- C Compile full equipment inventory per HR1274
- O Conduct energy audit & implement
- P Fix planetarium roof & theater seats
- O Install security cameras
- P Improve outdoor facilities
- P Spruce up facility
- P Establish facility lease with State of NH

FINANCE & ADMIN

- O Transition Procedures & Accounting
- P Select bank, payroll, and audit vendors
- O Establish financial control procedures
- P Select & develop new accounting system
- O Review & migrate all the Discovery Center contracts
- P Establish 12/31/12 financial baseline
- P Information Technology
- O Select IT vendor
- P Dvlp VISTA & Crystal visitor statistics
- P Risk Management & Security
- P Dvlp & implement IT security
- P Dvlp & implement workplace security
- P Obtain appropriate insurance

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- P Expense Optimization
- C Minimize staff-related costs
- C Ensure access to State of NH's purchasing discounts

COMMUNICATIONS

- P Conduct Transition Outreach
- P Regular staff communications
- P Create Transition Message & Outreach Team
- P Visit or write to donors & supporters
- P Identify & visit area youth and civic organizations
- O Identify & visit area partners & supporters
- O Identify & visit area schools
- O Communicate Reopening
- O Invite Key Stakeholders to Reopening
- O Send Letter to Staff
- O Announce Reopening to Public

GRAND REOPENING

- O Grand Reopening Event

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Appendix 3: Conflict-of-Interest, Whistleblower and Harassment Policies

CONFLICT OF INTEREST POLICY

The reputation of McAuliffe Shepard Discovery Center is contingent upon adherence to the highest principles of fairness, honesty and integrity. It is vital that these principles be upheld and that the highest standards of conduct be maintained in all activities. It is the expectation of the Discovery Center that employees will avoid any activity or behavior that could conceivably be deemed by others as inappropriate or to negatively reflect upon the Discovery Center. Employees are therefore expected to refrain from:

- Participation in any commercial activity involving the Discovery Center in which the employee or any member of the employee's family or a personal friend has a personal interest.
- Acceptance of any gift or other favor that might be reasonably deemed by others to influence the employee's judgment or actions with regard to the Discovery Center.
- Use of any proprietary or confidential information learned in the course of employment by the Discovery Center for other than Discovery Center work-related purposes.

Furthermore:

- Employees who accept additional employment outside of the Discovery Center shall report such employment to their immediate supervisor.
- Employees must promptly report any *potential* conflict of interest – that is, any circumstances that could cause concern – to their immediate supervisor.

WHISTLEBLOWER POLICY

A Whistleblower as defined by this policy is an employee of McAuliffe Shepard Discovery Center who reports an activity that s/he considers to be illegal or dishonest to one or more of the parties specified in this Policy. The Whistleblower is not responsible for investigating the activity or for determining fault or corrective measures; appropriate management officials are charged with these responsibilities.

Examples of illegal or dishonest activities include violations of federal, state or local laws; billing for services not performed or for goods not delivered; and other fraudulent financial reporting.

If an employee has knowledge of or a concern of illegal or dishonest fraudulent activity, the employee is to contact his/her immediate supervisor, the executive director, or any member of the board of directors. The employee must exercise sound judgment to avoid baseless allegations. An employee who intentionally files a false report of wrongdoing will be subject to discipline up to and including termination of employment.

Whistleblower protections are provided in two important areas -- confidentiality and retaliation. Insofar as possible, the confidentiality of the Whistleblower will be maintained. However, identity may have to be disclosed to conduct a thorough investigation, to comply with the law and to provide accused individuals their legal rights of defense. MSDC will not retaliate against a Whistleblower. This includes, but is not limited to, the employee's right to protection from retaliation in the form of an adverse employment action such as termination, compensation decreases, or poor work assignments and threats of harm. Any whistleblower who believes s/he is being retaliated against must contact the executive director or any member of the board of directors immediately. The right of a Whistleblower for protection against retaliation does not include immunity for any personal wrongdoing that is alleged and investigated.

All reports of illegal and dishonest activities will be promptly submitted to the executive director (unless the activity involves wrongdoing on the part of the executive director; then the report will be submitted directly to the Chair of the Operations Committee of the Board of Directors) who is responsible for investigating and coordinating corrective action.

HARASSMENT POLICY

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The Discovery Center, as part of its equal employment opportunity program, is firmly committed to providing its employees with a working environment free of all forms of unlawful discrimination, including sexual harassment. Actions or words that harass or intimidate Discovery Center employees, volunteers, vendors, or visitors are strictly forbidden and will not be tolerated. Such conduct will result in disciplinary action in accordance with Discovery Center policy, up to and including termination of employment.

For the purposes of Discovery Center policy, "unlawful harassment" is defined as verbal or physical conduct that on the basis of a protected characteristic has the purpose or effect, from the point of view of a reasonable person possessing that characteristic, either of interfering with an individual's employment performance or of creating an intimidating, hostile or offensive employment environment.

Unlawful harassment may include, but is not limited to, the following actions if, as isolated acts or as part of a pattern, they have the prohibited purpose or effect on employment performance or environment:

- jokes,
- derogatory expressions, or comments,
- the display of graphics, cartoons, or objects,
- sending or forwarding electronic mail messages,
- other conduct offensive to a reasonable person possessing a particular protected characteristic.

Sexual harassment is a particular type of unlawful harassment. In addition to conduct described in the preceding paragraph that is of a sexual nature, sexual harassment includes conduct that a reasonable person would judge to be:

- unwelcome sexual advances,
- requests for sexual favors,
- other verbal or physical conduct of a sexual nature when submission to or rejection of such conduct explicitly or implicitly affects employment decisions concerning an individual,
- or when the conduct has the purpose or effect of substantially interfering with an employee's performance,
- or creating an intimidating, hostile or offensive environment because of the employee's gender.

Any individual who feels s/he has been the recipient of unlawful harassment by anyone, including supervisory employees, co-workers, visitors, vendors, board members or other individuals doing business with the Discovery Center, is encouraged to come forward immediately and report her/his concern to her/his supervisor or any management level employee with whom the employee is comfortable. The Discover Center will take all complaints seriously; investigate the facts promptly and thoroughly; and take appropriate corrective action. Any employee making a good faith complaint of unlawful harassment, sexual harassment or discrimination-related harassment will be protected from any retaliation as a result of the complaint.

An employee who believes that s/he is being or has been subjected to any form of retaliation for having brought forward a good faith complaint, or having participated in an investigation of such a complaint, should immediately notify the employee's supervisor, the executive director, or any member of the board of directors.

Although employees are encouraged to bring any complaints of harassment to management, employees may also refer complaints of harassment to:

New Hampshire Commission on Human Rights
2 Chennel Drive, Concord, NH 03301

The United States Equal Employment Opportunity Commission ("EEOC")
JFK Federal Building, Room 475, Boston, Massachusetts 02203 / 1-617-565-3200

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Appendix 4: Document Retention and Destruction Policy

Federal and state laws require the retention of certain documents for specified minimum periods of time. At the same time, privacy requirements mean that certain data pertaining to staff and visitors must be secured or destroyed after a designated period of time. Not-for-profit organizations should have a written, mandatory document retention and periodic destruction policy. Policies such as this will eliminate accidental or innocent destruction. In addition, it is important for administrative personnel to know the length of time records should be retained to be in compliance with the policy.

Document Destruction

The Document Retention and Destruction Policy identifies the record retention responsibilities of staff, volunteers, members of the board of directors, and outsiders for maintaining and documenting the storage and destruction of the organization's documents and records.

The organization's staff, volunteers, members of the board of directors, committee members and outsiders (independent contractors via agreements with them) are required to honor the following rules:

- a) Paper or electronic documents indicated under the terms for retention in the following section will be transferred and maintained by the Discovery Center's finance director, executive director, or the the Discovery Center board of directors.
- b) All other paper documents will be destroyed after three years.
- c) All other electronic documents will be deleted from all individual computers, data bases, networks, and back-up storage after one year.
- d) No paper or electronic documents will be destroyed or deleted if pertinent to any ongoing or anticipated government investigation or proceeding or private litigation (check with legal counsel or the human resources department for any current or foreseen litigation if employees have not been notified), or ongoing grant-funded project.
- e) No paper or electronic documents will be destroyed or deleted as required to comply with government auditing standards (Single Audit Act).

Document Retention

The following table indicates the Discovery Center's minimum document retention policy. These may change based on changes in federal or state requirements. In addition, federal awards and other government grants may provide for a longer period than is required by other statutory requirements.

McAuliffe-Shepard Discovery Center Business Plan

Type of Document	Minimum Requirement
Accounts payable ledgers and schedules	7 years
Audit reports	Permanently
Bank reconciliations	2 years
Bank statements	3 years
Checks (for important payments and purchases)	Permanently
Contracts, mortgages, notes, and leases (expired)	7 years
Contracts (still in effect)	Contract period
Correspondence (general)	2 years
Correspondence (legal and important matters)	Permanently
Correspondence (with customers and vendors)	2 years
Deeds, mortgages, and bills of sale	Permanently
Depreciation schedules	Permanently
Duplicate deposit slips	2 years
Employment applications	3 years
Expense analyses/expense distribution schedules	7 years
Year-end financial statements	Permanently
Insurance records, current accident reports, claims, policies, and so on (active and expired)	Permanently
Internal audit reports	3 years
Inventory records for products, materials, and supplies	3 years
Invoices (to customers, from vendors)	7 years
Minute books, bylaws, and charter	Permanently
Patents and related papers	Permanently
Payroll records and summaries	7 years
Personnel files (terminated employees)	7 years
Retirement and pension records	Permanently
Tax returns and worksheets	Permanently
Timesheets	7 years
Trademark registrations and copyrights	Permanently
Withholding tax statements	7 years



PUBLIC UTILITIES COMMISSION

21 S. Fruit Street, Suite 10
Concord, N.H. 03301-2429

CHAIRMAN
Amy L. Ignatius

COMMISSIONERS
Michael D. Harrington
Robert R. Scott

EXECUTIVE DIRECTOR
Debra A. Howland

January 10, 2013

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

Your Excellency and Honorable Councilors:

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI authorize the Public Utilities Commission to budget and expend prior year carry forward funds from the Renewable Energy Fund (REF) created by RSA 362-F:10, I. The requested amount of \$2,663,089 will be used to fund electric or thermal renewable energy projects in New Hampshire through grant and rebate programs, effective upon Joint Fiscal Committee and Governor and Council approval through June 30, 2013. Funding is 100% REF.

These funds should be budgeted as follows:

02-81-81-811510-54540000 Renewable Energy Fund 362-F:10				
SFY2013				
Source of Funds				
Class	Description	Current Budget	Increase (Decrease)	Modified Budget
009-403292	Agency Income	5,667,120	2,663,089	8,330,209
Totals		5,667,120	2,663,089	8,330,209

Class	Description	Current Budget	Increase (Decrease)	Modified Budget
20-500200	Current Expenses	4,513		4,513
26-500251	Organizational Dues	500		500
27-502799	Transfers to OIT	21,235		21,235
28-500292	Transfers to General Services	15,888		15,888

40-500800	Indirect Costs	4,860		4,860
46-500464	Consultants	25,000		25,000
49-500294	Transfer to Other State Agen	22,763		22,763
70-500704	In-State Travel	300		300
73-500582	Grants-Non Federal	5,572,061	2,663,089	8,235,150
80-500710	Out-of-State Travel			
Totals		5,667,120	2,663,089	8,330,209

EXPLANATION

The Renewable Energy Fund (REF) is a dedicated, non-lapsing fund whose purpose is to support thermal and electrical renewable energy initiatives in New Hampshire. RSA 362-F:10, I. The fund derives its revenues solely from payments by electric utilities and electricity suppliers that are required to obtain a portion of the electricity they sell from renewable sources, pursuant to the state's Renewable Portfolio Standard (RPS) law, RSA 362-F. These electricity suppliers must either obtain renewable energy certificates (RECs) for each of four classes of renewable energy, or make alternative compliance payments (ACPs) instead. In 2012, there was a substantial shortfall of RECs in three of the four renewable energy classes.

Since its inception in 2009, the REF has awarded more than 1,200 rebates for renewable energy systems, and provided New Hampshire homeowners, businesses, schools, towns, non-profit organizations and other eligible entities with more than \$5 million in funding towards these systems. In addition the Commission's competitive grant program has provided close to \$2 million in funding for renewable projects featuring technologies from biomass heating systems to hydroelectricity upgrades to photovoltaic, solar hot air, and landfill gas to energy, among others. These funds have been leveraged with over \$23 million in private investment, providing a boost to the state's economy and creating jobs for electricians, plumbers, and alternative energy businesses.

The Commission seeks to carry forward \$2,663,089 in unspent FY 2012 REF funds. These funds accumulated because certain rebate programs were undersubscribed and funds for the commercial and industrial grant program were not fully obligated.

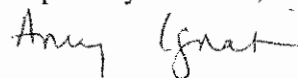
The \$2,663,089 in unspent funds will be budgeted in part to bolster residential and commercial rebate programs. Specifically, a total of \$971,620 will be added to the residential solar and wind rebate program and the commercial and industrial solar rebate program. The remaining funds will be added to the commercial and industrial competitive RFP grant program. RSA 362-F:10, XI requires the Commission to issue a Request for Proposals for grant projects each year by March 1. The program this year will fund projects that will generate substantial quantities of RECs in New Hampshire, thereby lowering REC prices and reducing the need for ACPs. As a result, RPS compliance costs for electric utilities and electricity suppliers should be reduced.

The Commission is requesting authorization to budget and expend \$2,663,089 in the Renewable Energy Fund and to budget the monies as follows:

Class 073-500582 Grants-Non Federal will be used to increase funding for the competitive RFP grant program and to increase funding for both the residential and commercial solar and wind energy rebate programs.

Accordingly, your consideration of our request is appreciated.

Respectfully submitted,



Amy L. Ignatius
Chairman

FISCAL SITUATION

2012-2013 Appropriation	\$	5,667,120
Budget & Expend Request	\$	2,663,089
Modified 2012-2013 Appropriation	\$	<hr/> 8,330,209



State of New Hampshire

FIS 13 081

HOUSE OF REPRESENTATIVES

CONCORD

February 27, 2013

Fiscal Committee of the General Court
The Honorable Mary Jane Wallner, Chairman
State House
Concord, NH 03301

Dear Representative Wallner and Members of the Committee,

RSA 14:30-a, III requires the Fiscal Committee to consider recommendations proposed to it by the Legislative Performance Audit and Oversight Committee.

At its February 22, 2013 meeting, the Legislative Performance Audit and Oversight Committee voted to recommend six new performance audit topics for the Office of Legislative Budget Assistant, Audit Division. The new topics are:

1. Department of Corrections, Division of Community Corrections.
2. Department of Health and Human Services, Health Facilities Administration, Assisted Living and Nursing Facility Inspections.
3. Department of Health and Human Services, Electronic Benefit Transfer Cards.
4. Department of Resources and Economic Development, Economic Development Programs.
5. Police Standards and Training Council, The Council in Performance of its Charter.
6. Community Development Finance Authority, Program Results.

I respectfully request the Fiscal Committee's approval of these topics at its next meeting.

Sincerely,

A handwritten signature in black ink, appearing to read "L. Weber".

Representative Lucy McVitty Weber, Chairman
Joint Legislative Performance Audit
and Oversight Committee

ATTORNEY GENERAL
DEPARTMENT OF JUSTICE

FIS 13 091

83 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6387

MICHAEL A. DELANEY
ATTORNEY GENERAL

ANN M. RICE
DEPUTY ATTORNEY GENERAL



March 20, 2013

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

Dear Representative Wallner:

REQUESTED ACTION

Pursuant to Chapter 224:213, Laws of 2011, authorize the Department of Justice to retain outside counsel from an out-of-state law firm, the National Online Travel Litigation Group (NOTLG), effective upon Fiscal Committee approval.

EXPLANATION

The Department of Justice seeks authorization to retain the services of NOTLG to investigate and recover unpaid meals and rooms taxes from online travel companies (OTCs), such as Travelocity and Expedia. OTCs generally purchase hotel rooms from hotels at a wholesale rate and resell them to consumers at retail rates that are as much as 30% higher. While occupancy tax statutes typically impose the tax on the retail rate paid by the consumer, the OTC give the hotels only the occupancy tax on the wholesale rate, which is ultimately paid to the taxing authority. The OTCs do not pay tax on the approximately 30% mark-up rate charged to the consumer. As a result, the taxing entity receives significantly less tax than is due.

There have been approximately 50 lawsuits filed against the OTCs nationwide, involving several hundred municipalities, some counties, and a few states, seeking to recover unpaid occupancy taxes on the markup rate. Of the 18 cases that have been resolved in court, 12 were decided in the taxing authority's favor. An additional 12 cases have settled.

NOTLG, which consists of attorneys from three Georgia law firms, has been involved in more OTC cases than any other private counsel. It has filed cases in: Georgia on behalf of 157 local governments; Mississippi, Montana, and Kentucky on behalf of those states; and Maryland, Michigan, Colorado and Illinois on behalf of multiple municipalities. NOTLG has agreed to a very competitive rate of 25% of any recovery, inclusive of costs, with all up-front costs borne by NOTLG. In short, if there is a recovery, NOTLG would receive 25%. If there is no recovery, NOTLG would receive nothing.

The Attorney General believes that hiring NOTLG will be advantageous to the State. The Department of Justice does not have comparable resources and staff to investigate and pursue such litigation. Independently pursuing these claims would require a significant outlay of State funds up front. NOTLG, on the other hand, has developed an expertise in this area, and will cover all investigative and litigation costs. To the Department's knowledge, there is no law firm in New Hampshire that has a similar expertise.

We have discussed this potential litigation with representatives from the Department of Revenue Administration and the Department of Resources and Economic Development's Divisions of Economic Development and Travel and Tourism, all of whom have stated their support. It is also supported by the New Hampshire Lodging & Restaurant Association.

Thank you for your consideration of this request.

Respectfully submitted,



Michael A. Delaney
Attorney General



THE STATE OF NEW HAMPSHIRE
INSURANCE DEPARTMENT

FIS 13 117

21 SOUTH FRUIT STREET SUITE 14
CONCORD, NEW HAMPSHIRE 03301

Roger A. Sevigny
Commissioner

Alexander K. Feldvebel
Deputy Commissioner

April 10, 2013

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Executive Council
State House
Concord, NH 03301

Requested Action

1. Pursuant to RSA 14:30-a, VI, authorize the Insurance Department to accept and expend federal grant funds in the amount of \$339,153.00 for FY 2013 from the U.S. Department of Health and Human Services for the purpose of carrying out consumer assistance functions relating to the New Hampshire partnership health benefit exchange. By carrying out these functions, the Department will preserve the state's insurance regulatory authority, to the greatest extent possible, regarding consumer assistance for insurance plans sold on the exchange. Approval is sought for the period of Fiscal Committee and Governor and Executive Council through June 30, 2013. Source of Funds is 100% Federal Funds.
2. Pursuant to RSA 124:15 authorize the Insurance Department to establish a Class 046 (Consultants) to enter into contracts for consulting services with various vendors in Account Number 02-24-24-2400-12350000 for the period of Fiscal Committee and Governor and Executive Council approval through June 30, 2013.

Funds will be budgeted as set forth in the table below. Source of funds: 100% Federal Funds.

FY 2013 Consumer Assistance Grant
02-24-24-2400-12350000

		Fiscal Year 2013
Class	Description	New Appropriation
020	Current Expense	\$5,146.00
030	Equipment	\$500.00
041	Audit Set Aside	\$340.00
046	Consultants	\$323,753.00
070	In-State Travel	\$3,448.00
080	Out of State Travel	\$5,966.00
	Total Appropriation	\$339,153.00
	Source of Funds	
000	Federal Funds	\$339,153.00

EXPLANATION

The New Hampshire Insurance Department has received a federal grant to support a consumer assistance partnership with the federally-facilitated health benefit exchange or marketplace that will be established for New Hampshire. The purpose of the consumer assistance partnership is to preserve the state's insurance regulatory authority to the greatest extent possible with respect to consumer assistance for insurance plans sold on the exchange and to ensure that the navigator/in-person assist or function, as well as exchange-related outreach and education efforts, are conducted in a manner that best serves the interests of New Hampshire residents. This Consumer Assistance Grant is made available pursuant to Public Law 111-148 and Public Law 111-152 (The Patient Protection and Affordable Care Act). Grant funds will be used to oversee the conduct of navigators, design and administer an in-person assistance program to supplement the navigator function, and conduct consumer outreach and education.

The acceptance of the grant funds, in the amount of \$339,153.00, available for expenditure during Fiscal 2013 is requested.

1. Class 020 – Current Expenses – FY13 - \$5,146.00. These funds are required in order to provide general supplies.
2. Class 030 – Equipment (new/replacement) – FY13 - \$500.00. These funds are required to purchase necessary computer systems, software, and technical support.

3. Class 041 – Audit set aside – FY13 - \$340.00. These funds are required in order to meet audit costs associated with the grant program.

4. Class 046 – Consultants – FY13 - \$323,753.00. These funds are required to hire consultants to carry out the consumer assistance functions.

5. Class 070 – In-State Travel – FY13 - \$3,448.00. These funds are required for the Department Employees to attend meetings and seminars.

6. Class 080 – Out of State Travel – FY13 - \$5,966.00. These Out of State Travel funds are required for department employees to attend grant workshops and seminars.

The following information is provided in accordance with the Comptroller's instructional memorandum dated September 21, 1981:

1. List of personnel involved: The functions under this grant will be carried out through the use of consultants whose contracts will be managed by Insurance Department staff.

2. Nature, need, and duration: This is a twelve month federal grant with a project period dating from April 8, 2013 to April 7, 2014. The funding included in this request is allocated for the period from Governor and Council approval through June 30, 2013. The Department will request an amendment to its SFY 2014 budget to include federal grant funds for the remaining portion of the grant period.

3. Relationship to existing agency program: This grant will facilitate the preservation of state insurance regulatory authority over the manner in which health insurance is sold in this state. This is a regulatory function that the New Hampshire Insurance Department has traditionally had. The outreach and education activities funded under this grant are designed to promote access to health insurance coverage for populations currently without any form of health benefits. This also is an issue which the Insurance Department has addressed in recent years.

4. Has a similar program been requested of the legislature and denied? The nature of the work to be completed under the grant has never been requested and denied by the General Court.

5. Why wasn't funding included in the agency's budget request? The April 8, 2013 notification of the federal government's funding of this grant has prompted this Insurance Department request and is the reason for not including funding for this activity in the department's budget request for FY 2013.

6. Can portions of the grant funds be utilized? 100% of federal grant funds can be used to fund all program costs associated with this request.

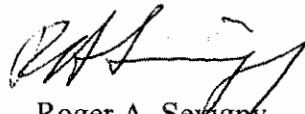
7. Estimate the funds required to continue this position(s): There will be no cost to the State of New Hampshire associated with this grant as grant functions are being carried out on a time-limited basis by consultants exclusively with the use of federal grant funds.

FISCAL SITUATION

U.S. Department of Health and Human Services Appropriation	\$5,372,682.00
FY2013 Requested Appropriation	\$ 339,153.00
FY2014 Reserved Funds	<u>\$5,033,529.00</u>
Total Appropriations	\$5,372,682.00

In the event that federal funds cease to be available, General Funds will not be requested to support this program. Thank you for your consideration.

Respectfully submitted,



Roger A. Sevigny



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



CHRISTOPHER D. CLEMENT, SR.
COMMISSIONER

JEFF BRILLHART, P.E.
ASSISTANT COMMISSIONER

May 15, 2013
Bureau of Mechanical Services

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:16-a authorize the Department of Transportation to transfer \$16,500 between Highway Fund accounts and classes effective upon Fiscal Committee and the date of Governor and Council approval through June 30, 2013 as follows:

04-096-096-960515-3005	Current Budget	Requested Change	Revised Budget
Mechanical Services			
Expenses:			
010 500100 Personal Services – Permanent	\$3,464,577	\$0	\$3,464,577
017 500147 FT Employees Special Pay	27,500	(7,725)	19,775
018 500106 Overtime	50,000	0	50,000
019 500105 Holiday pay	1,800	0	1,800
020 500235 Current Expense	7,763,705	0	7,763,705
022 500255 Rents-Leases Other than State	28,472	0	28,472
023 500291 Heat, Electricity, Water	42,000	16,500	58,500
024 500225 Maint. Other than Bldg-Grounds	103,447	(8,775)	94,672
025 506467 State Owned Equipment Usage	536,433	0	536,433
028 500292 Transfer to General Services	328,750	0	328,750
030 500311 Equipment	4,005,643	0	4,005,643
047 500240 Own Forces Maint Bldgs & Grnds	20,358	0	20,358
048 500226 Contractual Maint Bldgs & Grnds	9,104	0	9,104
060 500601 Benefits	2,066,718	0	2,066,718
070 500704 In-State Travel	1,500	0	1,500
Total	\$18,450,007	\$0	\$18,450,007

Source of Funds			
Revenue:			
000 000015 Highway Fund	\$2,643,157	\$0	\$2,643,157
001 405741 Transfer from Other Agencies	570,103	0	570,103
003 402159 Revolving Funds	15,236,747	0	15,236,747
Total	\$18,450,007	\$0	\$18,450,007

EXPLANATION

The Department requests authorizations to transfer budgeted account funds among the various accounts in order to pay for services to accomplish and meet the State's transportation demands. Specific explanations relating to the Department's spending requests are as follows:

Mechanical Services (3005) – 89.0% Revolving Funds, 7.9% Highway Funds, 3.1% Transfer from Other Agencies

Class 017 Decrease Full Time Employees Special Payments by \$7,725. There has been a reduction in the number of employees receiving winter stipend payments.

Class 023 Increase Heat, Electricity, Water by \$16,500. Rising heating oil costs per gallon and a late season surge in cool weather impacting northern satellite garages has caused available funding to be higher than anticipated for heating oil and electricity.

Class 024 Decrease Maintenance other than Bldg-Grounds by \$8,775 due to a reduction in equipment repairs with the replacement of older equipment.

The following is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

1. Does transfer involve continuing programs or one-time projects?
Transfers are for continuing programs (not one-time).
2. Is this transfer required to maintain existing program level or will it increase program level?
Transfers are to maintain existing program levels (no increase in program level).
3. Cite any requirements, which make this program necessary.
RSA 21-L:2, in part, establishes that the Department will be responsible for planning, developing, and maintaining a state transportation network. This transfer will facilitate the accomplishment of this responsibility.
4. Identify the source of funds on all accounts listed on this transfer.
Source of funds is Revolving Funds, Highway Funds and Transfer from Other Agencies.
5. Will there be any effect on revenue if this transfer is approved or disapproved?

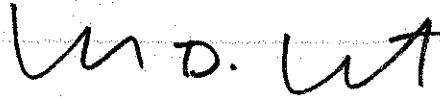
This transfer will have no effect on revenue.

6. Are funds expected to lapse if this transfer is not approved?
Should funds lapse as a result of not approving this request for project funding, such funds will lapse to their respective account fund balances.

7. Are personal services involved?
No, personnel services are not part of this request.

Your approval of this resolution is respectfully requested.

Sincerely,



Christopher D. Clement, Sr.
Commissioner



State of New Hampshire

FIS 13 124

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

April 24, 2013

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

1. Pursuant to RSA 9:16-c, Transfer of Federal Grant funds, authorize the Department of Safety, Division of Motor Vehicles, to transfer \$27,150.00 within the federal grant entitled "NH Motorcycle Rider Training Program Media Campaign" from the NH Highway Safety Agency. This request to transfer funds is to re-align appropriated funds to meet grant guidelines. Effective upon Fiscal Committee and Governor and Council approval through June 30, 2013. Funding source: 100% Agency Income.

2. Authorize the Department of Safety, Division of Motor Vehicles, to accept and expend "NH Motorcycle Rider Training Program Media Campaign" funds in the amount of \$21,750.00 from the NH Highway Safety Agency to conduct a public information campaign for the creation, production, distribution, and promotion of radio non-commercial announcements that focus on the importance of "sharing the road" and motorcycle training courses that will be aired on New Hampshire radio stations. Effective upon Governor and Council approval through June 30, 2013. Funding source: 100% Agency Income.

Funds will be budgeted in an account titled Motorcycle Safety Grant:

02-23-23-233010-74490000 Dept. of Safety Div of Motor Vehicles Motorcycle Safety Grant

Class	Description	Current Adjusted Authorized	Requested Action #1	Requested Action #2	Revised Adjusted Authorized
009-407668	Agency Income	\$ (183,305.25)	\$ -	\$ (21,750.00)	
020-500200	Current Expense	10,000.00	(9,150.00)		850.00
030-500331	Equipment	128,960.00	(16,800.00)		112,160.00
037-500173	Technology - Hardware	1,200.00	(1,200.00)		-
040-500800	Indirect Cost	4,230.00	3,900.00		8,130.00
103-502664	Contracts for Ops Services	38,915.25	23,250.00	21,750.00	83,915.25
	Org 7449 Totals	\$ 183,305.25	\$ -	\$ 21,750.00	\$ 205,055.25

Explanation

The primary objective of the Motorcycle Safety Grant is to enable the NH Motorcycle Rider Training Program to contract with a communications/public relations firm to conduct a public information campaign for the creation, production, distribution, and

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
April 24, 2013
Page 2 of 2

promotion of radio non-commercial announcements that focus on the importance of "sharing the road" and motorcycle rider training courses that will be aired on New Hampshire radio stations.

In order to reduce the number of motorcycle crashes and resulting injury and death, there is a need to educate the motoring public regarding the importance of motorcyclists and other vehicles "sharing the roads", as well as the importance of motorcycle operators getting the proper training in the operation of their motorcycles. This program will result in an informed and educated motoring public and a decrease in motorcycle crashes, injury, and death.

The request to transfer and accept additional federal funds in SFY 2013 is to enable the Division of Motor Vehicles to begin the media campaign as soon as possible. With warm weather approaching, the number of motorcycles on the roadways is increasing. The media campaign focuses on sharing the road and promotes the motorcycle rider training courses offered to beginners as well as experienced riders.

Funds in class 040 are based on an indirect rate of 10.43% of the class 103 expense total.

Funds in class 041 are not appropriated because the department that receives the Federal grant from the Federal granting agency is responsible for paying audit fees.

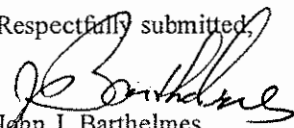
Funds in class 103 will be used for a contract for radio advertising services to promote motorcycle rider training program and safety throughout the state.

The following information is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

- 1) *Does transfer involve continuing programs or one-time projects?* This transfer involves a one-time grant project.
- 2) *Is this transfer required to maintain existing program level, or will it increase the program level?* This transfer is required to increase the program level in order to complete the grant objectives.
- 3) *Cite any requirements which make this program mandatory.* There are no requirements that make this program mandatory. However, this program has been approved and is 100% Agency Income received from NH Highway Safety Agency through a federally funded program.
- 4) *Identify the source of funds on all accounts listed on this transfer.* 100% Agency Income.
- 5) *Will there be any effect on revenue if this transfer is approved or disapproved?* No, but if not approved the funds necessary to complete the grant objectives will not be available when needed.
- 6) *Are funds expected to lapse if this transfer is not approved?* No, any unspent funds will be returned to the granting agency.
- 7) *Are personnel services involved?* No.

Highway Funds or General Funds will not be used should agency income funds become unavailable.

Respectfully submitted,


John J. Barthelmes
Commissioner

**Department of Safety
Motorcycle Safety Grant**

Fiscal Situation: Account 02-23-23-233010-7449

Federal Funds Awarded:

FFY 2012 Media Grant 1/1/2012 - 9/30/2012	\$47,652.00
FFY 2012 Motorcycle Trailer Grant 1/18/12 - 9/15/2012	\$26,000.00
FFY 2013 Motorcycle Rider Training Program Media Campaign 1/1/2013 - 9/15/2013	\$49,990.50
FFY 2013 Motorcycle Equipment Grant	\$92,803.71
Total Grant Funds Awarded	\$216,446.21

Less: SFY 2012 Expenses on FFY 2012 Grants (\$5,506.78)

Grant Funds Remaining as of July 1, 2012 (SFY 2013) \$210,939.43

Less: Balance of FFY 2012 Grants Budgeted in SFY13 and no longer available (\$5,875.35)

Net Grant Funds Remaining for SFY 2013 \$205,064.08

Less: SFY 2013 Appropriation including Balance Forwards **(\$183,305.25)**

Balance of Federal Funds Available \$21,758.83

This Request \$21,750.00

STATE OF NEW HAMPSHIRE
Inter-Department Communication

TO: Director Richard C. Bailey
NH Department of Safety

DATE: January 17, 2013

FROM: Peter M. Thomson, Coordinator
NH Highway Safety Agency

SUBJECT: Motorcycle Rider Training Program Media Campaign
Project #303-13S-001

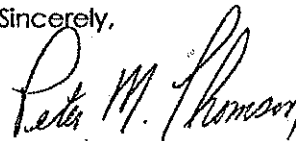
Dear Director Bailey:

It is my pleasure to inform you that the NH Highway Safety Agency has approved your highway safety grant contract entitled "Motorcycle Rider Training Program Media Campaign".

This approval obligates federal funds in the amount of \$49,990.50 with an effective date of **February 1, 2013**.

Transmittal of this is understood to require submission of the contract by you to Governor and Council for their acceptance of funds and approval for the establishment of appropriation codes and controls by the Division of Administrative Services.

Sincerely,



Peter M. Thomson
Coordinator

/djf

Enclosure

cc: Commissioner John J. Barthelmes

**CONTRACTUAL AGREEMENT
FOR HIGHWAY SAFETY PROJECT GRANT**

For HSA Use Only

State Of New Hampshire
Highway Safety Agency
78 Regional Drive, Building 2
Concord, NH 03301-8530

Date Received January 16, 2013	Project Number #303-135-001
Date Approved January 17, 2013	PSP and Task # 13-08, 03

Part I

1. Project Title Motorcycle Rider Training Program Media Campaign	2. Type of Application (Check One) <input checked="" type="checkbox"/> Initial <input type="checkbox"/> Revision <input type="checkbox"/> Continuation
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3. Applicant A. Name of Agency DUNS Number 060340564 NH Department of Safety NH Division of Motor Vehicles	B. Address of Agency 23 Hazen Drive Concord NH 03305-0011
C. Government Unit (Check One) <input checked="" type="checkbox"/> State <input type="checkbox"/> City/Town <input type="checkbox"/> County <input type="checkbox"/> Other (specify):	D. Name Address of Governmental Unit State of New Hampshire Concord, NH 03301

4. Contract Duration A. Contract Period Start Date: February 1, 2012 Termination Date: September 15, 2013	Functional Area K6 - 2010 Motorcycle Safety Incentive CFDA# 20.612 Program Title Motorcycle Safety Incentive Grant Funding Source National Highway Traffic Safety Administratio
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6. Description of Project (Describe in detail in Schedule A) and Source of Funds

Budget (Provide itemization as called for on Schedule B) and Source of Funds					
Cost Category	Total Budget	Federal Budget	Local Budget	State Budget	Other Funds
a. Personnel Services					
h. Current Expense					
c. Equipment					
d. Indirect Costs Audit	\$4,990.50	\$4,990.50			
e. Contractual Services	\$45,000.00	\$45,000.00			
f. Other					
Total Estimated Costs Including Non-Federal Share	\$49,990.50	\$49,990.50			

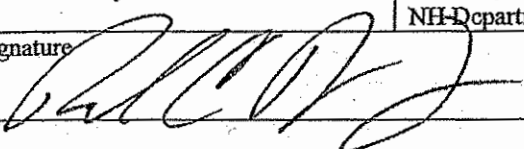
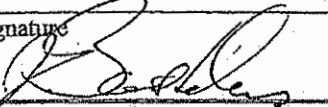
7. Local Benefit: It is anticipated that the federal share for local benefit will be: 100% (\$49,990.50)

Part II


BUDGET AND PERSONNEL DATA	
a. Personnel Services	
b. Current Expenses	
c. Equipment	
d. Indirect Costs and Audit Expense Indirect costs: \$45,000.00 x 11.09 percent	\$ 4,990.50
e. Contractual Services Contract with communications/public relations firm to conduct public information campaign	45,000.00
f. Travel Expenses	
Total	\$49,990.50

Part III

Acceptance of Conditions. It is understood and agreed by the undersigned that a grant received as a result of this contract is subject to the regulations governing grant which have been furnished (or will be furnished upon request) to the applicant.

A. Project Director		
1) Name Richard C. Bailey	2) Title Director, NH Division of Motor Vehicles NH Department of Safety	3) Address 23 Hazen Drive Concord, NH 03305
4) Signature X 		5) Telephone Number 227-4050
B. Authorized Official		
1) Name John J. Barthelmes	2) Title Commissioner, NH Department of Safety	3) Address 33 Hazen Drive Concord, NH 03305
4) Signature X 		5) Telephone Number 271-2791

Part IV (For HSA Use Only)

1. Approval Date January 17, 2013	2. Signature & Title  Peter M. Thomson, Coordinator NH Highway Safety Agency
3. Federal Funds Obligated by this Agreement: \$49,990.50	

**SCHEDULE A
GENERAL PROJECT INFORMATION**

Description of Project

STATEMENT OF PROBLEM/NEED:

The NH Motorcycle Rider Education Program, located within the Division of Motor Vehicles, NH Department of Safety, is responsible for offering the 20-hour Basic Rider Course (BRC), the one-day Intermediate Rider Course (IRC), and the one-day Experienced Rider Course (ERC) in seven of the state's ten counties (2012). In order to make the courses available to more riders, the State also contracts with three private vendors that offer these training courses in accordance with state rules and regulations.

Motorcycle Rider Training Courses			
Year	Course Type and Attendees		
	Basic Rider Course (BRC)	Intermediate Rider Course (IRC)	Experienced Rider Course (ERC)
2006	2,751	160	118
2007	2,807	130	82
2008	2,816	105	70
2009	2,727	130	70
2010	2,690	89	71
2011	2,751	113	50
2012	2,858	101	68

As the number of course attendees has fluctuated slightly in recent years, so have the number of motorcycle crashes, injuries, and fatalities. However, statistics reveal that motorcycle fatalities for the four-year period 2007-2010 average 20.5 percent of all motor vehicle fatalities during that period.

NH MOTORCYCLE FATALITIES/HELMET USE/NH RESIDENTS 2007-2011						
Year	Operators	Passengers	Total	Percent of Fatalities	No. Victims Wearing Helmets	No. Victims NH Residents
2007	23	2	25	19.4	12	20
2008	28	1	29	21.7	11	24
2009	16	5	21	19.1	8	11
2010	26	2	28	21.9	20	26
2011	14	0	14	15.5	4	6
Total	107	10	117		55	87
5-Year Average	21	2	23		11	17

MOTORCYCLE CRASHES & INJURIES ALCOHOL-RELATED 2007-2011						
Year	All Motorcycle Crashes			Injury Crashes Involving Motorcycles		
	Total Motorcyclic Crashes	Alcohol-Related Crashes	Percent Alcohol-Related	Motorcycle Injury Crashes	Alcohol-Related Injury Crashes	Percent Alcohol-Related
2007	876	53	6.1	641	45	7.0
2008	910	57	6.3	634	30	4.7
2009	851	35	4.1	626	30	4.8
2010	782	23	2.9	626	21	3.4
2011	662	23	3.5	524	18	3.4
Total	4,081	191	4.7	3,051	144	4.7

In order to reduce the number of motorcycle crashes and the resulting injuries and deaths, there is a need to educate the motoring public through a public awareness radio campaign of the importance of motorcyclists and operators of all types of vehicles "sharing the roads", as well as the importance of motorcycle operators being properly trained to operate their motorcycles. There is a need to increase awareness about the Motorcycle Rider Program courses for new, intermediate, and experienced riders.

PROPOSED SOLUTION: Funds provided under this contract will enable the NH Motorcycle Rider Training Program to contract with a communications/public relations firm (in accordance with state guidelines) for the creation, production, distribution and promotion of radio non-commercial sustaining announcements focusing on the importance of "sharing the road" and motorcycle training courses which will be aired on radio stations throughout New Hampshire. The attached "Guidance for States Using Section 402 Funds for Purchasing Advertising for Highway Safety Messages" will be reviewed and incorporated when developing the contract with the communications/public relations firm.

ANTICIPATED RESULTS: As a result of the creation, production, distribution and promotion of radio announcements, public awareness of "sharing the road" with motorcycles and the importance of motorcycle rider education programs will be greatly enhanced. This program will result in an informed and educated motoring public and a decrease in motorcycle crashes and the resulting deaths and life-changing injuries.

ADDITIONAL PROJECT CONDITIONS: It is agreed that the NH Motorcycle Rider Training Program will work with the NH Highway Safety Agency in developing the Request for Proposal (RFP), will review the attached "Guidance for States Using Section 402 Funds for Purchasing Advertising for Highway Safety Messages", and work closely with the NH Highway Safety Agency throughout the contract process. It is further agreed that any materials and publicity relating thereto shall state "this project is being supported in part through a grant from the NH Highway Safety Agency with federal funds provided by the National Highway Traffic Safety Administration" or words to that effect.

See attached addendum for additional information that is hereby made a part of this contractual agreement.

NH Highway Safety Agency
78 Regional Drive, Building #2
Concord, NH 03301-8530
Telephone 603-271-2131

ADDENDUM TO THE APPLICATION FOR HIGHWAY SAFETY PROJECT GRANT

PROJECT REPORTS: It is agreed that quarterly reports will be made to the NH Highway Safety Agency for one year summarizing the progress being made in implementing the project and identifying any problems being encountered. A final report will be made upon completion of the project. Monthly reports will be submitted within 20 days of the project termination date.

PROJECT TERMS: All purchases and expenditures under this project will be subject to audit procedures satisfactory to Federal regulations. It is understood that no monies provided under this project will be used for the replacement of any existing equipment which currently meets Federal Highway Safety Standards. If any existing equipment is sold or traded during the project period, in order to reduce the actual outlay of funds for equipment which is provided under this project, the proceeds will be applied in pro-rated amounts to the Federal and local shares of the costs of the project.

PROCUREMENT AND EQUIPMENT COST: State agencies receiving federal funds for the purchase of equipment are required to process orders through the Division of Plant and Property Management in accordance with state regulations. Items of equipment requiring testing and certification to verify their accuracy (i.e. breath testing devices and traffic control radar) must be selected from the State approved devices.

EQUIPMENT: Equipment acquired under this agreement for use in highway safety program areas shall be used and kept in operation for highway safety purposes by the State; or the State, by formal agreement with appropriate officials of a political subdivision or State agency, shall cause such equipment to be used and kept in operation for highway safety purposes (23 CRF 1200.21).

PROJECT INVENTORY: An inventory of each item of equipment having a useful life of more than two years and a cost of five thousand dollars (\$5,000.00) or more will be provided to the NH Highway Safety Agency during the period in which it is in use. Before such equipment is disposed of, either by trade-in or write-off, authorization will be obtained from the Highway Safety Agency, acting as agent for the National Highway Traffic Safety Administration.

PROJECT CREDIT: All publications, public information or publicity released in conjunction with this project shall state that "this project is being supported in part through a grant from the NH Highway Safety Agency with federal funds provided by the National Highway Traffic Safety Administration, US Department of Transportation", or words to that effect.

AUDIT REPORTS: The grantee agrees to provide the NH Highway Safety Agency with a copy of the audit report including this project which was conducted under provisions of Circular A-133 - Audit of State and Local Governments and Non-Profit Organizations.

Certifications and Assurances

Section 402 Requirements (as amended by Pub. L. 112-141)

(a) The Governor is responsible for the administration of the State highway safety program through the NH Highway Safety Agency (NH RSA 238) which has adequate powers and is suitably equipped and organized (as evidenced by appropriate oversight procedures governing such areas as procurement, financial administration, and the use, management, and disposition of equipment) to carry out the program (23 USC 402(b) (1) (A)); (b) The political subdivisions of this State are authorized, under NH RSA 238:6, to carry out within their jurisdictions local highway safety programs which have been approved by the Governor and are in accordance with the uniform guidelines promulgated by the Secretary of Transportation (23 USC 402(b) (1) (B)); (c) At least 40 percent of all Federal funds apportioned to this State under 23 USC 402 for this fiscal year will be expended by or for the benefit of the political subdivision of the State in carrying out local highway safety programs in accordance with 23 USC 402(b) (1) (C), unless this requirement is waived in writing; (d) This State's highway safety program provides adequate and reasonable access for the safe and convenient movement of physically handicapped persons, including those in wheelchairs, across curbs constructed or replaced on or after July 1, 1976, at all pedestrian crosswalks throughout the state in accordance with 23 USC 402(b) (1) (D); (e) The State will implement activities in support of national highway safety goals to reduce motor vehicle related fatalities that also reflect the primary data-related crash factors within the State as identified by the State highway safety planning process, including: 1) National law enforcement mobilizations; 2) Sustained enforcement of statutes addressing impaired driving, occupant protection, and driving in excess of posted speed limits; 3) An annual statewide safety belt use survey in accordance with criteria established by the Secretary for the measurement of State safety belt use rates to ensure that the measurements are accurate and representative; 4) Development of statewide data systems to provide timely and effective data analysis to support allocation of highway safety resources. 5) Coordination of its highway safety plan, data

collection, and information systems with the state strategic highway safety plan as defined in section 148 (a). (23 USC 402 (b) (1) (E)); (f) The State shall actively encourage all relevant law enforcement agencies in the State to follow the guidelines established for vehicular pursuits issued by the International Association of Chiefs of Police that are currently in effect. (23 USC 402 (1)).

Other Federal Requirements

(g) All NH Highway Safety Agency employee's time which is charged to federal funds utilize Section 402 funds. All Time and Attendance charges from federal sources come from that single cost objective which brings the State of New Hampshire into compliance with the applicable federal regulation as stated in 2 CFR 225, Appendix B, h(3). An additional certification will be provided by the NH Highway Safety Agency each year in April in order to meet the federal requirement for biennial certification. (h) Cash drawdowns will be initiated only when actually needed for disbursement (49 CFR 18.20); cash disbursements and balances will be reported in a timely manner as required by NHTSA (49 CFR 18.21); the same standards of timing and amount, including the reporting of cash disbursement and balances, will be imposed upon any secondary recipient organizations (49 CFR 18.41); failure to adhere to these provisions may result in the termination of drawdown privileges. (i) The State has submitted appropriate documentation for review to the single point of contact designated by the Governor to review Federal programs, as required by Executive Order 12372 (Intergovernmental Review of Federal Programs); (j) Equipment acquired under this agreement for use in highway safety program areas shall be used and kept in operation for highway safety purposes by the State; or the State, by formal agreement with appropriate officials of a political subdivision or State agency, shall cause such equipment to be used and kept in operation for highway safety purposes (23 CFR 1200.21). (k) The State will comply with all applicable State procurement procedures and will maintain a financial management system that complies with the minimum requirements of 49 CFR 18.20; (l) The State's highway safety program has been specifically exempted from the provisions of Circular A-95 by the Governor of the State of New Hampshire. (m) Federal Funding Accountability and Transparency Act (FFATA). The State will comply with FFATA guidance, OMB Guidance on FFATA Subaward and Executive Compensation Reporting, August 27, 2010, (https://www.fsrs.gov/documents/OMB_Guidance_on_FFATA_Subaward_and_Executive_Compensation_Reporting_08272010.pdf) by reporting to FSRS.gov for each sub-grant awarded. 1) Name of the entity receiving the award; 2) Amount of the award; 3) Information on the award including transaction type, funding agency, the North American Industry Classification System code or Catalog of Federal Domestic Assistance number (where applicable), program source; 4) Location of the entity receiving the award and the primary location of performance under the award, including the city, State, congressional district, and country; and an award title descriptive of the purpose of each funding action; 5) A unique identifier (DUNS); 6) The names and total compensation of the five most highly compensated officers of the entity if, of the entity receiving the award and of the parent entity of the recipient, should the entity be owned by another entity; (i) The entity in the preceding fiscal year received—(I) 80 percent or more of its annual gross revenues in Federal awards; and (II) \$25,000,000 or more in annual gross revenues from Federal awards; and ii) The public does not have access to information about the compensation of the senior executives of the entity through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986; 7) Other relevant information specified by the Office of Management and Budget in subsequent guidance or regulation. (n) The State highway safety agency will comply with all Federal statutes and implementing regulations relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin (and 49 CFR Part 21); (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794) and the Americans with Disabilities Act of 1990 (42 USC § 12101, *et seq.*; PL 101-336), which prohibits discrimination on the basis of disabilities (and 49 CFR Part 27); (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse of alcoholism; (g) §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§ 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 *et seq.*), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; The Civil Rights Restoration Act of 1987, which provides that any portion of a state or local entity receiving federal funds will obligate all programs or activities of that entity to comply with these civil rights laws; and, (k) the requirements of any other nondiscrimination statute(s) which may apply to the application.

The Drug-Free Workplace Act of 1988(41 U.S.C. 702)

In accordance with the Drug-Free Workplace Act of 1988 (41 U.S.C. 702) and former Governor Judd Gregg's Executive Order No. 89-6, the State will provide a drug-free workplace by: a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition; b. Establishing a drug-free awareness program to inform employees about: 1) The dangers of drug abuse in the workplace; 2) The grantee's policy of maintaining a drug-free workplace; 3) Any available drug counseling, rehabilitation, and employee assistance programs; and 4) The penalties that may be imposed upon employees for drug violations occurring in the workplace. c. Making it a requirement that each employee engaged in the performance

of the grant be given a copy of the statement required by paragraph (a). d. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will: 1) Abide by the terms of the statement; and 2) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction. e. Notifying the agency within ten days after receiving notice under subparagraph (d) (2) from an employee or otherwise receiving actual notice of such conviction. f. Taking one of the following actions, within 30 days of receiving notice under subparagraph (d) (2), with respect to any employee who is so convicted: 1) Taking appropriate personnel action against such an employee, up to and including termination; or 2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency. g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f) above.

Buy America Act

The State will comply with the provisions of the Buy America Act (49 U.S.C. 5323(j)) which contains the following requirements: Only steel, iron and manufactured products produced in the United States may be purchased with Federal funds unless the State determines that such domestic purchases would be inconsistent with the public interest; that such materials are not reasonably available and of a satisfactory quality; or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. Clear justification for the purchase of non-domestic items must be in the form of a waiver request submitted to and approved by the Secretary of Transportation.

Political Activity (Hatch Act)

The State will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

Certification Regarding Federal Lobbying

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that: 1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement. 2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. 3. The undersigned shall require that the language of this certification be included in the award documents for all sub-award at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Restriction on State Lobbying

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

Certification Regarding Debarment and Suspension

In accordance with the provision of 49 CFR Part 29, the State agrees that it shall not knowingly enter into any agreement under its Highway Safety Plan with a person or entity that is barred, suspended, declared ineligible, or voluntarily excluded from participation in the Section 402 program, unless otherwise authorized by NHTSA. The State further agrees that it will include a clause in all lower tier covered transactions and in solicitations for lower tier covered transactions.

Instructions for Primary Certification

1. By signing and submitting this proposal, the prospective primary participant is providing the certification set out below. 2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction. 3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default. 4. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances. 5. The terms *covered transaction*, *debarred*, *suspended*, *ineligible*, *lower tier covered transaction*, *participant*, *person*, *primary covered transaction*, *principal*, *proposal*, and *voluntarily excluded*, as used in this clause, have the meaning set out in the Definitions and coverage sections of 49 CFR Part 29. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations. 6. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction. 7. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions. 8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the list of Parties Excluded from Federal Procurement and Non-procurement Programs. 9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings. 10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

Certification Regarding Debarment, Suspension, and Other Responsibility Matters-Primary Covered Transactions

1. The prospective primary participant certifies to the best of its knowledge and belief, that its principals: a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency; b) have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of record, making false statements, or receiving stolen property; c) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and d) have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default. 2. Where the prospective primary participant is unable to certify to any of the Statements in this certification, such prospective participant shall attach an explanation to this proposal.

Instructions for Lower Tier Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below. 2. The

certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment. 3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances. 4. The terms *covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded*, as used in this clause, have the meanings set out in the Definition and Coverage sections of 49 CFR Part 29. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations. 5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated. 6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions. (See below) 7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Non-procurement Programs. 8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings. 9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transactions:

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. 2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Policy to Ban Text Messaging While Driving

In accordance with Executive Order 13513, Federal Leadership On Reducing Text Messaging While Driving, and DOT Order 3902.10, Text Messaging While Driving, States are encouraged to: 1. Adopt and enforce workplace safety policies to decrease crashes caused by distracted driving including policies to ban text messaging while driving: a) Company-owned or --rented vehicles, or Government-owned, leased or rented vehicles; or b) Privately-owned when on official Government business or when performing any work on behalf of the Government. 2. Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as: a) Establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving; and b) Education, awareness, and other outreach to employees about the safety risks associated with texting while driving.

Environmental Impact

The Governor's Representative for Highway Safety has reviewed the State's Fiscal Year highway safety planning document and hereby declares that no significant environmental impact will result from implementing this Highway Safety Plan. If, under a future revision, this Plan will be modified in such a manner that a project would be instituted that could affect environmental quality to the extent that a review and statement would be necessary, this office is prepared to take the action necessary to comply with the National Environmental Policy Act of 1969 (42 USC 4321 et seq.) and the implementing regulations of the Council on Environmental Quality (40 CFR Parts 1500-1517).

HS-4(a) (9/12)

NH Highway Safety Agency
78 Regional Drive, Building #2
Concord, NH 03301-8530
Telephone 603-271-2131

**ADDENDUM TO THE APPLICATION
FOR HIGHWAY SAFETY PROJECT GRANT**

FEDERAL REGULATIONS

2 CFR Part 25 (formerly Circular A-87). This provides principles for determining the allowable costs of programs administered by State, local and federally-recognized Indian tribal governments under grants from and contracts with the Federal Government. They are designed to provide the basis for a uniform approach to the problem of determining costs and to promote efficiency and better relationships between grantees and the Federal Government. The principles are for determining costs only and are not intended to identify the circumstances or to dictate the extent of Federal and State or local participation in the financing of a particular project. They are designed to provide that federally-assisted programs bear their fair share of costs recognized under these principles except where restricted and prohibited by law.

COMMON RULE (49 CFR Part 18) (Effective October 1988) This rule establishes the Uniform Administrative Requirements for Grants and Cooperative Agreements and Sub-awards to state and local governments and Indian tribal governments. Administrative rules set forth include:

18.10	Forms for Applying for Grants	18.32	Equipment
18.11	State Plans	18.33	Supplies
18.20	Standards for Financial Management Systems	18.34	Copyrights
18.21	Payment	18.35	Sub-awards to Debarred and Suspended Parties
18.22	Allowable Costs	18.36	Procurement
18.23	Period of Availability of Funds	18.37	Subgrants
18.24	Matching or Cost Sharing	18.40	Monitoring and Reporting Program Performance
18.25	Program Income	18.41	Financial Reporting
18.26	Non-Federal Audits	18.42	Retention and Access Requirements for Records
18.30	Changes	18.50	Closeout
18.31	Real Property		

CIRCULAR A-133 (June 1997). This Circular establishes audit requirements for State and local governments that receive Federal aid, and defines Federal responsibilities for implementing and monitoring those requirements.

Further information concerning these Circulars may be obtained by contacting the Financial Management Branch, Budget Review Division, Office of Management & Budget, Washington, DC 20503. Telephone 202-395-4773.

FEDERAL FUNDING ACCOUNTABILITY & TRANSPARENCY ACT. *Data Universal Numbering System (DUNS) Numbers Requirement*. As the recipient of federal highway safety funds, the applicant agency must have a DUNS number. This is a unique nine-character number that identifies the applicant agency and is used by the federal government to track how federal funds are distributed. If the applicant agency is authorized to make sub-awards under this contract, it must: 1) notify potential sub-recipients that no entity may receive a sub-award unless that entity has provided the applicant agency with its DUNS number; and 2) the applicant agency may not make a sub-award to an entity unless the entity has provided its DUNS number to the applicant agency.
(<http://fedgov.dnb.com/webform>)

402 Advertising Space Guidance

Revised December 20

Guidance for States Using Section 402 Funds for Purchasing Advertising for Highway Safety Messages

Background

State Highway Safety Offices have had the authority to use funds apportioned to States to purchase advertising a variety of mediums including television and radio, cinema, internet, print, outdoor and sports marketing for highway safety messages. While the TEA-21 reporting requirement was not continued in SAFETEA-LU, States are still required to report on the purchase of media with Federal funds and its effectiveness in their Annual Reports. This guidance will help those interested in purchasing advertising.

Based on several years of research from conducting national, regional and local campaigns, NHTSA has created guidance on implementing a strategic communications approach to promote traffic safety. Research clearly shows that the cornerstone of any successful traffic safety program is high visibility enforcement. While the current High Visibility Enforcement (HVE) model of chiefly promoting issues once a year has made record gains possible in safety, in a number of States and/or localities it has nearly been maximized. (For example, States that have achieved high safety belt use rates such as 90 percent and above.)

NHTSA is advocating the use of a sustained HVE model that focuses on strategically deploying enforcement and communications resources at targeted times and locations throughout the year based on state problem identification. The objective is to influence and sustain year-round behavioral change while getting higher return on investment and further improvements in traffic safety.

The following is an outline of the revised strategic communications guidelines. These fundamental guidelines can be applied universally to all traffic safety enforcement campaigns:

- o Safety belts
- o Impaired driving
- o Speed
- o Teen driving
- o Pedestrians
- o Motorcycle

Implementation Guidance

The intent of this document is to provide guidance to any State using Section 402 and other highway safety grant funds to purchase advertising for highway safety messages.

Paid advertising can be a very powerful tool when used in conjunction with other known effective countermeasures. By itself, there is no known persistent effect on traffic safety related behavior at least nothing powerful enough to result in crash or injury reductions. However, there are some countermeasures that

have been proven to have a bottom line effect on traffic safety related behaviors in a variety of situations. Examples of these include new laws, improved/more enforceable laws, and enforcement itself. However, these countermeasures can work only when the public is aware of them. In order to maximize the effectiveness of media, it should be used only in conjunction with proven, effective programs, and when the message of the media is designed to call attention to these countermeasures.

When a state plans to use funds for this purpose the state shall document in their annual Highway Safety Plan (HSP) information describing:

- (a.) what program/policy the advertising is supporting;
- (b.) how the advertising will be implemented to support an on-the-ground program;
- (c.) the amount allocated for paid advertising; and
- (d.) the measures that will be used to assess message recognition.

As with other activities in the HSP, paid advertising must be part of a comprehensive program designed to address specific highway safety goals identified in the state's Performance Plan. This clearly means that advertising should not be a stand alone program or activity. For example, the communications plan should be preceded by the enforcement plan. If promotional items/giveaways are part of the overall strategy they must be justified as furthering the program and be distributed in a systematically planned manner. Similarly, if the state enters into a sponsorship agreement it must be justified as furthering the program.

Recommendations for Developing State Communication Plans

o Conduct Analysis to Identify Priority Market

- Statewide Use research and analysis to determine the marketing mix and media mix that allow you to focus your limited resources in a cost effective manner to make the greatest statewide gain.
- The goal is to tighten your focus on strategically targeted markets in your state in order to stretch your limited ad buying dollars and enforcement resources.
- The goal is NOT to buy in every market or reach every person in the state unless that approach is firmly supported by your State's problem ID.

o Policy, Program & Communications Approach

- Review percentage of state's problem
 - FARS and other traffic & enforcement data
 - Census & population data (also track where they live, not just where they died to ensure you will reach them)
- Assess enforcement resources availability & willingness
- Establish/review policies specific to the countermeasure
- Assess political/community support
- Review Designated Marketing Area (DMA) size, location, media channels & price
- Price of overall effort (enforcement overtime, ad buy, earned media, etc.)

o Conduct Mobilizations

- May (Click It Or Ticket) & Labor Day (Over the Limit, Under Arrest) continue as the major National mobilizations, in addition to the traditional impaired driving crackdown in December

- Link State enforcement plans to national buy plan and flights
- Use national tag to brand program
- Consider conducting additional well-coordinated supporting mobilizations at strategically selected times of the year in targeted locations that include at a minimum of:
 - 1 week paid advertising flight
 - 1 week of enforcement
 - Earned media
 - Evaluations for each mobilization
 - Refinements for next effort

○ **Evaluation**

- Develop evaluation plan that tracks against your overall program, not just media
- Consider pre- post DMV surveys for understanding of knowledge and attitude
- Conduct observation surveys, as appropriate
- Review citation and adjudication data
- Monitor press clips
- Get tracking data on impressions from PR firm
- Refine □ based on evaluation data

○ **NHTSA Communications Support**

- TrafficSafetyMarketing.gov
- StopImpairedDriving.org
- Media Forum □ November 2006
- Strategic Communications Training □ Beginning in 2007 .

Technical Assistance will continue to be available from NHTSA's Office of Communications and Consumer Information (OCCI) on a variety of communication/marketing issues, as follows:

- reviews of creative briefs, scripts and storyboards;
- review of media buy plans;
- advice on cause marketing, sponsorships, and sports marketing; and
- guidance on newly emerging strategies, technologies and tools.

Contact your Regional Office to obtain technical assistance from OCCI.

**CONTRACTUAL AGREEMENT
FOR HIGHWAY SAFETY PROJECT GRANT**

For HSA Use Only

State Of New Hampshire
Highway Safety Agency
78 Regional Drive, Building 2
Concord, NH 03301-8530

Date Received December 21, 2011	Project Number #303-12S-002
Date Approved December 21, 2011	PSP and Task # 12-08, 04

Part I

1. Project Title Motorcycle Rider Training Program Media Campaign 2012	2. Type of Application (Check One) <input checked="" type="checkbox"/> Initial <input type="checkbox"/> Revision <input type="checkbox"/> Continuation
--	---

3. Applicant	
A. Name of Agency DUNS Number 060340564 NH Department of Safety NH Division of Motor Vehicles	B. Address of Agency 23 Hazen Drive Concord NH 03305-0011
C. Government Unit (Check One) <input checked="" type="checkbox"/> State <input type="checkbox"/> City/Town <input type="checkbox"/> County <input type="checkbox"/> Other (specify):	D. Name Address of Governmental Unit State of New Hampshire Concord, NH 03301

4. Contract Duration	Functional Area K6 - 2010 Motorcycle Safety Incentive
A. Contract Period	CFDA# 20.612
Start Date: January 1, 2012	Program Title Motorcycle Safety Incentive Grant
Termination Date: September 30, 2012	Funding Source National Highway Traffic Safety Administratio

6. Description of Project (Describe in detail in Schedule A) and Source of Funds

Budget (Provide itemization as called for on Schedule B) and Source of Funds					
Cost Category	Total Budget	Federal Budget	Local Budget	State Budget	Other Funds
a. Personnel Services					
b. Current Expense					
c. Equipment					
d. Indirect Costs Audit	\$3,652.00	\$3,652.00			
e. Contractual Services	\$44,000.00	\$44,000.00			
f. Other					
Total Estimated Costs Including Non-Federal Share	\$47,652.00	\$47,652.00			

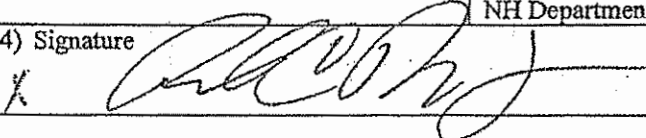

7. Local Benefit: It is anticipated that the federal share for local benefit will be: <u>100%</u> (\$47,652.00)
--

Part II

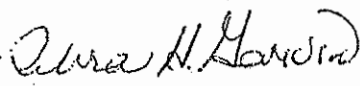
BUDGET AND PERSONNEL DATA	
a. Personnel Services *See Proposed Solution (page 3) for explanation of pay rates	
b. Current Expenses	
c. Equipment	
d. Indirect Costs and Audit Expense Indirect costs: \$44,000.00 x 8.3 percent	\$ 3,652.00
e. Contractual Services Contract with communications/public relations firm to conduct public information campaign	44,000.00
f. Travel Expenses	
Total	\$47,652.00

Part III

Acceptance of Conditions. It is understood and agreed by the undersigned that a grant received as a result of this contract is subject to the regulations governing grant which have been furnished (or will be furnished upon request) to the applicant.

A. Project Director		
1) Name Richard C. Bailey	2) Title Director, NH Division of Motor Vehicles NH Department of Safety	3) Address 23 Hazen Drive Concord, NH 03305
4) Signature 		5) Telephone Number 227-4050
B. Authorized Official		
1) Name John J. Barthelmes	2) Title Commissioner, NH Department of Safety	3) Address 33 Hazen Drive Concord, NH 03305
4) Signature 		5) Telephone Number 271-2791

Part IV (For HSA Use Only)

1. Approval Date December 21, 2011	2. Signature & Title  Peter M. Thomson, Coordinator NH Highway Safety Agency
3. Federal Funds Obligated by this Agreement: \$47,652.00	

**CONTRACTUAL AGREEMENT
FOR HIGHWAY SAFETY PROJECT GRANT**

For HSA Use Only

State Of New Hampshire
Highway Safety Agency
78 Regional Drive, Building 2
Concord, NH 03301-8530

Date Received January 18, 2012	Project Number #303-12S-003
Date Approved January 18, 2012	PSP and Task # 12-08, 04

Part I

1. Project Title DMV Mobile Motorcycle Trailer 2012	2. Type of Application (Check One) <input checked="" type="checkbox"/> Initial <input type="checkbox"/> Revision <input type="checkbox"/> Continuation
---	---

3. Applicant	
A. Name of Agency DUNS Number 060340564 NH Department of Safety NH Division of Motor Vehicles	B. Address of Agency 23 Hazen Drive Concord NH 03305-0011
C. Government Unit (Check One) <input checked="" type="checkbox"/> State <input type="checkbox"/> City/Town <input type="checkbox"/> County <input type="checkbox"/> Other (specify):	D. Name Address of Governmental Unit State of New Hampshire Concord, NH 03301

4. Contract Duration A. Contract Period Start Date: January 1, 2012 Termination Date: September 15, 2012	Functional Area K6 - 2010 Motorcycle Safety Incentive CFDA# 20.612 Program Title Motorcycle Safety Incentive Grant Funding Source National Highway Traffic Safety Administratio
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6. Description of Project (Describe in detail in Schedule A) and Source of Funds

Budget (Provide itemization as called for on Schedule B) and Source of Funds					
Cost Category	Total Budget	Federal Budget	Local Budget	State Budget	Other Funds
a. Personnel Services					
b. Current Expense					
c. Equipment	\$26,000.00	\$26,000.00			
d. Indirect Costs Audit					
e. Contractual Services					
f. Other					
Total Estimated Costs Including Non-Federal Share	\$26,000.00	\$26,000.00			


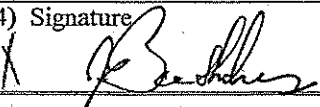
7. Local Benefit: It is anticipated that the federal share for local benefit will be: 0% (\$0.00)
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Part II


BUDGET AND PERSONNEL DATA	
a. Personnel Services	
*See Proposed Solution (page 3) for explanation of pay rates	
b. Current Expenses	
c. Equipment One custom built mobile trailer including graphics wrap capable of accommodating two (2) Smart Trainers, two (2) Instructors and four (4) motorcycles	\$26,000.00
d. Indirect Costs and Audit Expense	
e. Contractual Services	
f. Travel Expenses	
Total	\$26,000.00

Part III

Acceptance of Conditions. It is understood and agreed by the undersigned that a grant received as a result of this contract is subject to the regulations governing grant which have been furnished (or will be furnished upon request) to the applicant.

A. Project Director		
1) Name Richard C. Bailey	2) Title Director, Division of Motor Vehicles NH Department of Safety	3) Address 23 Hazen Drive Concord, NH 03305
4) Signature 		5) Telephone Number 271-2484
B. Authorized Official		
1) Name John J. Barthlemes	2) Title Commissioner, NH Department of Safety	3) Address 33 Hazen Drive Concord, NH 03305
4) Signature 		5) Telephone Number 271-2791

Part IV (For HSA Use Only)

1. Approval Date January 18, 2012	2. Signature & Title  Peter M. Thomson, Coordinator NH Highway Safety Agency
3. Federal Funds Obligated by this Agreement: \$26,000.00	

**CONTRACTUAL AGREEMENT
FOR HIGHWAY SAFETY PROJECT GRANT**

For HSA Use Only

State Of New Hampshire
Highway Safety Agency
78 Regional Drive, Building 2
Concord, NH 03301-8530

Date Received January 16, 2013	Project Number #303-13S-001
Date Approved January 17, 2013	PSP and Task # 13-08, 03

Part I

1. Project Title Motorcycle Rider Training Program Media Campaign <p align="center">2013</p>	2. Type of Application (Check One) <input checked="" type="checkbox"/> Initial <input type="checkbox"/> Revision <input type="checkbox"/> Continuation
---	--

3. Applicant A. Name of Agency DUNS Number 060340564 NH Department of Safety NH Division of Motor Vehicles	B. Address of Agency 23 Hazen Drive Concord NH 03305-0011
C. Government Unit (Check One) <input checked="" type="checkbox"/> State <input type="checkbox"/> City/Town <input type="checkbox"/> County <input type="checkbox"/> Other (specify):	D. Name Address of Governmental Unit State of New Hampshire Concord, NH 03301

4. Contract Duration A. Contract Period Start Date: February 1, 2012 Termination Date: September 15, 2013	Functional Area K6 - 2010 Motorcycle Safety Incentive CFDA# 20.612 Program Title Motorcycle Safety Incentive Grant Funding Source National Highway Traffic Safety Administratio
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6. Description of Project (Describe in detail in Schedule A) and Source of Funds

Budget (Provide itemization as called for on Schedule B) and Source of Funds					
Cost Category	Total Budget	Federal Budget	Local Budget	State Budget	Other Funds
a. Personnel Services					
b. Current Expense					
c. Equipment					
d. Indirect Costs Audit	\$4,990.50	\$4,990.50			
e. Contractual Services	\$45,000.00	\$45,000.00			
f. Other					
Total Estimated Costs Including Non-Federal Share	\$49,990.50	\$49,990.50			

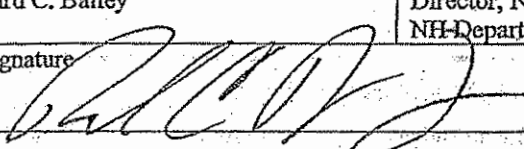
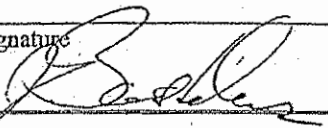
7. Local Benefit: It is anticipated that the federal share for local benefit will be: <u>100%</u> (\$49,990.50)

Part II

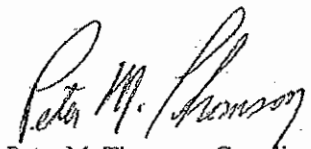
BUDGET AND PERSONNEL DATA	
a. Personnel Services	
b. Current Expenses	
c. Equipment	
d. Indirect Costs and Audit Expense Indirect costs: \$45,000.00 x 11.09 percent	\$ 4,990.50
e. Contractual Services Contract with communications/public relations firm to conduct public information campaign	45,000.00
f. Travel Expenses	
Total	\$49,990.50

Part III

Acceptance of Conditions. It is understood and agreed by the undersigned that a grant received as a result of this contract is subject to the regulations governing grant which have been furnished (or will be furnished upon request) to the applicant.

A. Project Director		
1) Name Richard C. Bailey	2) Title Director, NH Division of Motor Vehicles NH Department of Safety	3) Address 23 Hazen Drive Concord, NH 03305
4) Signature X 		5) Telephone Number 227-4050
B. Authorized Official		
1) Name John J. Barthelmes	2) Title Commissioner, NH Department of Safety	3) Address 33 Hazen Drive Concord, NH 03305
4) Signature X 		5) Telephone Number 271-2791

Part IV (For HSA Use Only)

1. Approval Date January 17, 2013	2. Signature & Title  Peter M. Thomson, Coordinator NH Highway Safety Agency
3. Federal Funds Obligated by this Agreement: \$49,990.50	

**CONTRACTUAL AGREEMENT
FOR HIGHWAY SAFETY PROJECT GRANT**

For HSA Use Only

State Of New Hampshire
Highway Safety Agency
78 Regional Drive, Building 2
Concord, NH 03301-8530

Date Received April 15, 2013	Project Number #303-13S-002
Date Approved April 16, 2013	PSP and Task # 13-08, 03

Part I

1. Project Title NH Motorcycle Rider Training Program Motorcycles 2013	2. Type of Application (Check One) <input checked="" type="checkbox"/> Initial <input type="checkbox"/> Revision <input type="checkbox"/> Continuation
--	---

3. Applicant A. Name of Agency DUNS Number 060340564 NH Department of Safety NH Division of Motor Vehicles	B. Address of Agency 23 Hazen Drive Concord NH 03305-0011
C. Government Unit (Check One) <input checked="" type="checkbox"/> State <input type="checkbox"/> City/Town <input type="checkbox"/> County <input type="checkbox"/> Other (specify):	D. Name Address of Governmental Unit State of New Hampshire Concord, NH 03301

4. Contract Duration A. Contract Period Start Date: April 1, 2013 Termination Date: September 15, 2013	Functional Area K6 - 2010 Motorcycle Safety Incentive CFDA# 20.612 Program Title Motorcycle Safety Incentive Grant Funding Source National Highway Traffic Safety Administratio
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6. Description of Project (Describe in detail in Schedule A) and Source of Funds

Budget (Provide itemization as called for on Schedule B) and Source of Funds					
Cost Category	Total Budget	Federal Budget	Local Budget	State Budget	Other Funds
a. Personnel Services					
b. Current Expense					
c. Equipment	\$92,711.00	\$92,711.00			
d. Indirect Costs Audit	\$92.71	\$92.71			
e. Contractual Services					
f. Other					
Total Estimated Costs Including Non-Federal Share	\$92,803.71	\$92,803.71			


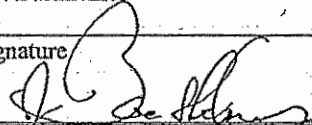
7. Local Benefit: It is anticipated that the federal share for local benefit will be: <u>100%</u> (\$92,803.71)
--

Part II

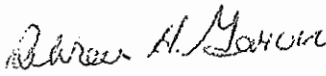
BUDGET AND PERSONNEL DATA		
a. Personnel Services		
*See Proposed Solution (page 3) for explanation of pay rates		
b. Current Expenses		
c. Equipment		
Twenty-one (21) training motorcycles @ \$4,375.00 each (estimated)	\$91,875.00	
Twenty-two (22) batteries @ \$38.00 each (estimated)	836.00	\$92,711.00
d. Indirect Costs and Audit Expense		
Indirect cost 11.09 percent (batteries only)		92.71
e. Contractual Services		
f. Travel Expenses		
Total		\$92,803.71

Part III

Acceptance of Conditions. It is understood and agreed by the undersigned that a grant received as a result of this contract is subject to the regulations governing grant which have been furnished (or will be furnished upon request) to the applicant.

A. Project Director		
1) Name Richard C. Bailey	2) Title Director, Division of Motor Vehicles NH Department of Safety	3) Address 23 Hazen Drive Concord, NH 03305
4) Signature X 	5) Telephone Number 227-4050	
B. Authorized Official		
1) Name John F. Barthlemes	2) Title Commissioner, NH Department of Safety	3) Address 33 Hazen Drive Concord, NH 03305
4) Signature X 	5) Telephone Number 271-2791	

Part IV (For HSA Use Only)

1. Approval Date April 16, 2013	2. Signature & Title  Peter M. Thomson, Coordinator NH Highway Safety Agency
3. Federal Funds Obligated by this Agreement: \$92,803.71	

The State of New Hampshire

ADMINISTRATIVE OFFICE OF THE COURTS

Donald D. Goodnow, Esq.
Director

Two Charles Doe Drive
Concord, NH 03301
(603) 271-2521
Fax: (603) 271-3977
eMail: aoc@courts.state.nh.us
TTY/TDD Relay: (800) 735-2964

May 22, 2013

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House, Room 102
Concord NH 03301

Dear Chairman Wallner,

REQUESTED ACTION

Pursuant to RSA 9:17-d, the Judicial Branch respectfully requests authorization to transfer appropriation between expenditure classes in the amount of \$256,100 to make the most efficient use of limited funding resources, effective upon Fiscal Committee approval. 100% General Funds

These funds should be budgeted as follows:

02-10-10-100010-18800000 FY 2013 Supreme, Superior Courts				
Source of Funds				
Class	Description	Current Budget	Incr/(Decr)	Modified Budget
	General Funds	34,144,518.50	-140,500.00	34,004,018.50
	Highway Funds	600,000.00	0.00	600,000.00
Totals		34,744,518.50	-140,500.00	34,604,018.50

Class	Description	Current Budget	Incr/(Decr)	Modified Budget
010-500100	Personal Services-Perm. Classified	9,879,128.00		9,879,128.00
011-500102	Personal Services-Unclassified	3,305,326.00		3,305,326.00
012-500128	Personal Services-Unclassified 2	204,303.00		204,303.00
016-500141	Personal Services Non Classified	75,001.00		75,001.00
018-500106	Overtime	3,500.00		3,500.00
020-500216	Current Expenses	526,783.06		526,783.06

022-500255	Rent & Leases-Other Than State	181,701.00	-70,000.00	111,701.00
024-500227	Maint.Other Than Build.- Grnds	95,919.40		95,919.40
026-500251	Organizational Dues	101,094.00		101,094.00
027-502799	Transfers To DOIT	5,998.00		5,998.00
028-500292	Transfers To General Services	0.00		0.00
030-500321	Equipment New/Replacement	346,334.73		346,334.73
038-500177	Technology-Software	500,000.00		500,000.00
039-500180	Telecommunications	24,000.00	12,500.00	36,500.00
048-500226	Contractual Maint Build-Grounds	7,661.00		7,661.00
049-500294	Transfers to Other State Agencies	8,636,401.00		8,636,401.00
050-500109	Personal Serv.-Temp/Appointee	1,229,399.00		1,229,399.00
057-500531	Books, Periodicals, Subscriptions	547,653.00	21,000.00	568,653.00
060-500601	Benefits	7,422,628.00		7,422,628.00
061-500536	Unemployment Compensation	30,000.00		30,000.00
066-500544	Employee Training	60,000.00	10,100.00	70,100.00
068-500561	Remuneration	20,000.00		20,000.00
070-500704	In-State Travel Reimbursement	196,938.00	-63,000.00	133,938.00
080-500710	Out-of-State Travel Reimb	2,468.00		2,468.00
104-500742	Certification Expense	72,000.00	-35,000.00	37,000.00
108-500751	Provider Payments-Legal Services	16,776.00		16,776.00
227-500762	Jury Fees and Expenses	926,506.31	-51,100.00	875,406.31
230-500765	Interpreter Services	320,000.00	35,000.00	355,000.00
235-500784	Transcription Services	7,000.00		7,000.00
Totals		34,744,518.50	-140,500.00	34,604,018.50

02-10-10-100010-86700000 FY 2013 Circuit Courts

Source of Funds

Class	Description	Current Budget	Incr/(Decr)	Modified Budget
	General Funds	32,556,638.43	104,500.00	32,661,138.43
	Highway Funds	1,400,000.00	0.00	1,400,000.00
Totals		33,956,638.43	104,500.00	34,061,138.43

Class	Description	Current Budget	Incr/(Decr)	Modified Budget
010-500100	Personal Services-Perm. Classified	12,041,282.00		12,041,282.00
011-500102	Personal Services-Unclassified	5,574,651.00		5,574,651.00
012-500128	Personal Services-Unclassified 2	150,000.00		150,000.00
016-500141	Personal Services Non Classified	1,559,943.00		1,559,943.00
018-500106	Overtime	71,400.00		71,400.00
020-500216	Current Expenses	1,304,275.36		1,304,275.36
022-500255	Rent & Leases-Other Than State	90,388.00	70,000.00	160,388.00
024-500227	Maint.Other Than Build.- Grnds	131,302.00		131,302.00
026-500251	Organizational Dues	3,486.00	1,500.00	4,986.00
030-500321	Equipment New/Replacement	334,788.07	-5,000.00	329,788.07

050-500109	Personal Serv.-Temp/Appointee	1,820,207.00		1,820,207.00
060-500601	Benefits	10,438,850.00		10,438,850.00
070-500704	In-State Travel Reimbursement	406,062.00	-32,000.00	374,062.00
108-500751	Provider Payments-Legal Services	30,004.00	70,000.00	100,004.00
Totals		33,956,638.43	104,500.00	34,061,138.43

02-10-10-101010-20340000 FY 2013 Court Security				
Source of Funds				
Class	Description	Current Budget	Incr/(Decr)	Modified Budget
	General Funds	4,373,788.70	36,000.00	4,409,788.70
Totals		4,373,788.70	36,000.00	4,409,788.70

Class	Description	Current Budget	Incr/(Decr)	Modified Budget
010-500100	Personal Services-Perm. Classified	262,592.00		262,592.00
018-500106	Overtime	30,000.00		30,000.00
020-500216	Current Expenses	16,880.00	15,000.00	31,880.00
024-500227	Maint.Other Than Build.- Grnds	36,000.00	1,000.00	37,000.00
030-500321	Equipment New/Replacement	88,076.70	5,000.00	93,076.70
050-500109	Personal Serv.-Temp/Appointee	1,845,541.00		1,845,541.00
060-500601	Benefits	311,876.00		311,876.00
070-500704	In-State Travel Reimbursement	55,411.00	15,000.00	70,411.00
229-500764	Sheriff Reimbursement	1,727,412.00		1,727,412.00
Totals		4,373,788.70	36,000.00	4,409,788.70

Grand Total Incr/(Decr)	0.00
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EXPLANATION

The purpose of this request is to reallocate appropriations to best meet the needs of the Judicial Branch for the duration of the fiscal year.

The transfer of funds is requested for the following purposes:

AU 1880

Class 022 - Rent & Leases-Other Than State	Projected rent expense is less than budgeted amount; surplus will cover anticipated shortfall in AU 8670 Circuit Court rent
Class 039 - Telecommunications	To cover projected costs through FY2013
Class 057 - Books, Periodicals, Subscriptions	To cover projected costs through FY2013
Class 066 - Employee Training	To cover projected costs through FY2013
Class 070 - In-State Travel Reimbursement	Projected in-state travel is less than budgeted amount; surplus will cover anticipated shortfalls in other categories

Class 104 - Certification Expense

This expense was transferred to the Bar Association as of September, 2012; surplus will cover anticipated shortfalls in other categories

Class 227 - Jury Fees and Expenses

Projected jury fees and expenses is less than budgeted amount; surplus will cover anticipated shortfalls in other categories

Class 230 - Interpreter Services

To cover projected costs through FY2013

AU 8670

Class 022 - Rent & Leases-Other Than State

To cover additional rent at 45 Chenell Drive, where the Trial Court Center and Call Center is located

Class 026 - Organizational Dues

To cover projected costs through FY2013

Class 030 - Equipment

Projected equipment expense is less than budgeted amount; surplus will cover anticipated shortfall in AU 2034 Security due to replacement of camera equipment in Rockingham County Superior Court/ Exeter Circuit Court

Class 070 - In-State Travel Reimbursement

Projected in-state travel is less than budgeted amount; surplus will cover anticipated shortfalls in other categories

Class 108 - Provider Payments-Legal Services

To cover costs of counsel appointed in abuse and neglect cases of indigent parents, which was not part of FY2013 original budget

AU 2034

Class 020 - Current Expenses

To cover projected costs through FY2013

Class 024 - Maint.Other Than Build.- Grnds

To cover projected costs through FY2013

Class 030 - Equipment

For replacement of camera equipment in Rockingham County Superior Court/Exeter Circuit Court

Class 070 - In-State Travel Reimbursement

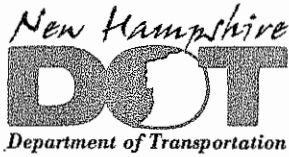
To cover increased costs due to change in collective bargaining agreement which allows for some mileage reimbursements for travel to assignments other than a court security officer's home court

Respectfully submitted,



Donald D. Goodnow, Esq.
Director

cc: Christopher Shea, LBA



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



CHRISTOPHER D. CLEMENT, SR.
COMMISSIONER

JEFF BRILLHART, P.E.
ASSISTANT COMMISSIONER

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

March 18, 2013
Bureau of Aeronautics

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, authorize the New Hampshire Department of Transportation to budget and expend prior year carry-forward funds in the amount of \$289,207 to fund New Hampshire public use airports as prescribed by State statute effective upon the date of Fiscal Committee and Governor and Council approval through June 30, 2013. 100% Agency Income-Aeronautics Registration Fees.

04-096-096-964010-2107 Aeronautics	Current Budget	Requested Change	Revised Budget
Expenses:			
010- Personal Services - Permanent	\$283,584		\$283,584
011-Personal Services - Unclassified	77,291		77,291
018-500106 Overtime	2,538		2,538
020-500200 Current Expense	23,131		23,131
022-500255 Rents, Leases Other than State	8,061		8,061
023-500291 Heat, Electricity & Water	2,700		2,700
024-500228 Maint Other than Bldgs&Grounds	3,650		3,650
025-506468 State Owned Equipment Usage	7,434		7,434
026-500251 Organizational Dues	12,449		12,449
030-503011 Equipment	4,000		4,000
050-500109 Personal Services Temporary	26,000		26,000
060-500601 Benefits	194,637		194,637
070-500706 In State Travel	1,050		1,050
073-500581 Grants-Non Federal	131,109	289,207	420,316
080-500714 Out of State Travel	2,200		2,200
404-500880 Intra Indirect Costs	15,425		15,425
Total	\$795,259	\$289,207	\$1,084,466

Source of Funds 04-096-096-964010-2107			
Aeronautics			
Revenue:			
009- 407571 Aircraft Operating Fees (1/4 of Aircraft Operating Fee)	\$135,349	\$289,207	\$424,556
General Funds	659,910		659,910
Total	\$795,259	\$289,207	\$1,084,466

EXPLANATION

The Department collected \$1,681,264 in revenue for Aeronautics Aircraft Operating Fees in calendar year 2012. In accordance with RSA 422:36 Airways Toll Moneys; Aircraft Operating Fee Revenues, ¼ of all aircraft operating revenue shall be returned to the airport of which the aircraft is based (public use airports) to be used for aeronautical purposes to support the operation of the airport. The amount of \$420,316.00 represents ¼ of the additional aircraft operating revenue collected. The remaining ¾ of the total revenue collected, or \$1,260,948.00, was deposited in the State's unrestricted general fund. The funds collected from aircraft registration (\$1,260,948.00) that are deposited in the unrestricted general funds are not included in the above table.

Your approval of this resolution is respectfully requested.

Sincerely,



Christopher D. Clement, Sr.
Commissioner

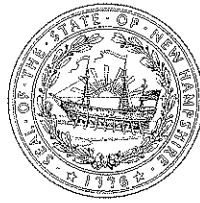
ATTACHMENT

**State of New Hampshire
Department of Transportation
Fiscal Situation Fiscal Year 2013**

04-096-096-964010-2107 Bureau of Aeronautics
Aircraft Operating Fees RSA 422:30

Description	Amount
Revenue Received in Excess of amounts Budgeted	
FY13 Estimated Budgeted Revenue	\$ (135,349.00)
Prior Year Balance Forward	323,235.97
FY 13 Revenue Received through March 13, 2013	136,284.79
Amount Available to Budget	324,171.76
Additional Amount Requested to Budget	\$ 289,207.00
Amount Reserved for Future Budget Requests	\$ 34,964.76

Catherine A. Provencher
STATE TREASURER



FIS 13 125

THE STATE OF NEW HAMPSHIRE
STATE TREASURY

25 CAPITOL STREET, ROOM 121
CONCORD, N.H. 03301
603-271-2621
FAX 603-271-3922

E-mail: cprovencher@treasury.state.nh.us
TDD Access: Relay NH 1-800-735-2964

April 30, 2013

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, authorize the State Treasury to accept and expend up to \$500,000 of Unique Plan management fee revenues from the New Hampshire Excellence in Higher Education Endowment Trust Fund (the Trust) for the purpose of providing UNIQUE Annual Award educational scholarships to New Hampshire students at private New Hampshire colleges and universities, effective upon Fiscal Committee and Governor and Council approval through June 30, 2013. 100% other funds (Unique Plan management fee revenues)

01-38-38-381010-10470000, State Treasury, Unique Program

Class	Description	Current Budget	Requested Change	Revised Budget
Source of Funds				
009	Unique Plan Management Fees	\$ 825,000	\$ 500,000	\$ 1,325,000
Expenditures				
020	Current Expenses	\$ 284,193	\$ -0-	\$ 284,193
026	Organizational Dues	\$ 13,500	-0-	\$ 13,500
029	Intra-Agency Transfers	\$ 27,307	-0-	\$ 27,307
107	Scholarships & Grants	\$ 500,000	\$ 500,000	\$ 1,000,000
	Total Appropriations	\$ 825,000	\$ 500,000	\$ 1,325,000

EXPLANATION


Pursuant to RSA 6:38, I, the Trust is credited with management fees to provide scholarships for the benefit of New Hampshire residents studying at eligible New Hampshire colleges. The fees are collected by Fidelity Investments, the Fund Manager, based on a small percentage of the amounts invested by participants in the NH College Tuition Savings Plan.

Pursuant to Chapter 224:124, Laws of 2011, interest accrued in the Trust shall be used to fund scholarships to New Hampshire students at private New Hampshire colleges and universities.

224:124 New Hampshire Excellence in Higher Education Endowment Trust Fund. Notwithstanding RSA 6:12, 1(b)(115), the balance of the New Hampshire excellence in higher education endowment trust fund established pursuant to RSA 6:38, as of June 30, 2011 shall be transferred as follows: 70 percent of such fund balance, less \$3,000,000, shall be paid to the university system of New Hampshire and 30 percent of such fund balance shall be paid to the community college system of New Hampshire. Interest accrued on the \$3,000,000 shall be used to fund scholarships to New Hampshire students at private New Hampshire colleges and universities. The fund balance transfers to the university system of New Hampshire and to the community college system of New Hampshire shall be paid no later than July 30, 2011.

In fiscal 2012, the State Treasury distributed \$82,500 in UNIQUE Annual Award scholarship reimbursements to participating institutions, which was also funded by interest and earnings in the Trust. This request will enable the State Treasury to continue to fulfill program scholarship reimbursements to participating academic institutions. It is anticipated that the Trust will generate earnings of no more than \$500,000 in fiscal year 2013.

Respectfully,


Catherine A. Provencher
State Treasurer



STATE OF NEW HAMPSHIRE
**American Recovery
 and Reinvestment Act**

NH RECOVERY
 department of education

Virginia M. Berry, Ph.D.
 Commissioner of Education
 Tel. 603-271-3144

STATE OF NEW HAMPSHIRE
 DEPARTMENT OF EDUCATION
 101 Pleasant Street
 Concord, N.H. 03301
 FAX 603-271-1953
 Citizens Services Line 1-800-339-9900

Paul Leather
 Deputy Commissioner of Education
 Tel. 603-271-3801

April 9, 2013

The Honorable Mary Jane Wallner, Chairman
 Fiscal Committee of the General Court
 State House
 Concord, NH 03301

Her Excellency, Governor Margaret Wood Hassan
 And the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, authorized the Department of Education to amend a Grant, approved by the Fiscal Committee on July 20, 2010 (item #FIS 10-237), and amended on September 14, 2012 (item #FIS 12-283), and by Governor and Council on July 28, 2010 (item #50), and amended on October 3, 2012 (item #55), to transfer funding between classes in the amount of \$ 79,977 to maximize the use of federal grant funds and to extend grant period from June 30, 2013 to January 31, 2014. This action is to be effective upon Fiscal Committee and Governor and Council approval through January 31, 2014, with the budget as follows according to the State Fiscal Year with authority to adjust allotments through the Budget Office, if needed and justified, between the State Fiscal Year and the Federal Fiscal Year. Source of funds is 100% Federal American Recovery and Reinvestment Act (ARRA), State Improvement Grant.

06-56-569910-08100000 School Improvement

Class	Description	FY13 Current Appropriation with FY12 Bal. Frwd	Requested Change	Revised Appropriation
020	Current Expenses	9,003.14	(9,003.00)	0.14
040	Indirect Cost	3,762.67	4,811.00	8,573.67
041	Audit Fund Set Aside	4,763.35	0.00	4,763.35
042	Fringe Benefits	1,425.58	2,816.00	4,241.58
046	Consultants	47,314.00	(47,314.00)	0.00
059	Personal Service - Full Time Temp	31,440.94	42,350.00	73,790.94

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Council
April 9, 2013
Page Two

060	Benefits	23,257.90	30,000.00	53,257.90
070	In-State Travel	7,979.65	(7,979.00)	0.65
072	Grants – Federal	4,610,885.18	0.00	4,610,885.18
080	Out-State Travel	15,681.00	(15,681.00)	0.00
	Grand Total	4,755,513.41	0.00	4,755,513.41

Source of Funds

000	4,755,513.41	0.00	4,755,513.41
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EXPLANATION

This requested action is being submitted due to the fact that this grant ends in fiscal year 2014. The NH Department of Education received an American Recovery and Reinvestment Act (ARRA) Title I, Part A, Section 1003 (g) School Improvement Grant from the US Department of Education to substantially raise the achievement of students attending Title I schools in improvement, corrective action, and restructuring, as well as some secondary schools that are eligible for, but do not participate, in the Title I grant. This grant requires that funds be awarded to the State's five percent persistently lowest-achieving schools and be used to support the implementation of a comprehensive school reform model.

The following represents appropriation balances after the approval of the requested changes:

1. Class 020 – Current Expense - \$0.14. Balance of appropriation is in excess of anticipated expenditures for this fiscal year.
2. Class 040 – Indirect Cost - \$8,573.67. Additional funds are needed due to anticipated increase in expenditures for this fiscal year.
3. Class 042 – Additional Fringe Benefits – \$4,241.58. Additional funds are needed due to anticipated increase in expenditures for this fiscal year.
4. Class 046 – Consultants - \$0.00. Balance of appropriation is in excess of anticipated expenditures for this fiscal year.
5. Class 059 - Personal Service – Full Time Temp - \$73,790.94. Additional funds are needed due to anticipated increase in expenditures for this fiscal year.
6. Class 060 – Benefits - \$53,257.90. Additional funds are needed due to anticipated increase in expenditures for this fiscal year.
7. Class 070 – In-State Travel – \$0.65. Balance of appropriation is in excess of anticipated expenditures for this fiscal year.
8. Class 080 – Consultants – \$0.00. Balance of appropriation is in excess of anticipated expenditures for this fiscal year.

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court

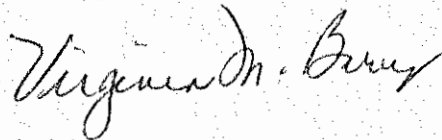
Her Excellency, Governor Margaret Wood Hassan
And the Honorable Council
April 9, 2013
Page Three

FISCAL SITUATION

FY 2011 Appropriation	\$2,645,092.00
Less FY 2011 Expenditures	<u>(\$1,092,263.09)</u>
FY11 Carry Forward	\$1,552,828.91
Plus FY 2012 Appropriation	<u>\$5,943,121.00</u>
FY 2012 Appropriation	\$7,495,949.91
Less FY 2012 Expenditures	<u>(\$2,740,436.50)</u>
FY12 Carry Forward	\$4,755,513.41

In the event that the Federal funds became no longer available, General funds will not be requested to support this program. Your approval of the action requested is appreciated.

Respectfully submitted,



Virginia M. Barry, Ph.D.
Commissioner of Education

VMB: rik



STATE OF NEW HAMPSHIRE
**American Recovery
 and Reinvestment Act**



Virginia M. Barry, Ph.D.
 Commissioner of Education
 Tel. 603-271-3144

STATE OF NEW HAMPSHIRE
 DEPARTMENT OF EDUCATION
 101 Pleasant Street
 Concord, N.H. 03301
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 Citizens Services Line 1-800-339-9900

Paul Leather
 Deputy Commissioner of Education
 Tel: 603-271-3801

July 25, 2012

FISCAL 9-14-12
 FOR INFORMATION ONLY
 G & C Letter # FIS 12-283
 G & C Date 10-3-12
 APPROVED: _____
 Page # _____
 Item # _____

Representative Ken Weyler, Chairman
 Fiscal Committee of the General Court
 State House
 Concord, NH 03301

His Excellency, Governor John H. Lynch
 And the Honorable Council
 State House
 Concord, New Hampshire 03301

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 9/18/12*

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, authorized the Department of Education to amend a Grant, approved by the Fiscal Committee on July 20, 2010 (item #FIS 10-237), and by Governor and Council on July 28, 2010 (item #50), to transfer carry-forward grant funds between classes in the amount of \$4,552.00, to maximize the use of federal grant funds and to also retroactively extend the grant period from July 1, 2012 to June 30, 2013. This action is to be effective upon Fiscal Committee and Governor and Council approval through June 30, 2013, with the budget as follows according to the State Fiscal year with authority to adjust through the Budget office, if needed and justified, between the State Fiscal Year and the Federal Year. Source of funds is 100% Federal American Recovery and Reinvestment Act (ARRA) School Improvement Grants.

06-56-569910-08100000 School Improvement

Class	Description	FY13 Current Appropriation with FY12 Bal. Frwd	Requested Change	Revised Appropriation
020	Current Expenses	9,003.14		9,003.14
040	Indirect Cost	556.87	3,206.00	3,762.87
041	Audit Fund Set Aside	4,783.35		4,783.35
042	Fringe Benefits	79.58	1,346.00	1,425.58
048	Consultants	81,866.00	(4,552.00)	77,314.00
059	Personal Service - Full Time Temp	21,440.94		21,440.94
060	Benefits	3,257.90		3,257.90
070	In-State Travel	7,979.65		7,979.65
072	Grants - Federal	4,610,885.18		4,610,885.18
080	Out-State Travel	15,681.00		15,681.00
	Grand Total	4,755,513.41	0.00	4,755,513.41

Source of Funds

000	4,755,513.14	0.00	4,755,513.41
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EXPLANATION

The requested action is being submitted retroactively due to the fact that the final figures were not available until we had completely the year end process. The NH Department of Education received an American Recovery and Reinvestment Act (ARRA) Title I, Part A, Section 1003 (g) School Improvement Grant from the US Department of Education to substantially raise the achievement of students attending Title I schools in improvement, corrective action, and restructuring, as well as some secondary schools that are eligible for, but do not participate, in the Title I grant. This grant requires that funds be awarded to the State's five percent persistently lowest-achieving schools and be used to support the implementation of a comprehensive school reform model. These funds will assist in the creation of new and retention of previously federally funded jobs within the school districts.

The following represents appropriation balances after the approval of the requested changes:

1. Class 040 - Indirect Cost - \$3,762.67. Appropriation is needed to meet the required expenses for this fiscal year.
2. Class 042 - Additional Fringe Benefits - \$1,425.58. Appropriation is needed to meet the required expenses for this fiscal year.
3. Class 046 - Consultants - \$77,314.00. The balance is in excess of anticipated obligations for this fiscal year.

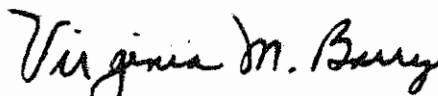
FISCAL SITUATION

FY 2011 Appropriation	\$2,645,092.00
Less FY 2011 Expenditures	(\$1,092,263.09)
FY11 Carry Forward	\$1,552,828.91
Plus FY 2012 Appropriation	\$5,943,121.00
FY 2012 Appropriation	\$7,495,949.91
Less FY 2012 Expenditures	(\$2,740,436.50)
FY12 Carry Forward	\$4,755,513.41

Representative Ken Weyler, Chairman
Fiscal Committee of the General Court
State House
His Excellency, Governor John H. Lynch
And the Honorable Council
July 25, 2012
Page Three

In the event that the Federal funds become no longer available, General funds will not be requested to support this program. Your approval of the action requested is appreciated.

Respectfully submitted,



Virginia M. Barry, Ph.D.
Commissioner of Education

VMB: rik



American Recovery and Reinvestment Act

NHRECOVERY
Department of Education

Virginia M. Barry, PHD
Commissioner of Education
Tel: 603-271-3144

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
101 Pleasant Street
Concord, N.H. 03301
FAX 603-271-1953
Citizens Services Line 1-800-339-9900

Paul Leather
Deputy Commissioner of Education
Tel: 603-271-3801

Fiscal
FOR INFORMATION ONLY
G & C Letter # _____
G & C Date _____
APPROVED:
Page # _____
Item # _____

June 28, 2010

The Honorable Marjorie K. Smith, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

His Excellency, Governor John H. Lynch
And the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

1. Pursuant to RSA 14:30-a, VI, authorized the Department of Education to budget and expend American Recovery and Reinvestment Act (ARRA) Stimulus funds in account number 06-56-569910-08100000 Title I, Part A, Section 1003 (g) School Improvement Grant in the amount of \$8,586,214.00, and effective the date of Fiscal Committee and Governor and Council approval through June 30, 2012, with the budget as follows according to the State Fiscal year with authority to adjust through the Budget office, if needed and justified, between the State Fiscal Year and the Federal Year.
2. Pursuant to RSA 124:15, authorized the Department of Education to establish a class 059 (Personal Service- Full Time Temp) position for two Program Specialist III and establish a class 046 for consultants in Account No. 06-56-569910-08100000 for the period of Fiscal Committee and Governor and Council approval through June 30, 2012. Source of Funds: 100% Federal Funds.

Class	Description	06-56-569910-08100000 School Improvement		
		2011 Appropriation	2012 Appropriation	New Appropriation
020	Current Expenses	1,000.00	9,350.00	10,350.00
040	Indirect Cost	6,713.12	8,285.47	14,998.59
041	Audit Fund Set Aside	2,645.13	5,943.09	8,588.22
042	Fringe Benefits	6,049.22	6,319.05	12,368.27
046	Consultants	57,727.10	57,727.10	115,454.20
059	Personal Service – Full Time Temp	85,683.00	89,505.00	175,188.00
060	Benefits	31,634.08	37,148.56	68,782.64
070	In-State Travel	2,000.00	6,000.00	8,000.00
072	Grants – Federal	2,447,640.90	5,711,162.10	8,158,803.00
080	Out-State Travel	4,000.00	11,681.08	15,681.08
	Grand Total	2,645,092.55	5,943,121.45	8,588,214.00

His Excellency, Governor John H. Lynch
And the Honorable Council
June 28, 2010
Page Two

Source of Funds

000 2,645,092.55 5,943,121.45 8,588,214.00

EXPLANATION

The NH Department of Education received an American Recovery and Reinvestment Act (ARRA) Title I, Part A, Section 1003 (g) School Improvement Grant from the US Department of Education to substantially raise the achievement of students attending Title I schools in improvement, corrective action, and restructuring, as well as some secondary schools that are eligible for, but do not participate, in the Title I grant. This grant requires that funds be awarded to the State's five percent persistently lowest-achieving schools and be used to support the implementation of a comprehensive school reform model. These ARRA funds must be awarded to school districts prior to the start of the 2010-2011 school year. However, districts with eligible schools that choose to participate will be able to use the funds for implementation over the course of the next two school years (ending in the summer of 2012). To allow for the two years of funding, the US Department of Education included a waiver within the State application (please see waiver documentation attached). These funds will assist in the creation of new and retention of previously federally funded jobs within the school districts.

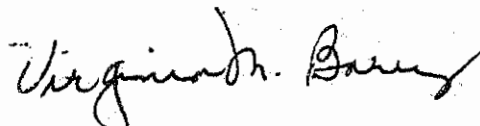
The following changes in appropriation authority are being requested:

1. Class 020 – Current Expenses - \$10,350.00. This is sufficient appropriation to meet the required expenses, for instance, phone and supplies for professional development program needs through FY 2012.
2. Class 040 - Indirect Cost - \$14,998.59. This is sufficient appropriation to meet the required expenses such as indirect costs through 2012.
3. Class 041 – Audit Fund Set Aside – \$8,588.22. This is sufficient appropriation to meet the required expenses such as audit fund set aside through 2012.
4. Class 042 – Additional Fringe Benefits – \$12,368.27. This is sufficient appropriation to meet the required expenses additional fringe benefits for new two positions through 2012.
5. Class 046 – Consultants – \$115,454.20. This is sufficient appropriation to meet the required expenses for this fiscal year 2012.
6. Class 059 – Personal Service-Temp – \$175,188.00. This is sufficient appropriation to meet the cost of two full-time temporary positions through 2012 that will support existing Title I staff in overseeing grant implementation, monitoring, technical assistance, data collection and evaluation.
7. Class 060 – Benefits - \$68,782.64. This is sufficient appropriation to meet the cost of two full-time temporary positions' benefits through 2012.
8. Class 070 – In-State Travel - \$8,000.00. This is sufficient appropriation to meet the required expenses through 2012. The expenses for on-site district and school visits related to ARRA Title I, Part A, Section 1003 (g) project and travel for regional Title I, Section 1003 (g) Project Manager Meetings.

- 7 Estimate the funds required to continue the position? There is no plan to continue funding this position beyond the duration of the Title I, Part A, Section 1D03 (g) School Improvement Grant - ARRA/Stimulus.

In the event that the Federal funds become no longer available, General funds will not be requested to support this program. Your approval of the action requested is appreciated.

Respectfully submitted,



Virginia M. Barry, Ph.D.
Commissioner of Education

VMB: RLK

His Excellency, Governor John H. Lynch
And the Honorable Council
June 28, 2010
Page Three

9. Class 072 – Grants - Federal - \$8,158,803.00. This is sufficient appropriation to meet the required expenses such as allocations to the participating school districts through 2012.
10. Class 080 – Out-State Travel - \$15,681.08. This is sufficient appropriation to meet the required expenses through 2012. These funds will be used for expenses associated with attendance at out – of – state meetings related to ARRA Title I, Part A 1003 (g) including the State Director Annual Summer Meeting with the US Department of Education Washington DC (4 days) and annual National Title I Conference (5 days).

POSITION EXPLANATION

Two New Full - Time Temporary

Federal funds will provide for all costs associated with two full-time positions to provide technical assistance to districts/schools receiving ARRA Title I, Part A, Section 1003 (g) School Improvement Grant funds. These individuals will support existing Title I staff in overseeing ARRA funded School Improvement Grant implementation, monitoring, technical assistance, professional development, data collection, reporting and evaluation to ensure compliance with state and federal regulations. The reform models included in this grant are comprehensive and require dedicated Title I staff to focus all attention on the implementation and tracking of these funds and plan objectives. The participating schools will be among the lowest-achieving five percent of NH schools and therefore require specific improvement strategies and monitoring to ensure that these plans will be more successful than previous improvement plans implemented in these schools. These individuals will also be responsible for sharing promising practices from these schools with other districts and schools throughout the state, allowing for the impact of these funds to be broadened.

Consultants

Consultant funds will be used to hire consultants to serve as school improvement coaches to the participating five percent lowest-achieving schools, assisting with the implementation of reform plans. They will also assist in the facilitation of NH Department of Education professional development workshops for participating districts.

The following information is provided in accordance with the Comptroller's instructional memorandum dated September 21, 1981.

- 1 List of personnel involved: Two new full-time temporary 100% federally funded position is being requested, as well as class 046 for consultants.
- 2 Nature, Need and Duration: The new positions and consultants are needed to assist the NH DOE in coordinating and evaluating LEA/district applications, waivers and data for ARRA Title I Section 1003 (g) School Improvement funds and providing technical assistance. The positions and consultants will last for 2 years and is 100% federally funded.
- 3 Relationship to existing agency programs: The purpose of these temporary positions and consultants are to provide additional assistance to LEAs in order to process the ARRA federal funds, collect required additional data, monitor LEA spending and provide technical support. Adding these positions and consultants will assist in redistributing the added responsibilities throughout the Title I program staff due to the added ARRA funds and fulfill new reporting requirements.
- 4 Has a similar program been requested of the legislature and denied? No.
- 5 Why wasn't funding included in the agency's budget request? The American Recovery and Reinvestment Act of 2009 (ARRA) has doubled the current responsibilities of the Title I consultants and LEA project managers. The ARRA funds were unanticipated, allocated separately by the US Department of Education (US ED) and therefore not included in our normal Title I Section 1003 (g) School Improvement budget.
- 6 Can portions of the grant funds be utilized? The positions will be 100% federally funded for the duration of the grant.



STATE OF NEW HAMPSHIRE
**American Recovery
 and Reinvestment Act**

NH RECOVERY
 department of education

Virginia M. Barry, Ph.D
 Commissioner of Education
 Tel. 603-271-3144

STATE OF NEW HAMPSHIRE
 DEPARTMENT OF EDUCATION
 101 Pleasant Street
 Concord, N.H. 03301
 FAX 603-271-1953
 Citizens Services Line 1-800-339-9900

APPROVED *Karen D. Hutchins*
 JUL 01 2010
 DIRECTOR OF PERSONNEL
 BY *Jennifer A. Elberfeld*

June 29, 2010

Ms. Jennifer Elberfeld
 Supervisor, Classification
 NH Division of Personnel
 25 Capitol Street
 Concord NH 03301

Subject: Request to Establish Two (2) New Full-time Temporary Program Specialist III positions

Dear Ms. Elberfeld:

The Department of Education is requesting your consideration and approval to create two (2) new full-time temporary Program Specialist III, (LG 23) positions within the Division of Instruction, Bureau of Integrated Programs. Funding for this position is from the American Recovery and Reinvestment Act of 2009 (ARRA), Education for the Disadvantaged – Title I, account # 06-56-569910-08100000, 100% federal funds.

The proposed positions would assist the NH Department of Education Title I, Part A staff in overseeing the federally funded American Recovery and Reinvestment Act (ARRA) Title I, Part A, Section 1003 (g) School Improvement Grant. The goal of this grant is to substantially raise the achievement of students attending Title I schools in improvement, corrective action, and restructuring, as well as some non-Title I secondary schools. The grant requires an intensive reform model (outlined by the US Department of Education) to be implemented in New Hampshire's five percent lowest-achieving schools. This grant requires the addition of staff to directly oversee the execution of the comprehensive improvement plans, as the scope of monitoring, technical assistance and professional development for participating districts/schools exceeds the current capacity of the New Hampshire Title I, Part A office. These positions would be temporary, based on the specific grant funds available.

Attached are the proposed supplemental job description and current and proposed organizational chart. If you have questions or need further clarification, please contact me at X3743. Thank you for your consideration and continued efforts on our behalf.

Sincerely,

Brenda Cochrane

Brenda Cochrane
 Human Resources Administrator

Attachments



RECEIVED

AUG 05 2010

GRANT AWARD NOTIFICATION

STATE DEPARTMENT OF EDUCATION

1 RECIPIENT NAME: NH State Department of Education 101 Pleasant Street Concord, NH 03301	5 AWARD INFORMATION PR/AWARD NUMBER S388A090030A ACTION NUMBER 02 ACTION TYPE Revision AWARD TYPE Formula																				
2 PROJECT DESCRIPTION 84.388A SCHOOL IMPROVEMENT GRANTS, RECOVERY ACT	6 AWARD PERIODS FEDERAL FUNDING PERIOD 02/17/2009 - 09/30/2010																				
3 EDUCATION STAFF RECIPIENT STATE DIRECTOR Stephanie R. Lefreniere (603) 271 - 3301 EDUCATION PROGRAM CONTACT Gary Rutkin (202) 260 - 4412 EDUCATION PAYMENT CONTACT GAPS PAYEE HOTLINE (888) 336 - 8930	7 AUTHORIZED FUNDING CURRENT AWARD AMOUNT \$8,158,803.00 PREVIOUS CUMULATIVE AMOUNT \$429,411.00 CUMULATIVE AMOUNT \$8,588,214.00																				
4 KEY PERSONNEL N/A	8 ADMINISTRATIVE INFORMATION DUNS/SSN 808590277 REGULATIONS CFR PART . EDGAR AS APPLICABLE ATTACHMENTS N/A																				
9 LEGISLATIVE AND FISCAL DATA AUTHORITY: PL 107-110 ELEMENTARY AND SECONDARY EDUCATION ACT, AS AMENDED AND THE AMERICAN RECO' PROGRAM TITLE: SCHOOL IMPROVEMENT GRANTS, RECOVERY ACT CFDA/SUBPROGRAM NO: 84.388A <table border="1"> <thead> <tr> <th>FUND CODE</th> <th>FUNDING YEAR</th> <th>AWARD YEAR</th> <th>ORG. CODE</th> <th>CATEGORY</th> <th>LIMITATION</th> <th>ACTIVITY</th> <th>CFDA</th> <th>OBJECT CLASS</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>0901M</td> <td>2009</td> <td>2009</td> <td>ES000000</td> <td>B</td> <td>PPI</td> <td>000</td> <td>388</td> <td>4101A</td> <td>\$8,158,803.00</td> </tr> </tbody> </table>		FUND CODE	FUNDING YEAR	AWARD YEAR	ORG. CODE	CATEGORY	LIMITATION	ACTIVITY	CFDA	OBJECT CLASS	AMOUNT	0901M	2009	2009	ES000000	B	PPI	000	388	4101A	\$8,158,803.00
FUND CODE	FUNDING YEAR	AWARD YEAR	ORG. CODE	CATEGORY	LIMITATION	ACTIVITY	CFDA	OBJECT CLASS	AMOUNT												
0901M	2009	2009	ES000000	B	PPI	000	388	4101A	\$8,158,803.00												



GRANT AWARD NOTIFICATION

10

PR/AWARD NUMBER: S388A090030-09A

RECIPIENT NAME: NH STATE DEPARTMENT OF EDUCATION

TERMS AND CONDITIONS

- (1) THIS ACTION IS TO INCREASE THE GRANT AWARD IN THE AMOUNT SHOWN IN BLOCK 7.
- (2) This grant award is subject to the provisions of all applicable statutes, regulations, and other legal requirements.

Pursuant to a waiver of the "Tydings Amendment," section 421(b) of the General Education Provisions Act (20 U.S.C. 1225(b)), as approved in the application to the U.S. Department of Education for this grant, any funds, including those awarded on December 3, 2009, that are not obligated at the end of the Federal funding period specified in Block 6 shall remain available for obligation until September 30, 2013.

This grant award is subject to the terms and conditions identified in Attachment T.

This award is subject to the terms and conditions identified in Attachment U and Attachment V.

AUTHORIZING OFFICIAL

AUG 02 2010

DATE

Classification: Program Specialist III

Function Code: 7125-056

Position Title: School Improvement Grant Specialist

Date Established: 7/01/10

Position Number: 9T

Date of Last Amendment:

SCOPE OF WORK: To provide technical assistance to districts/schools receiving American Recovery and Reinvestment Act (ARRA) Title I, Part A, Section 1003 (g) School Improvement Grant funds. Support Title I staff in overseeing the implementation, monitoring, technical assistance, professional development, data collection, reporting and evaluation to ensure compliance with state and federal regulations under the ARRA Title I School Improvement Grant.

ACCOUNTABILITIES:

- Prepares grant application and progress report templates and resources to support the implementation of the School Improvement Grant.
- Reviews and processes American Recovery and Reinvestment Act (ARRA) Title I, Part A, Section 1003 (g) School Improvement Grant applications.
- Monitors the implementation, provides technical assistance and professional development to participating districts and schools.
- Monitors involvement of external providers work with districts/schools in creation and facilitation of the school reform process.
- Researches, develops, and drafts grant policies relative to federal and state guidance to ensure financial and programmatic compliance.
- Collects and analyze data required by the state and federal requirements.
- Assists department staff and program sub-grantees regarding federal and state financial and programmatic reporting requirements.
- Consults with the NH Statewide System of Support, sharing promising practices from these schools with other districts/schools throughout the state, allowing for the impact of grant funds to be broadened.
- Reviews and presents program grant status reports and other informational reports for use in decision-making pertaining to the grant and impact of the grant reform plan on other programs associated with the participating districts.

MINIMUM QUALIFICATIONS:

Education: Bachelor's degree from a recognized college or university with major study in education. Each additional year of approved formal education may be substituted for one year of required work experience.

Experience: Four years' professional or paraprofessional experience in education, with responsibility for program implementation, direct service delivery, planning or program evaluation. Each additional year of approved work experience may be substituted for one year of required formal education.

License/Certification: Must be eligible to hold a NH driver's license and/or have access to transportation for use in statewide travel.

DISCLAIMER STATEMENT:

The supplemental job description lists typical examples of work and is not intended to include every job duty and responsibility specific to a position. An employee may be required to perform other related duties not listed on the supplemental job description provided that such duties are characteristic of that classification.

SIGNATURES:

The above is an accurate reflection of the duties of my position.

Employee's Signature

Date Reviewed

Supervisor's Name, Title & Position #:

Stephanie Lafreniere
Title I, Administrator II
#13294

The above job description accurately measures this employee's job duties.

Supervisor's Signature

Date Reviewed

Division Director's Name & Position #:

Kathleen Murphy
Division Director
#9U309

Director's Signature

Date Reviewed

I have reviewed this job description for content.

Dept. Approval Name, Title & Position #:

Brenda Cochrane
Human Resources Administrator
#18339

Department Approval

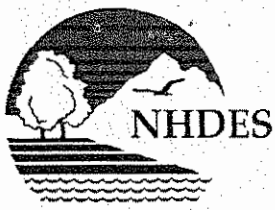
Date Approved

Jennifer J. Elberfeld

7/1/10

Division of Personnel

Date Approved



The State of New Hampshire
DEPARTMENT OF ENVIRONMENTAL SERVICES

FIS 13 131



Thomas S. Burack, Commissioner



NHRECOVERY
 putting new Hampshire to work

May 7, 2013

The Honorable Mary Jane Wallner, Chairman
 Fiscal Committee of the General Court
 State House
 Concord, NH

Her Excellency, Governor Margaret Wood Hassan
 and The Honorable Council
 State House
 Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, authorize the Department of Environmental Services (DES) to accept and expend \$140,000 in pass-through ARRA federal funds from the NH Office of Energy and Planning (OEP) to provide funding for support of efforts to increase resiliency in state government relative to severe weather events and changing environmental conditions that are adversely impacting the state, effective as of July 1, 2013 through September 30, 2013, upon Fiscal Committee and Governor and Council approval. 100% Pass Through Federal Funds (ARRA). Funding is to be budgeted as follows:

NH AFV Program
 03-44-44-449910-09160000
 FY 2014

Class	Description	Current Budget	Requested Action	Revised Budget
Income				
001-407753	Transfer from other agencies	\$0	(\$140,000)	(\$140,000)
Expenditures				
018-500106	Overtime	\$0	\$5,717	\$5,717
020-500200	Current Expenses	\$0	\$300	\$300
049-500294	Transfer to Other State Agencies	\$0	\$46,000	\$46,000
040-500800	Indirect Costs	\$0	\$1,999	\$1,999
042-500620	Additional Fringe Benefits	\$0	\$1,618	\$1,618
050-500109	Personal Serv. - Temp.	\$0	\$63,330	\$63,330
060-500602	Benefits	\$0	\$14,759	\$14,759
070-500704	In-state travel	\$0	\$50	\$50
080-500714	Out-state travel	\$0	\$250	\$250
102-500731	Contracts	\$0	\$5,977	\$5,977
	Total Expenditures	\$0	\$140,000	\$140,000

EXPLANATION

Under a Memorandum of Agreement with the Office of Energy and Planning (approved by G&C on March 20, 2013, item#2), DES will identify and work to develop and collect data that will help all state agencies improve resiliency of infrastructure (roads, dams, bridges, etc.), identify programmatic changes that will result in increased resilience of future investments and better serve mitigation and adaptation efforts, and create tools to institutionalize resilience, mitigation and adaptation measures across all of its programs and policies with the goal of reducing the impact of severe weather events to New Hampshire's communities and its economy. Based on this work, DES will assist the NH Department of Transportation (DOT) in conducting a similar analysis within their programs, and use this experience to create a Roadmap for use by all state agencies that will assist agencies in identifying those programs, policies and activities that impact or are impacted by severe weather events and natural trends and determining the actions necessary to increase resiliency of infrastructure and prepared for future events.

DES is requesting authorization to accept and expend \$140,000 in pass through federal funds from OEP for FY 2014, and to budget those funds as follows:

Class 018 (Overtime) – Due to the compressed time frame in which to complete the project staff overtime is anticipated.

Class 020 (Current Expenses) –to cover materials and supplies that will be used by staff in completion of this work.

Classes 040, 042, 060 (Indirect Costs, Additional Fringe, and Benefits) - Increases in each class respectively, are necessary since there are additional personnel costs and these classes are based on a percentage of personnel costs.

Class 49 (Transfer to Other Agencies) – provides funds to DOT for analysis work.

Class 050 (Personal Services) - The funds in class 50 will be used for existing full time staff positions. These funds are available in support of an expanded project beyond the original budget scope. These funds will be used to supplant funding of the following positions, which are currently budgeted.

Position #	Title	Account 03-44-44	Funding mix	Amount
42223	Administrator	443010-9000-010	100% Federal	7,115
13053	APCE IV	443010-5035-010	100% Other	20,000
42725	Program Manager	443010-7879-010	100% Federal	8,000
18556	Administrator	442010-7602-010	100% Federal	7,215
40468	Principal Planner	442010-3642-010	100% Federal	5,200
12055	Env. III	441010-4788-010	100% Federal	7,900
12111	Civil Eng. V	441010-2002-010	100% Other	7,900
Total:				\$63,330

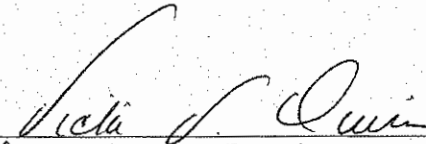
Class 070 and class 080 (In-State and Out-of-State Travel) – A small amount of travel utilizing state vehicles is anticipated for the work being conducted.

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee and
Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
Page 3

Class 102 (Contracts for Program Services) – This is for contract work to conduct research, collect information, conduct technical analysis, and draft reports in support of the project.

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

We respectfully request your approval.


for Thomas S. Burack
Commissioner

**NH AFV Program
Fiscal Situation
FY 2014
03-44-44-449910-09160000**

Total Grant Authorization	240,000.00
Less Expenditures through 6/30/13	100,000.00
Remaining Authorization to Budget	<u>140,000.00</u>
Less Current FY2014 Budget Authorization	0.00
Total Available for Budgeting	<u>140,000.00</u>
REQUESTED ACTION	<u>140,000.00</u>
Available to Budget at a Later Date	0.00

Grant Award	Award Amount	Expenditures to 6/30/13	Balance
OEP MOA	240,000.00	100,000.00	140,000.00



MARGARET WOOD HASSAN
GOVERNOR

STATE OF NEW HAMPSHIRE
OFFICE OF ENERGY AND PLANNING
107 Pleasant Street, Johnson Hall
Concord, NH 03301-3834
Telephone: (603) 271-2155
Fax: (603) 271-2615



www.nh.gov/oep

February 19, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301



Approval by the Governor
and Council on 2/20/13
Agenda Item 2

REQUESTED ACTION

The Office of Energy and Planning (OEP) requests authorization to enter into a Memorandum of Agreement with the NH Department of Environmental Services (NHDES, Vendor # 177894), Concord, NH in the amount of \$240,000.00, to support work to increase resiliency in State government relative to severe weather events and other natural trends that are adversely affecting the state, effective upon Governor and Council approval through September 30, 2013. 100% Federal Funds.

Funding is available in the following account, American Reinvestment and Recovery Act – State Energy Programs (ARRA-SEP), with the authority to adjust encumbrances in each of the State fiscal years through the Budget Office, if needed and justified.

01-02-02-629910-08500000	<u>FY 2013</u>	<u>FY 2014</u>
102-500731 Contracts for Program Services	\$100,000.00	\$140,000.00

EXPLANATION

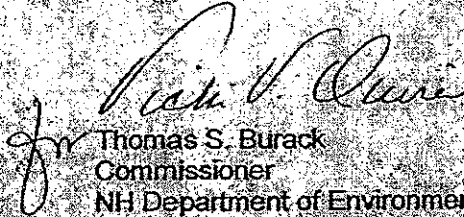
The intent of this Agreement is to provide funding for OEP to work with its long-standing partner NHDES in managing and carrying out work under a federal grant to support State strategies to mitigate or adapt to the effects of severe weather events and other natural trends that are adversely affecting the state. Under this grant from the US Department of Energy, NHDES will establish data and tools to help institutionalize resilience, mitigation and adaptation measures across all of its programs, creating a Roadmap for use by all State agencies. This tool will help agencies identify where programs, policies and actions impact or are impacted by severe weather events and natural trends, as well as opportunities to become more resilient and prepared for them.

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully requested,



Meredith A. Hatfield
Director
Office of Energy and Planning



Thomas S. Burack
Commissioner
NH Department of Environmental Services

MAH:sdt
Attachments

**MEMORANDUM OF AGREEMENT
BETWEEN
OFFICE OF ENERGY AND PLANNING
AND
NH DEPARTMENT OF ENVIRONMENTAL SERVICES,
AIR RESOURCES DIVISION**

Subject: Funding for the NH Department of Environmental Services (NHDES) for work conducted relative to the Office of Energy and Planning's (OEP) US Department of Energy (DOE) grant to support state strategies to mitigate or adapt to the effects of severe weather events and other natural trends that are adversely affecting states. Under this project NHDES will establish data and tools to help institutionalize resilience, mitigation, and adaptation to severe weather and natural events across all department programs, and work with the NH Department of Transportation (NHDOT) to implement the process within their department. The final outcome of this project will be a "Roadmap" for use by all state agencies. The "Roadmap" will help agencies identify where programs, policies, and actions impact or are impacted by extreme weather events and climatic trends, and where opportunities exist to become more resilient and prepared for these events, either through their own actions or through programmatic changes that can assist with mitigation and adaptation actions by grant recipients, regulated entities, local communities, and others.

This Memorandum of Agreement (Agreement) outlines the general responsibilities of NHDES and OEP relative to support for the planning project described above.

The project period is upon approval by the Governor and Executive Council and subsequent written notice to proceed from OEP, through September 30, 2013.

For the purposes of this Agreement, NHDES and OEP agree to cooperate as follows:

NHDES agrees:

- A. to assign responsible staff to participate in this initiative;
- B. to oversee, implement and ensure satisfactory completion of the elements in the WORK PROGRAM; and
- C. to meet with OEP, as needed, to coordinate work activities.

The OEP agrees:


- A. to provide NHDES with funding as described under PROJECT COSTS;
- B. to assign an OEP staff person to serve as a liaison with NHDES;
- C. to meet with NHDES as needed, to coordinate work activities;
- D. Submit all required reports and respond to all inquiries regarding the program by the federal Department of Energy, and other agencies as required; and
- E. Provide payment within 30 days of receipt of an invoice that meets state and federal standards for completeness and allowable costs.

WORK PROGRAM

- I. TITLE: Increasing Resiliency in State Government
- II. STUDY AREA: State of New Hampshire
- III. OBJECTIVES: To assist OEP with coordination of work under the American Recovery and Reinvestment Act – State Energy Programs (ARRA SEP) grant (DOE award # DE-EE0000228, CFDA #81.041), to institutionalize resiliency, mitigation and adaptation throughout State operations.
- IV. WORK TASKS: In support of the objectives of this grant NHDES agrees to:
 1. Work with all divisions within NHDES to:
 - 1) Ensure staff have a basic understanding of the science of climate change, the influence of a changing climate on extreme weather events, and how their work may help increase resiliency in the state
 - 2) Explore how the impacts of extreme weather and other natural events will affect resource management,
 - 3) Outline opportunities for adaptation planning, and
 - 4) Develop program-specific implementation plans for consideration and integration of resiliency, mitigation and adaptation through internal program and policy changes;
 2. Prepare a process guide documenting steps necessary to complete items IV.1.1 through 1.4 above;
 3. Enter into an agreement with NHDOT to implement the process developed pursuant to IV.2 above within up to two programs or bureaus within their agency. At a minimum this work will include:
 - 1) Convening staff in the selected program or bureau to ensure staff have a basic understanding of the science of climate change, the influence of a changing climate on extreme weather events, and how their work may help increase resiliency in the state .
 - 2) Hosting a dialogue with staff regarding how agency policies, programs, and actions, both individually and collectively, may impact the state's resiliency and ability to adapt to changes;
 - 3) Selecting up to two programs for expedited effort based on the potential for change within a program to positively impact the state's resiliency, mitigation and adaptation responses;
 - 4) Developing a detailed work plan that includes a timeframe and the resources necessary to accomplish the work; and
 - 5) Delivering a presentation to the agency management team on recommended actions.

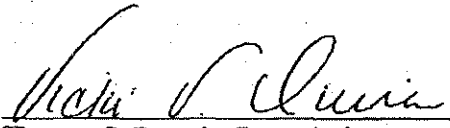
4. Based on lessons learned during the NH DOT phase of the project revise the process guide in IV.2 above and create a "Roadmap" that can be used by all New Hampshire State agencies, as well as other state and federal agencies, as a step-by-step process for integrating resiliency throughout their organizations;
 5. Submit a report outlining the programmatic changes planned as a result of this work with NH DES and NH DOT; and
 6. Document and make available to all state agencies current data regarding resource impact assessments for the different regions of the state for near, mid, and long-term futures to be used to guide state agency planning activities.
- V. PROJECT COSTS: The total amount of this Agreement is up to \$240,000.
1. Project funds will be used, other than as described below, to support both NH DES and NH DOT staff involved in the work tasks outlined above.
 2. Funds may also be used as necessary for services in support of research, data collection, technical analysis, or drafting of presentations and reports.
- VI. INVOICING: NHDES will submit detailed invoices and related backup documentation, as well as cost share documentation, within 15 days following the close of each fiscal quarter.
- VII. TERMINATION: Either party may terminate this agreement upon providing written notice to the other, thirty (30) days prior to termination. Upon termination, NHDES will be paid for all work completed prior to termination.
- VIII. DURATION: The project duration extends from the date of approval by Governor and Council through September 30, 2013 for program activities, cost-share reporting, invoicing and program closeout, unless terminated by either party, or extended in writing by subsequent agreement of the parties and acceptance by Governor and Council.

IN WITNESS WHEREOF, the respective parties have hereunto set their hands on the dates indicated.



Meredith A. Hatfield, Director
Office of Energy and Planning

2/21/13
Date

for 

Thomas S. Burack, Commissioner
NH Department of Environmental Services

2/19/13
Date

OFFICE OF THE ATTORNEY GENERAL

By: 

Assistant Attorney General

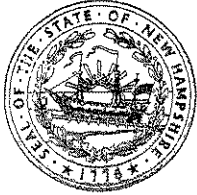
Date: Feb. 21, 2013

I hereby certify that the foregoing agreement was approved by the Governor and Council of the State of New Hampshire at their meeting on _____, _____.

OFFICE OF THE SECRETARY OF STATE

By: _____

Title: _____



State of New Hampshire

FIS 13 133

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

May 15, 2013

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 14:30-a, VI, the Department of Safety, Division of Homeland Security and Emergency Management, requests authorization to accept and expend Disaster Assistance funds in the amount of \$1,885,772.00 from the Federal Emergency Management Agency (FEMA). Effective upon Fiscal Committee and Governor and Council approvals through June 30, 2013. Funding source: 100% Federal Funds.

Funds will be budgeted in an account titled Declared Disasters PA:

02-23-23-236010-12320000 Dept. of Safety Homeland Sec.-Emer. Mgmt. Declared Disasters PA

Class	Description	Current Appropriation	Requested Action	Revised Appropriation
000-404805	Federal Funds	\$0.00	(\$1,885,772.00)	(\$1,885,772.00)
040-500800	Indirect Cost	\$0.00	\$888.00	\$888.00
041-500801	Audit Fund	\$0.00	\$1,884.00	\$1,884.00
072-500574	Grants - Federal	\$0.00	\$1,875,000.00	\$1,875,000.00
246-500792	Grantee Administrative Costs	\$0.00	\$8,000.00	\$8,000.00
	Total	\$0.00	\$1,885,772.00	\$1,885,772.00

Explanation

Governor Hassan submitted a request to the President on March 6, 2013, for a major disaster declaration for the State of New Hampshire due to a severe winter storm and snow storm on February 8 – 10, 2013, involving record snow precipitation in eight counties. The President declared the State of New Hampshire a major disaster area on March 19, 2013, and designated Belknap, Carroll, Cheshire, Hillsborough, Merrimack, Rockingham, Strafford and Sullivan counties eligible to receive public assistance.

The request to accept \$1,885,772.00 represents the federal share of the public assistance and administrative cost allowances for the grantee and sub-grantees that can reasonably be estimated to be expended in FY13. A separate request for \$5 million or more will be forthcoming to cover expenses in FY14 and FY15. Several New Hampshire State Agencies, including the Department of Transportation and the Department of Safety, along with over 100 New Hampshire municipalities are expected to apply for supplemental assistance with the Federal Emergency Management Agency.

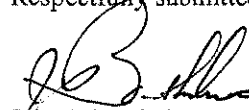
The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
May 15, 2013
Page 2 of 2

The funding mechanism is 75% Federal 25% State/Local share. The 25% required match for State Agency projects will be paid from existing budgeted appropriations or an additional request for these funds will be made through the State Legislature. The local share is the responsibility of the local applicant. The administrative cost allowance is 100% federally funded and is awarded automatically as a percentage of the public assistance project awards. Indirect costs are budgeted based only on the Grantee Administration portion of the funds, as all other funds are considered pass-through funds and are not subject to indirect costs.

- Class 040 The funds will be used to pay state indirect costs.
- Class 041 The funds will be used to pay audit fund set aside expense.
- Class 072 The funds will be used for disaster assistance grants to communities and state agencies.
- Class 246 The funds will be used for grantee administrative costs.

Respectfully submitted,



John J. Barthelmes
Commissioner

**APPLICATION FOR
FEDERAL ASSISTANCE**

OMB Approval No. 0348-0043

1. TYPE OF SUBMISSION: Application Preapplication <input type="checkbox"/> Construction <input type="checkbox"/> Construction <input checked="" type="checkbox"/> Non-Construction <input type="checkbox"/> Non-Construction	2. DATE SUBMITTED March 19, 2013	Applicant Identifier
	3. DATE RECEIVED BY STATE March 19, 2013	State Application Identifier
	4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier

5. APPLICANT INFORMATION

Legal Name: State of New Hampshire	Organizational Unit: Dept. of Safety, HSEM
Address (give city, county, state, and zip code): 33 Hazan Drive Concord, NH 03305	Name and telephone number of person to be contacted on matters involving this application (give area code): Elizabeth Peck 603-223-3655

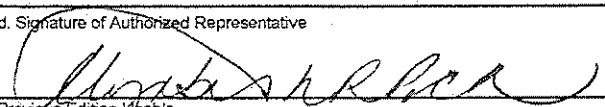
6. EMPLOYER IDENTIFICATION NUMBER (EIN): 02 - 6000616	7. TYPE OF APPLICANT: (enter appropriate letter in box) <input checked="" type="checkbox"/> A A. State H. Independent School Dist. B. County I. State Institution of Higher Learning C. Municipal J. Private University D. Township K. Indian Tribe E. Interstate L. Individual F. Intermunicipal M. Profit Organization G. Special District N. Other (Specify) _____
8. TYPE OF APPLICATION: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es) A. Increase Award B. Decrease Award C. Increase Duration D. Decrease Duration Other (specify): _____	9. NAME OF FEDERAL AGENCY: DHS/FEMA

10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: TITLE: Public Assistance DR 4105 97 - 036	11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT: Severe Winter Storm and Snow storm beginning February 8 through February 10, 2013 involving record snow levels throughout New Hampshire.
12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.): Beiknap, Carroll, Cheshire, Hillsborough, Merrimack, Rockingham, Strafford and Sullivan counties	

13. PROPOSED PROJECT: Start Date: 03/19/2013 Ending Date: 03/18/2017	14. CONGRESSIONAL DISTRICTS OF: 1 and 2 a. Applicant: District 1 & 2 b. Project:
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15. ESTIMATED FUNDING: <table border="1"> <tr><td>a. Federal</td><td>\$ 7,500,000.00</td></tr> <tr><td>b. Applicant</td><td>\$ 2,500,000.00</td></tr> <tr><td>c. State</td><td>\$</td></tr> <tr><td>d. Local</td><td>\$</td></tr> <tr><td>e. Other</td><td>\$</td></tr> <tr><td>f. Program Income</td><td>\$</td></tr> <tr><td>g. TOTAL</td><td>\$ 10,000,000.00</td></tr> </table>	a. Federal	\$ 7,500,000.00	b. Applicant	\$ 2,500,000.00	c. State	\$	d. Local	\$	e. Other	\$	f. Program Income	\$	g. TOTAL	\$ 10,000,000.00	16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS? a. YES. THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON: DATE: _____ b. NO. <input checked="" type="checkbox"/> PROGRAM IS NOT COVERED BY E.O. 12372 <input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW
a. Federal	\$ 7,500,000.00														
b. Applicant	\$ 2,500,000.00														
c. State	\$														
d. Local	\$														
e. Other	\$														
f. Program Income	\$														
g. TOTAL	\$ 10,000,000.00														
17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT? <input type="checkbox"/> Yes If "Yes," attach an explanation <input checked="" type="checkbox"/> No															

18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.

a. Type Name of Authorized Representative Elizabeth Peck	b. Title SCO	c. Telephone Number 603-223-3655
d. Signature of Authorized Representative 		e. Date Signed April 4, 2013

TITLE I

THE STATE AND ITS GOVERNMENT

CHAPTER 14

LEGISLATIVE OFFICERS AND PROCEEDINGS

Legislative Budget Assistant

Section 14:30-a

14:30-a Fiscal Committee. –

I. There is hereby established a fiscal committee of the general court. Said committee shall consist of 10 members. Five shall be members of the house as follows: the chairperson of the finance committee and 2 other members of the committee, appointed by the chairperson; and 2 other house members appointed by the speaker of the house. Five members shall be members of the senate as follows: the chairperson of the finance committee and 2 other members of that committee, appointed by the chairperson; and 2 other senators appointed by the senate president. The chairperson of the house finance committee shall be the chairperson of the fiscal committee.

II. The committee shall, while the general court is in session and during the interim, consult with, assist, advise, and supervise the work of the legislative budget assistant, and may at its discretion investigate and consider any matter relative to the appropriations, expenditures, finances, revenues or any of the fiscal matters of the state. The members shall be paid the regular legislative mileage during the interim while engaged in their work as members of the committee.

III. The fiscal committee shall consider recommendations proposed to it by the legislative performance audit and oversight committee established under RSA 17-N:1. The fiscal committee shall adopt all recommendations proposed to it as provided in RSA 17-N:1, III by the performance audit and oversight committee unless the fiscal committee refuses by unanimous vote to adopt such recommendations.

IV. [Repealed.]

V. [Repealed.]

VI. Any non-state funds in excess of \$100,000, whether public or private, including refunds of expenditures, federal aid, local funds, gifts, bequests, grants, and funds from any other non-state source, which under state law require the approval of governor and council for acceptance and expenditure, may be accepted and expended by the proper persons or agencies in the state government only with the prior approval of the fiscal committee of the general court.

Source. 1965, 239:19. 1987, 416:7. 1989, 396:13; 408:2. 1991, 346:18, I. 1995, 9:8. 2005, 177:11. 2006, 290:21, eff. June 15, 2006. 2012, 247:10, eff. Aug. 17, 2012.



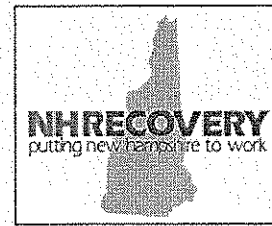
MARGARET WOOD HASSAN
GOVERNOR

STATE OF NEW HAMPSHIRE
OFFICE OF ENERGY AND PLANNING
107 Pleasant Street, Johnson Hall
Concord, NH 03301-3834
Telephone: (603) 271-2155
Fax: (603) 271-2615

FIS 13 141



May 15, 2013



The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, the Office of Energy and Planning (OEP) respectfully requests authorization to **RETROACTIVELY** amend Fiscal Item #12-254 approved by the Legislative Fiscal Committee on July 23, 2012 and Governor and Council on August 8, 2012, Item #6, by reallocating American Recovery and Reinvestment Act (ARRA) funding for Weatherization (WXN) between expenditure classes in the amount of \$41,885.00, and to extend the completion date from September 30, 2012 to September 30, 2013, effective upon Joint Fiscal Committee and Governor and Council approval through September 30, 2013. 100% Federal Funds (ARRA-WXN).

These funds should be budgeted as follows, with the authority to adjust encumbrances and appropriations across State Fiscal years with Budget Office approval as needed and justified:

01-02-02-029910-08510000 FY 2013 Weatherization				
Source of Funds	Description	Current Appropriation w/FY12 Balance Forward	Incr/(Decr)	Modified Budget
000-403281	Federal Funds	1,187,047.29	0.00	1,187,047.29
Totals		1,187,047.29	0.00	1,187,047.29

Class-Accounts	Description	Appropriation w/FY12 Balance Forward, & Transfers	Incr/(Decr)	Modified Budget
016-500141	Personal Serv.-Non-Classified	3,427.62	18,000.00	21,427.62

020-500236	Current Expenses	6,258.30	1,100.00	7,358.30
022-500215	Rent & Leases-Other Than State	1,193.68	300.00	1,493.68
026-500251	Organizational Dues	0.93		0.93
030-500310	Equipment and Replacement	272.02		272.02
040-500800	Indirect Costs	128,744.57		128,744.57
041-500801	Audit Fund Set Aside	1,084.73		1,084.73
042-500620	Additional Fringe Benefits	2,750.00		2,750.00
049-500420	Transfers to Other State Agencies	0.27	35.00	35.27
050-500109	Personal Serv.-Temp/Appointee	6,440.98	5,450.00	11,890.98
060-500601	Benefits	4,500.00	17,000.00	21,500.00
070-500704	In-State Travel Reimbursement	757.00	-600.00	157.00
074-500587	Grants for Pub Asst and Relief	1,027,824.88	-39,435.00	988,389.88
080-500710	Out-of-State Travel Reimb	3,792.31	-1,850.00	1,942.31
Totals		1,187,047.29	0.00	1,187,047.29

EXPLANATION

The Department of Energy (DOE) has approved the ARRA WXN grant extension to support WXN activities in New Hampshire. OEP is responsible for administering New Hampshire's statewide Weatherization Assistance Program. OEP subcontracts with New Hampshire's Community Action Agencies that are selected pursuant to DOE's Federal regulation 10 CFR 440.15 and that are responsible for providing weatherization services at the local level. DOE requires OEP to monitor grant sub-recipients prior to the end of the grant period. This current request for reallocation of funds will provide OEP with the necessary funds to manage the grant and complete all monitoring requirements.

Originally approved by Fiscal Committee on March 20, 2009, Item #09-88 and Governor and Council on April 1, 2009, Item #5, the following amendments have been approved by the Fiscal Committee and Governor and Council: Amendment approved by Fiscal Committee on June 17, 2010, Item #10-204 and Governor and Council on June 23, 2010, Item #17B; 2nd amendment approved by Fiscal Committee on September 21, 2010, Item 10-280 and approved by Governor and Council on October 6, 2010, Item #6; 3rd amendment approved by Fiscal Committee on November 15, 2010, Item 10-323 and approved by Governor and Council on November 17, 2010, Item #LATE B; 4th amendment approved by Fiscal Committee on March 25, 2011, Item #11-113 and Governor and Council on March 30, 2011, Item #6; 5th amendment approved by Fiscal Committee on February 17, 2012, Item #12-054 and Governor and Council on February 22, 2012, Item #5; and the 6th amendment approved by Fiscal Committee on July 23, 2012, Item 12-254 and Governor and Council on August 8, 2012, Item #6.

This request is retroactive due to OEP not receiving documentation of the grant extension from DOE until February 22, 2013.

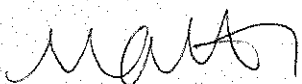
Funds are requested for the following purpose:

- | | |
|--|---|
| Class 016 - Personal Services Non-Class | To fund projected salary expenses associated with existing staff performing work on this grant |
| Class 020 - Current Expenses | To fund projected current expenses associated with existing staff performing work on this grant |
| Class 022 - Rent | To fund projected rent expenses associated with existing staff performing work on this grant |
| Class 049 - Transfers to Other State Agencies | To fund projected Employee Assistance Program expenses associated with existing staff performing work on this grant |
| Class 050 - Personal Services Temp | To fund projected salary expenses associated with existing staff performing work on this grant |
| Class 060 - Benefits | To fund projected benefits associated with existing staff performing work on this grant |
| Class 070 - Out-of-State Travel | Funding is available as projected in-state travel cost is less than budgeted amount |
| Class 074- Grants for Public Assistance and Relief | Funding is available as projected contractual expenses are less than budgeted amount |
| Class 080 - In-State Travel | Funding is available as projected out-of-state travel cost is less than budgeted amount |

All administrative class line modifications to the budget directly relate to existing staff. No new positions will be created with these funds.

In the event that Federal Funds become no longer available, General Funds will not be requested to support this initiative.

Respectfully submitted,



Meredith A. Hatfield
Director

MAH/bss
Enclosure

Fiscal 06/07/13
G&C 06/19/13

ASSISTANCE AGREEMENT

1. Award No. DE-EE0000161		2. Modification No. 012		3. Effective Date 10/01/2012		4. CFDA No. 81.042	
5. Awarded To EXECUTIVE OFFICE OF THE STATE OF NEW HAMPSHI Attn: WENDY P. GILMAN 107 PLEASANT STREET JOHNSON HALL CONCORD NH 033013852				5. Sponsoring Office Energy Effcy & Renewable Energy			7. Period of Performance 04/01/2009 through 09/30/2013
8. Type of Agreement <input checked="" type="checkbox"/> Grant <input type="checkbox"/> Cooperative Agreement <input type="checkbox"/> Other		9. Authority See Page 2.			10. Purchase Request or Funding Document No. 13EE001441		
11. Remittance Address EXECUTIVE OFFICE OF THE STATE OF NEW HAMPSHI Attn: WENDY P. GILMAN 107 PLEASANT STREET Johnson Hall CONCORD NH 033018521				12. Total Amount Govt. Share: \$25,783,594.00 Cost Share : \$0.00 Total : \$25,783,594.00		13. Funds Obligated This action: \$0.00 Total : \$25,783,594.00	
14. Principal Investigator Wendy Gilman Phone: 603-271-0596		15. Program Manager Tawanna V. Holloway Phone: 202-586-5651			16. Administrator NETL - Pittsburgh U.S. Department of Energy NETL 626 Cochrans Mill Road P.O. Box 10940 Pittsburgh PA 15236-0940		
17. Submit Payment Requests To Payment - Direct Payment from U.S. Dept of Treasury			18. Paying Office Payment - Direct Payment from U.S. Dept of Treasury			19. Submit Reports To See Reporting Requirements Checklist.	
20. Accounting and Appropriation Data See Schedule							
21. Research Title and/or Description of Project RECOVERY - WEATHERIZATION FORMULA GRANTS UNDER THE AMERICAN RECOVERY AND INVESTMENT ACT (ARRA)							
For the Recipient				For the United States of America			
22. Signature of Person Authorized to Sign				25. Signature of Grants/Agreements Officer Signature on File			
23. Name and Title		24. Date Signed		26. Name of Officer John R. Golovach		27. Date Signed 02/22/2013	

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
DE-EE0000161/012

PAGE OF
2 | 4

NAME OF OFFEROR OR CONTRACTOR
EXECUTIVE OFFICE OF THE STATE OF NEW HAMPSHIRE

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>DUNS Number: 033099933 *****</p> <p>Total obligations in block 13 of the award cover page include: ARRA WAP FUNDS: \$23,218,594 ARRA SERC FUNDS: \$2,565,000 *****</p> <p>Project Period: 04/01/2009 - 09/30/2013 Budget Period: 04/01/2009 - 09/30/2013 *****</p> <p>DOE AWARD ADMINISTRATOR: Ashley E. Reichl Ashley.Reichl@netl.doe.gov (412)386-4857</p> <p>RECIPIENT BUSINESS OFFICER: Wendy Gilman Wendy.Gilman@nh.gov (603)271-0596 *****</p> <p>Block 9. Authority: PL 95-91, DOE Organization Act and PL 111-5, American Recovery and Reinvestment Act of 2009 PL 109-58, Energy Policy Act of 2005 *****</p> <p>See page 4 for the full text of this amendment. *****</p> <p>ASAP: Yes Extent Competed: NOT AVAIL FOR COMP Davis-Bacon Act: YES PI: Wendy Gilman LIST OF CHANGES: Period Of Performance End Date changed from 30-SEP-12 to 30-SEP-13</p> <p>CHANGES FOR LINE ITEM NUMBER: 1 End Date changed from 31-MAR-12 to 30-SEP-13</p> <p>CHANGES FOR ACCOUNTING CODE: Percent changed from 40 to 36.02073 New Payment Address: Payment - Direct Payment from U.S. Dept of Treasury</p> <p>CHANGES FOR ACCOUNTING CODE: Continued ... New Payment Address:</p>				

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
DE-EE0000161/012

PAGE OF
3 | 4

NAME OF OFFEROR OR CONTRACTOR
EXECUTIVE OFFICE OF THE STATE OF NEW HAMPSHIRE

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	Payment - Direct Payment from U.S. Dept of Treasury CHANGES FOR ACCOUNTING CODE: Percent changed from 50 to 45.02591 NEW ACCOUNTING CODE ADDED: Account code: ARRA Funding Code Fund 05797 Appr Year 2009 Allottee 31 Reporting Entity 220540 Object Class 41000 Program 1004861 Project 2004360 WFO 0000000 Local Use 0000000 Quantity: 0 Amount: \$0.00 Percent: 0 Subject To Funding: N Payment Address: Payment - Direct Payment from U.S. Dept of Treasury				

The purpose of this Amendment is to extend the period of performance at no increase to the estimated cost of the grant.

Accordingly, the agreement is revised as follows:

1. As reflected in Block 7 of the award cover page the period of performance is extended from 09/30/2012 to 09/30/2013.
2. All other terms and conditions remain the same and in full force and effect.

END OF AMENDMENT 012



JOHN H. LYNCH
GOVERNOR

STATE OF NEW HAMPSHIRE
OFFICE OF ENERGY AND PLANNING
107 Pleasant Street, Johnson Hall
Concord, NH 03301-3834
Telephone: (603) 271-2155
Fax: (603) 271-2615

Approval by the Governor

and Council on 06.08.12

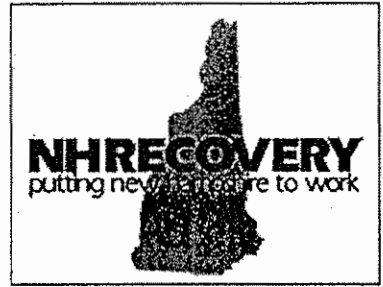
Retton
Approved by Fiscal Committee

7/23/12
Date

July 3, 2012 Agenda Item 6

AUG 08 2012

Representative Ken Weyler, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301



4-2

His Excellency, Governor John H. Lynch
and the Honorable Council
State House
Concord, NH 03301

ARRA
Funds

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, the Office of Energy and Planning (OEP) respectfully requests authorization to amend Fiscal Item #12-054 approved by the Legislative Fiscal Committee on February 27, 2012 and Governor and Council on February 22, 2012 Item #5, by reallocating American Recovery and Reinvestment Act (ARRA) funding for Weatherization between expenditure classes in the amount of \$431,550.00, effective upon Joint Fiscal Committee and Governor and Council approval through September 30, 2012. 100% Federal Funds (ARRA Weatherization).

These funds should be budgeted as follows, with the authority to adjust encumbrances and appropriations across State Fiscal years with Budget Office approval as needed and justified:

01-02-02-029910-08510000 FY 2013 Weatherization				
Source of Funds				
Class	Description	Unexpended Prior Year Appropriation	Incr/(Decr)	Modified Budget
000-403281	Federal Funds	575,751.43	0.00	575,751.43
Totals		575,751.43	0.00	575,751.43
Class	Description	Unexpended Prior Year Appropriation	Incr/(Decr)	Modified Budget
16-500141	Personal Serv.-Non-Classified	227.62	3,200.00	3,427.62
20-500236	Current Expenses	8,912.36	-2,150.00	6,762.36
22-500248	Rents & Leases Other Than State	193.68	1,000.00	1,193.68
26-500251	Organizational Dues	0.93		0.93
30-500310	Equipment New/Replacement	428,272.02	-428,000.00	272.02
40-500800	Indirect Costs	110,639.57	18,105.00	128,744.57
41-500801	Audit Fund Set-Aside	2,171.11		2,171.11

42-500620	Additional Fringe Benefits	0.00	2,750.00	2,750.00
48-500293	Contractual Maint-Build&Grounds	0.00		0.00
49-500420	Transfers to Other State Agencies	0.27		0.27
50-500109	Personal Serv.-Temp/Appointee	3,440.98	3,000.00	6,440.98
60-500601	Benefits	0.00	4,500.00	4,500.00
70-500704	In-State Travel	757.00		757.00
74-500587	Grants for Public Assistance and Relief	15,943.58	398,995.00	414,938.58
80-500712	Out-of-State Travel	5,192.31	-1,400.00	3,792.31
Totals		575,751.43	0.00	575,751.43

EXPLANATION

The Office of Energy and Planning is responsible for administering New Hampshire's statewide Weatherization Assistance Program, and received a Weatherization grant under the American Recovery and Reinvestment Act. Originally approved by Fiscal Committee on March 20, 2009 Item #09-088 and Governor and Council on April 1, 2009, Item #4, with an additional issuance of funds under this grant approved by Fiscal Committee on November 15, 2010 Item #10-323 and Governor and Council on November 17, 2010, Late Item B, the objective of the program is to weatherize homes to reduce energy consumption and the impact of energy costs in low-income households. Priority is given to the elderly, disabled, households with infant children and households with high-energy usage.

OEP subcontracts with New Hampshire's Community Action Agencies that are selected pursuant to DOE's Federal regulation 10 CFR 440.15 and that are responsible for providing weatherization services at the local level.

OEP had planned to use a portion of these funds to purchase a management database specifically designed to accommodate weatherization reporting metrics. The funds for this purchase were budgeted in Cls 030-Equipment; however, OEP was not successful in receiving approval of its request when it went before Governor and Council on May 23, 2012. Consequently, these funds cannot be utilized in Cls 030-Equipment.

In speaking with Department of Energy (DOE) representatives subsequent to that meeting, however, OEP has been informed that it may use funds originally budgeted for Training & Technical Assistance (T&TA) activities, and not used, for any weatherization activities. Given this new guidance from DOE, OEP is respectfully requesting that these funds be reallocated as requested in this letter, to allow full utilization of these ARRA funds and perform additional weatherization activities to further benefit the citizens of New Hampshire.

Funds are requested for the following purposes:

Class 016 - Personnel Non-Classified

To fund projected salaries needed to perform the work required for this grant (no new staff is being hired)

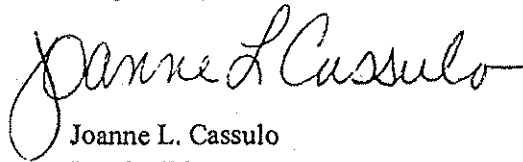
Class 020 - Current Expenses

Projected current expense costs are less than budgeted amount; surplus will cover anticipated shortfalls in other categories

Class 022 - Rent	To fund projected rent associated with the staff performing work on this grant
Class 030 - Equipment	These funds had been intended to purchase a management database for reporting weatherization metrics; however, this request was not approved by Governor and Council. The funds in this category are being reallocated to cover projected shortfalls in other categories, as well as to provide additional funds to the Community Action Agencies for additional weatherization activities
Class 040 - Indirect Costs	To fund projected indirect costs associated with the direct costs projected to be required to perform the work on this grant
Class 042 - Additional Fringe Benefits	To fund projected fringe benefits associated with the staff performing work on this grant
Class 050 - Temporary Salaries	To fund projected salaries needed to perform the work required for this grant (no new staff is being hired)
Class 060 - Benefits	To fund projected benefits needed to perform the work required for this grant
Class 074 - Grants for Public Assistance	Balance of funds projected in this grant will be contracted to the Community Action Agencies for additional weatherization activities
Class 080 - Out of State Travel	Projected out of state costs are less than budgeted amount; surplus will cover anticipated shortfalls in other categories

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully Submitted,



Joanne L. Cassulo
Interim Director

JLC/DMR:dmr
Enclosure

Fiscal 07/23/12
G&C 08/08/12



John H. Lynch
Governor

**STATE OF NEW HAMPSHIRE
OFFICE OF ENERGY AND PLANNING**

107 Pleasant Street
Johnson Hall
Concord, NH 03301
Telephone: (603) 271-2155
Fax (603) 271-2615

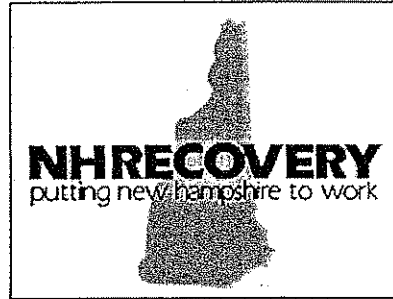


Approval by the Governor
and Council on 02-22-12
Agenda Item 5

January 26, 2012

Representative Ken Weyler, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

His Excellency, Governor John H. Lynch
and the Honorable Council
State House
Concord, NH 03301



2-17-12
fiscal 12-054

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, the Office of Energy and Planning (OEP) respectfully requests authorization to amend Fiscal Item #11-113 approved by the Legislative Fiscal Committee on March 25, 2011 and Governor and Council on March 30, 2011, Item #5, by reallocating American Recovery and Reinvestment Act (ARRA) funding for Weatherization between expenditure classes in the amount of \$49,681.00, and extending the date of the grant from March 31, 2012 to September 30, 2012 effective upon Joint Fiscal Committee and Governor and Council approval through September 30, 2012. 100% Federal Funds (ARRA Weatherization).

These funds should be budgeted as follows, with the authority to adjust encumbrances and appropriations across State Fiscal years with Budget Office approval as needed and justified:

01-02-02-029910-08510000 FY 2012 Weatherization						
Source of Funds						
Class	Description	Current Budget	Transfers	Unexpended Prior Year Appropriation	Incr/(Decr)	Modified Budget
000-403217	Federal Funds	5,325,990.00	0.00	3,459,675.87	0.00	8,785,665.87
Totals		5,325,990.00	0.00	3,459,675.87	0.00	8,785,665.87
Class	Description	Current Budget	Transfers	Unexpended Prior Year Appropriation	Incr/(Decr)	Modified Budget
16-500141	Personal Serv.-Non-Classified	-10,049.00	26,992.00	4,009.90	8,022.00	28,974.90
20-500236	Current Expenses	4,000.00		20,485.27	-6,169.00	18,316.27
22-500248	Rents & Leases Other Than State	595.00	1,254.00	2,715.19	-1,912.00	2,652.19
26-500251	Organizational Dues	1,500.00		326.62	-404.00	1,422.62
30-500310	Equipment New/Replacement	8,463.00		449,792.08	-10,445.00	447,810.08
40-500800	Indirect Costs	49,004.00	15,683.00	61,611.69	5,998.00	132,296.69

41-500801	Audit Fund Set-Aside	4,631.00		4,079.19		8,710.19
42-500620	Additional Fringe Benefits	1,557.00	3,079.00	10,835.77	-9,527.00	5,944.77
48-500293	Contractual Maint-Build&Grounds	0.00		183.00	-183.00	0.00
49-500420	Transfers to Other State Agencies	57.00		148.27	-205.00	0.27
50-500109	Personal Serv.-Temp/Appointee	47,600.00		47,033.51	-6,118.00	88,515.51
60-500601	Benefits	29,507.00	27,391.00	27,036.49	-8,718.00	75,216.49
70-500704	In-State Travel	1,000.00		6,560.03	-6,000.00	1,560.03
74-500587	Grants for Public Assistance and Relief	5,182,125.00	-74,399.00	2,815,466.46	35,661.00	7,958,853.46
80-500712	Out-of-State Travel	6,000.00		9,392.40	0.00	15,392.40
Totals		5,325,990.00	0.00	3,459,675.87	0.00	8,785,665.87

EXPLANATION

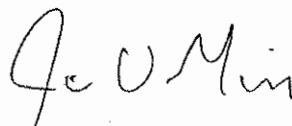
The Office of Energy and Planning is responsible for administering New Hampshire's statewide Weatherization Assistance Program, and received a Weatherization grant under the American Recovery and Reinvestment Act. Originally approved by Fiscal Committee on March 20, 2009 Item #09-088 and Governor and Council on April 1, 2009, Item #4, with an additional issuance of funds under this grant approved by Fiscal Committee on November 15, 2010 Item #10-323 and Governor and Council on November 17, 2010, Late Item B, the objective of the program is to weatherize homes to reduce energy consumption and the impact of energy costs in low-income households. Priority is given to the elderly, disabled, households with infant children and households with high-energy usage.

OEP subcontracts with New Hampshire's Community Action Agencies that are selected pursuant to DOE's Federal regulation 10 CFR 440.15 and that are responsible for providing weatherization services at the local level.

The grant award for this program initially expired March 31, 2012; however, OEP requested and has been granted approval of an extension for this grant by Department of Energy through September 30, 2012. OEP subsequently re-scoped the federal budget to more accurately reflect the program's anticipated spending patterns for the duration of the grant, and is respectfully requesting an amendment to its current budget to correspond to these modifications.

In the event that the Federal funds become no longer available, General Funds will not be requested to support this program.

Respectfully Submitted,



Joanne O. Morin
Director

JOM/DMR:dmr
Enclosure

Fiscal 02/17/12
G&C 02/22/12

FISCAL SITUATION
 Weatherization (WXN)
 010-002-0851-000
 FY 2012

01/26/12

<u>Funding Information</u>	<u>Grant Award</u>	<u>Grant Period</u>	<u>Fed Award Amount</u>	<u>Expended thru FY11</u>	<u>Funding Authorization Remaining</u>	<u>Date of Notification</u>
Weatherization	DE-EE0000161	04/01/09 - 09/30/12	23,218,594.00	16,997,928.13	6,220,665.87	03/12/09
Weatherization	DE-EE0000161	04/01/09 - 09/30/12	2,565,000.00	0.00	2,565,000.00	09/01/10
Total			25,783,594.00	16,997,928.13	8,785,665.87	
less: FY12 Budget Authorization					5,325,990.00	
less: FY12 Bal Forward					3,459,675.87	
Available for Budgeting					0.00	



JOHN H. LYNCH
GOVERNOR

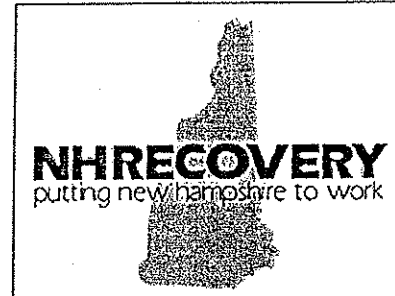
STATE OF NEW HAMPSHIRE
OFFICE OF ENERGY AND PLANNING
4 Chenell Drive
Concord, NH 03301-8501
Telephone: (603) 271-2155
Fax: (603) 271-2615



www.nh.gov/oep

March 7, 2011

Representative Ken Weyler, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301



*Fiscal 3/25/11
#11-113*

His Excellency, Governor John H. Lynch
and the Honorable Council
State House
Concord, NH 03301

Approval by the Governor
and Council on 03-30-11
Agenda Item 6

REQUESTED ACTION

1) Pursuant to RSA 14:30-a, VI, the Office of Energy and Planning (OEP) respectfully requests authorization to budget and expend prior year unexpended American Recovery and Reinvestment Act (ARRA) Low Income Weatherization funds in the amount of \$1,765,815.28 from the US Department of Energy (DOE), effective upon Joint Fiscal Committee and Governor and Council approval through March 31, 2012. 100% Federal ARRA Funds.

These funds should be budgeted as follows:

Office of Energy and Planning 01-02-02-029910-08510000 Weatherization FY2011				
Source of Funds				
Class	Description	Current Budget	Requested Change	Modified Budget
000-403281	Federal Funds	3,961,888.00	1,368,836.24	5,330,724.24
Totals		3,961,888.00	1,368,836.24	5,330,724.24

Class	Description	Current Budget	Requested Change	Modified Budget
016-500141	Personal Serv.-Non-Classified	0.00	0.00	0.00
020-500236	Current Expenses	4,000.00	28,075.46	32,075.46
022-500215	Rent & Leases-Other Than State	3,849.00	0.00	3,849.00
026-500251	Organizational Dues	1,500.00	0.00	1,500.00
027-502799	Transfers to DOIT	9,630.00	0.00	9,630.00
030-500310	Equipment	1,500.00	313,645.33	315,145.33
040-500800	Indirect Costs	64,857.00	0.00	64,857.00
041-500801	Audit Fund Set Aside	3,968.00	1,336.58	5,304.58
042-500620	Additional Fringe Benefits	12,067.00	0.00	12,067.00
048-500293	Contractual Maint Build-Grounds	183.00	0.00	183.00
049-500420	Transfers to Other State Agencies	68.00	122.10	190.10

050-500109	Personal Serv.-Temp/Appointee	142,975.00	0.00	142,975.00
060-500601	Benefits	62,971.00	0.00	62,971.00
070-500704	In-State Travel Reimbursement	2,000.00	6,011.51	8,011.51
074-500587	Grants for Public Assist & Relief	3,649,320.00	1,012,443.89	4,661,763.89
080-500710	Out-of-State Travel Reimbursement	3,000.00	7,201.37	10,201.37
Totals		3,961,888.00	1,368,836.24	5,330,724.24

Office of Energy and Planning 01-02-02-029910-08510000 Weatherization FY2012				
Source of Funds				
Class	Description	Current Budget	Requested Change	Modified Budget
000-403281	Federal Funds	4,929,011.74	396,979.04	5,325,990.78
Totals		4,929,011.74	396,979.04	5,325,990.78

Class	Description	Current Budget	Requested Change	Modified Budget
016-500141	Personal Serv.-Non-Classified	26,996.74	0.00	26,996.74
020-500236	Current Expenses	4,000.00	0.00	4,000.00
022-500215	Rent & Leases-Other Than State	4,437.00	0.00	4,437.00
026-500251	Organizational Dues	1,500.00	0.00	1,500.00
027-502799	Transfers to DOIT	0.00	0.00	0.00
030-500310	Equipment	8,463.00	0.00	8,463.00
040-500800	Indirect Costs	64,870.00	0.00	64,870.00
041-500801	Audit Fund Set Aside	5,742.00	0.00	5,742.00
042-500620	Additional Fringe Benefits	12,356.00	0.00	12,356.00
048-500293	Contractual Maint Build-Grounds	152.00	0.00	152.00
049-500420	Transfers to Other State Agencies	57.00	0.00	57.00
050-500109	Personal Serv.-Temp/Appointee	109,912.00	0.00	109,912.00
060-500601	Benefits	75,800.00	0.00	75,800.00
070-500704	In-State Travel Reimbursement	1,000.00	0.00	1,000.00
074-500587	Grants for Public Assist & Relief	4,607,726.00	396,979.04	5,004,705.04
080-500710	Out-of-State Travel Reimbursement	6,000.00	0.00	6,000.00
Totals		4,929,011.74	396,979.04	5,325,990.78

Totals - FY2011 and FY2012	8,890,899.74	1,765,815.28	10,656,715.02
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2) Pursuant to RSA 14:30-a, VI, the Office of Energy and Planning (OEP) respectfully requests authorization to amend the action taken in Item #1 above, by reallocating American Recovery and Reinvestment Act (ARRA) funding for the Low Income Weatherization program between expenditure classes within FY2011 by reallocating \$123,553.81, effective upon Joint Fiscal Committee and Governor and Council approval through March 31, 2012.

These funds should be budgeted as follows, with the authority to adjust encumbrances and appropriations across State Fiscal years with Budget Office approval as needed and justified, and contingent upon continued appropriation availability for Fiscal Years 2011 and 2012:

Office of Energy and Planning 01-02-02-029910-08510000 Weatherization FY2011				
Source of Funds				
Class	Description	Current Budget	Requested Change	Modified Budget
000-403281	Federal Funds	5,330,724.24	0.00	5,330,724.24
Totals		5,330,724.24	0.00	5,330,724.24

Class	Description	Current Budget	Requested Change	Modified Budget
016-500141	Personal Serv.-Non-Classified	0.00	0.00	0.00
020-500236	Current Expenses	32,075.46	0.00	32,075.46
022-500215	Rent & Leases-Other Than State	3,849.00	0.00	3,849.00
026-500251	Organizational Dues	1,500.00	0.00	1,500.00
027-502799	Transfers to DOIT	9,630.00	0.00	9,630.00
030-500310	Equipment	315,145.33	123,553.81	438,699.14
040-500800	Indirect Costs	64,857.00	-61,058.78	3,798.22
041-500801	Audit Fund Sct Aside	5,304.58	0.00	5,304.58
042-500620	Additional Fringe Benefits	12,067.00	0.00	12,067.00
048-500293	Contractual Maint Build-Grounds	183.00	-183.00	0.00
049-500420	Transfers to Other State Agencies	190.10	0.00	190.10
050-500109	Personal Serv.-Temp/Appointee	142,975.00	-62,312.03	80,662.97
060-500601	Benefits	62,971.00	0.00	62,971.00
070-500704	In-State Travel Reimbursement	8,011.51	0.00	8,011.51
074-500587	Grants for Public Assist & Relief	4,661,763.89	0.00	4,661,763.89
080-500710	Out-of-State Travel Reimburseme	10,201.37	0.00	10,201.37
Totals		5,330,724.24	0.00	5,330,724.24

3) Pursuant to RSA 14:30-a, VI, the Office of Energy and Planning (OEP) respectfully requests authorization to amend the action taken in Item #1 above, by reallocating American Recovery and Reinvestment Act (ARRA) funding for the Low Income Weatherization program between expenditure classes within FY2012 by reallocating \$103,020.96 effective upon Joint Fiscal Committee and Governor and Council approval through March 31, 2012.

These funds should be budgeted as follows, with the authority to adjust encumbrances and appropriations across State Fiscal years with Budget Office approval as needed and justified, and contingent upon continued appropriation availability for Fiscal Year 2012:

Office of Energy and Planning 01-02-02-029910-08510000 Weatherization FY2012				
Source of Funds				
Class	Description	Current Budget	Requested Change	Modified Budget
000-403281	Federal Funds	5,325,990.78	0.00	5,325,990.78
Totals		5,325,990.78	0.00	5,325,990.78

Class	Description	Current Budget	Requested Change	Modified Budget
016-500141	Personal Serv.-Non-Classified	26,996.74	-10,053.69	16,943.05
020-500236	Current Expenses	4,000.00	0.00	4,000.00

022-500215	Rent & Leases-Other Than State	4,437.00	-2,588.00	1,849.00
026-500251	Organizational Dues	1,500.00	0.00	1,500.00
027-502799	Transfers to DOIT	0.00	0.00	0.00
030-500310	Equipment	8,463.00	0.00	8,463.00
040-500800	Indirect Costs	64,870.00	-183.00	64,687.00
041-500801	Audit Fund Set Aside	5,742.00	-1,111.00	4,631.00
042-500620	Additional Fringe Benefits	12,356.00	-7,720.62	4,635.38
048-500293	Contractual Maint Build-Grounds	152.00	-152.00	0.00
049-500420	Transfers to Other State Agencies	57.00	0.00	57.00
050-500109	Personal Serv.-Temp/Appointee	109,912.00	-62,312.03	47,599.97
060-500601	Benefits	75,800.00	-18,900.62	56,899.38
070-500704	In-State Travel Reimbursement	1,000.00	0.00	1,000.00
074-500587	Grants for Public Assist & Relief	5,004,705.04	103,020.96	5,107,726.00
080-500710	Out-of-State Travel Reimburseme	6,000.00	0.00	6,000.00
Totals		5,325,990.78	0.00	5,325,990.78

EXPLANATION

The Office of Energy and Planning is responsible for administering New Hampshire's statewide Weatherization Assistance Program, and received a Weatherization grant under the American Recovery and Reinvestment Act. Originally approved by Fiscal Committee on March 20, 2009 Item #09-088 and Governor and Council on April 1, 2009, Item #4, with an additional issuance of funds under this grant approved by Fiscal Committee on November 15, 2010 Item #10-323 and Governor and Council on November 17, 2010, Late Item B, the objective of the program is to weatherize homes to reduce energy consumption and the impact of energy costs in low-income households. Priority is given to the elderly, disabled, households with infant children and households with high-energy usage.

OEP subcontracts with New Hampshire's Community Action Agencies that are selected pursuant to DOE's Federal regulation 10 CFR 440.15 and that are responsible for providing weatherization services at the local level.

OEP's first request is related to its FY2009 year-end closing process, which closed the balance of the budgeted funds in this accounting unit, totaling \$1,765,815.28, against anticipated revenue. As such, these funds were no longer available as expense appropriation in the state's budget for use in completing the program's initiatives, but remained authorized to be budgeted at a later date.

The following changes in appropriation requested in Item #1 are being requested for the grant period and for the following purposes:

Class 020	Current Expenses	\$28,075.46	To allow payments for office supplies, including printing of a Field Standard Guide and Program Manual
Class 030	Equipment	\$313,645.33	To allow payments for equipment that will greatly improve efficiency of the program's administration, including Weatherization software and maintenance, a vehicle, and a laptop and associated software

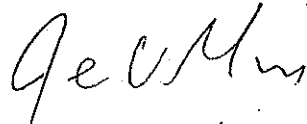
Class 041	Audit Fund Set Aside	\$1,336.58	To more accurately reflect remaining ASA costs associated with this grant
Class 049	Transfers to Other State Agencies	\$122.10	To more accurately reflect remaining EAP (Employee Assistance Program) costs for staff associated with this grant
Class 070	In-State Travel	\$6,011.51	To more accurately reflect additional travel costs associated with this grant
Class 074	Grants for Public Assist & Relief	\$1,409,422.93	To allow for coverage of the contracts with the Community Action Agencies
Class 080	Out-of-State Travel	\$7,201.37	To more accurately reflect additional travel costs associated with this grant
TOTAL		\$1,765,815.28	

OEP's Item #2 request is necessitated by programmatic changes that were not anticipated in the earlier stages of the program's execution. Decreases in Indirect Costs of \$61,058.78, Contractual Maintenance Buildings/Grounds by \$183.00, and Temporary Salaries by \$62,312.03 and an increase to Equipment of \$123,553.81 is requested. Staffing-related costs are projected to be less than originally anticipated, creating a surplus of appropriation in those accounts which can then fund additional Equipment including Weatherization software which will greatly enhance program performance tracking.

OEP's Item #3 request is necessitated by programmatic changes that were not anticipated in the earlier stages of the program's execution. Decreases in Personal Services Non-Classified of \$10,053.69, Rent/Leases of \$2,588.00, Indirect Costs of \$183.00, Audit Set Aside of \$1,111.00, Additional Fringe Benefits of \$7,720.62, Contractual Maintenance Buildings/Grounds of \$152.00, Temporary Salaries of \$62,312.03, Benefits of \$18,900.62 with a corresponding increase of \$103,020.96 in Grants is requested. Staffing-related costs are projected to be less than originally anticipated, creating a surplus of appropriation in those accounts which can then fund an increase in Grants which will be used to provide additional weatherization services to low-income families.

In the event that the Federal funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Joanne O. Morin
Director

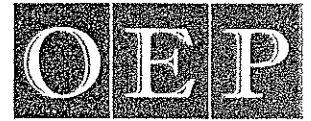
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Enclosure

Fiscal 03/25/11
G&C 03/30/11



JOHN H. LYNCH
GOVERNOR

STATE OF NEW HAMPSHIRE
OFFICE OF ENERGY AND PLANNING
4 Chenell Drive
Concord, NH 03301-8501
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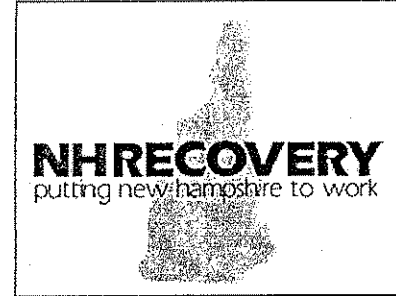


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October 25, 2010

The Honorable Marjorie K. Smith, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

His Excellency, Governor John H. Lynch
and the Honorable Council
State House
Concord, NH 03301



*fiscal meeting
11/15/10
FW 10-39*

Approval by the Governor
and Council on 11-17-10
Agenda Item LATE B

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, the Office of Energy and Planning (OEP) respectfully requests authorization to accept and expend American Recovery and Reinvestment Act (ARRA) funds in the amount of \$2,565,000.00 from the US Department of Energy (DOE), for the performance of selected Sustainable Energy Resources for Consumers (SERC) activities under the Weatherization grant, effective upon Joint Fiscal Committee and Governor and Council approval through March 31, 2012. 100% Federal ARRA Funds.

These funds should be budgeted as follows, with the authority to adjust encumbrances and appropriations across State Fiscal years with Budget Office approval as needed and justified, and contingent upon continued appropriation availability for Fiscal Years 2012 and 2013:

01-02-02-029910-08510000 FY 2011 Weatherization				
Source of Funds				
Class	Description	Current Budget	Incr/(Decr)	Modified Budget
000-403281	Federal Funds	1,396,888.00	2,565,000.00	3,961,888.00
Totals		1,396,888.00	2,565,000.00	3,961,888.00

Class	Description	Current Budget	Incr/(Decr)	Modified Budget
016-500141	Personal Serv.-Non-Classified	0.00	0.00	0.00
020-500236	Current Expenses	4,000.00	0.00	4,000.00

022-500215	Rent & Leases-Other Than State	3,849.00	0.00	3,849.00
026-500251	Organizational Dues	1,500.00	0.00	1,500.00
027-502799	Transfers to DOIT	9,630.00	0.00	9,630.00
030-500310	Equipment	1,500.00	0.00	1,500.00
040-500800	Indirect Costs	64,857.00	0.00	64,857.00
041-500801	Audit Fund Set Aside	1,403.00	2,565.00	3,968.00
042-500620	Additional Fringe Benefits	12,067.00	0.00	12,067.00
048-500293	Contractual Maint Build-Grounds	183.00	0.00	183.00
049-500420	Transfers to Other State Agencies	68.00	0.00	68.00
050-500109	Personal Serv.-Temp/Appointec	142,975.00	0.00	142,975.00
060-500601	Benefits	62,971.00	0.00	62,971.00
070-500704	In-State Travel Reimbursement	2,000.00	0.00	2,000.00
074-500587	Grants for Public Assist & Relief	1,086,885.00	2,562,435.00	3,649,320.00
080-500710	Out-of-State Travel Reimbursement	3,000.00	0.00	3,000.00
Totals		1,396,888.00	2,565,000.00	3,961,888.00

EXPLANATION

The New Hampshire Weatherization Assistance Program is funded by a grant from the U.S. Department of Energy (DOE) with supplemental one-time funding provided by ARRA through DOE beginning in SFY2009 for a duration of three years.

The Office of Energy and Planning is responsible for administering New Hampshire's statewide Weatherization Assistance Program. The objective of the program is to weatherize homes to reduce energy consumption and the impact of energy costs in low-income households. Priority is given to the elderly, disabled, households with infant children and households with high-energy usage.

OEP subcontracts with New Hampshire's Community Action Agencies that are selected pursuant to DOE's Federal regulation 10 CFR 440.15 and that are responsible for providing weatherization services at the local level. OEP was issued additional ARRA Weatherization funds by DOE for Sustainable Energy Resources for Consumers (SERC) activities on September 1, 2010. These funds allow for the installation of sustainable energy weatherization materials and technologies or alternative weatherization materials not allowed previously per Appendix A to the Department of Energy's Final Rule 10 CFR 440.

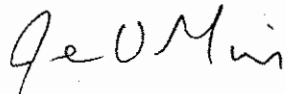
Funds are requested for the following purposes:

Class 041 - Audit Fund Set-Aside	To cover OEP's share of Audit Set-Aside costs (0.1% of total Federal funds)
Class 074 - Grants for Public Assistance and Relief	To cover contract amendments with the Community Action Agencies per the terms of the grant award

The Office of Energy and Planning is responsible for administering New Hampshire's Weatherization program. Please see the attached Supplement for additional information on the criteria, objectives and impact of the award.

In the event that the Federal funds become no longer available, General Funds will not be requested to support this program.

Respectfully Submitted,



Joanne O. Morin
Director

JOM/JC/DMR:dmr
Enclosure

Fiscal 11/15/10
G&C 11/17/10

Ref: s:\fiscal\fsr's\FY11-A&E.xls



JHN H. LYNCH
GOVERNOR

STATE OF NEW HAMPSHIRE
OFFICE OF ENERGY AND PLANNING
4 Chenell Drive
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www.nh.gov/oep

August 31, 2010

The Honorable Marjorie K. Smith, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301



*Fiscal 9/21/10
FIS 10.280*

His Excellency, Governor John H. Lynch
and the Honorable Council
State House
Concord, NH 03301

Approval by the Governor
and Council on 10/6/10
Agenda Item 6
Amendment to #17A 6/23/10

REQUESTED ACTION

1) Pursuant to RSA 14:30-a, VI, OEP respectfully requests authorization to amend Fiscal Item #10-203 approved by the Legislative Fiscal Committee on June 17, 2010 and Governor and Council on June 23, 2010, Item #17A, by reallocating American Recovery and Reinvestment Act (ARRA) funding for the Retrofit Ramp-Up program between expenditure classes in the amount of \$11,277 in FY11 and \$17,256 in FY12, effective upon Joint Fiscal Committee and Governor and Council approval through June 30, 2012. 100% Federal ARRA Funds.

These funds should be budgeted as follows, with the authority to adjust encumbrances and appropriations across State Fiscal years with Budget Office approval as needed and justified, and contingent upon continued appropriation availability for Fiscal Years 2011 and 2012:

01-02-02-029910-09240000 FY 2011 Retrofit Ramp-Up Program					
Source of Funds					
Class	Description	Current Budget	Unexpended Prior Year Appropriation	Incr/(Decr)	Modified Budget
000-407995	Federal Funds	9,616,302.00	6,401.81	0.00	9,622,703.81
Totals		9,616,302.00	6,401.81	0.00	9,622,703.81
Class	Description	Current Budget	Unexpended Prior Year Appropriation	Incr/(Decr)	Modified Budget
16-500141	Personal Serv.-Non-Classified	50,954.00	3,205.00	5,385.00	59,544.00
20-500236	Current Expenses	31,753.00	341.65	-11,277.00	20,817.65
22-500248	Rents & Leases Other Than State	2,183.00	136.00	272.00	2,591.00
30-500310	Equipment New/Replacement	3,257.00	0.00	284.00	3,541.00

40-500800	Indirect Costs	28,879.00	1,324.30	0.00	30,203.30
41-500801	Audit Fund Set-Aside	9,616.00	5.86	0.00	9,621.86
42-500620	Additional Fringe Benefits	4,301.00	271.00	454.00	5,026.00
48-500293	Contractual Maint-Build&Grounds	95.00	6.00	0.00	101.00
49-500420	Transfers to Other State Agencies	35.00	2.00	0.00	37.00
60-500601	Benefits	35,037.00	1,060.00	4,882.00	40,979.00
70-500704	In-State Travel	2,925.00	50.00	0.00	2,975.00
72-500573	Grants - Federal	936,535.00	0.00	0.00	936,535.00
80-500712	Out-of-State Travel	2,400.00	0.00	0.00	2,400.00
102-500731	Contracts for Program Services	8,508,332.00	0.00	0.00	8,508,332.00
Totals		9,616,302.00	6,401.81	0.00	9,622,703.81

01-02-02-029910-09240000 FY 2012 Retrofit Ramp-Up Program

Source of Funds

Class	Description	Current Budget	Unexpended Prior Year Appropriation (N/A)	Incr/(Decr)	Modified Budget
000-407995	Federal Funds	183,721.00	0.00	0.00	183,721.00
Totals		183,721.00	0.00	0.00	183,721.00

Class	Description	Current Budget	Unexpended Prior Year Appropriation (N/A)	Incr/(Decr)	Modified Budget
16-500141	Personal Serv.-Non-Classified	59,234.00	0.00	8,077.00	67,311.00
20-500236	Current Expenses	36,456.00	0.00	-17,256.00	19,200.00
22-500248	Rents & Leases Other Than State	2,249.00	0.00	358.00	2,607.00
30-500310	Equipment New/Replacement	0.00	0.00	0.00	0.00
40-500800	Indirect Costs	33,169.00	0.00	0.00	33,169.00
41-500801	Audit Fund Set-Aside	184.00	0.00	0.00	184.00
42-500620	Additional Fringe Benefits	4,999.00	0.00	922.00	5,921.00
48-500293	Contractual Maint-Build&Grounds	98.00	0.00	0.00	98.00
49-500420	Transfers to Other State Agencies	36.00	0.00	0.00	36.00
60-500601	Benefits	41,857.00	0.00	7,899.00	49,756.00
70-500704	In-State Travel	2,925.00	0.00	0.00	2,925.00
72-500573	Grants - Federal	0.00	0.00	0.00	0.00
80-500712	Out-of-State Travel	2,514.00	0.00	0.00	2,514.00
102-500731	Contracts for Program Services	0.00	0.00	0.00	0.00
Totals		183,721.00	0.00	0.00	183,721.00

2) Pursuant to RSA 14:30-a, VI, OEP respectfully requests authorization to amend Fiscal Item #10-156 approved by the Legislative Fiscal Committee on May 18, 2010 and Governor and Council on May 26, 2010, Item #10A, by reallocating American Recovery and Reinvestment Act (ARRA) funding for the State Energy Programs (SEP)

program between expenditure classes in the amount of \$47,592 in FY11 and \$74,399 in FY12, effective upon Joint Fiscal Committee and Governor and Council approval through June 30, 2012. 100% Federal ARRA Funds.

These funds should be budgeted as follows, with the authority to adjust encumbrances and appropriations across State Fiscal years with Budget Office approval as needed and justified, and contingent upon continued appropriation availability for Fiscal Years 2011 and 2012:

01-02-02-029910-08500000 FY 2011 State Energy Program					
Source of Funds					
Class	Description	Current Budget	Unexpended Prior Year Appropriation	Incr/(Decr)	Modified Budget
000-403218	Federal Funds	547,940.00	23,763,432.16	0.00	24,311,372.16
Totals		547,940.00	23,763,432.16	0.00	24,311,372.16
Class	Description	Current Budget	Unexpended Prior Year Appropriation	Incr/(Decr)	Modified Budget
16-500141	Personal Serv.-Non-Classified	127,048.00	15,970.51	18,615.00	161,633.51
20-500236	Current Expenses	8,120.00	664.10	0.00	8,784.10
22-500248	Rents & Leases Other Than State	5,430.00	961.03	952.00	7,343.03
30-500310	Equipment New/Replacement	1,000.00	4,273.01	426.00	5,699.01
40-500800	Indirect Costs	68,857.00	67,978.48	8,496.00	145,331.48
41-500801	Audit Fund Set-Aside	548.00	23,702.45	0.00	24,250.45
42-500620	Additional Fringe Benefits	11,811.00	4,903.24	1,571.00	18,285.24
48-500293	Contractual Maint-Build&Grounds	351.00	350.00	0.00	701.00
49-500420	Transfers to Other State Agencies	84.00	2.88	0.00	86.88
50-500109	Personnel - Temporary	12,893.00	4,338.27	0.00	17,231.27
60-500601	Benefits	85,493.00	13,584.52	17,532.00	116,609.52
70-500704	In-State Travel	1,100.00	653.50	0.00	1,753.50
72-500573	Grants - Federal	220,205.00	0.00	0.00	220,205.00
80-500712	Out-of-State Travel	5,000.00	4,288.89	0.00	9,288.89
102-500731	Contracts for Program Services	0.00	23,617,894.87	-47,592.00	23,570,302.87
216	Prior Year Control Balance	0.00	3,866.41	0.00	3,866.41
Totals		547,940.00	23,763,432.16	0.00	24,311,372.16

01-02-02-029910-08500000 FY 2012 State Energy Program					
Source of Funds					
Class	Description	Current Budget	Unexpended Prior Year Appropriation (N/A)	Incr/(Decr)	Modified Budget
000-403218	Federal Funds	466,891.00	0.00	0.00	466,891.00

Class	Description	Current Budget	Unexpended Prior Year Appropriation (N/A)	Incr/(Decr)	Modified Budget
Totals		466,891.00	0.00	0.00	466,891.00
16-500141	Personal Serv.-Non-Classified	105,874.00	0.00	26,992.00	132,866.00
20-500236	Current Expenses	6,767.00	0.00	0.00	6,767.00
22-500248	Rents & Leases Other Than State	4,525.00	0.00	1,254.00	5,779.00
30-500310	Equipment New/Replacement	1,000.00	0.00	0.00	1,000.00
40-500800	Indirect Costs	57,533.00	0.00	15,683.00	73,216.00
41-500801	Audit Fund Set-Aside	467.00	0.00	0.00	467.00
42-500620	Additional Fringe Benefits	9,879.00	0.00	3,079.00	12,958.00
48-500293	Contractual Maint-Build&Grounds	291.00	0.00	0.00	291.00
49-500420	Transfers to Other State Agencies	71.00	0.00	0.00	71.00
50-500109	Personnel - Temporary	11,180.00	0.00	0.00	11,180.00
60-500601	Benefits	71,330.00	0.00	27,391.00	98,721.00
70-500704	In-State Travel	917.00	0.00	0.00	917.00
72-500573	Grants - Federal	0.00	0.00	0.00	0.00
80-500712	Out-of-State Travel	4,167.00	0.00	0.00	4,167.00
102-500731	Contracts for Program Services	192,890.00	0.00	-74,399.00	118,491.00
216	Prior Year Control Balance	0.00	0.00	0.00	0.00
Totals		466,891.00	0.00	0.00	466,891.00

3) Pursuant to RSA 14:30-a, VI, OEP respectfully requests authorization to amend Fiscal Item #10-204 approved by the Legislative Fiscal Committee on June 17, 2010 and Governor and Council on June 23, 2010, Item #17B, by reallocating American Recovery and Reinvestment Act (ARRA) funding for the Weatherization program between expenditure classes in the amount of \$47,592 in FY11 and \$74,399 in FY12, effective upon Joint Fiscal Committee and Governor and Council approval through June 30, 2012. 100% Federal ARRA Funds.

These funds should be budgeted as follows, with the authority to adjust encumbrances and appropriations across State Fiscal years with Budget Office approval as needed and justified, and contingent upon continued appropriation availability for Fiscal Years 2011 and 2012:

01-02-02-029910-08510000 FY 2011 Weatherization					
Source of Funds					
Class	Description	Current Budget	Unexpended Prior Year Appropriation	Incr/(Decr)	Modified Budget
000-403281	Federal Funds	1,396,888.00	7,203,654.67	0.00	8,581,927.67
Totals		1,396,888.00	7,203,654.67	0.00	8,581,927.67

Class	Description	Current Budget	Unexpended Prior Year Appropriation	Incr/(Decr)	Modified Budget
016-500141	Personal Serv.-Non-Classified	0.00	0.00	18,615.00	18,615.00
020-500236	Current Expenses	4,000.00	1,501.99	0.00	5,501.99
022-500215	Rent & Leases-Other Than State	3,849.00	1,777.27	952.00	6,578.27
026-500251	Organizational Dues	1,500.00	203.31	0.00	1,703.31
027-502799	Transfers to DOIT	9,630.00	0.00	0.00	9,630.00
030-500310	Equipment	1,500.00	9,411.52	426.00	11,337.52
040-500800	Indirect Costs	64,857.00	51,318.10	8,496.00	124,671.10
041-500801	Audit Fund Set Aside	1,403.00	7,886.79	0.00	9,289.79
042-500620	Additional Fringe Benefits	12,067.00	6,617.29	1,571.00	20,255.29
048-500293	Contractual Maint Build-Grounds	183.00	183.00	0.00	366.00
049-500420	Transfers to Other State Agencies	68.00	17.85	0.00	85.85
050-500109	Personal Serv.-Temp/Appointee	142,975.00	51,445.01	0.00	194,420.01
060-500601	Benefits	62,971.00	10,936.88	17,532.00	91,439.88
070-500704	In-State Travel Reimbursement	2,000.00	1,094.90	0.00	3,094.90
074-500587	Grants for Public Assist & Relief	1,086,885.00	7,060,460.76	-47,592.00	8,099,753.76
080-500710	Out-of-State Travel Reimbursement	3,000.00	800.00	0.00	3,800.00
Totals		1,396,888.00	7,203,654.67	0.00	8,600,542.67

01-02-02-029910-08510000 FY 2012 Weatherization

Source of Funds

Class	Description	Current Budget	Unexpended Prior Year Appropriation (N/A)	Incr/(Decr)	Modified Budget
000-403281	Federal Funds	4,929,007.00	0.00	0.00	4,929,007.00
Totals		4,929,007.00	0.00	0.00	4,929,007.00

Class	Description	Current Budget	Unexpended Prior Year Appropriation (N/A)	Incr/(Decr)	Modified Budget
016-500141	Personal Serv.-Non-Classified	0.00	0.00	26,992.00	26,992.00
020-500236	Current Expenses	4,000.00	0.00	0.00	4,000.00
022-500215	Rent & Leases-Other Than State	3,183.00	0.00	1,254.00	4,437.00
026-500251	Organizational Dues	1,500.00	0.00	0.00	1,500.00
027-502799	Transfers to DOIT	0.00	0.00	0.00	0.00
030-500310	Equipment	8,463.00	0.00	0.00	8,463.00
040-500800	Indirect Costs	49,187.00	0.00	15,683.00	64,870.00
041-500801	Audit Fund Set Aside	5,742.00	0.00	0.00	5,742.00
042-500620	Additional Fringe Benefits	9,277.00	0.00	3,079.00	12,356.00
048-500293	Contractual Maint Build-Grounds	152.00	0.00	0.00	152.00

049-500420	Transfers to Other State Agencies	57.00	0.00	0.00	57.00
050-500109	Personal Serv.-Temp/Appointee	109,912.00	0.00	0.00	109,912.00
060-500601	Benefits	48,409.00	0.00	27,391.00	75,800.00
070-500704	In-State Travel Reimbursement	1,000.00	0.00	0.00	1,000.00
074-500587	Grants for Public Assist & Relief	4,682,125.00	0.00	-74,399.00	4,607,726.00
080-500710	Out-of-State Travel Reimbursement	6,000.00	0.00	0.00	6,000.00
Totals		4,929,007.00	0.00	0.00	4,929,007.00

4) Pursuant to RSA 124:15, the Office of Energy and Planning (OEP) respectfully requests authorization to establish a full-time temporary ARRA Accountant position as detailed below, effective upon joint Fiscal Committee and Governor and Executive Council approval through April 30, 2012. 100% Federal ARRA funds.

Position Title: ARRA Accountant
Position Class: Class 016 - Non-Classified
Salary Range: Anticipated annual salary of \$35,000.00

5) Pursuant to RSA 124:15, OEP respectfully requests authorization to establish a full-time temporary ARRA Administrative Assistant position as detailed below, effective upon joint Fiscal Committee and Governor and Executive Council approval through April 30, 2012. 100% Federal ARRA funds.

Position Title: ARRA Administrative Assistant
Position Class: Class 016 - Non-Classified
Salary Range: Anticipated annual salary of \$32,233.50

EXPLANATION

The Office of Energy and Planning is currently the recipient of six ARRA grants. When the stimulus initiative was first implemented by the President, it was not clear how many ARRA grants OEP would receive, nor were the administrative and reporting requirements, both financial and programmatic, well developed. OEP received its first ARRA grant on April 1, 2009, and since that time its small fiscal staff has been severely strained in meeting all the management requirements these grants impose. In recent separate federal monitorings of our ARRA Weatherization and ARRA SEP programs conducted by Department of Energy, it was identified as a concern that OEP was short-staffed in administering these grants. As a result, OEP is requesting two additional staff, to be fully funded with ARRA money, to help ease the burden caused by administering these grants.

The ARRA Accountant position will assist with tracking ARRA expenditures, drawing federal funds, and monthly 1512 reporting. It will be funded from the following ARRA grants:

Retrofit Ramp-Up	25.0%
State Energy Programs (SEP)	37.5%
Weatherization	<u>37.5%</u>
Total	100.0%

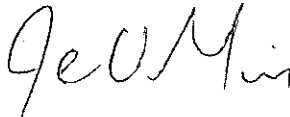
The ARRA Administrative Assistant position will assist with administrative duties of the SEP and Weatherization programs, both of which are sizeable in scope. It will be funded as follows:

State Energy Programs (SEP)	50.0%
Weatherization	<u>50.0%</u>
Total	100.0%

All other requested modifications to the budgets of these programs are directly related to the existence of these staff (rent, computer, indirect costs).

In the event that the Federal funds become no longer available, General Funds will not be requested to support this request.

Respectfully Submitted,



Joanne O. Morin
Director

JOM/DMR:dmr
Enclosure

Fiscal 09/21/10
G&C 10/06/10



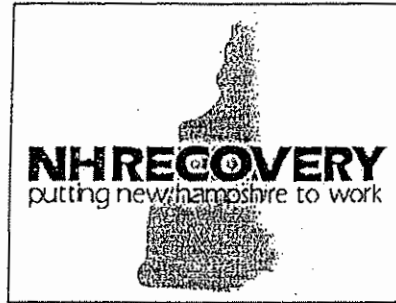
STATE OF NEW HAMPSHIRE
 OFFICE OF ENERGY AND PLANNING
 4 Chenell Drive
 Concord, NH 03301-8501
 Telephone: (603) 271-2155
 Fax: (603) 271-2615



JOHN H. LYNCH
 GOVERNOR
 June 3, 2010

6/17/10
 F-10-204
 GFC - #17B

The Honorable Marjorie K. Smith, Chairman
 Fiscal Committee of the General Court
 State House
 Concord, NH 03301



Approval by the Governor
 and Council on 06.23.10
 Agenda Item 17B

His Excellency, Governor John H. Lynch
 and the Honorable Council
 State House
 Concord, NH 03301

REQUESTED ACTION

1) Pursuant to RSA 14:30-a, VI, the Office of Energy and Planning (OEP) respectfully requests authorization to **RETROACTIVELY** amend Fiscal Item #09-088 approved by the Legislative Fiscal Committee on March 20, 2009 and Governor and Council on April 1, 2009, Item #4, by reallocating American Recovery and Reinvestment Act (ARRA) funding for the Low Income Weatherization program across the state fiscal years during which the grant award falls and between expenditure classes in the amount of \$690,162.17, effective upon Joint Fiscal Committee and Governor and Council approval from March 20, 2009 through June 30, 2012. 100% Federal Funds (ARRA Weatherization).

These funds should be budgeted as follows, with the authority to adjust encumbrances and appropriations across State Fiscal years with Budget Office approval as needed and justified, and contingent upon continued appropriation availability for Fiscal Years 2011 and 2012:

01-02-02-029910-08510000 Office of Energy & Planning, Weatherization							
SFY 2010							
Class	Description	Current Budget	FY 09 Allocation	FY 10 Allocation	FY 11 Allocation	FY 12 Allocation	Modifi Budg
010-500100	Personal Serv.-Permanent	14,037.14	0.00	0.00	0.00	0.00	0.00
016-500160	Personal Serv.-Non-Classified	95,310.53	0.00	0.00	0.00	0.00	0.00
020-500236	Current Expenses	12,000.00	2,000.00	4,000.00	4,000.00	2,000.00	12,000.00
022-500215	Rent & Leases-Other Than Sta	3,849.73	666.00	3,850.00	3,850.00	3,183.00	11,549.00
026-500251	Organizational Dues	4,500.00	0.00	1,500.00	1,500.00	1,500.00	4,500.00
027-502799	Transfers to DOIT	9,630.02	1,667.00	9,630.00	9,630.00	7,963.00	28,890.00
030-500310	Equipment	4,500.00	1,000.00	1,500.00	1,500.00	500.00	4,500.00
040-500800	Indirect Costs	56,506.54	9,158.00	55,082.00	64,857.00	49,187.00	178,284.00
041-500801	Audit Fund Set Aside	23,218.59	1,959.00	7,852.00	7,665.00	5,742.00	23,218.00
042-500620	Additional Fringe Benefits	9,228.94	1,597.00	10,176.00	12,067.00	9,277.00	33,117.00
048-500293	Contractual Maint Build-Grou	183.52	32.00	183.00	184.00	152.00	551.00
049-500420	Transfers to Other State Agenc	68.83	12.00	69.00	69.00	57.00	207.00
050-500109	Personal Serv.-Temp/Appointee		18,926.00	120,563.00	142,976.00	109,912.00	392,377.00
060-500601	Benefits	48,160.25	8,335.00	53,100.00	62,971.00	48,409.00	172,815.00

070-500704	In-State Travel Reimbursemen	6,000.00	1,000.00	2,000.00	2,000.00	1,000.00	6,000.00
074-500587	Grants for Public Assist & Rel	22,922,399.91	5,148,141.00	6,252,161.00	6,252,159.00	4,689,125.00	22,341,586.00
080-500710	Out-of-State Travel Reimburse	9,000.00	2,000.00	3,000.00	3,000.00	1,000.00	9,000.00
Totals		23,218,594.00	5,196,493.00	6,524,666.00	6,568,428.00	4,929,007.00	23,218,594.00

Source of Funds							
Class	Description	Current Budget	FY 09 Allocation	FY 10 Allocation	FY 11 Allocation	FY 12 Allocation	Modified Budget
000-403281	Federal Funds	23,218,594.00	5,196,493.00	6,524,666.00	6,568,428.00	4,929,007.00	23,218,594.00
Totals		23,218,594.00	5,196,493.00	6,524,666.00	6,568,428.00	4,929,007.00	23,218,594.00

2) Pursuant to RSA 14:30-a, VI, the Office of Energy and Planning (OEP) respectfully requests authorization to **RETROACTIVELY** amend the action taken in Item #1 above, by reallocating American Recovery and Reinvestment Act (ARRA) funding for the Low Income Weatherization program across the state fiscal years 2010, 2011 and 2012 by increasing in FY2010 the amount of Audit Set-Aside by \$6,262 and by decreasing in FY2011 the amount of Audit Set-Aside by \$6,262, and by increasing in FY2010 the amount of Grants for Public Assistance and Relief by \$5,165,274 and decreasing in FY2011 the amount of Grants for Public Assistance and Relief by \$5,165,274, effective upon Joint Fiscal Committee and Governor and Council approval from March 9, 2010 through June 30, 2012. 100% Federal Funds (ARRA Weatherization).

These funds should be budgeted as follows, with the authority to adjust encumbrances and appropriations across State Fiscal years with Budget Office approval as needed and justified, and contingent upon continued appropriation availability for Fiscal Years 2011 and 2012:

01-02-02-029910-08510000 Office of Energy & Planning, Weatherization SFY 2010				
Class	Description	FY 10 Allocation	Increase (Decrease)	Revised Modified Budget
020-500236	Current Expenses	4,000.00		4,000.00
022-500215	Rent & Leases-Other Than State	3,850.00		3,850.00
026-500251	Organizational Dues	1,500.00		1,500.00
027-502799	Transfers to DOIT	9,630.00		9,630.00
030-500310	Equipment	1,500.00		1,500.00
040-500800	Indirect Costs	55,082.00		55,082.00
041-500801	Audit Fund Set Aside	7,852.00	6,262.00	14,114.00
042-500620	Additional Fringe Benefits	10,176.00		10,176.00
048-500293	Contractual Maint Build-Grounds	183.00		183.00
049-500420	Transfers to Other State Agencies	69.00		69.00
050-500109	Personal Serv.-Temp/Appointee	120,563.00		120,563.00
060-500601	Benefits	53,100.00		53,100.00
070-500704	In-State Travel Reimbursement	2,000.00		2,000.00
074-500587	Grants for Public Assist & Relief	6,252,161.00	5,165,274.00	11,417,435.00
080-500710	Out-of-State Travel Reimbursement	3,000.00		3,000.00
Totals		6,524,666.00	5,171,536.00	11,696,202.00

Source of Funds				
Class	Description	FY 10 Allocation	Increase (Decrease)	Revised Modified Budget
000-403281	Federal Funds	6,524,666.00	5,171,536.00	11,696,202.00
Totals		6,524,666.00	5,171,536.00	11,696,202.00

01-02-02-029910-08510000 Office of Energy & Planning, Weatherization
SFY 2011

Class	Description	FY 11 Allocation	Increase (Decrease)	Revised Modified Budget
020-500236	Current Expenses	4,000.00		4,000.00
022-500215	Rent & Leases-Other Than State	3,850.00		3,850.00
026-500251	Organizational Dues	1,500.00		1,500.00
027-502799	Transfers to DOIT	9,630.00		9,630.00
030-500310	Equipment	1,500.00		1,500.00
040-500800	Indirect Costs	64,857.00		64,857.00
041-500801	Audit Fund Set Aside	7,665.00	(6,262.00)	1,403.00
042-500620	Additional Fringe Benefits	12,067.00		12,067.00
048-500293	Contractual Maint Build-Grounds	184.00		184.00
049-500420	Transfers to Other State Agencies	69.00		69.00
050-500109	Personal Serv.-Temp/Appointee	142,976.00		142,976.00
060-500601	Benefits	62,971.00		62,971.00
070-500704	In-State Travel Reimbursement	2,000.00		2,000.00
074-500587	Grants for Public Assist & Relief	6,252,159.00	(5,165,274.00)	1,086,885.00
080-500710	Out-of-State Travel Reimbursement	3,000.00		3,000.00
Totals		6,568,428.00	(5,171,536.00)	1,396,892.00

Source of Funds				
Class	Description	FY 11 Allocation	Increase (Decrease)	Revised Modified Budget
000-403281	Federal Funds	6,568,428.00	(5,171,536.00)	1,396,892.00
Totals		6,568,428.00	(5,171,536.00)	1,396,892.00

3) Pursuant to RSA 14:30-a, VI, the Office of Energy and Planning (OEP) respectfully requests authorization to amend the action taken in Item #2 above, by reallocating American Recovery and Reinvestment Act (ARRA) funding for the Low Income Weatherization program between expenditure classes within FY's 2010, 2011 and 2012, by increasing in the aggregate between FY's 2010, 2011 and 2012 the amount of Equipment funds by \$27,223.00 and decreasing in the aggregate between FY's 2010, 2011 and 2012 the amount of Transfers to DOIT funds by \$27,223.00, and by increasing in the aggregate between FY's 2010, 2011 and 2012 the amount of Current Expense funds by \$5,200.00 and decreasing in the aggregate between FY's 2010, 2011 and 2012 the amount of Grants for Public Assistance and Relief funds by \$5,200.00, and by increasing in the aggregate between FY's 2010, 2011 and 2012 the amount of Out-of-State Travel funds by \$8,800.00 and by decreasing in the aggregate between FY's 2010, 2011 and 2012 the amount of Grants for Public

Assistance and Relief funds by \$8,800.00 effective upon Joint Fiscal Committee and Governor and Council approval through

These funds should be budgeted as follows, with the authority to adjust encumbrances and appropriations across State Fiscal years with Budget Office approval as needed and justified, and contingent upon continued appropriation availability for Fiscal Years 2011 and 2012:

01-02-02-029910-08510000 Office of Energy & Planning, Weatherization				
SFY 2010				
Class	Description	Revised Modified Budget	Increase (Decrease)	Modified Budget Revision #2
020-500236	Current Expenses	4,000.00	1,200.00	5,200.00
022-500215	Rent & Leases-Other Than State	3,850.00		3,850.00
026-500251	Organizational Dues	1,500.00		1,500.00
027-502799	Transfers to DOIT	9,630.00	(9,630.00)	0.00
030-500310	Equipment	1,500.00	9,630.00	11,130.00
040-500800	Indirect Costs	55,082.00		55,082.00
041-500801	Audit Fund Set Aside	14,114.00		14,114.00
042-500620	Additional Fringe Benefits	10,176.00		10,176.00
048-500293	Contractual Maint Build-Grounds	183.00		183.00
049-500420	Transfers to Other State Agencies	69.00		69.00
050-500109	Personal Serv.-Temp/Appointee	120,563.00		120,563.00
060-500601	Benefits	53,100.00		53,100.00
070-500704	In-State Travel Reimbursement	2,000.00		2,000.00
074-500587	Grants for Public Assist & Relief	11,417,435.00	(2,000.00)	11,415,435.00
080-500710	Out-of-State Travel Reimbursement	3,000.00	800.00	3,800.00
Totals		11,696,202.00	0.00	11,696,202.00

Source of Funds				
Class	Description	Revised Modified Budget	Increase (Decrease)	Modified Budget Revision #2
000-403281	Federal Funds	11,696,202.00	0.00	11,696,202.00
Totals		11,696,202.00	0.00	11,696,202.00

01-02-02-029910-08510000 Office of Energy & Planning, Weatherization				
SFY 2011				
Class	Description	Revised Modified Budget	Increase (Decrease)	Modified Budget Revision #2
020-500236	Current Expenses	4,000.00	2,000.00	6,000.00
022-500215	Rent & Leases-Other Than State	3,850.00		3,850.00
026-500251	Organizational Dues	1,500.00		1,500.00
027-502799	Transfers to DOIT	9,630.00	(9,630.00)	0.00
030-500310	Equipment	1,500.00	9,630.00	11,130.00
040-500800	Indirect Costs	64,857.00		64,857.00
041-500801	Audit Fund Set Aside	1,403.00		1,403.00

042-500620	Additional Fringe Benefits	12,067.00		12,067.0
048-500293	Contractual Maint Build-Grounds	184.00		184.0
049-500420	Transfers to Other State Agencies	69.00		69.0
050-500109	Personal Serv.-Temp/Appointee	142,976.00		142,976.0
060-500601	Benefits	62,971.00		62,971.0
070-500704	In-State Travel Reimbursement	2,000.00		2,000.0
074-500587	Grants for Public Assist & Relief	1,086,885.00	(5,000.00)	1,081,885.0
080-500710	Out-of-State Travel Reimbursement	3,000.00	3,000.00	6,000.0
Totals		1,396,892.00	0.00	1,396,892.0

Source of Funds

Class	Description	Current Budget	Increase (Decrease)	Modified Budget
000-403281	Federal Funds	1,396,892.00	0.00	1,396,892.0
Totals		1,396,892.00	0.00	1,396,892.0

01-02-02-029910-08510000 Office of Energy & Planning, Weatherization
SFY 2012

Class	Description	FY 12 Allocation	Increase (Decrease)	Revised Modified Budget
020-500236	Current Expenses	2,000.00	2,000.00	4,000.0
022-500215	Rent & Leases-Other Than State	3,183.00		3,183.0
026-500251	Organizational Dues	1,500.00		1,500.0
027-502799	Transfers to DOIT	7,963.00	(7,963.00)	0.0
030-500310	Equipment	500.00	7,963.00	8,463.0
040-500800	Indirect Costs	49,187.00		49,187.0
041-500801	Audit Fund Set Aside	5,742.00		5,742.0
042-500620	Additional Fringe Benefits	9,277.00		9,277.0
048-500293	Contractual Maint Build-Grounds	152.00		152.0
049-500420	Transfers to Other State Agencies	57.00		57.0
050-500109	Personal Serv.-Temp/Appointee	109,912.00		109,912.0
060-500601	Benefits	48,409.00		48,409.0
070-500704	In-State Travel Reimbursement	1,000.00		1,000.0
074-500587	Grants for Public Assist & Relief	4,689,125.00	(7,000.00)	4,682,125.0
080-500710	Out-of-State Travel Reimbursement	1,000.00	5,000.00	6,000.0
Totals		4,929,007.00	0.00	4,929,007.0

Source of Funds

Class	Description	FY 12 Allocation	Increase (Decrease)	Revised Modified Budget
000-403281	Federal Funds	4,929,007.00	0.00	4,929,007.0
Totals		4,929,007.00	0.00	4,929,007.0

EXPLANATION

The Office of Energy and Planning is responsible for administering New Hampshire's statewide Weatherization Assistance Program. The objective of the program is to weatherize homes to reduce energy consumption and the impact of energy costs in low-income households. Priority is given to the elderly, disabled, households with infant children and households with high-energy usage.

These Weatherization funds were the first American Recovery and Reinvestment Act (ARRA) funds to be accepted by the State. At that time, there was little guidance on how to develop the State budget for these monies, and OEP was instructed to put the entire amount of the funds into the current fiscal year (then FY2009). Shortly thereafter, it was decided that these funds should be appropriated across the fiscal years over which the funds would be used. In addition, 01-02-02-029910-08510000 (Weatherization ARRA) Class 010 - Personal Serv.-Permanent and 01-02-02-029910-08510000 (Weatherization ARRA) Class 016 - Personal Serv.-Non-Classified amounts should be appropriated in 01-02-02-029910-08510000 (Weatherization ARRA) Class 050 - Personal Serv.-Temp/Appointee, as the staff being paid with these funds are existing staff within OEP and their salaries should therefore be budgeted here. OEP is therefore respectfully requesting that these funds be reallocated in accordance with current guidance for appropriating ARRA funds.

Due to the quick turnaround required at the time to accept these funds into OEP's budget, a very cursory budget was developed for this program. In the weeks that followed, OEP had time to develop a more thoughtful and detailed budget that better reflected the program's goals. This revised budget allocated funds differently by class and by fiscal year. When OEP received instructions from the budget office to break out its state budget by fiscal year, it submitted an entirely revised budget which Bureau of Accounts subsequently used to replace the previous budget as approved by Fiscal Committee. This revised budget was put in place on or about April 6, 2009. The budget office has since concluded that this budget revision should have been requested through Fiscal Committee and Governor and Council. OEP is therefore respectfully requesting that this first revision be granted **RETROACTIVELY** to correct that action.

OEP's second request pertaining to this program involves correcting a subsequent revision that was also made through Bureau of Accounts. As work on this grant has progressed, programmatic spending has exceeded OEP's initial expectations. OEP requested of the budget office that contractual monies be transferred from FY2011 to FY2010 to meet the increased expenditure rate, and also requested that audit-set-aside funds be transferred to follow the contractual monies. Bureau of Accounts revised this budget on or about March 9, 2010. As mentioned in the first request, the budget office has since concluded that this budget revision should have been requested through Fiscal Committee and Governor and Council. OEP is therefore respectfully requesting that this second revision be granted **RETROACTIVELY** to correct this action.

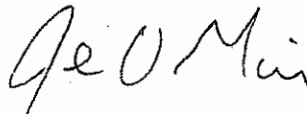
OEP's third request pertaining to this program involves amending the modified budget in the first and second requests regarding IT costs, equipment, current expense, contracts, and out-of-state travel, and is being segregated into a separate action for purposes of clarity. At the time the State budget was developed for these funds, OEP had been instructed to budget funds in the same classes as it would for any other type of program. Consequently, funds for IT equipment were budgeted in 01-02-02-029910-08510000 (Weatherization ARRA) Class 027 - Transfers to DOIT. OEP later learned that DOIT would not be creating a corresponding budget within its agency for these funds. As a result, these funds have remained in 01-02-02-029910-08510000 (Weatherization ARRA) Class 027 - Transfers to DOIT where they cannot be utilized. OEP is therefore respectfully requesting that these funds be reallocated to 01-02-02-029910-08510000 (Weatherization ARRA) Class 030 - Equipment so that they may be used for the purchase of needed equipment.

The remaining modifications are being requested to bring the current budget more in line with spending patterns that are becoming more clear as implementation of the program progresses. Use of OEP's state car has increased significantly

over what had initially been anticipated, causing fuel and auto repair expenditures in 01-02-02-029910-08510000 (Weatherization ARRA) Class 020 - Current Expense to exceed expectations. Expenditures in 01-02-02-029910-08510000 (Weatherization ARRA) Class 080 - Out-of-State Travel have also increased in response to Department of Energy's request that OEP's Weatherization Training and Technical Assistance specialist focus more on education in the field, requiring attendance at more training seminars and conferences. Appropriation is available to transfer in 01-02-02-029910-08510000 (Weatherization ARRA) Clss 074 - Grants for Public Assistance and Relief as more appropriation wa budgeted here than has been contracted. The amount by fiscal year for these requested modifications is as follows:

01-02-02-029910-08510000	<u>Cls 20</u>	<u>Cls 27</u>	<u>Cls 30</u>	<u>Cls 74</u>	<u>Cls 80</u>
FY 2010	1,200.00	(9,630.00)	9,630.00	(2,000.00)	800.00
FY 2011	2,000.00	(9,630.00)	9,630.00	(5,000.00)	3,000.00
FY 2012	<u>2,000.00</u>	<u>(7,963.00)</u>	<u>7,963.00</u>	<u>(7,000.00)</u>	<u>5,000.00</u>
Total	5,200.00	(27,223.00)	27,223.00	(14,000.00)	8,800.00

Respectfully Submitted,



Joanne O. Morin
Director

JOM/NG/DMR:dmr

Enclosure

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Fiscal 06/17/

G&C 06/23/



JOHN H. LYNCH
GOVERNOR

STATE OF NEW HAMPSHIRE
OFFICE OF ENERGY AND PLANNING
4 Chenell Drive
Concord, NH 03301-8501
Telephone: (603) 271-2155
Fax: (603) 271-2615

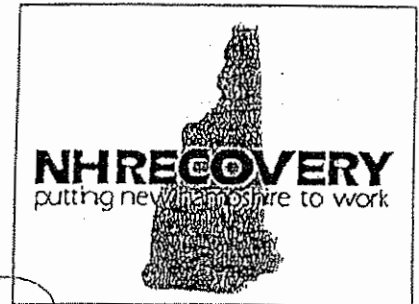
APR 1 2009



www.nh.gov/oep

March 20, 2009

The Honorable Marjorie K. Smith, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301



His Excellency, Governor John H. Lynch
and the Honorable Council
State House
Concord, NH 03301

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3/20/09 FIS-09-008

Approval by the Governor
and Council on 04-01-09

REQUESTED ACTION Agenda Item # 5
ARRA A1E

Pursuant to RSA 14:30-a, VI, authorize the Office of Energy and Planning (OEP) to accept and expend American Recovery and Reinvestment Act (ARRA) funds in the amount of \$23,218,594.00 from the US Department of Energy (DOE), for the Low Income Weatherization program, effective upon Joint Fiscal Committee and Governor and Council approval through March 31, 2012. 100% Federal Funds.

These funds should be budgeted as follows, and contingent upon continued appropriation availability for Fiscal Years 2010, 2011 and 2012:

010-002-0851 FY 2009 Weatherization				
Class	Description	Current Budget	Requested Change	Modified Budget
010	Personal Serv.-Permanent	0.00	14,037.14	14,037.14
016	Personal Serv.-Non-Classified	0.00	95,310.53	95,310.53
020	Current Expenses	0.00	12,000.00	12,000.00
022	Rent & Leases-Other Than State	0.00	3,849.73	3,849.73
026	Organizational Dues	0.00	4,500.00	4,500.00
027	Transfers to OIT	0.00	9,630.02	9,630.02
030	Equipment	0.00	4,500.00	4,500.00
040	Indirect Costs	0.00	56,506.54	56,506.54
041	Audit Fund Set Aside	0.00	23,218.59	23,218.59
042	Additional Fringe Benefits	0.00	9,228.94	9,228.94
048	Janitorial Services	0.00	183.52	183.52
049	Transfers to Other State Agencies	0.00	68.83	68.83
060	Benefits	0.00	48,160.25	48,160.25
070	In-State Travel	0.00	6,000.00	6,000.00
074	Grants for Public Assist & Relief	0.00	22,922,399.91	22,922,399.91

080	Out-of-State Travel	0.00	9,000.00	9,000.00
Totals		0.00	23,218,594.00	23,218,594.00

Source of Funds				
Class	Description	Current Budget	Requested Change	Modified Budget
000	Federal Funds	0.00	23,218,594.00	23,218,594.00
Totals		0.00	23,218,594.00	23,218,594.00

EXPLANATION

The New Hampshire Weatherization Assistance Program is funded by a grant from the U.S. Department of Energy (DOE) with supplemental one-time funding provided by ARRA through DOE beginning in SFY2009 for a duration of three years.

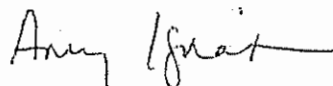
The Office of Energy and Planning is responsible for administering New Hampshire's statewide Weatherization Assistance Program. The objective of the program is to weatherize homes to reduce energy consumption and the impact of energy costs in low-income households. Priority is given to the elderly, disabled, households with infant children and households with high-energy usage.

OEP subcontracts with New Hampshire's Community Action Agencies that are selected pursuant to DOE's Federal regulation 10 CFR 440.15 and that are responsible for providing weatherization services at the local level. The average expenditure limit per home is being raised to \$6,500 under ARRA guidelines. Based on this adjusted expenditure limit as well as the amount of funding being provided, OEP estimates that in Program Year 2009 (April 1, 2009 - March 31, 2010), approximately 1,200 homes will be weatherized throughout the state as a result of the U.S. Department of Energy grant award, and roughly 3,500 homes over the three year period of the grant.

OEP's administrative costs are 1.3% of the total grant award for this program.

In the event that the Federal funds become no longer available, General Funds will not be requested to support this program.

Respectfully Submitted,



Amy Ignatius
Director

AI/AG/DMR:dmr

Enclosure

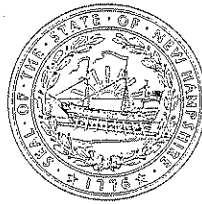
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Fiscal 03/20/09
G&C 04/01/09

ATTORNEY GENERAL
DEPARTMENT OF JUSTICE

FIS 13 142

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397



ANN M. RICE
DEPUTY ATTORNEY GENERAL

May 15, 2013

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Council
State House
Concord NH 03301

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, authorize the Department of Justice to amend an item approved by Fiscal Committee on September 14, 2012, item #FIS 12-295, and the Governor and Council on October 3, 2012, item #21, by re-allocating funds in the amount of \$2,467.00 from the US Department of Justice, Office on Violence Against Women for the purpose of establishing a program that will support activities to train professionals in law enforcement, prosecution, victim services, and elder services in recognizing, addressing, investigating, and prosecuting instances of elder abuse, neglect and exploitation. Effective upon Fiscal Committee and Governor and Council approval through June 30, 2013. 100% federal funds.

Funds are to be budgeted as follows in account #02-20-20-201510-6046, Department of Justice, Grants Administration, OVW Elder Abuse Training and Services as follows:

OVW Elder Abuse Training and Services
02-20-20-201510-6046

		SFY 13 <u>Budget</u>	Change <u>Request</u>	Revised <u>Budget</u>
020-500200	Supplies (Consumable)	\$15,000.40		\$15,000.40
030-500311	Equipment- (new)	\$1.56	\$0	\$1.56
040-501587	Indirect Costs	\$6,881.60	\$0	\$6,881.60
041-500801	Audit Fund Set Aside	\$255.71	\$0	\$255.71
046-500464	Gen. Consultant-non benefit	\$2,799.00	\$0	\$2,799.00
050-500109	Other Personnel	\$27,905.38	\$2,467.00	\$30,372.38
060-500601	Benefits	\$2,322.00	\$0	\$2,322.00
063-500539	Other Personnel Benefits	\$0.34	\$0	\$0.34
067-500557	Training Facility Rentals	\$1,650.71	\$0	\$1,650.71
070-500704	Mileage-Private Cars	\$8,608.18	\$0	\$8,608.18
072-500575	Grants to non-profits-Federal	\$130,064.01	\$(2,467.00)	\$127,597.01

080-500710	Out of State Travel	\$4,363.02	\$0	\$4,363.02
	Total	\$199,851.91	\$0	\$199,851.91

Source of Funds

000-	Federal Funds	\$199,851.91	\$0	\$199,851.91
	Rev: 406492			

Indirect costs are not allowed, per OMB circular A-87, on pass-through funds.

EXPLANATION

This reallocation will allow the department to fund the part-time personnel through the end of June 2013 which is the end of the grant period. It has been determined that the funds are not needed in the original budgeted classes.

In the event that the Federal funds become unavailable, General Funds will not be used to support this program.

Please let me know if you have any questions concerning this request.

Your consideration is greatly appreciated.

Respectfully submitted,



Joseph A. Foster
Attorney General

JAF/k
#902908

ATTORNEY GENERAL
DEPARTMENT OF JUSTICE

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

MICHAEL A. DELANEY
ATTORNEY GENERAL



ANN M. RICE
DEPUTY ATTORNEY GENERAL

*gov: Council
10-3-12
#21*

August 23, 2012

Representative Ken Weyler, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

His Excellency Governor John H. Lynch
And the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

1. Pursuant to RSA 14:30-a, VI, authorize the Department of Justice to amend an item approved by the Fiscal Committee on July 15, 2011, item #11-202 and the Governor and Council on July 13, 2011, item #24, by extending the end date from September 30, 2012 to a new end date of June 30, 2013 and reallocating \$117, 535 of the remaining grant received from the US Department of Justice, Office on Violence Against Women utilized in support of the Elder Abuse Training and Services Program effective upon the date of approvals of the Fiscal Committee and the Governor and Council through June 30, 2013. No additional funds are being requested. 100% Federal Funds.

These funds are to be budgeted in account #02-20-20-201510-6046, Department of Justice, Grants Administration, entitled "OVW Elder Abuse Training and Services" as follows:

OVW Elder Abuse Training and Services 02-20-20-201510-6046				
Class	Description	Current Budget	Requested Action	New Budget
020-500200	Current Expense	\$1,278	\$13,722	\$15,000
030-500301	Equipment - new	\$2	\$0	\$2
040-500800	Indirect Costs	\$4,054	\$2,828	\$6,882
041-500801	Audit Fund Set Aside	\$256	\$0	\$256
046-500464	Consultants - Gen.	\$120,046	\$-117,247	\$2,799
050-500109	Other Personal Serv.	\$3,763	\$24,142	\$27,905
060-500601	Benefits	\$0	\$2,322	\$2,322

063-500539	Benefits-other	\$288	\$-288	\$0
067-500557	Training of Providers	\$1,651	\$0	\$1,651
070-500704	In-State Travel	\$8,608	\$0	\$8,608
072-500575	Grants - Federal	\$55,543	\$74,521	\$130,064
<u>080-500714</u>	<u>Out of State Travel</u>	<u>\$4,363</u>	<u>\$0</u>	<u>\$4,363</u>
Total		\$199,852	\$0	\$199,852
Revenue	Federal Funds	\$199,852	\$0	\$199,852
000-406492				

2. Pursuant to RSA 124:15, and contingent upon the approval of Requested Action number one, authorize the Department of Justice to extend one (1) part-time temporary position within budget class 050 (Part-time Temporary) to continue the position of Program Specialist II (LG 21), that will provide support to the NH Partnership for the Protection of Older Adults for the period effective upon the Fiscal Committee and Governor and Council approval through June 30, 2013. 100% Federal Funds.

Funds are available in account #02-20-20-201510-6046, Department of Justice, Grants Administration, OVW Elder Abuse Training and Services.

EXPLANATION

This grant was originally approved by the Fiscal Committee on December 3, 2009, item #09-388 and the Governor and Council on December 9, 2009, late item H, and subsequently amended and approved by the Fiscal Committee on July 20, 2010, item #10-222 and the Governor and Council on July 28, 2010, item #22C.

This grant was awarded for the purpose of establishing a program to support activities to train professionals in recognizing, addressing, investigating, and prosecuting instances of elder abuse. In addition, the purpose was to provide direct services to victims of elder abuse and develop a Coordinated Community Response Team to address issues of elder abuse.

The extension of the federal end date of this project through June 30, 2013 was approved by the Office on Violence Against Women on August 13, 2012. Extending the project through June 30, 2013 will allow sub-grantees to fully expend funds dedicated to providing direct services to victims. An extension will also continue the project coordinator's position for a period sufficient to seek alternative funding sources to continue and further develop services for adults age 50 and over who are victims of abuse including domestic violence, sexual assault, stalking, and financial exploitation.

The transfer between classes will allow the Department of Justice to fully expend all of the available funds. It has been determined that the funds are not needed in the original budgeted classes. These funds were originally accepted on December 9, 2009 for the specific dual purpose of providing training to law enforcement and service providers and direct services to individuals 50 years old or older who are victims of crime including domestic violence, sexual assault and stalking. The direct services were to be determined in the first phase of the 3-year grant period pending a needs assessment, and were accepted into Class 046 in anticipation of contractual or consultant services. Once necessary services were identified, specifically for an advocate specializing in victim services for those over 50 and, for

emergency shelter for domestic violence victims, the Department of Justice prepared to award sub grants for the provision of the services. In order to meet the obligations of the grant award, the Department requests to reallocate the majority of these funds into Class 072, to award the sub grants, and into Class 050 and 060, to continue the Project Coordinator position, and into Class 020, for publication of outreach material.

The following information is provided in accordance with the Comptroller's instructional Memorandum dated September 21, 1981.

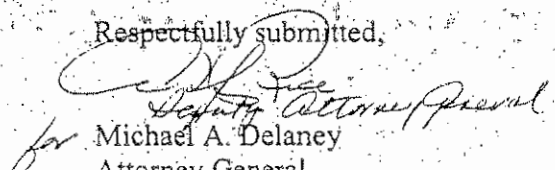
1. List of personnel involved: One temporary, part-time classified position (Class 050) to serve as a Program Specialist II.
2. Nature, Need and Duration: This part time position will be in effect for the period effective upon Fiscal Committee and Governor and Council approval through June 30, 2013.
3. Relationship to existing agency programs: This funding is to be utilized specifically to continue a Program Specialist II position in the Department of Justice, Consumer Protection Bureau. This position will improve the ability of victim service providers, elder service providers, law enforcement and prosecution to more effectively serve victims of elder abuse statewide.
4. Has a similar program been requested of the legislature and denied? No similar program has been requested and denied.
5. Why wasn't funding included in the agency's budget request? This project was not included in the Department's budget request because the funds were not available at the time the budget was crafted; nor were the funds expected to be available with any degree of certainty. This was a highly competitive grant with a strong likelihood that the Department would not be receiving these funds. It is only one in seven awards made nationally in federal fiscal year 2009.
6. Can portions of the funds be utilized for other purposes? No portion of these grant funds can be used for any other purpose.
7. Estimate the funds required to continue this position(s): It is estimated that it will cost \$30,000 for salary and benefits for the part time temporary position for one year.

In the event that the federal funds become unavailable, general funds will not be used to support this program.

Please let me know if you have any questions concerning this request.

Your consideration is greatly appreciated.

Respectfully submitted,


for Michael A. Delaney
Attorney General



US DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

GRANT ADJUSTMENT NOTICE

Grantee Information			
Grantee Name:	New Hampshire Department of Justice	Project Period:	10/01/2009 - 09/30/2012
Grantee Address:	33 CAPITOL STREET CONCORD, 03301	Program Office:	OVW
Grantee DUNS Number:	80-859-1127	Grant Manager:	Janice Green
Grantee EIN:	02-6000618	Application Number(s):	2009-X0686-NH-EW
Vendor #:	026002618	Award Number:	2009-EW-AX-K003
Project Title:	NH Partnership for the Protection of Older Adults	Award Amount:	\$342,402.00

Change Project Period			
Current Grant Period:	Month: 35 Day: 29	New Grant Period:	Month: 44 Day: 29
Project Start Date:	10/01/2009	*New Project Start Date:	10/01/2009
Project End Date:	09/30/2012	*New Project End Date:	06/30/2013

***Required Justification for Change Project Period:**

We still have services to provide under this program, including direct victim advocacy to adults aged 50 and over, outreach, and replication of the Coordinated Community Response Team in additional counties. Due to the

Attachments:		
Filename:	User:	Timestamp:
project period GAN request letter.pdf	RFaretra3	08/07/2012 3:17 PM

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Audit Trail:			
Description:	Role:	User:	Timestamp:
Approved-Final	OCFMD - Financial Analyst	SYSTEM_USER	08/13/2012 12:03 PM
Submitted	PO - Grant Manager	RFaretra3	08/07/2012 3:18 PM
Draft	EXTERNAL - External User	RFaretra3	08/02/2012 8:50 AM

ATTORNEY GENERAL
DEPARTMENT OF JUSTICE

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

MICHAEL A. DELANEY
ATTORNEY GENERAL



June 24, 2011

Representative Ken Weyler, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

His Excellency Governor John H. Lynch
And the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

1. Pursuant to RSA 14:30-a, VI, authorize the Department of Justice, to retroactively amend Fiscal item #09-388, approved by the Fiscal Committee on December 3, 2009 and by the Governor and Council on December 9, 2009 and subsequently amended by Fiscal item #10-222, approved by the Fiscal Committee on July 20, 2010 and by the Governor and Council on July 28, 2010, item #22C, by extending the end date from June 30, 2011 to a new end date of September 30, 2012. This federal award received from the US Department of Justice, Office on Violence Against Women, is utilized in support of the Elder Abuse Training and Services Program effective upon the date of approvals of the Fiscal Committee and the Governor and Council through September 30, 2012. There is no increase in funding. This grant is 100% federal funding.

Funds are available in account #02-20-20-201510-6046, Department of Justice, Grants Administration, entitled "OVW Elder Abuse Training and Services".

2. Pursuant to RSA 124:15, and contingent upon the approval of number one, authorize the Department of Justice to extend one (1) part-time temporary position within budget class 050 (Part-Time Temporary) to continue the position of Program Specialist II (LG-21), that will provide support to the NH Partnership for the Protection of Older Adults and Class 046 - Consultants, to contract for experts in needs assessment, evaluation services and cross-training for the period effective upon the Fiscal Committee and Governor and Council approval through September 30, 2012. 100% Federal Funds.

PCL XL error

Subsystem: TEXT

Error: IllegalAttributeValue

Operator: SetCharScale

Position: 9102



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



CHRISTOPHER D. CLEMENT,
SR.
COMMISSIONER

JEFF BRILLHART, P.E.
ASSISTANT COMMISSIONER

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

Bureau of Highway Design
April 15, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, authorize the New Hampshire Department of Transportation to budget and expend prior year carry-forward funds in the amount of \$50,000 to further fund the wildflower program effective upon the date of Fiscal Committee and Governor and Council approval through June 30, 2013. 100% Agency Income – Conservation Plate Funds.

04-096-096-962015-3025 Bureau of Highway Design	Current Budget	Requested Change	Revised Budget
Expenses:			
010-500100 Personal Services-Perm. Classified	\$6,445,764		\$6,445,764
018-500106 Overtime	241,000		241,000
019-500xxx Holiday Pay	268		268
020-500200 Current Expense	65,000		65,000
022-500255 Rents-Leases Other Than State	7,941		7,941
024-500225 Maint Other Than Build- Grounds	11,605		11,605
025-509025 State Owned Equipment Usage	262,148		262,148
060-500601 Benefits	3,138,305		3,138,305
070-500706 In State Travel Reimbursement	3,500		3,500
405-500881 Lilac Program	219,500	\$50,000	269,500
Total	\$10,395,031	\$50,000	\$10,445,031

Source of Funds			
Revenue:			
000 Federal Funds	\$4,343,775		\$4,343,775
008 Agency Income	21,823	\$50,000	71,823
015 Highway Funds	6,029,433		6,029,433
Total	\$10,395,031	\$50,000	\$10,445,031

EXPLANATION

The DOT Wildflower Program went to bid for the Department's next phase of statewide planting of wildflowers. RSA 261:97-c provides in part, for the Department to establish and expand wildflower development within the Department's maintenance districts. This funding will provide for the planting of wild flowers on State maintained roads at various locations across the State. Revenue into the wildflower program is approximately \$50,000 per year. This request is to move funds from Agency Income to the Wildflower Program expense line for this purpose.

With the passage of HB 627 laws of 1998, funds were made available through the sale of conservation license plates for expansion of the NHDOT wildflower program.

Basically the wildflower and lilac plantings will be distributed around the State in areas along I-93, I-89, and along roadways in the 6 Highway Maintenance Districts. Over the years many wildflower sites have been planted and have now gone by and are not producing flowers, some of these sites will be restored. Areas of interest will be Nashua, Concord, Portsmouth, Exeter, Manchester, Plymouth, Woodstock, Keene, and other sites too.

The Department has established wildflower fields and lilac plantings along our highways for many years. The success of these plantings has enlightened the public (both residents and tourist) and caused a ground swell of support through letters of approval to many state agencies, news media, along with elected officials. Also, furthering the cause is the assistance and involvement of Garden Clubs and Schools from around the state. The Department of Transportation also sponsors wildflower and lilac talks, which are given by the Roadside Development Section. These talks promote the latest technology regarding the procedures for properly installing wildflower and lilac sites.

Your approval of this resolution is respectfully requested.

Sincerely,



Christopher D. Clement, Sr.
Commissioner

Attachment

Department of Transportation
FISCAL SITUATION FISCAL YEAR 2013
04-096-096-962015-3025

Bureau of Highway Design - Wildflower Program

Estimated revenue budgeted:	\$ 46,157
Revenue received through 4/15/13:	\$ 50,000
Excess Revenue over budget:	\$ 3,843
Prior year carryforward revenue:	\$ 67,979
Total available for budgeting:	\$ 71,822
Amount to be budgeted this request:	\$ 50,000
Amount available to budget with future requests:	\$ 21,822

ATTORNEY GENERAL
DEPARTMENT OF JUSTICE

FIS 13 154

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

JOSEPH A. FOSTER
ATTORNEY GENERAL



ANN M. RICE
DEPUTY ATTORNEY GENERAL

May 15, 2013

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Council
State House
Concord NH 03301



REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, authorize the Department of Justice to amend an item approved by the Fiscal Committee on June 18, 2012, item FIS 12-215, and the Governor and Council on June 20, 2012, item #45, by re-allocating funds in the amount of \$280,000 from the Federal Bureau of Justice Assistance, federal fiscal year 2009 American Recovery and Reinvestment Act Edward Byrne Justice Assistance Grant Program which is utilized to improve the functioning of the criminal justice system. Effective upon Fiscal Committee and Governor and Council approval through June 30, 2013. This Grant is 100% federal funding.

Funds are budgeted in account #02-20-20-2099-0865, entitled "State and Local Law Enforcement Assistance - Byrne/JAG."

ARRA State and Local Law Enforcement - Byrne/JAG
#02-20-20-2099-0865

<u>Class</u>	<u>Description</u>	<u>Current Budget</u>	<u>Requested Action</u>	<u>Revised Budget</u>
020-500200	Current Expense	\$2,431	\$30,000	\$32,431
030-500300	Equipment	\$4,542	\$10,000	\$14,542
038-500175	Technology - Software	\$1,635	\$10,000	\$11,635
040-500800	Indirect Costs	\$94,359	\$0	\$94,359
041-500801	Audit Fund Set Aside	\$2,333	\$0	\$2,333
042-500620	Post Retirement	\$10,458	\$0	\$10,458
046-500464	Consultants	\$18,540	\$50,000	\$68,540
059-500116	Full Time Temp Personnel	\$114,682	\$150,000	\$264,682

060-500601	Benefits	\$86,001		\$86,001
066-500543	Training	\$7,050	\$10,000	\$17,050
070-500704	In-State Travel	\$14,239	\$10,000	\$24,239
072-500574	Grants	\$4,674,027	(\$280,000)	\$4,394,027
080-500714	Out of State Travel	\$18,496	\$10,000	\$28,496
	Total	\$5,048,793	\$0	\$5,048,793
	<u>Source of Funds</u>			
000	Federal Funds	\$5,048,793		\$5,048,793

Indirect costs are not allowed, per OMB circular A-87, on pass-through funds.

EXPLANATION

Through this request, we are seeking authorization to reallocate funding under the Bureau of Justice Assistance federal fiscal year 2009 American Recovery and Reinvestment Act Edward Byrne Justice Assistance Grant program. This economic stimulus funding is designed to improve the functioning of the criminal justice. The reallocation of these funds will allow us to continue funding the current personnel positions authorized under this grant program through the end of the recently extended end date of June 30, 2013. There are no new consultants or employees being added as a result of this reallocation.

Budget classes are as follows:

020	Current Expenses	-program related support costs
030	Equipment	-office equipment for staff positions
038	Software	-computer equipment for staff positions
040	Indirect Costs	-allowable indirect costs
041	Audit Fund Set Aside	-required audit fund set aside
042	Post Retirement	-post retirement benefits for temp employees
046	Consultants	-contract investigator for the Cold Case Unit.
059	Full Time Temp	-Cold Case Unit prosecuting attorney -Consumer Protection prosecuting attorney -training specialist
060	Benefits	-fringe benefits for the three Class 059 positions
066	Training	-training costs for program staff
070	In-State Travel	-in-state travel costs for program staff
072	Grants	-funding available for general sub-grants
080	Out-of-State Travel	-out-of-state travel costs for program staff

In the event that Federal Funds are no longer available, General Funds will not be requested to support this program.

Please let me know if you have any questions concerning this request.

Your consideration is greatly appreciated.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'J. Foster', written over the printed name.

Joseph A. Foster
Attorney General

JAF/k
#902909

ATTORNEY GENERAL
DEPARTMENT OF JUSTICE

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-4397

*Gov. Council
6-20-12
#45*

MICHAEL A. DELANEY
ATTORNEY GENERAL



ANN M. RICE
DEPUTY ATTORNEY GENERAL

May 22, 2012

Representative Ken Weyler, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

His Excellency Governor John H. Lynch
And the Honorable Council
State House
Concord NH 03301

NHRECOVERY
putting new hampshire to work

REQUESTED ACTION

1. Pursuant to RSA 14:30-a, VI, authorize the Department of Justice to amend an item approved by the Fiscal Committee on June 12, 2009, item # 09-227, and the Governor and Council on June 17, 2009, item #43J, by extending the end date from February 28, 2013 to a new end date of June 30, 2013 of the federal grant from the Federal Bureau of Justice Assistance, federal fiscal year 2009 American Recovery and Reinvestment Act, Edward Byrne Justice Assistance Grant Program, for the purpose of improving the functioning of the criminal justice system, effective upon approval of the Fiscal Committee and Governor and Council through June 30, 2013. This grant is 100% federal funding. (No additional funding).

These funds are budgeted in account #02-20-20-209910-0865, entitled "State and Local Law Enforcement Assistance - Byrne/JAG."

2. Contingent upon the approval of paragraph one and pursuant to RSA 124:15, authorize the Department of Justice to extend the end dates of three positions within budget class 059 (Full Time Temporary) from the current end date of June 30, 2012 to a new end date of June 30, 2013, these positions are a Cold Case Unit Attorney (unclassified), a Consumer Protection Attorney (unclassified) and a Training Specialist (classified), and one position within budget class 046 (consultants), to consist of a contract Cold Case Unit Investigator created for the purpose of enhancing services at the New Hampshire Department of Justice effective with Fiscal Committee and Governor and Council approval through June 30, 2013.

These funds are available in account #02-20-20-201510-0865, entitled "State and Local Law Enforcement Assistance - Byrne/JAG."

EXPLANATION

Through this request, we are seeking authorization to amend the accept and expend from the Bureau of Justice Assistance federal fiscal year 2009 American Recovery and Reinvestment Act Edward Byrne Justice Assistance Grant program. This economic stimulus funding is designed to improve the functioning of the criminal justice system.

American Recovery and Reinvestment Act Program:

Program Title: State and Local Law Enforcement Assistance
Short Description: Funds to be used for law enforcement purposes by the Attorney General's Office and sub grants to state, county and municipal law enforcement programs.
Granting Agency: U.S. Department of Justice
Award Criteria: JAG grants are allocated based on a formula of population and violent crime statistics, in combination with a minimum allocation to ensure that each state and territory receives an appropriate share of funding. Sixty percent of the allocation is awarded to the state and 40 percent is set aside for units of local governments.
Managing Agency: New Hampshire Attorney General's Office
ARRA Funding: \$6,253,755
Timeline: Federal grant period is March 1, 2009 through June 30, 2013

The following information is provided in accordance with the Comptroller's instructional memorandum dated September 21, 1981 related to the creation of positions/consultants:

1. List of personnel involved:

NH Attorney General's Cold Case Unit Prosecuting Attorney Position (unclassified position)
NH Attorney General's Cold Case Unit Investigator Position (consultant) (Class 046)
NH Attorney General's Consumer Protection Prosecuting Attorney Position (unclassified position)
NH Attorney General's Training Specialist Position (Classified)

2. Nature, need and duration:

It is anticipated that these positions will be funded through approximately June 30, 2013, using Byrne JAG ARRA funding; however, dependent upon their actual start dates, they may be funded up to the federal end date of the grant program. At that point each program will be re-evaluated for cost effectiveness and value to the state. Decisions regarding the potential continuation of these positions will be made at that time.

3. Relationship to existing agency programs:

The NH Attorney General's Cold Case Unit's Attorney and Investigator positions represent entirely new programs. The NH Attorney General's Consumer Protection Bureau's Attorney position supports and enhances the activities of the Consumer Protection and Criminal Bureaus of the Attorney General's Office. The NH Attorney General's Training Specialist position was an entirely new program used to support select activities of the Attorney General's Office.

4. Has a similar program been requested of the legislature and denied?

No.

5. Why wasn't funding included in the agency's budget request?

These American Recovery and Reinvestment Act funds were new funds that were expected to be awarded only once.

6. Can portions of the grant funds be utilized?

These programs are entirely grant funded.

7. Estimate the funds required to continue this position(s).

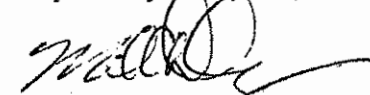
NH Attorney General's Cold Case Unit Attorney Position: \$106,488 (Salary and Benefits)
NH Attorney General's Cold Case Unit Investigator Position: \$45,240 (Consultant with no benefits)
NH Attorney General's Consumer Protection Attorney Position: \$99,442 (Salary and Benefits)
NH Attorney General's Training Specialist Position: \$ 67,091 (Salary and Benefits)

In the event that federal funds are no longer available, general funds will not be requested to support this program.

Please let me know if you have any questions concerning this request.

Your consideration is greatly appreciated.

Respectfully submitted,



Michael A. Delaney
Attorney General

MAD/teb
#751019



US DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

GRANT ADJUSTMENT NOTICE

Grantee Information			
Grantee Name:	New Hampshire Department of Justice	Project Period:	03/01/2009 - 06/30/2013
Grantee Address:	33 CAPITOL STREET CONCORD, 03301	Program Office:	8JA
Grantee DUNS Number:	80-859-1127	Grant Manager:	Linda Hill-Franklin
Grantee EIN:	02-6002618	Application Number(s):	2009-F6258-NH-SU
Vendor #:	026002618	Award Number:	2009-SU-B9-0019
Project Title:	FY 2009 Recovery Act JAG Program	Award Amount:	\$6,253,755.00

Change Project Period			
Current Grant Period:	Month: Day:	New Grant Period:	Month: Day:
Project Start Date:	03/01/2009	*New Project Start Date:	03/01/2009
Project End Date:	02/28/2013	*New Project End Date:	06/30/2013

***Required Justification for Change Project Period:**

NH is requesting a four month no-cost grant extension on our 2009 ARRA JAG award. It is expected that several staffing programs will have funding available at the end of the grant period and permission is requested to extend the

Attachments:

Filename:	User:	Timestamp:
ARRA JAG revised extension request 3-12.pdf	StateNH	03/26/2012 11:20 AM

Print

Audit Trail:

Description:	Role:	User:	Timestamp:
Approved-Final	OCFMO - Financial Analyst	SYSTEM_USER	03/28/2012 12:00 PM
Submitted	PO - Grant Manager	StateNH	03/26/2012 11:20 AM
Change Requested	EXTERNAL - External User	hillfral	03/26/2012 10:12 AM

This GAN is being sent back, as the "Required Justification" section on the face of the GAN requests a 1-year extension. The attached letter requests a one-year, no-cost grant extension in the first sentence; the attached letter requests a 4-month extension (project end date of 6/30/13) in the second sentence. The requested project end date on the face of the GAN reads 6/30/13. Please correct the project end dates to match in each area where referenced.

Change Requested	PO - Grant Manager	hillfral	03/26/2012 10:12 AM
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<p>This GAN is being sent back, as the "Required Justification" section on the face of the GAN requests a 1-year extension. The attached letter requests a one-year, no-cost grant extension in the first sentence; the attached letter requests a 4-month extension (project end date of 6/30/13) in the second sentence. The requested project end date on the face of the GAN reads 6/30/13. Please correct the project end dates to match in each area where referenced.</p>			
Submitted	PO - Grant Manager	StateNH	03/21/2012 9:15 AM
Change Requested	PO - Grant Manager	hillfral	03/21/2012 7:40 AM
<p>Recovery Act grant awards may not be extended beyond 6/30/2013. Please revise your request and resubmit to BJA for review.</p>			
Change Requested	EXTERNAL - External User	hillfral	03/21/2012 7:40 AM
<p>Recovery Act grant awards may not be extended beyond 6/30/2013. Please revise your request and resubmit to BJA for review.</p>			
Submitted	PO - Grant Manager	StateNH	03/16/2012 9:15 AM

ATTORNEY GENERAL
DEPARTMENT OF JUSTICE

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

KELLY A. AYOTTE
ATTORNEY GENERAL



ORVILLE B. "BUD" MITCH I
DEPUTY ATTORNEY GENERAL

June 2, 2009

Honorable Marjorie K. Smith, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

His Excellency, Governor John H. Lynch
And the Honorable Council
State House
Concord New Hampshire 03301



REQUESTED ACTION

1. Authorize the Department of Justice, pursuant to RSA 14:30-a, VI, to accept and expend a grant in the amount of \$ 6,253,755 from the Federal Bureau of Justice Assistance, federal fiscal year 2009 American Recovery and Reinvestment Act Edward Byrne Justice Assistance Grant Program, to be utilized to improve the functioning of the criminal justice system, effective upon approval of the Fiscal Committee and Governor and Council or July 1, 2009 whichever is later through February 28, 2013. This Grant is 100% federal funding.

Funds are to be budgeted in a new account, #010-020-0864, entitled State and Local Law Enforcement Assistance - Byrne/JAG, as follows with the authority to adjust in each of the State fiscal years through the Budget Office if needed and justified:

ARRA State and Local Law Enforcement - Byrne/JAG
#010-020-0864

<u>Class</u>	<u>Description</u>	<u>SFY 10</u>	<u>SFY 11</u>	<u>SFY 12</u>
020	Current Expense	\$2,522	\$2,500	\$2,037
030	Equipment	\$5,735	\$0	\$0
037	Technology - Hardware	\$6,000	\$0	\$0
038	Technology - Software	\$5,000	\$0	\$0
040	Indirect Costs	\$44,565	\$50,107	\$50,215
041	Audit Fund Set Aside	\$2,395	\$2,090	\$1,769
042	Post Retirement	\$14,419	\$14,714	\$14,714
046	Consultants	\$45,240	\$45,240	\$45,240

His Excellency and the Honorable Council

059	Full Time Temp Personnel	\$170,842	\$174,342	\$174,342
060	Benefits	\$82,517	\$84,207	\$84,207
066	Training	\$2,500	\$2,500	\$2,500
070	In-State Travel	\$6,728	\$6,500	\$6,500
072	Grants	\$2,000,000	\$1,700,000	\$1,378,542
080	Out of State Travel	<u>\$8,000</u>	<u>\$7,513</u>	<u>\$7,513</u>
	Total	\$2,396,463	\$2,089,713	\$1,767,579
<u>Source of Funds</u>				
000	Federal Funds	\$2,396,463	\$2,089,713	\$1,767,579

Indirect costs are not allowed, per OMB circular A-87, on pass-through funds.

2. Contingent upon the approval of #1 of this request and pursuant to RSA 124:15, authorize the NH Department of Justice, to create three new positions within budget class 059 (Full Time Temporary), to consist of a Cold Case Unit Attorney (unclassified), a Consumer Protection Attorney (unclassified) and a Training Specialist (classified), and one new position within budget class 046 (Consultants), to consist of a contract Cold Case Unit Investigator, created for the purpose of enhancing services at the New Hampshire Department of Justice, effective upon the approval of the Fiscal Committee and Governor and Council or July 1, 2009 whichever is later through June 30, 2012. This is 100% federal funding.

Funds are available in account, #010-020-0864, entitled State and Local Law Enforcement Assistance – Byrne/JAG.

EXPLANATION

Through this request, we are seeking authorization to accept and expend this Bureau of Justice Assistance federal fiscal year 2009 American Recovery and Reinvestment Act Edward Byrne Justice Assistance Grant program. This economic stimulus funding is designed to improve the functioning of the criminal justice.

American Recovery and Reinvestment Act Program:

Program Title: State and Local Law Enforcement Assistance
Short Description: Funds to be used for law enforcement purposes by the Attorney General's office and sub-grants to state, county and municipal law enforcement programs.
Granting Agency: U.S. Department of Justice
Award Criteria: JAG grants are allocated based on a formula of population and violent crime statistics, in combination with a minimum allocation to ensure that each state and territory receives an appropriate share of funding. Sixty percent of the allocation is awarded to the state and 40 percent is set-aside for units of local governments.

His Excellency and the Honorable Council

Managing Agency: New Hampshire Attorney General's Office
ARRA Funding: \$6,253,755
Time Line: Federal Grant period is 03/01/09 through 02/28/13

Additional Information:

- What is the funding to be used for?

This funding is to be used to support the goals of the American Recovery and Reinvestment Act through the provision of funding to support and/or retain jobs at the state, county and local level. Allocations are divided into two categories, state funding and pass thru funding. State funding will be used to support the creation of a Cold Case Unit comprised of State Police and the Attorney General's Office. Additional funding will be used to support the acquisition of a fingerprint analyst for the NH State Police Forensic Crime Laboratory and a Pharmacist for the NH State Police Narcotics Unit. Funding will be used by the Attorney General's Office to support the hiring of an attorney to prosecute consumer related criminal cases. All four of these programs will benefit the entire state. Additional funding will be used at the Attorney General's Office to support the hiring of a training specialist, to help develop training content for activities such as consumer protection, cybercrime, Internet Safety, and other prosecution or criminal justice related programs. Additional funding will be used to continue support for the Victim Witness Unit of the Attorney General's Office. Those remaining two programs will indirectly benefit the entire state through the development of additional resources and materials at the Attorney General's Office to be used in support of state, county and local municipalities and the citizens of the State of New Hampshire.

Pass thru funding will be used to support five main programs, to include Victim Services, Child Advocacy Centers, Recidivism reduction, alternative sentencing and prosecution based programs. Requests for program proposals have already been issued in those program categories and applications have begun to be received. Funding under the category of victim services will be used to support the NH Coalition Against Domestic and Sexual Violence and its' member agencies. Those organizations have experienced a number of budgetary cuts that are hoped to be addressed through the implementation of these funds. The funding for Child Advocacy Centers will be used to create additional CAC's that provide support to law enforcement in the investigation of child related crimes. The funding for recidivism reduction programs will be used to support programs that help offenders transition back into their communities. This funding is designated to specifically support the efforts of the NH Department of Corrections with their community corrections project in the Merrimack County region. The funding for alternative sentencing projects is designed to support programs such as restorative justice and specialty courts in the northern or lesser served regions of the state. The final project is the prosecution program, which is also designed to support the lesser served regions through the enhancement of prosecution resources at the District Court level.

- Who is being served by the increase in funding and how many people are impacted?

His Excellency and the Honorable Council

The various programs to be implemented under this funding will serve both the entire state in some instances, such as the Cold Case Unit, or select regions, such as the prosecution based programs.

- How many people are to be served?

Through the various programs to be instituted under this award, the entire population of the State of New Hampshire will benefit.

- What is the impact on jobs in New Hampshire, if known?

Through the state portion of this award, additional jobs will be created. Those additional jobs will include the creation of several positions in relation to the Cold Case Unit. Those positions will include an Attorney and an investigator at the Department of Justice and two troopers at the Department of Safety. Additional positions at the NH Department of Safety will include a fingerprint analyst in the Crime Lab and a pharmacist with the Narcotics Unit. Additional positions at the Attorney General's office will include a training specialist and a consumer protection attorney. In addition, funding will be used to preserve jobs within the Attorney General's Victim Witness Unit.

The pass-thru funding will result in the creation or preservation of jobs in the NH Coalition Against Domestic and Sexual Violence and its' member agencies, multiple Child Advocacy Centers, several county or regional prosecutors, and the provision of enhanced services in the areas of recidivism reduction and alternative sentencing programs. A more accurate accounting of the number of jobs created or preserved will be possible once requests for funding are received by this office.

- What job skills are being enhanced in the workforce through the receipt of additional funding or new programs, if any?

There are multiple job skills being enhanced through this program, however all relate to the overall criminal justice field in some manner.

- Do the new funds supplant or supplement existing program funding?

These funds will be used to supplement existing program funds.

- What are the projected outcomes of the program?

The projected outcomes of the overall program are the promotion of economic recovery and the enhancement of the administration of justice in New Hampshire.

- If pass-thru funding from the state agency, please include a list of dollars to be sub-granted to each NH community if available or known. If matching funds are provided, note clearly the source of the match and responsible party.

The pass thru funding for this program has been designated towards several specific program types. Those program types and estimated funding includes funding to

support the activities of the NH Coalition Against Domestic and Sexual Violence (\$525,000), Child Advocacy Center (CAC) programs (\$240,000), recidivism reduction programs (\$900,000), regional alternative sentencing projects (\$375,000) and regional or county based prosecution programs (\$1,050,000). Projects funded under each of these program areas will likely receive multiple year funding, provided that they continue to achieve successful results. An additional amount is made available to the New Hampshire State Police for projects that include the Cold Case Unit (\$685,000), enhanced forensic services (\$244,000) and drug demand reduction (\$276,000). The remaining grant amounts will be identified in the future.

These funds are to be budgeted as follows:

020	Current Expenses	-program related support costs
030	Equipment	-office equipment for staff positions
037	Hardware	-computer equipment for staff positions
038	Software	-computer equipment for staff positions
040	Indirect Costs	-allowable indirect costs
041	Audit Fund Set Aside	-required audit fund set aside
042	Post Retirement	-post retirement benefits for temp employees
046	Consultants	-contract investigator for the Cold Case Unit.
059	Full Time Temp	-Cold Case Unit prosecuting attorney -Consumer Protection prosecuting attorney -training specialist
060	Benefits	-fringe benefits for the three Class 059 positions
066	Training	-training costs for program staff
070	In-State Travel	-in-state travel costs for program staff
072	Grants	-funding available for general sub-grants
080	Out-of-State Travel	-out-of-state travel costs for program staff

The following information is provided in accordance with the Comptroller's instructional memorandum dated September 21, 1981 related to the creation of positions/consultants:

1. List of personnel involved.

NH Attorney General's Cold Case Unit Prosecuting Attorney Position
(unclassified position)

NH Attorney General's Cold Case Unit Investigator Position (consultant)
(Class 046)

NH Attorney General's Consumer Protection Prosecuting Attorney Position
(unclassified position)

NH Attorney General's Training Specialist Position (Classified)

2. Nature, need and duration:

It is anticipated that these positions will be funded through approximately June 30, 2012; using Byrne JAG ARRA funding, however dependant on their actual start dates, they may be funded up to the federal end date of the grant program.

At that point each program will be re-evaluated for cost effectiveness and value to the state. Decisions regarding the potential continuation of these positions will be made at that time.

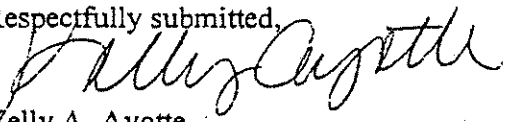
His Excellency and the Honorable Council

3. Relationship to existing agency programs:
NH Attorney General's Cold Case Unit Attorney position and NH Attorney General's Cold Case Unit Investigator position both represent entirely new programs. NH Attorney General's Consumer Protection Attorney position would support and enhance the activities of the Consumer Protection Bureau of the Attorney General's Office. The NH Attorney General's Training Specialist position would be an entirely new program that would be used to support select activities of the Attorney General's Office.
4. Has a similar program been requested of the legislature and denied?
No. The creation of a Cold Case Unit is currently pending in the legislature as HB 690-FN.
5. Why wasn't funding included in the agency's budget request?
These American Recovery and Reinvestment Act funds are new funds that are expected to be awarded only once.
6. Can portions of the grant funds be utilized?
These programs will be entirely grant funded.
7. Estimate the funds required to continue this position(s)?
NH Attorney General's Cold Case Unit Attorney Position: \$106,488 (Salary and Benefits).
NH Attorney General's Cold Case Unit Investigator Position: \$45,240 (Consultant with no benefits)
NH Attorney General's Consumer Protection Attorney Position: \$99,442 (Salary and Benefits).
NH Attorney General's Training Specialist Position: \$ 67,091 (Salary and Benefits).

In the event that Federal Funds are no longer available, General Funds will not be requested to support this program.

Please let me know if you have any questions. Thank you for your consideration of this request.

Respectfully submitted,


Kelly A. Ayotte
Attorney General

KAA/teb
Enc.



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

Grant

PAGE 1 OF 9

1. RECIPIENT NAME AND ADDRESS (Including Zip Code) New Hampshire Department of Justice 33 Capitol Street Concord, NH 03301-6397		4. AWARD NUMBER: 2009-SU-B9-0019	
		5. PROJECT PERIOD: FROM 03/01/2009 TO 02/28/2013 BUDGET PERIOD: FROM 03/01/2009 TO 02/28/2013	
1A. GRANTEE IRS/VENDOR NO. 026002618		6. AWARD DATE 04/29/2009	7. ACTION Initial
		8. SUPPLEMENT NUMBER 00	
		9. PREVIOUS AWARD AMOUNT	\$ 0
3. PROJECT TITLE FY 2009 Recovery Act JAO Program		10. AMOUNT OF THIS AWARD	\$ 6,253,755
		11. TOTAL AWARD	\$ 6,253,755
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under FY09 Recovery Act (BJA-Byrne JAG) Pub. L. No. 111-5, 42 USC 3750-3758			
15. METHOD OF PAYMENT PAPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL James H. Burch II Acting Director		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Rosemary Farra Director	
17. SIGNATURE OF APPROVING OFFICIAL 		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL 	19A. DATE 5-5-09
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES FISCAL FUND BUD. DIV. YEAR CODE ACT. OFC. REG. SUB. POMS AMOUNT 9 B SU 80 00 00 6253755		21. ISUUGT0011	

OJP FORM 40002 (REV. 5-87) PREVIOUS EDITIONS ARE OBSOLETE.

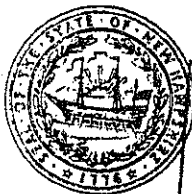
OJP FORM 40002 (REV. 4-88)

ATTORNEY GENERAL
DEPARTMENT OF JUSTICE

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

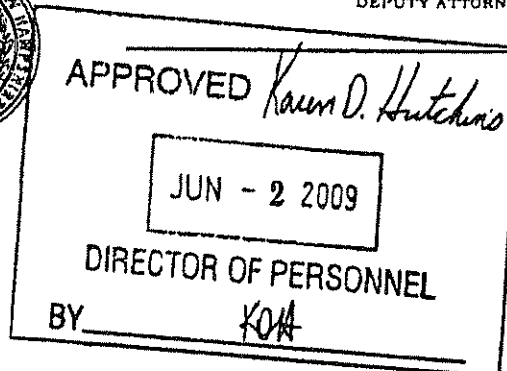
KELLY A. AYOTTE
ATTORNEY GENERAL

ORVILLE B. "BUD" FITCH II
DEPUTY ATTORNEY GENERAL



June 2, 2009

Karen Hutchins, Director
Division of Personnel
25 Capitol Street
Concord, NH 03301



RE: Request to Classify Temporary Full-time Position – Training Development Manager

Dear Director Hutchins:

Please accept this letter as a request to the Division of Personnel to establish a temporary full-time Training Development Manager position, LG 24 at the Department of Justice. This position will use 100% Federal Funds and has been approved by the Governor as one of the positions to be funded with the State Economic Stimulus Grant funding. Upon your authorization we will be submitting this request to the Fiscal Committee of the General Court.

This Training Development Manager will be assigned primarily to the Public Protection Division and will be responsible for the planning, designing, implementation and supervision of training and staff development at the Department of Justice. In addition to overseeing the training and development of staff, the manager will also supervise other staff members who will have training responsibilities. Another component will be to supervise and provide training for local law enforcement agencies as well as county and local prosecutors. One of the main focuses of the position will be to design and implement best practices related to the optimal use of electronic presentation modalities for use in court trials and hearings.

The Department requests your authorization to establish the temporary full-time position of Training Development Manager, LG 24 to commence as soon as practicable. As required, the pertinent organizational chart and a proposed supplemental job description are enclosed.

Thank you for your consideration.

Sincerely,

A handwritten signature in cursive script, appearing to read "M. Kristin Spath".

M. Kristin Spath
Associate Attorney General
Chief of Staff

MKS/kb
Enclosures

260077



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



CHRISTOPHER D. CLEMENT, SR.
COMMISSIONER

JEFF BRILLHART, P.E.
ASSISTANT COMMISSIONER

May 14, 2013
Bureau of Environment

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

- 1.) Pursuant to RSA 124:15, I, authorize the New Hampshire Department of Transportation to establish Consultants for services to be performed on projects reimbursed by the Oil Disbursement Fund (ODD Fund) effective upon the date of Fiscal Committee and Governor and Council approval through June 30, 2013.
- 2.) Authorize the New Hampshire Department of Transportation to accept and expend funds in the amount of \$75,000, as a result of reimbursed costs from the ODD Fund upon Governor and Council approval through June 30, 2013. 100% Agency Income – ODD Fund.

04-096-096-962015-3045	Current FY13 Budget	Requested Change	Revised FY13 Budget
Environmental Cleanup			
Expenses:			
046-500463 Consultants	\$0	\$75,000	\$75,000
401-500877 Land Interest	217,276	0	217,276
Total	\$217,276	\$75,000	\$292,276

Source of Funds			
Revenue:			
009-407099 Agency Income	\$205,835	\$75,000	\$280,835
000-000015 Highway Funds	11,441		11,441
Total	\$217,276	\$75,000	\$292,276

EXPLANATION

1) This is to create a non-budgeted Class 046 (Consultants) in Accounting Unit 3045 (Environmental Cleanup) for required environmental mitigation. Funding is being reimbursed from the ODD Fund. Current statewide consulting contracts will be used; therefore, no additional consultants are being hired.

The following information is provided in accordance with the Comptroller's instructional memorandum dated September 21, 1981.

Consultant:

1. List of personnel involved: Consultants
 2. Nature, Need, and Duration: The consulting would be for environmental engineering consultant services associated with pollution remediation projects that are reimbursed by the ODD fund and would lapse June 30, 2013.
 3. Relationship to existing agency programs: Pollution remediation issues may arise during underground fuel tank replacement projects.
 4. Has a similar program been requested of the legislature and denied? No, a similar program has not been requested and denied.
 5. Why wasn't funding included in the agency's budget request? The need was identified after the budget was established.
 6. Can portions of the grant fund be utilized? Not applicable, these are not grant funds.
 7. Estimate the funds required to continue this position(s): There are no positions associated with this request.
- 2) The Department receives reimbursement of expenditures from the ODD Fund for cleanup of identified mitigation sites. The Bureau of Environment receives reimbursement for site mitigation and is only requesting revenues for expenditures that we anticipate through year end.

Your approval of this resolution is respectfully requested.

Sincerely,



Christopher D. Clement, Sr.
Commissioner

Department of Transportation
FISCAL SITUATION FISCAL YEAR 2013
04-096-096-962015-3045

Environmental Cleanup

Estimated revenue budgeted:	\$	200,000.00
Prior year carryforward revenue:		5,835.41
Additional non-budgeted revenue:		75,000.00
Amount available to budget:		280,835.41
Less current FY13 budget authorization:		200,000.00
Total available for budgeting:	\$	80,835.41
Amount to be budgeted this request:	\$	75,000.00
Amount available to budget with future requests:	\$	5,835.41

Source of Non-Budgeted Revenue	Amount	Expenses through 6/30/13	Balance
ODD Fund reimbursement	\$ 75,000	\$ -	\$ 75,000
		\$ -	\$ -
		\$ -	\$ -
Totals	\$ 75,000	\$ -	\$ 75,000

ATTORNEY GENERAL
DEPARTMENT OF JUSTICE

FIS 13 146

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397



ANN M. RICE
DEPUTY ATTORNEY GENERAL

May 15, 2013

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

Her Excellency Governor Margaret Wood Hassan
And the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 7:12, authorize the Department of Justice (DOJ) to accept and expend a sum not to exceed \$500,000 from funds not otherwise appropriated for the purpose of covering projected shortfalls in the general litigation expenses incurred in the defense of the State and the prosecution of criminal law effective with the approvals of the Fiscal Committee and the Governor and Council through June 30, 2013. 100% General Funds

These funds are to be budgeted in account #02-20-20-200010-2601 entitled "Attorney General" as follows:

<u>Class</u>	<u>Description</u>	<u>Current Budget</u>	<u>Request</u>	<u>New Budget</u>
233-500769	Litigation Expense	\$1,800,000	\$500,000	\$2,300,000.

EXPLANATION

The Department of Justice was originally appropriated a sum of \$350,000 for general litigation expenses for SFY 2013. The department requested an additional \$600,000 which was approved by the Fiscal Committed on November 8, 2012, FIS 12-305 and approved by the Governor and Council on November 14, 2014, item #28 and subsequently requested an additional \$850,000 which was approved by the Fiscal Committee on February 1, 2013, and approved by the Governor and Council on February 6, 2013. We currently have an available balance of \$99,753 with pending invoices of over \$165,000. We anticipate that we will be receiving additional invoices in excess of \$350,000 for services provided during the months of April and May 2013.

As we have indicated, litigation costs are very difficult to forecast. In the past, the average monthly costs for litigation have run from \$60,000 to \$90,000 per month. This year appears to be an exception. To date our monthly average cost has exceeded \$150,000 per month.

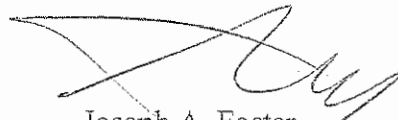
The most difficult and expensive lawsuit facing the State at this time is the challenge to the constitutionality of the State's mental health system which is currently in the discovery phase and is anticipated to have additional costs for producing a substantial amount of electronic discovery as well as legal work to contest class certification. To date, we have paid outside counsel over \$1,180,000 and anticipate that these costs will exceed an additional \$350,000 for the remainder of this fiscal year. In addition the DOJ has incurred litigation costs in the Criminal Bureau related to seven homicide cases – Dueling, Packer, Webster, Petelis, Lacombe, Marchand and Watson. Other on-going criminal cases will require the use of a translator or hiring of a forensic nurse to review more than three years of medical records for an infant death. The Civil Bureau is also anticipating that upcoming trials will cost a minimum of \$50,000. This request does not include any additional costs related to the tobacco litigation.

We have attached a list of cases and the costs to date for your review.

Please let me know if you have any questions concerning this request.

Your consideration is greatly appreciated.

Respectfully submitted,



Joseph A. Foster
Attorney General

#904346

Litigation Costs to date (May 14, 2013)
Fiscal Year 2013

<u>Bureau</u>	<u>Case Name</u>	<u>Amount Paid</u>
Consumer	Morris/Reynolds/Lorillard	\$153,257
Criminal	St. v Duling	\$5,805
Civil	Georgia Tuttle, Md et al v St	\$52,298
Civil	Barry Ellsworth et al v NH Gov	\$1,182,884
Criminal	St v Robert Lacombe, Jr	\$12,231
Civil	Estate of Michele Walker v St	\$19,257
Criminal	St v David Carrier	\$3,548
Transportation	TLT Construction Corp	\$95,700
Criminal	Steven Spader	\$12,427
Civil	NH DOCCC v Jeffrey A. Bettez	\$13,022
Criminal	St v Jeffrey Cook	\$5,700
Criminal	St v Myles Webster	\$7,333
Transportation	White Mnt Communications	\$10,196
Criminal	Liquor Commission	\$10,369
Transportation	Krill v Trp Feinauer/Sgt McCor	\$2,453
Civil	K Frisselle v NHDCYF EasterSeal	\$8,317
Criminal	St v Mathew Packer	\$6,750
Consumer	McNamara V Brian Schman	<u>\$8,825</u>
	Total	\$1,610,372
	Expended to date	<u>\$1,705,266</u>
	Represents cases less than \$3,000	\$94,894

ATTORNEY GENERAL
DEPARTMENT OF JUSTICE

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

MICHAEL A. DELANEY
ATTORNEY GENERAL



2-1-13
FIS
13-020
G+C
2-6-13
#30A
ANN M. RICE
DEPUTY ATTORNEY GENERAL

January 7, 2013

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

Her Excellency Governor Margaret Wood Hassan
And the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 7:12, authorize the Department of Justice (DOJ) to accept and expend a sum not to exceed \$850,000 from funds not otherwise appropriated for the purpose of covering projected shortfalls in the general litigation expenses incurred in the defense of the State and the prosecution of criminal law effective with the approvals of the Fiscal Committee and the Governor and Council through June 30, 2013. 100% General Funds.

These funds are to be budgeted in account #02-20-20-200010-2601 entitled "Attorney General" as follows:

<u>Class</u>	<u>Description</u>	<u>Current Budget</u>	<u>Request</u>	<u>New Budget</u>
233-500769	Litigation Expense	\$950,000	\$850,000	\$1,800,000

EXPLANATION

The Department of Justice was originally appropriated a sum of \$350,000 for general litigation expenses for SFY 2013. Subsequently, an additional \$600,000 was approved by the Fiscal Committee on November 8, 2012, FIS 12-305, and approved by the Governor and Council on November 14, 2012, item #28. We currently have an available balance of \$102,377 with pending invoices totaling in excess of \$95,000.

Litigation costs are very difficult to forecast. This year, the Department has been faced with exceptionally complex and expensive legal challenges to the State's mental health system, Medicaid disproportionate share payment system, Medicaid Enhancement Tax, Medicaid Reimbursement System, and changes to the retirement system. *Corrections*

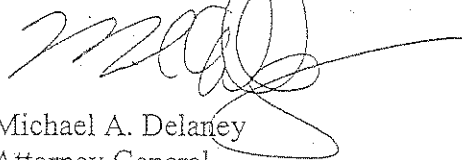
The increase in expenses stems in large part from the pending *Ellsworth* lawsuit challenging the constitutionality of the State's mental health system. That case has involved the compilation and processing of an unprecedented amount of electronic documents, at a substantial cost to the State. The State also needed to retain outside litigation counsel to assist in the defense of this case. To date, we have paid outside counsel over \$500,000 and anticipate that these costs will exceed an additional \$500,000 for the remainder of this fiscal year. In addition, the DOJ continues to incur litigation costs in the Criminal Bureau for cases that include the *Addison* appeal, and seven homicide cases – *Dueling, Packer, Webster, Petelis, Lacombe, Marchand* and *Watson* – each of which will require a minimum of an additional \$35,000 per case. Other on-going criminal cases will require the use of a translator and the hiring of a forensic nurse to review more than three years of medical records for an infant death. The Civil Bureau is anticipating that upcoming trials will cost a minimum of \$75,000.

This request also includes anticipated costs of the tobacco litigation. The State has filed suit against the tobacco companies that are signatories to the Tobacco Master Settlement Agreement (“MSA”) under which the defendants are required to make annual payments to all of the states including the State of New Hampshire. The annual payments received by New Hampshire since 2006 have been approximately \$5.0 million less than the required amount. The defendants claim that the State failed to diligently enforce the obligation of non-participating tobacco manufacturers (“NPMs”) to make escrow payments as required by RSA 541-C. The tobacco companies have identified thirty-five states they claim failed to diligently enforce their obligations under the MSA, including New Hampshire. Individual state hearings began in May 2012 and will continue through 2013. It is anticipated that New Hampshire's costs through the end of this Fiscal Year will not exceed \$50,000. If New Hampshire is found not to have diligently enforced its escrow statute in 2003, New Hampshire could lose up to its entire annual payment under the MSA.

Please let me know if you have any questions concerning this request.

Your consideration is greatly appreciated.

Respectfully submitted,

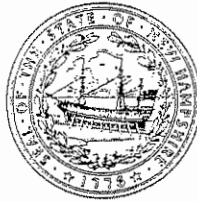


Michael A. Delaney
Attorney General

ATTORNEY GENERAL
DEPARTMENT OF JUSTICE

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

MICHAEL A. DELANEY
ATTORNEY GENERAL



ANN M. RICE
DEPUTY ATTORNEY GENERAL

Gov. Council
11-14-12
28
FIS 12-305
11-8-12

September 28, 2012

Representative Ken Weyler, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

His Excellency, Governor John H. Lynch
And the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 7:12, authorize the Department of Justice to accept and expend a sum not to exceed \$600,000 from funds not otherwise appropriated for the purpose of covering projected shortfalls in the general litigation expenses incurred in the defense of the State and the prosecution of criminal law effective with the approvals of the Fiscal Committee and the Governor and Council through June 30, 2013.

These funds are to be budgeted in account #02-20-20-200010-2601, entitled "Attorney General" as follows:

<u>Class</u>	<u>Description</u>	<u>Current Budget</u>	<u>Request</u>	<u>New Budget</u>
233-500769	Litigation Expense	\$350,000	\$600,000	\$950,000

EXPLANATION

This Department was appropriated the sum of \$350,000 for general litigation expenses for SFY 2013. As of September 26, 2012, we have expended a total of \$272,412. We currently have an available balance of \$77,588 for the remainder of this fiscal year.

Litigation costs are very difficult to forecast due to the inability to estimate the complexity and type of cases the office may be handling. The monthly costs have been averaging from \$60,000 to \$90,000 per month. Using the medium range, the department would need approximately \$600,000

(\$75,000 per month x 8) for the remainder of SFY 2013.

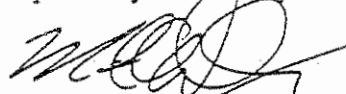
Some of the extraordinary cases for which we have incurred and continue to incur litigation costs in the Criminal Bureau include: the Addison appeal, and seven homicide cases—Dueling, Packer, Webster, Petelis, Lacombe, Marchand and Watson—each of which will require at a minimum, an additional \$35,000 per case. Other on-going criminal cases will require the use of a translator and the hiring of a forensic nurse to review more than three years of medical records for the infant death case. The Civil Bureau is anticipating that upcoming trials will cost a minimum of \$100,000. Additionally, the lawsuit challenging the constitutionality of the state's mental health system is in the discovery phase and is anticipated to have costs for producing a substantial amount of electronic discovery as well as legal work to contest the certification of a class.

This request also includes the anticipated costs of the tobacco litigation. The State has filed suit against the tobacco companies that are signatories to the Tobacco Master Settlement Agreement ("MSA") under which the defendants are required to make annual payments to all of the states, including the State of New Hampshire. The annual payments received by New Hampshire since 2006 have been approximately \$5.0 million below the required amount. The defendants claim that the State failed to diligently enforce the obligation of non-participating tobacco manufacturers ("NPMs") to make escrow payments as required by RSA 541-C. The tobacco companies have identified thirty-five states they claim failed to diligently enforce their obligations under the MSA, including New Hampshire. The arbitration began April 23, 2012 with a presentation of facts and issues common to all the individual state cases. Individual state hearings began in May 2012 and will continue at least through early 2013. It is anticipated that New Hampshire's costs through the end of arbitration will be approximately \$75,000 - \$150,000. If New Hampshire is found not to have diligently enforced its escrow statute in 2003, New Hampshire could lose up to its entire annual payment under the MSA.

Please let me know if you have any questions concerning this request.

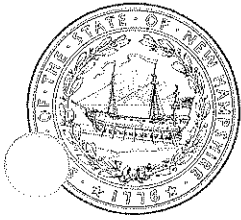
Your consideration is greatly appreciated.

Respectfully submitted,



Michael A. DeFaney
Attorney General

MAD/k
#812381



STATE OF NEW HAMPSHIRE
DEPARTMENT of RESOURCES and ECONOMIC DEVELOPMENT
DIVISION of PARKS and RECREATION

172 Pembroke Road . P.O. Box 1856 Concord, New Hampshire 03302-1856
PHONE: (603) 271-3556 FAX: (603) 271-3553 E-MAIL: nhparks@dred.state.nh.us
WEB: www.nhstateparks.org

May 15, 2013

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 216-A:3-g, the Department of Resources and Economic Development requests approval of the attached rate changes to the primary winter 2013/14 products at Cannon Mountain Aerial Tramway & Ski Area and the Flume Gorge. The Department also requests the approval of the 2013/14 Cannon Mountain Winter Special Use Policy.

EXPLANATION

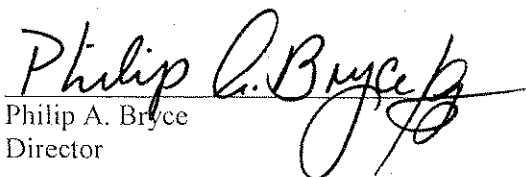
Due to ever-increasing operating, healthcare, liability, fuel, electric and labor costs, and as a part of its overall marketing strategy, the following rate increases are necessary. The Cannon/FNSP team conducts an extensive market review when setting rates on both its marquee products and its hundreds of other products, seeking to better align its summer and winter day ticket and season pass prices with those of its competitors, while maintaining its position as the value leader in New England on a year-round basis. RSA 216-A:3-g requires that fees for use of park areas be designed to cover a reasonable portion of operating costs, and that these fees shall be comparable with fees for use of similar privately owned facilities.


The rate changes are estimated to increase Cannon/FNSP revenue by a minimum of \$85,028 (based solely on the primary products under review). A fiscal impact calculation, a competitive comparison of ticket and season pass rates, and an excerpt from Cannon's revised Winter Operations Business Plan regarding pricing structure and strategy is attached for your information. Please note that the requested fees are maximums, and may be adjusted to address market conditions, and that Cannon's other product revenues derived from these fees will also increase.

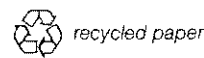
In regards to its Winter Special Use Policy, the team at Cannon/FNSP has taken a far more active approach in utilizing this policy as a marketing and merchandising tool, and heavily targets the specific audiences receiving benefits as a result of its use. The policy is adapted and adjusted (and better marketed) with each passing year to meet snowsports industry standards, specific needs, requests, and directives as identified by the team at Cannon/FNSP, its clientele, and its governing bodies.

Respectfully submitted,

Concurred,


Philip A. Bryce
Director


Jeffrey J. Rose
Commissioner



State of New Hampshire
Department of Resources and Economic Development
Cannon Mountain Aerial Tramway & Ski Area / Franconia Notch State Park - Primary Products
Proposed Pricing and Comparative Data Submitted for Fiscal Committee review (June 2013)

Description	Actual 2012/2013	Proposed 2013/2014	Change	PROJECTED REVENUE		COMPARATIVE PRICING						Cannon vs. Avg
				Volume 2012/2013	Increased Revenue	Currently listed pass pricing // Day ticket prices expected to increase						
						Attitash	B-Woods	Loon	Sunapee	Waterville	Avg	
Cannon Winter Products												
Lift Ticket												
Adult 1-Day	\$70	\$72	2	10,267	20,534	\$70	\$79	\$79	\$74	\$73	\$75	(\$3)
Teen/College 1-Day	\$57	\$59	2	4,480	8,960	\$55	\$64	\$69	\$59	\$63	\$62	(\$3)
Military 1-Day	\$53	\$53	-	335	-	\$45	\$59	\$69	\$59	\$63	\$59	(\$6)
Jr/Sr 1-Day	\$48	\$50	2	2,380	4,760	\$50	\$49/\$78	\$58	\$46/\$58	\$53	\$54	(\$4)
Tuckerbrook Area Ticket	\$38	\$40	2	1,124	2,248	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Tues/Thurs/Superbowl (2-for-1 Adult)	\$70	\$72	2	3,511	7,022	N/A	2 / \$71 Wed	N/A	2 / \$70 Wed	N/A	N/A	N/A
Tues/Thurs/Superbowl Single	\$45	\$47	2	277	554	39/Superbowl	N/A	N/A	N/A	N/A	N/A	N/A
NH Resident Wed Ticket	\$25	\$25	-	2,136	-	N/A	N/A	N/A	\$39 Sun PM	N/A	N/A	N/A
Season Pass												
Adult Non-NH Res	\$785	\$799	14	479	6,706	\$799	\$999	\$1,055	\$1,049	\$729	\$926	(\$127)
Adult NH Res	\$588	\$599	11	723	7,953	\$799	\$999	\$1,055	\$1,049	\$729	\$926	(\$327)
Adult Military Non-NH Res	\$380	\$380	-	39	-	\$369	N/A	N/A	N/A	N/A	\$369	\$11
Adult Military NH Res	\$285	\$285	-	90	-	\$369	N/A	N/A	N/A	N/A	\$369	(\$84)
Teen/Sr Non-NH Res	\$485	\$499	14	251	3,514	\$499/\$749	\$549/\$749	\$845/\$735	\$519/\$659	\$429/\$479	\$621	(\$122)
Teen/Sr NH Res	\$363	\$374	11	227	2,497	\$499/\$749	\$549/\$749	\$845/\$735	\$519/\$659	\$429/\$479	\$621	(\$247)
Senior Military Non-NH Res	\$230	\$230	-	16	-	\$569	N/A	N/A	N/A	N/A	\$569	(\$339)
Senior Military NH Res	\$172	\$172	-	26	-	\$569	N/A	N/A	N/A	N/A	\$569	(\$397)
Junior Non-NH Res	\$415	\$449	34	307	10,438	\$499	\$489	\$735	\$519	\$379	\$524	(\$75)
Junior NH Res	\$311	\$336	25	254	6,350	\$499	\$489	\$735	\$519	\$379	\$524	(\$188)
Other												
Adult Single Day Rental Package	\$42	\$42	-	1,375	-	\$36	\$41	\$41	\$41	\$42	\$40	\$2
Adult Group Snowsports Clinic	\$40	\$40	-	1,099	-	\$30	\$45	\$109	\$59	\$42	\$57	(\$17)
Cannon Kids/Mtn Explorer Full Day	\$101	\$105	4	370	1,480	\$79	\$130	N/A	\$105	\$113	\$107	(\$2)
Adult Tramway Round Trip	\$16	\$18	2	923	1,846	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Junior Tramway Round Trip	\$13	\$15	2	83	166	N/A	N/A	N/A	N/A	N/A	N/A	N/A
					Winter Est Rev Inc	\$85,028						
FNSP Summer Products												
NO CHANGE						Polar Caves '12	Lost River '12	Auto Rd '12	Wildcat '12	Loon Gondola '12	Avg	FNSP vs. Avg
Adult Discovery Pass (Tramway/Flume Gorge)	\$28	\$28	0	23,720	\$0	N/A	N/A	N/A	\$32 Gond/Zip	\$39 Gond/Zip	\$36	N/A
Junior Discovery Pass (Tramway/Flume Gorge)	\$22	\$22	0	3,778	\$0	N/A	N/A	N/A	\$26 Gond/Zip	\$29 Gond/Zip	\$28	N/A
Adult Flume Gorge	\$15	\$15	0	87,407	\$0	\$16	\$17	N/A	N/A	N/A	\$17	(\$2)
Junior Flume Gorge	\$12	\$12	0	11,972	\$0	\$11	\$13	N/A	N/A	N/A	\$12	\$0
Adult Tramway Round Trip	\$15	\$15	0	35,150	\$0	N/A	N/A	26 (car/driver)	\$15/Gond	\$15/Gond	\$21	(\$6)
Junior Tramway Round Trip	\$12	\$12	0	4,679	\$0	N/A	N/A	\$6	\$10/Gond	\$10/Gond	\$8	\$4
					Total Est Rev Inc	\$85,028						

Comments

Winter
 Difference calculated solely on current volume on these primary products, from which all other products stem during May – September pricing meetings (upon Fiscal Committee approval in these categories). Volume Increases are expected. Cannon's pricing structure and excellent on-hill product allows for excellent brand positioning as the "Value Leader" in New England. Continuation of NH Wednesday Pricing aimed at value for NH residents and re-igniting Wednesday sales.

Summer
 Discovery Passes (both venues / combined ticket) are sold at both the Aerial Tramway and Flume Gorge and perform very well, with no comparable product in New England.
 Summer retail rates remain among the best value among the White Mountains Attractions Association member venues.
 Increases: Better targeted marketing and improved relationships with lodging properties have driven (and will continue) individual and Discovery Pass usage.
 Summer: is expected to bump 5% - 25% with fuel increases and fair weather as we expect State Park usage to see boost in volume and revenue.

Cannon Mountain – excerpt from annually revised 5-year Winter Ops Business Plan

Pricing Structure – annual review; Fiscal Committee of the General Court
Related to annual request for approval on marquee items prior to June 1st release of season pass pricing

From pages 9 & 10 of annually revised 5-year Winter Ops Business Plan:

E. Pricing Structure / Revenue Management

Pricing Structure

- Subject to annual Fiscal Committee review (primary winter/summer products)

- Adult, Teen, College, Military, Junior, Senior one-day ticket rates
- Tuckerbrook Family Area one-day ticket rate
- Tuesday/Thursday/Superbowl Value Day one-day ticket rates
- NH Resident (Wednesday) one-day ticket rate
- Adult, Teen, College, Military, Junior, Senior, Child regular season pass rates
- Adult, Teen, College, Military, Junior, Senior, Child (NH Resident) season pass rates
- Adult single day rental package / Adult group Snowsports clinic rate
- Adult and Junior winter round trip Tramway rates
- Adult and Junior summer round trip Tramway rates
- Cannon Mountain Winter Special Use Policy

A comprehensive annual review of all individual and group ticket and/or season pass pricing shall be undertaken (after annual Fiscal Committee review and approval of primary winter products in April / May) by the General Manager, Sales Manager, and Cannon/FNSP Director of Sales and Marketing. The criteria for setting such pricing shall be other NH area comparison, operating cost increases, market segment utilization, and RSA requirements, in addition to Cannon's commitment to providing the best overall value in New Hampshire at every price point. Said pricing shall be submitted to the DRED Business Office for review and approval prior to being released, to ensure that RSA's are followed, and that there is neither an assured loss due to undervaluing the area's products, or an undue burden placed upon its guests with dramatic price increases.

- Subject to annual DRED Business Office review

- Multi-day ticket rates
- Promotional and partnership ticket and season pass rates
- Snowsports School (including nursery facility) daily and seasonal program rates
- Rental and Repair daily and seasonal program rates
- Retail Operations and self-owned and operated food & beverage rates
- Cannon Mountain Winter Special Use Policy

A comprehensive review of multi-day ticket rates, promotional and partnership ticket and season pass rates, and SnowSports School, and/or Rental/Repair, and/or Retail and F&B pricing shall be undertaken annually (after annual Fiscal Committee review and approval of primary winter products in May) by the General Manager, Sales Manager, and Cannon/FNSP Director of Sales and Marketing. In addition, the Snowsports School Director, Rental/Repair Manager, and Retail Manager shall be consulted. The criteria for setting such pricing shall be other NH area comparison, operating cost increases, market segment utilization, and RSA requirements, in addition to Cannon's commitment to providing the best overall value in New Hampshire at every applicable price point. Said pricing shall be submitted to the DRED Business Office for review and approval prior to being released, to ensure that RSA's are followed, and that there is neither an assured loss due to undervaluing the area's products, or an undue burden placed upon its guests with dramatic price increases.

- Special Use Policy / Fiscal Committee Review / Flexibility in Market Experimentation

The *Cannon Mountain Winter Special Use Policy*, which applies to special use by its staff members and/or their families, ski and snowboard industry representatives, Legislative and Executive Branch users, local and regional schools and charitable organizations, and various other individuals and organizations, shall be re-assessed, amended, and/or re-written by the General Manager annually and submitted to the DRED Business Office and Fiscal Committee for review and approval prior to being released. The company benefits internally and externally by following industry standards related to special use by its own team and industry related individuals and organizations. The company shall follow RSA protocols when utilizing the Winter Special Use Policy to benefit local and regional schools and charitable organizations, as well as various other individuals and organizations.

Annual review in April:

- Cannon Mountain's marquee product pricing structure shall be reviewed by the Fiscal Committee
- The Cannon Mountain Winter Special Use Policy shall be reviewed by DRED and the Fiscal Committee
- Cannon/FNSP General Manager shall follow RSA's and maintain the authority to adjust any necessary pricing in the event of:
 - * Severe weather challenges
 - * Adverse or positive market conditions / opportunities
 - * Market experimentation or partnership opportunities
 - * Other promotional opportunities which present themselves throughout the season and/or fiscal year



Cannon Mountain Winter Special Use Policy 2013/14 Winter Season

Cannon Mountain Team Members and Dependents

Season Passes

To qualify for a season pass for himself/herself and his/her dependent(s), each Cannon, Centerplate, or FSC paid employee, or Cannon or ASPNC volunteer must abide by the requirements established by the "Employee Handbook" and/or "Snowsports School Contract." Employee/volunteer passes and/or family passes may be revoked at any time, for any reason, by the Commissioner, Director of Parks and Recreation, General Manager (GM), or the employee's or volunteer's department head. If an employee's (or volunteer's) season pass privileges are revoked, the revocation will apply to his/her dependents' privileges, as well. All team members must show a valid day ticket or season pass to load a lift, and must show a season pass as an ID when applicable for discounts.

For the purposes of this policy, DEPENDENTS are those individuals that may legally be claimed as dependents in accordance with I.R.S. regulations.

Season passes will only be issued after the employee or volunteer has completed a season pass application and eligibility form, **and attended the Cannon University orientation program**, and the general manager has signed the appropriate forms. Only the general manager may waive any part of this requirement. A processing fee will be charged for all passes. **Season passes are not transferable and may not be sold.** Passes are valid during employment (or while a team member is in good standing), and through the end of the ski season if the employee or volunteer is released in good standing and by agreement of the GM.

Class 10 and Class 59 employees, and FTYR Centerplate, FSC, and ASPNC employees:

- * Employee pass for \$10 processing fee
- * Each legal dependent pass for \$10 processing fee

Full-Time Seasonal Cannon, Centerplate, FSC, and ASPNC employees (regularly scheduled 5 days/week):

- * Employee pass for \$10 processing fee
- * Each legal dependent pass for \$25 processing fee

Part-Time Seasonal Cannon, Centerplate & FSC employees (*minimum 15 days/season*):

- * Employee pass for \$10 processing fee
- * First legal dependent pass for \$25 processing fee

- * Other dependent passes at 50% discount

Cannon Mountain Volunteers (*must schedule a minimum of 15 days in advance w/supervisor*), and Adaptive Sports Partners of the North Country Volunteers (*must schedule a minimum of 18 days in advance w/supervisor*):

- * Volunteer pass for \$10 processing fee
- * First legal dependent pass for \$25 processing fee
- * Other dependent passes at 50% discount

Employee & Volunteer Ambassador Vouchers

All Cannon paid employees and Cannon volunteers, all paid Centerplate employees, all paid FSC employees, all paid ASPNC employees, and all "full time" ASPNC volunteers in good standing:

Shall be eligible for three (3) discount vouchers per month worked to allow for discounted skiing/riding for friends and/or family members. These "Ambassador Vouchers" (earned in Dec, Jan, Feb, Mar and available in Jan, Feb, Mar Apr) will allow the user to pay 50% for any day ticket, and will expire on December 31, 2014. **Ambassador Vouchers may not be sold**, and privileges may be revoked at any time, for any reason, by the Commissioner, Director of Parks and Recreation, General Manager, or the team member's department head.

Rental Shop

All Cannon paid employees and Cannon volunteers, all paid Centerplate employees, all paid FSC employees, and all paid ASPNC employees (in good standing):

May use basic rental equipment from the Cannon rental shop at no charge during non-peak periods. The Rental/Repair Manager must be contacted in advance to authorize equipment use.

The dependents of Cannon paid employees and Cannon volunteers may present their employee dependent season pass to be eligible for a basic ski/snowboard package for \$15.00 during non-peak periods.

Non-peak periods are defined as:

Midweek/non-holiday, and/or weekends and holidays after 12:00 Noon.

Repair Shop

All Cannon paid employees and Cannon volunteers, all paid Centerplate employees, all paid ASPNC employees, and all paid FSC employees:

- Shall be eligible for one (1) voucher per month, valid for a \$15 *Wintersteiger* basic tune-up rate.
- Shall be eligible for a 25% discount on repairs.

Repair discounts do not extend to family members or friends, but discount tuning vouchers are transferable.

Rail Shops

The Cannon Mountain Sports Shop (Notchview) and the Old Man Country Store (Tramway) shall extend a 25% discount on various non-sale items to Cannon paid employees and Cannon

volunteers only. In addition, the shop manager may announce special discount days on specific items. Said employees and volunteers must present their season pass to be eligible for these discounts. Pre-packaged food and beverage items at Cannon retail outlets may not be discounted.

The Cannon Mountain Sports Shop at Notchview shall continue its "On-Snow Professionals Program," through which specified (departmentally) on-snow team members may receive up to a 40% discount on specified items and quantities. The program shall be rolled out in late November, and shall be managed between the Retail Manager and the respective department heads. Each team member's item checklist shall remain at the shop after the first use, and referenced during subsequent purchases through the program.

Retail shop discount privileges do not extend to family members or friends.

Food Service (including Centerplate, Inc. venues)

All Cannon paid employees and Cannon volunteers, all paid FSC employees, and all paid ASPNC employees (in good standing):

Shall be eligible for a 50% discount on regular retail rate food items (not specialty items or off-retail items such as outdoor deck BBQ's, etc.), excluding pre-packaged food and drinks and alcoholic beverages. Please inform the cashier that you are a team member before items are rung on the register; your employee or volunteer pass MUST be presented in order to be eligible for the discount. *Said discount does not apply to peak periods at the Cannonball Pub, or during specialty / after-hours functions.*

Food & beverage discount privileges do not extend to family members or friends.

Snowsports and nursery programs for employees and dependents

Cannon Mountain paid employees and Cannon volunteers (not family members or friends) may participate at no charge in regularly scheduled group lessons during midweek, non-holiday periods. Such uses, however, must be requested at the desk in advance, and are subject to availability in any given scheduled group.

Other discount privileges for Cannon Mountain paid employees and Cannon volunteers:

Cannon Kids, Junior Development, and seasonal nursery programs - 50% discount (anytime)
Childcare (nursery) - 50% discount during midweek/non-holiday periods
Nursery season pass - 50% discount (depending upon availability)
Programs other than group lessons, as determined by Snowsports Director - 50% off

There shall be no discounts on private lessons.

General Court

The complimentary ticket program for NH General Court members was eliminated under the advisement of the Legislative Ethics Committee (December 2011 / January 2012).

DRED Advisory Commission, Executive Council, and Cannon Mtn Advisory Commission

The Commissioner or Director may issue members of the DRED Advisory Commission,

Executive Council, and Cannon Mountain Advisory Commission up to five (5) complimentary day tickets per individual, per season, for use at their discretion. These tickets may not be sold. Any exceptions to this policy will be made in writing by the Commissioner and/or Division Director, and the General Manager will be informed of the exception. Legislators who are members of said Committees are advised that complimentary ticket programs for NH General Court members were deemed inappropriate by the Legislative Ethics Committee (December 2011 / January 2012).

Adaptive Skiers

In order to receive discounted day tickets, an adaptive (handicapped) skier/rider must present his/her Golden Access Passport (available for blind or permanently disabled individuals through the federal government) or a letter from a doctor on that doctor's letterhead. Upon presentation of the Golden Access Passport or the aforementioned letter, an adaptive skier/rider and one assistant (if required) may purchase an all-day ticket at half price. Day tickets may be purchased at Guest Services at Notchview. Adaptive skiers/riders may opt to purchase a season pass at a 50% discount by using said Golden Access Passport. Said season pass discount is available to the adaptive guest; it is not available to an assistant.

Military Discounts

Pending Fiscal Committee approval, Cannon's Military rates shall remain unchanged in 2013/14 (the 2012/13 rates will apply). All active, retired, veteran and reserve United States Military personnel may purchase day tickets and season passes at the applicable / approved 2013/14 day ticket and season pass rates with proper Military ID or discharge ID/paperwork. **Note:** the NH resident discount deadline of December 14th (prior to the 15th) still applies. The discounted rates are for the service person only, and do not apply to family members or friends.

Visiting Ski Area Personnel

Ski NH member areas:

Full time employees may ski free Sunday – Friday during non-holiday periods
Part time employees may ski for \$25 Sunday – Friday during non-holiday periods

Non-Ski NH member areas:

Full-time employees may ski for \$25 Sunday – Friday during non-holiday periods

Criteria:

- A. Visitor's home ski area is operating that day
- B. The individual must present a letter of introduction that meets the following criteria:
 - 1) Original letterhead (no desk-top letterhead, no copies)
 - 2) Original signature by manager or personnel director.
 - 3) Letter must be dated (current), and must specify the date of skiing
 - 4) Employee and his/her job must be named in letter
 - 5) Letter must state that employee is a full-time employee
 - 6) Specify that the home ski area is open
 - 7) Must be accompanied by a current payroll stub that substantiates the employee's FT status.
 - 8) Must be accompanied by photo ID.
 - 9) One letter per person per visit; no more than 2 visits per person per week.

The General Manager and Director of Sales & Marketing may establish other reciprocal policies with other areas or organizations on a limited case-by-case basis.

Discounted tickets on this program may be purchased at Guest Services at Notchview.

PSPA, PSIA, NSPA

Members of the Professional Ski Patrol Association (PSPA), Professional Ski Instructor's Association (PSIA) and the National Ski Patrol Association (NSPA) may ski for \$25 on any day with proper identification. The member must present a current PSPA, PSIA or NSPA card at the Guest Services desk at Notchview.

Rescue Services

Members of the following services may ski for \$25 on any day:

Androscoggin Valley Search & Rescue, Pemi Valley Search & Rescue, Mountain Rescue Service, New England K-9, Upper Valley Wilderness Rescue Team

Criteria:

Member service must provide a list of its members prior to tickets being issued
Visiting member must provide a valid ID card from the member service
Privilege extends only to the service member, not to friends or family members.

Visiting Ski & Snowboard Shop Employees

The employee must present a dated letter of introduction on shop letterhead (no copies, no desk-top letterhead) signed by the shop owner/manager, a photo ID, and current paycheck stub.
No privileges will be extended without a letter.

The employee's name must appear on a list of approved employees submitted by the ski shop to Cannon prior to December 15th of the current season.

The employee may exchange the letter for the appropriately priced lift ticket at Guest Services at Notchview, where the letter will be retained and kept on file.

Shops that participate in Cannon marketing programs and/or are full members of Franconia Notch Chamber of Commerce, Lincoln-Woodstock Chamber of Commerce, Littleton Chamber of Commerce, Twin Mountain Chamber of Commerce, or the Mt. Washington Valley Chamber of Commerce will have the following privileges:

Shop Owners and Managers:

Maximum of 2 owners per organization, w/1 store manager per location:

Free skiing/riding on any day, with the following exceptions:

Christmas Week 2013, New Year's Weekend 2014, MLK Weekend 2014, and Presidents' Week 2014

Full-time and part-time employees:

Free skiing/riding midweek/non-holiday

\$25 on weekends and holidays

All other shops (not on Cannon co-op programs or affiliated with the local Chambers of Commerce):

Owners, managers, full-time and part-time employees:

\$25 midweek/non-holiday

\$25 weekends and holidays

The General Manager and Director of Sales & Marketing may establish reciprocal policies with other shops or organizations on a limited case-by-case basis.

Ski & Snowboard Industry representatives

Recognized New England ski & snowboard company "Sales Reps" and "Technical Reps," as outlined in the New England Winter Ski Representatives (NEWSR) Guide Book (ex. Blizzard, Salomon, Burton) will have the following privileges:

Complimentary skiing & riding on any day, as arranged by the Director of Sales & Marketing. Said tickets are to be procured at the Guest Services Desk at Notchview. Said privileges extend only to the company sales or tech rep, and do not apply to friends or family members.

Special programs for NH youths: Teams, Special Needs, School/Recreation Groups

Qualifying organizations wishing to participate in these programs must request a specific group permit in writing prior to the first ski date. All lift tickets will be issued at Guest Services at Notchview. Misuse of a special group permit may result in revocation of all privileges for users of that permit. All requests must be submitted on the organization's letterhead. E-mailed requests will not be accepted.

Cannon Mountain Ski Area

Franconia Notch State Park

Franconia, NH 03580

PH : (603) 823-8800 / FAX: 603-823-8088

New Hampshire School Teams:

Competitive ski teams from all secondary schools, and collegiate teams representing the University System of New Hampshire and the New Hampshire Technical Institute/Colleges, consisting of a minimum of four (4) and a maximum of twelve (12) members under supervision, will be permitted to ski for ten (10) midweek/non-holiday days at an annual \$150 registration fee rate. One permit is allowed for each men and women's team. Weekend/holiday tickets will be sold at regular group rates by pre-arrangement with the mountain's Sales Manager. ***On-hill gate training must be pre-arranged with the Franconia Ski Club.***

The ski area will log the team's days of skiing, team members and serial numbers of tickets issued. After the permitted number of days/tickets have been used, the team may utilize the rate structure outlined in the section titled "New Hampshire School and Recreation Youth Groups."

Special Needs Children's Groups:

Special needs children's groups from New Hampshire not associated with a public school system

(e.g. disabled, orphaned, emotionally disturbed, abused and underprivileged) may ski mid-week/non-holiday through prior arrangement with the General Manager. A fee of \$10.00 will be charged per skier, with a maximum of 50 skiers per visit and 5 visits per organization per season. Chaperones may be included at a 1:8 ratio at the \$10.00 rate. Snowsports School (group) lessons shall be made available at \$10.00 per person, and basic rental packages shall be made available at \$15.00 per person. Helmets rentals are available for \$5.00. **Reservations are required.** A group requesting this skiing privilege must present a copy of its license from the State of NH.

New Hampshire School and Recreation Youth Groups:

Any and all NH elementary or secondary students engaged in a school or community field trip may, by prior arrangement with the Sales Manager, ski/snowboard during non-holiday periods at the rate of \$15.00/midweek and \$20.00/weekend, per youth. Chaperones may be included at a 1:8 ratio at the same rate. A maximum of five visits per organization (per season) is allowed. Groups may consist of a maximum of 100 persons per visit. Snowsports School (group) lessons shall be made available at \$10.00 per person, and basic rental packages shall be made available at \$15.00 per person, for midweek/non-holiday visits. Weekend rental rates are \$15.00 for skis and \$20.00 for snowboards and Snowsports School group lessons are \$15. Helmets rentals are available for \$5.00. **Reservations are required.**

School Release Programs:

Schools that wish to commit to bring students to Cannon one day per week (midweek/non-holiday) for 4 - 6 consecutive weeks may pay a one-time (per child) flat rate for day tickets, Snowsports School lessons and rentals that will be determined by the Snowsports School Director and Rental Shop Manager, and approved by the General Manager.

Members of the Media

Writers and other journalists may receive complimentary day tickets by arrangement with the Director of Sales and Marketing, or in his/her absence the General Manager. These day tickets will be issued at the Guest Services Desk at Notchview Lodge.

Commissioner, Director, GM, and DSM Discretion

At the discretion of the Commissioner, the Director of Parks & Recreation, the Director of Sales & Marketing, or the General Manager, complimentary day use (or use at a reduced cost) may be issued in exchange for volunteer ski patrol, courtesy patrol, photography, promotional, medical or other services of direct operational or marketing benefit to Cannon Mountain or the Division of Parks and Recreation. Complimentary lift privileges shall not be exchanged for goods.

Volunteers

The General Manager or applicable department head must approve persons interested in participating in Cannon's various volunteer programs in writing. All volunteer programs shall have clear and concise written job duties, which will be approved by General Manager. Volunteers must sign a written agreement stating job duties, time commitments and performance expectations, as well as a volunteer liability release form.

Cannon Volunteers must commit to a minimum of 15 days. Each day will consist of a minimum of 4 hours of specific assigned tasks. The department head will determine the required number of hours per workday, and volunteers will be required to log specific tasks and hours per

- workday. ASPNC Volunteers must commit to a minimum of 18 days, per ASPNC policy.

Volunteers will receive an employee season pass for themselves for the \$10 processing fee. Volunteer dependent passes can be purchased for the applicable discounts outlined in section I.

Any volunteer not fulfilling his/her commitment will not be allowed to return as a volunteer the following season, and may have his/her season pass privileges (and those of any dependent) revoked if not meeting standards / protocols during the current season..

NH Seniors aged 65 and older

Pursuant to RSA #218:5-c, NH residents aged 65 and older **effective December 14th, 2013** are eligible for complimentary lift tickets **for personal use** during midweek periods (defined as Monday – Friday), Proper identification, such as a NH Driver's License or non-driver NH ID card, is required. A NH Senior Midweek Pass, valid Monday - Friday (no excluded vacation week dates), is available for a processing fee. Transactions may be made at the Guest Services desk at Notchview.

Children under the age of 6

Children who are **under the age of 6 on that day** may ski/snowboard for free (with a day ticket) when a ticketed (or season pass holding) adult accompanies them. A season pass (no restrictions) is available for children who will be **under the age of 6 effective December 14th, 2013** for a processing fee. Transactions may be made at the Guest Services desk at Notchview.

Holiday Definition

Christmas Holiday Period: December 26, 2013 – January 1, 2014

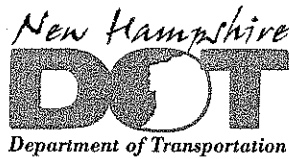
- a. Holiday rates every day
- b. No Tuesday/Thursday Value Day pricing, no NH Resident Wednesday pricing
- c. NH Seniors may ski free Monday - Friday
No free/discounted tickets for: groups covered in Section VI (Visiting Ski Area Personnel) and Section IX (Special Programs for NH Youths)
- d. Ski Shop Employees, Owners and Managers (per Section VIII) pay \$25/day

Martin Luther King Jr. Weekend: January 18 – 20, 2014

- a. Holiday rates every day
- b. NH Seniors may ski free on that Monday
- c. No free/discounted tickets for groups covered in Section VI (Visiting Ski Area Personnel) and Section IX (Special Programs for NH Youths)
- d. Ski Shop Employees, Owners and Managers (per Section VIII) pay \$25/day

Presidents' Week Holiday Period: February 15 – 23, 2014

- a. Weekend/Holiday rate every day.
- b. No Tuesday/Thursday Value Day pricing; NH Resident Wednesday pricing applies
- c. NH Seniors may ski free Monday - Friday
No free/discounted tickets for: groups covered in Section VI (Visiting Ski Area Personnel) and Section IX (Special Programs for NH Youths)
- d. Ski Shop Employees, Owners and Managers (per Section VIII) pay \$25/day



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



CHRISTOPHER D. CLEMENT, SR.
COMMISSIONER

JEFF BRILLHART, P.E.
ASSISTANT COMMISSIONER

March 27, 2013
Highway Maintenance Bureau

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 228:12, authorize the Department of Transportation to transfer \$1,400,000 from Highway Surplus to fund increases in the Highway Maintenance Bureau upon Fiscal Committee and the date of Governor and Council approval through June 30, 2013 as follows:

FROM: 04-096-096-960015-363615-0000 Highway Surplus Account \$1,400,000

04-096-096-960515-3007	Current Budget	Requested Change	Revised Budget
Highway Maintenance Bureau			
Expenses:			
010 500100 Personal Services – Permanent	\$24,141,157	\$0	\$24,141,157
017 500147 FT Employees Special Pay	547,680	0	547,680
018 500106 Overtime	4,081,940	700,000	4,781,940
019 500105 Holiday Pay	62,192	0	62,192
020 500200 Current Expense	12,238,226	0	12,238,226
022 500255 Rents-Leases Other than State	8,296,719	500,000	8,796,719
023 500291 Heat, Electricity, Water	1,215,211	200,000	1,415,211
024 500225 Maint. Other than Bldg - Grnds	162,784	0	162,784
025 506467 State Owned Equipment Usage	9,938,990	0	9,938,990
030 500311 Equipment	544,190	0	544,190
047 500240 Own Forces Maint Bldgs & Grnds	51,139	0	51,139
048 500226 Contractual Maint Bldgs & Grnds	158,050	0	158,050
050 500109 Personal Services – Temporary	282,852	0	282,852
060 500601 Benefits	16,457,963	0	16,457,963
070 500704 In-State Travel	289,157	0	289,157
400 500870 Construction-Repairs & Materials	950	0	950
406 500882 Environment Expense	950	0	950
Total	\$78,470,150	\$1,400,000	\$79,870,150

<u>Source of Funds</u>			
Revenue:			
007-402193 Agency Income	\$220,168	\$0	\$220,168
000-000015 Highway Fund	78,249,982	1,400,000	79,649,982
Total	\$78,470,150	\$1,400,000	\$79,870,150

Please see attached schedule for the operating balance in the Highway Fund Surplus account.

EXPLANATIONS

The Department requests authorizations to transfer from the Highway Fund Surplus account to various Highway Maintenance Bureau class lines in order to pay for services incurred in meeting the State's transportation demands. Specific explanations relating to the Department's spending requests are as follows:

Highway Maintenance Bureau (3007) - 99.7% Highway Funds and 0.3% Agency Income

Class 018 Increase Overtime by \$700,000. This transfer is requested due to the severity of this winter and the timing of the winter storms (i.e. early weekdays and weekends). The anticipated winter expenditure for overtime is \$4.2 million versus the three year average budgeted amount (in FY13 for fiscal years 10, 11, & 12) of \$3.3 million. Additional transfers for this class were avoided by reduced spending during the summer/fall of 2012, as well as a reduced upcoming spring maintenance schedule.

Class 022 Increase Rents-Leases Other than State by \$500,000. This transfer is requested due to the severity of this winter causing expenditures in this class line to exceed the budgeted amount. The currently anticipated winter expenditure in this class is \$7.7 million, versus the three year average budgeted amount (in FY13 for fiscal years 10, 11, & 12) of \$6.5 million. Additional transfers for this class were avoided by reduced spending during the summer/fall of 2012, as well as a reduced upcoming spring maintenance schedule.

Class 023 Increase Heat, Electricity, Water by \$200,000 to pay for utility bills associated with streetlights. The initial budget in this class line assumes approximately 85% of the Department's streetlights would be discontinued. Due to a number of logistical and engineering issues, a limited number of streetlights have been shut off to date and the completion date of this program is still currently unknown. Sufficient funding is being requested to fund this class as lights continue to be disconnected during this fiscal year.

Your approval of this resolution is respectfully requested.

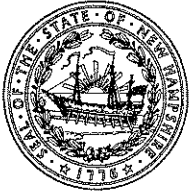
Sincerely,



Christopher D. Clement, Sr.
Commissioner

	A	P	T	U	V	W	X	Y	AB	AC	AD	AE	AF
1	Highway Fund												
2	Comparative Statement of Operating and Capital Undesignated Surplus												
3	Department of Transportation												
4	Division of Finance												
5	(000'S)												
6	MARCH 31, 2013												
7		FY 2012 AUDITED					FY 2013 Projected Budget						
8		AUDITED	STATE	FHWA	TOTAL		REVISED	STATE	FHWA	TOTAL			
9		HIGHWAY	FUNDED	TRUST	HIGHWAY	TOTAL	HIGHWAY	FUNDED	TRUST	HIGHWAY	TOTAL		
10		OPERATING	CAPITAL	FUND	CAPITAL	TOTAL	OPERATING	CAPITAL	FUND	CAPITAL	TOTAL		
11	10	Balance, July 1 (Budgetary)	58,721	(17,883)	164,314	146,431	205,152	50,269	803	296,126	296,929	347,198	
12	12	Additions:											
13	13	Unrestricted Revenue:											
14	14	Gasoline Road Toll	123,168			123,168	123,400					123,400	
15	15	Motor Vehicle Fees	104,402			104,402	100,680					100,680	
16	16	UCRS DOS Fees	1,770			1,770	1,320					1,320	
17	17	Court Fine Revenue	7,832			7,832	8,100					8,100	
18	18	Miscellaneous Revenue	46,661			46,661	44,000					44,000	
19	19	Other	3,386			3,386	5,000					5,000	
20	20	Federal O/H Billing	14,945			14,945	11,000					11,000	
21	21	ROW Property Sales	677			677	2,000					2,000	
22	22	1-85/1.6 mile Sale	26,035			26,035	25,000					25,000	
23	23	Retro Turnpike Toll Credits	1,438			1,438	-					-	
24	24	Bonds Authorized & Unissued			250,000	250,000	250,000					250,000	
25	25	Total Additions	283,833		250,000	250,000	533,833	277,500				277,500	
26	26												
27	27	Operating Budget Appropriations											
28	28	Appropriations DOT Net of Estimated Revenues	(178,695)			(178,695)	(171,162)					(171,162)	
29	29	Appropriations - GARVEE Bond Proceeds			(114,995)	(114,995)							
30	30	Municipal Aid (Block Grant, SAB, SAC)	(34,538)	(9,720)		(44,258)	(30,250)	(8,520)		(8,520)		(38,770)	
31	31	Debt Service	(11,835)			(11,835)	(12,325)					(12,325)	
32	32	Appropriations Safety & Other Net of Estimated Revenues	(78,614)			(78,614)	(80,854)					(80,854)	
33	33												
34	34	Appropriation Adjustments											
35	35	DoIT Appropriation Reduction Ch 223:10, L2011	1			1	157					157	
36	36	DOS Appropriation Reduction Ch 223:15, L2011	1,065			1,065	975					975	
37	37	DOT Appropriation Reduction Ch 223:19, L2011	13,730			13,730	13,833					13,833	
38	38	DRED Appropriations & PY Adjustment Ch 223:22, L2011	131			131							
39	39	Retirement System Savings 5-7% Employ Incr Ch 224:202, L2011	3,342			3,342	3,094					3,094	
40	40	Compensation and Benefit Reduction Ch 224:202, L2011	5,781			5,781	6,942					6,942	
41	41	Business Process Consolidation Ch 224:85, L2011	56			56							
42	42	Settlement Payments RSA 99-D:2	(70)			(70)	(20)					(20)	
43	43	Transfers from Highway Surplus RSA 228:12	(6,611)			(6,611)	(2,494)					(2,494)	
44	44	Unemployment Compensation RSA 282-A	(115)			(115)							
45	45	Worker's Compensation RSA 21-F:24	(489)			(489)							
46	46	Termination Pay RSA 94:9	(38)			(38)							
47	47	Prior Year CAFR Adjustment	(3,265)			(3,265)							
48	48	Operating Surplus Credit	529			529							
49	49	Miscellaneous - Other	(121)			(121)							
50	50	Adjusts	(14,736)	27,921	(3,193)	24,728	9,992						
51	51												
52	52	Lapses DOT	10,979	485		11,464	6,689					6,689	
53	53	Lapses Safety & Other	4,210			4,210	2,669					2,669	
54	54												
55	55	Refunded Road Toll	(2,985)			(2,985)	(3,000)					(3,000)	
56	56												
57	57	Not Appropriations	(292,285)	18,686	(118,188)	(99,502)	(391,787)	(265,746)	(8,520)		(8,520)	(274,266)	
58	58												
59	59												
60	60												
61	61												
62	62	Current Year Balance	(8,452)	18,686	131,812	150,498	142,046	11,754	(8,520)		(8,520)	3,234	
63	63												
64	64	Transfer to Capital Account						(8,500)	8,500		8,500		
65	65												
66	66	Balance, June 30 (Budgetary)	50,269	803	296,126	296,929	347,198	53,523	783	296,126	296,909	350,432	
67	67												
68	68	GAAP Adjustments	(16,397)	(803)	(295,206)	(296,009)	(312,406)	(16,400)	(803)	(295,000)	(295,803)	(312,203)	
69	69												
70	70	Balance, June 30 (GAAP)	33,872	-	920	920	44,792	37,123	(20)	1,126	1,106	38,229	

DM



STATE OF NEW HAMPSHIRE
DEPARTMENT OF CORRECTIONS
DIVISION OF ADMINISTRATION

P.O. BOX 1806
CONCORD, NH 03302-1806

603-271-5610 FAX: 603-271-5639
TDD Access: 1-800-735-2964

FIS 13 148

William L. Wrenn
Commissioner

Bob Mullen
Director

May 9, 2013

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Executive Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to the provisions of Chapter 155, Laws of 2012, the New Hampshire Department of Corrections respectfully requests permission to transfer appropriated funds in the amount of \$203,988 within and among accounts listed on the attached detailed exhibit to cover projected shortfalls for the remainder of state fiscal year 2013, and summarized as follows: #02-46-46-463010-71400000-023 NHSP/M - Maintenance and 02-46-46-466010-71110000-102; effective upon Fiscal Committee and Governor & Executive Council approval. 100% General Funds.

Transfers are to occur from and within accounts listed on the attached detailed exhibits as follows:

02-46-46-463010-7140000 NHSP/M - Maintenance				
Class	Description	Current Modified Budget	This Request	Current Revised Budget
010	Personal Services - Permanent	\$ 618,514	\$ -	\$ 618,514
018	Overtime	\$ 12,423	\$ -	\$ 12,423
019	Holiday Pay	\$ 8,028	\$ -	\$ 8,028
020	Current Expenses	\$ 202,710	\$ -	\$ 202,710
022	Rents-Leases Other Than State	\$ 2,913	\$ -	\$ 2,913
023	Heat Electricity Water	\$ 3,158,327	\$ (203,988)	\$ 2,954,339
024	Maint Other Than Build-Grn	\$ 57,536	\$ -	\$ 57,536
030	Equipment New/Replacement	\$ 3,673	\$ -	\$ 3,673
047	Own Forces Maint Build-Grn	\$ 94,179	\$ -	\$ 94,179
048	Contractual Maint Build-Grn	\$ 114,618	\$ -	\$ 114,618
050	Personal Service-Temp/Appointe	\$ 17,041	\$ -	\$ 17,041
060	Benefits	\$ 363,723	\$ -	\$ 363,723
070	In State Travel Reimbursement	\$ 3,257	\$ -	\$ 3,257
	Total	\$ 4,656,941	\$ (203,988)	\$ 4,452,953
	REVENUES			
	Total General Funds	\$ 4,656,941	\$ (203,988)	\$ 4,452,953

02-46-46-466010-71110000 NHSP/W - Prison for Women				
Class	Description	Current Modified Budget	This Request	Current Revised Budget
010	Personal Services - Permanent	\$ 1,167,047	\$ -	\$ 1,167,047
011	Personal Services - Unclassified	\$ 85,116	\$ -	\$ 85,116
018	Overtime	\$ 136,506	\$ -	\$ 136,506
019	Holiday Pay	\$ 39,921	\$ -	\$ 39,921
020	Current Expenses	\$ 70,287	\$ -	\$ 70,287
021	Food Institutions	\$ 112,309	\$ -	\$ 112,309
022	Rents & Leases Other than State	\$ 238,953	\$ -	\$ 238,953
023	Heat Electricity Water	\$ 213,748	\$ -	\$ 213,748
024	Maint Other Than Build-Grn	\$ 10,069	\$ -	\$ 10,069
030	Equipment New/Replacement	\$ 4,860	\$ -	\$ 4,860
047	Own Forces Maint Build-Grn	\$ 10,002	\$ -	\$ 10,002
048	Contractual Maint Build-Grn	\$ 54,882	\$ -	\$ 54,882
050	Personal Service-Temp/Appointe	\$ 38,074	\$ -	\$ 38,074
060	Benefits	\$ 707,288	\$ -	\$ 707,288
068	Remuneration	\$ 42,584	\$ -	\$ 42,584
070	In State Travel Reimbursement	\$ 3,257	\$ -	\$ 3,257
102	Contracts for Program Services	\$ 373,596	\$ 203,988	\$ 577,584
	Total	\$ 3,308,499	\$ 203,988	\$ 3,512,487
	REVENUES			
	Total General Funds	\$ 3,308,499	\$ 203,988	\$ 3,512,487

EXPLANATION

The Department requests to transfer \$203,988 of appropriated funds from Class 023 Heat, Electricity & Water in the accounting unit NHSP/M – Maintenance to Class 102 Contracts for Program Services in the accounting unit NHSP/W – Women’s Prison in order to match appropriations to expenditures. Class 102 Contracts for Program Services is used for the payment of housing expenses at the Strafford County House of Corrections for female inmates under the care and custody of the Department of Corrections.

The New Hampshire State Prison for Women in Goffstown opened in 1989 at the vacated site of the Hillsborough County Jail. It houses primarily minimum, medium and close custody inmates, with a rated capacity of 104. The approved budget for Strafford County of \$328,500 represented a projected census of 15 inmates per day. However, the average census per day at Strafford County has risen steadily during SFY 2013 with a projected need of housing 33 inmates during the months of May and June 2013.

The following information is provided in accordance with the Budget Officer’s instructional memorandum dated April 17, 1985 to support the above requested actions.

- A. Does transfer involve continuing program or one-time projects?
These transfers involve continuing programs.
- B. Is this transfer required to maintain existing program level or will it increase the program level?
All transfers listed will be used to maintain existing program levels.
- C. Cite any requirements that make this program mandatory.
The rated capacity of the New Hampshire State Prison for Women is 104. As of May 1, 2013, the population of the New Hampshire State Prison for Women was 129 plus 31 Departmental inmates housed at the Strafford County House of Correction for a total of 160.
- D. Identify the source of the funds on all accounts listed on this transfer.
All accounts listed are 100% General Funds.
- E. Will there be any effect on revenue if this transfer is approved or disapproved?
There will not be any effect on revenue.
- F. Are funds expected to lapse if this transfer is not approved?
Funds would lapse if this transfer is approved however; the obligation to pay Strafford County for housing Departmental inmates would remain and would need to be paid from SFY 2014 funds, passing the shortfall into SFY 2014.
- G. Are personnel services involved?
No.

H-1: Number of positions budgeted in each account (Full-time Classified)
N/A

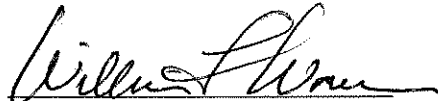
H-2: Number of positions filled in each account (Full-time Classified)
N/A

H-3: Reason for vacant positions.
N/A

H-4: Have any positions been transferred previously in these accounts?
N/A

H-5: Will any positions be transferred as a result of this request?
N/A

Respectfully Submitted,



William L. Wrenn
Commissioner

STATE OF NEW HAMPSHIRE

In the Year of Our Lord Two Thousand Twelve

AN ACT authorizing accounting transfers by the department of corrections.

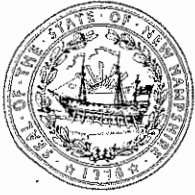
Be it Enacted by the Senate and House of Representatives in General Court convened:

155:1 Department of Corrections; Transfers. Notwithstanding any provision of law to the contrary and subject to the approval of the fiscal committee of the general court and governor and council, for the biennium ending June 30, 2013, the commissioner of the department of corrections is authorized to transfer funds within and among all accounting units within the department and to create accounting units and expenditure classes as required and as the commissioner deems necessary and appropriate to address present or projected budget deficits, or to respond to changes in federal law, regulations, or programs, and otherwise as necessary for the efficient management of the department.

155:2 Effective Date. This act shall take effect upon its passage.

Approved: June 7, 2012

Effective Date: June 7, 2012



STATE OF NEW HAMPSHIRE
 DEPARTMENT OF HEALTH AND HUMAN SERVICES
 DIVISION OF COMMUNITY BASED CARE SERVICES

BUREAU OF ELDERLY & ADULT SERVICES

Nicholas A. Toumpas
 Commissioner

129 PLEASANT STREET, CONCORD, NH 03301-3857

603-271-9203 1-800-351-1888

Nancy L. Rollins
 Associate Commissioner

Fax: 603-271-4643 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

May 10, 2013

The Honorable Mary Jane Wallner, Chairman
 Fiscal Committee of the General Court, and

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

Requested Action

Pursuant to the provisions of Chapter 224:14, II, Laws of 2011, Additional Revenues, authorize the Department of Health and Human Services, Division of Community Based Care Services, Bureau of Elderly and Adult Services to accept and expend \$35,720,850 for Prospective Share Payments (from Title XIX Medicaid federal funds from the Centers for Medicare and Medicaid Services in the amount of \$17,870,850.00 and Local Funds-Nursing Homes (County) in the amount of \$17,850,000.00) in the following accounts effective upon the date of Fiscal Committee and Governor and Executive Council approval through June 30, 2013, and further authorize the allocation of these funds as indicated below.

05-95-48-481510-5943 HEALTH AND SOCIAL SERVICES, DEPT. OF HEALTH AND HUMAN SERVICES, HHS: ELDERLY AND ADULT SERVICES, MEDICAL SERVICES, PROSHARE

SFY 13

Class-Object	Class Title	Current Modified Budget	Increase/ (Decrease) Amount	Revised Modified Budget
000-404362	Federal Funds-Nursing Homes	\$27,026,034	\$17,870,850	\$44,896,884
005-403011	Local Funds-Nursing Homes County	\$26,994,934	\$17,850,000	\$44,844,934
	General Fund	\$0	\$0	\$0
Total Revenue		\$54,020,968	\$35,720,850	\$89,741,818
040-500800	Indirect Costs	\$3,770	\$3,000	\$6,770
041-500801	Audit Fund Set Aside	\$27,329	\$17,850	\$45,179
514-500356	Proshare	\$53,989,869	\$35,700,000	\$89,689,869
Total Expenses		\$54,020,968	\$35,720,850	\$89,741,818

The Honorable Mary Jane Wallner, Chairman, and
Her Excellency, Governor Margaret Wood Hassan
May 10, 2013
Page 2

Explanation

Prospective Share Payments (ProShare) are supplemental payments made to county-owned nursing facilities based upon the difference between Medicaid payments and what the payment would have been if those residents had been on Medicare. These annual payments are typically made in June of each year.

At the end of State Fiscal Year 2012 it was determined that the appropriation was not sufficient to make the annual SFY12 ProShare payment. A payment was made in June 2012 based on the appropriations available and a second payment was made in August 2012 after receiving approval from the Fiscal Committee and Governor and Council. The total SFY12 payment was \$53.5 million of which \$30.3 million was paid out of SFY13 appropriations.

The annual ProShare payment for SFY13 to the county-owned nursing facilities is estimated at \$59.4 million. This is higher than prior estimates due to a widening of the gap between the Medicare and Medicaid rates. This requires an increase in the appropriation to make the payment to the counties in June 2013.

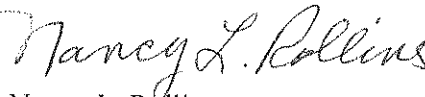
If this request is not approved by the Fiscal Committee and Governor and Council, the State will be unable to make the total SFY13 Proshare payment to the counties prior to the end of the State Fiscal Year. This would have a detrimental effect on the anticipated cash flows to the counties.

Area served: Statewide.

Source of funds: 50.1% federal funds and 49.9% local funds-county

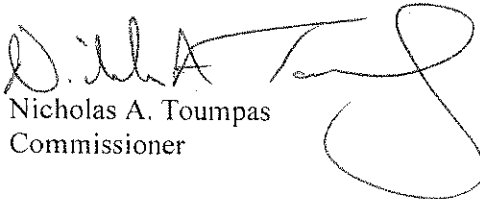
If Federal and Local funds are no longer available general funds will not be requested for this payment.

Respectfully submitted,

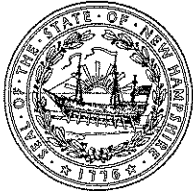


Nancy L. Rollins
Associate Commissioner

Approved by:



Nicholas A. Toumpas
Commissioner



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF THE COMMISSIONER

Nicholas A. Toumpas
Commissioner

129 PLEASANT STREET, CONCORD, NH 03301-3857
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May 10, 2013

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to the provisions of Chapter 224:14, III and II, Laws of 2011, Transfer Among Accounts and Additional Revenues, authorize approval of General Fund transfers in the amount of \$952,703 and decrease related revenue adjustments of (\$199,876) in Federal Funds and decrease revenue adjustments of (\$9,152) in Other Funds in the Department of Health and Human Services. The transfers and adjustments are summarized below and detailed in the attached worksheets, effective upon approval of the Fiscal Committee and the Governor and Executive Council through June 30, 2013.

Table with 3 columns: From: (Various Accounts):, Account, Amount. Lists various departments and their corresponding amounts, totaling \$952,703.

<u>To: (Various Accounts):</u>	<u>Account</u>	<u>Amount</u>
Division for Children, Youth and Families	Various	\$ 28,806
Division for Juvenile Justice Services	Various	\$ 557,429
Division of Family Assistance	Various	\$ 2,752
Bureau of Elderly and Adult Services	Various	\$ 99,998
Division of Public Health Services	Various	\$ 53
Glenclyff Home for the Elderly	Various	\$ 27,000
Bureau of Behavioral Health	Various	\$ -
Bureau of Developmental Services	Various	\$ 5,700
New Hampshire Hospital	Various	\$ 30,092
Office of the Commissioner	Various	\$ -
Office of Administration	Various	\$ 78,000
Office of Improvement and Integrity	Various	\$ 9,180
Office of Operations Support and Program Integrity	Various	\$ 12,535
Office of Information Services	Various	\$ 53,658
Division of Child Support Services	Various	\$ -
Division of Community Based Care Services	Various	\$ 27,500
Bureau of Drug & Alcohol Services	Various	\$ 20,000
Total Department of Health and Human Services		<u>\$ 952,703</u>

EXPLANATION

These transfers reflect adjustments to various salaries expense accounts to address projected expenses in the Department. Expenditure patterns for the first ten months of SFY 2013 have been analyzed and taken into consideration when projecting expenditures for the balance of the year. Based upon this thorough review, a number of accounts were found to require additional funds, while other accounts were experiencing less than originally anticipated expenditures. This transfer will provide for the continued efficient operation of the Department.

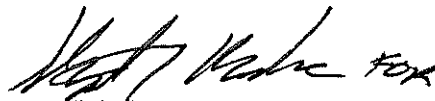
The following is the information specifically required when transfers are requested, in accordance with the Budget Officer's instructional memorandum dated April 17, 1985, to support the above requested actions:

- A. Justification: See the attached appendix for justification of the availability of funds and required additional funds.
- B. Does this transfer involve continuing programs or one-time projects? This transfer involves continuing programs.
- C. Is this transfer required to maintain existing program levels or will it increase the program level? This transfer is required to maintain existing program levels.
- D. Cite any requirements which make this program mandatory. The programs of the Department are mandated by various state and federal laws.
- E. Identify the source of funds on all accounts listed on this transfer. See the attached worksheet for the source of funds for all accounts.

- F. Will there be any effect on revenue if this transfer is not approved? There is no anticipated effect on revenue as a result of this transfer. Federal participation in Department expenditures is detailed in the attached appendix.
- G. Are funds expected to lapse if this transfer is not approved? It is anticipated that some funds will lapse whether this transfer is approved or not.
- H. Are personnel services involved? No positions are being transferred as a result of this request.

The Department has conducted a detailed review of every line item in the budget to ensure that available funds are maximized to the greatest degree possible. An appendix is attached which summarizes the changes across the Department.

Respectfully submitted,



Nicholas A. Toumpas
Commissioner

Salaries	Account	General Funds Only			Net	Account
	From	From	To	Net	FF/Oth	To
Division for Children, Youth and Families	Various	\$ (28,806)	\$ 28,806	-	-	Various
Division for Juvenile Justice Services	Various	\$ (397,749)	\$ 557,429	159,680	(4,180)	Various
Division of Family Assistance	Various	\$ (2,752)	\$ 2,752	-	-	Various
Bureau of Elderly and Adult Services	Various	\$ (20,000)	\$ 99,998	79,998	27,753	Various
Division of Public Health Services	Various	\$ (1)	\$ 53	52	(36,351)	Various
Glenclyff Home	Various	\$ (105,450)	\$ 27,000	(78,450)	-	Various
Bureau of Behavioral Health	Various	\$ (33,200)	\$ -	(33,200)	(15,480)	Various
Bureau of Developmental Services	Various	\$ (24,200)	\$ 5,700	(18,500)	(16,500)	Various
New Hampshire Hospital	Various	\$ -	\$ 30,092	30,092	(8,292)	Various
Office of the Commissioner	Various	\$ (288,900)	\$ -	(288,900)	(193,600)	Various
Office of Administration	Various	\$ -	\$ 78,000	78,000	22,000	Various
Office of Improvement and Integrity	Various	\$ (9,292)	\$ 9,180	(112)	112	Various
Office of Operations Support and Program Integrity	Various	\$ (17,150)	\$ 12,535	(4,615)	(2,935)	Various
Office of Information Services	Various	\$ (10,203)	\$ 53,658	43,455	28,945	Various
Division of Child Support Services	Various	\$ -	\$ -	-	-	Various
Division of Community Based Care Services	Various	\$ (12,000)	\$ 27,500	15,500	4,500	Various
Bureau of Drug & Alcohol Services	Various	\$ (3,000)	\$ 20,000	17,000	(15,000)	Various
Total Department of Health and Human Services		(952,703)	952,703	-	(209,028)	
			Net Federal Funds		(199,876)	
			Net Other Funds		(9,152)	
					-	

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S		
1	Fund	Agcy	Org	Clas	Rcpt Acc't	Class Title	Increase/ Decrease Amount	Net Gen'l Fund by Org. Code	Net Gen'l Fund By Agency	GF Amount	S/T	FF	Transfer Amount				SOF			
2													OF	GF			FF	OF	GF	
3																				
4	LAWSON ACCOUNTING FORMAT																			
5	COMPANY	N/A	ACCOUNTING UNIT	CLASS	ACCOUNT															
6	DIVISION FOR CHILDREN, YOUTH AND FAMILIES																			
7	Directors Office																			
8	010	040	58000000	000	408043	Federal Funds	\$ 9,004													
9	010	040	58000000			Other Funds	\$ -													
10	010	040	58000000			General Funds	\$ 13,506	\$ 13,506												
11	Total Revenue						\$ 22,510													
12	010	040	58000000	010	500100	Personal Services - Permanent	\$ 22,500			\$ 13,500		\$ 9,000	\$ -	\$ 13,500		40%		60%		
13	010	040	58000000	012	500100	Personal Services - Unclassified	\$ 10			\$ 6		\$ 4	\$ -	\$ 6		40%		60%		
14	Total Expense						\$ 22,500			\$ 13,506										
15	Child Protection																			
16	010	040	58010000	000	408050	Federal Funds	\$ (19,204)													
17	010	040	58010000			Other Funds	\$ -													
18	010	040	58010000			General Funds	\$ (28,806)	\$ (28,806)												
19	Total Revenue						\$ (48,010)													
20	010	040	58010000	010	500100	Personal Services - Permanent	\$ (48,010)			\$ (28,806)		\$ (19,204)	\$ -	\$ (28,806)		40%		60%		
21	Total Expense						\$ (48,010)			\$ (28,806)										
22	Organizational Learning and Quality Improvement																			
23	010	040	58050000	000	408075	Federal Funds	\$ 10,200													
24	010	040	58050000			Other Funds	\$ -													
25	010	040	58050000			General Funds	\$ 15,300	\$ 15,300												
26	Total Revenue						\$ 25,500													
27	010	040	58050000	010	500100	Personal Services - Permanent	\$ 25,500			\$ 15,300		\$ 10,200	\$ -	\$ 15,300		40%		60%		
28	Total Expense						\$ 25,500			\$ 15,300										
29	TOTAL DIVISION FOR CHILDREN, YOUTH AND FAMILIES																			
30									\$ -		\$ -		\$ -		\$ -					
31	DIVISION FOR JUVENILE JUSTICE SERVICES																			
32	O.J.J.P.																			
33	010	041	20230000			Federal Funds	\$ -													
34	010	041	20230000			Other Funds	\$ -													
35	010	041	20230000			General Funds	\$ 10,000	\$ 10,000												
36	Total Revenue						\$ 10,000													
37	010	041	20230000	010	500100	Personnel Services-Permanent	\$ 10,000			\$ 10,000		\$ -	\$ -	\$ 10,000		0%	0%	100%		
38	Total Expense						\$ 10,000			\$ 10,000										
39	Administration																			
40	010	041	58100000	000	404323	Federal Funds	\$ 5,738													
41	010	041	58100000			Other Funds	\$ -													
42	010	041	58100000			General Funds	\$ 12,262	\$ 12,262												
43	Total Revenue						\$ 18,000													
44	010	041	58100000	050	500109	Personal Services-Temporary	\$ 18,000			\$ 12,262		\$ 5,738	\$ -	\$ 12,262		32%	0%	68%		
45	Total Expense						\$ 18,000			\$ 12,262										
46	Maintenance																			
47	010	041	58120000			Federal Funds	\$ -													
48	010	041	58120000			Other Funds	\$ -													
49	010	041	58120000			General Funds	\$ -	\$ -												
50	Total Revenue						\$ -													
51	010	041	58120000	010	500100	Personnel Services-Permanent	(10,000)			\$ (10,000)		\$ -	\$ -	(10,000)		0%	0%	100%		
52	010	041	58120000	018	500106	Overtime	10,000			\$ 10,000		\$ -	\$ -	10,000		0%	0%	100%		
53	Total Expense						\$ -			\$ -										
54	Health Services																			
55	010	041	58130000			Federal Funds	\$ -													
56	010	041	58130000			Other Funds	\$ -													
57	010	041	58130000			General Funds	\$ (51,000)	\$ (51,000)												
58	Total Revenue						\$ (51,000)													
59	010	041	58130000	010	500100	Personnel Services-Permanent	\$ (52,500)			\$ (52,500)		\$ -	\$ -	(52,500)		0%	0%	100%		
60	010	041	58130000	019	500105	Holiday Pay	\$ 1,500			\$ 1,500		\$ -	\$ -	1,500		0%	0%	100%		
61	Total Expense						\$ (52,500)			\$ (51,000)										
62	Quality Improvement/Training																			

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	
1	Fund	Agcy	Org	Clr	Rcpt Acc't	Class Title	Increase/ Decrease Amount	Net Gen'l Fund by Org. Code	New Fund By Agency	GF Amount	S/T	FF	Transfer Amount OF	GF			SOI OF	GF	
79	010	041	58140000	000	404718	Federal Funds	\$ (1,275)												
80	010	041	58140000			Other Funds	\$ -												
81	010	041	58140000			General Funds	\$ (28,725)	\$ (28,725)											
82	Total Revenue						\$ (30,000)												
84	010	041	58140000	010	500100	Personnel Services-Permanent	\$ (30,000)			\$ (28,725)		\$ (1,275)	\$ -	\$ (28,725)			4%	0%	96%
85	Total Expense						\$ (30,000)				\$ (28,725)								
87	Rehabilitative Programs																		
88	010	041	58150000			Federal Funds	\$ -												
89	010	041	58150000			Other Funds	\$ -												
90	010	041	58150000			General Funds	\$ 298,000	\$ 298,000											
91	Total Revenue						\$ 298,000												
93	010	041	58150000	010	500100	Personnel Services-Permanent	\$ (170,000)			\$ (170,000)		\$ -	\$ -	\$ (170,000)			0%	0%	100%
94	010	041	58150000	018	500106	Overtime	\$ 75,000			\$ 75,000		\$ -	\$ -	\$ 75,000			0%	0%	100%
95	010	041	58150000	019	500105	Holiday Pay	\$ (47,000)			\$ (47,000)		\$ -	\$ -	\$ (47,000)			0%	0%	100%
96	010	041	58150000	050	500109	Personal Services-Temporary	\$ 440,000			\$ 440,000		\$ -	\$ -	\$ 440,000			0%	0%	100%
97	Total Expense						\$ 298,000				\$ 298,000								
99	Rehabilitative Education																		
100	010	041	58170000			Federal Funds	\$ -												
101	010	041	58170000	009	407034	Other Funds	\$ (8,643)												
102	010	041	58170000			General Funds	\$ (40,857)	\$ (40,857)											
103	Total Revenue						\$ (49,500)												
105	010	041	58170000	010	500100	Personnel Services-Permanent	\$ (60,000)			\$ (49,524)		\$ -	\$ (10,476)	\$ (49,524)			0%	17%	83%
106	010	041	58170000	018	500106	Overtime	\$ 8,500			\$ 7,016		\$ -	\$ 1,484	\$ 7,016			0%	17%	83%
107	010	041	58170000	019	500105	Holiday Pay	\$ 2,000			\$ 1,651		\$ -	\$ 349	\$ 1,651			0%	17%	83%
108	Total Expense						\$ (60,000)				\$ (40,857)		\$ -	\$ -					
110	Juvenile Detention Unit																		
111	010	041	58210000			Federal Funds	\$ -												
112	010	041	58210000			Other Funds	\$ -												
113	010	041	58210000			General Funds	\$ (40,000)	(40,000)											
114	Total Revenue						(40,000)												
116	010	041	58210000	010	500100	Personnel Services-Permanent	\$ (40,000)			\$ (40,000)		\$ -	\$ -	\$ (40,000)			0%	0%	100%
117	Total Expense						\$ (40,000)				\$ (40,000)								
119	TOTAL DIVISION OF JUVENILE JUSTICE SERVICES								\$ 159,680		\$ 159,680		\$ 4,463	\$ (8,643)	\$ 159,680				
121	DIVISION OF FAMILY ASSISTANCE																		
123	Employment Support																		
124	010	045	61270000	000	403719	Federal Funds	\$ 2,248												
125	010	045	61270000			Other Funds	\$ -												
126	010	045	61270000			General Funds	\$ 2,752	\$ 2,752											
127	Total Revenue						\$ 5,000												
129	010	045	61270000	010	500100	Personnel Services-Permanent	\$ 5,000			\$ 2,752		\$ 2,248	\$ -	\$ 2,752			45%	0%	55%
130	Total Expense						\$ 5,000				\$ 2,752								
132	DFA Field Ops																		
133	010	045	61320000	000	403959	Federal Funds	\$ (2,248)												
134	010	045	61320000			Other Funds	\$ -												
135	010	045	61320000			General Funds	\$ (2,752)	(2,752)											
136	Total Revenue						\$ (5,000)												
138	010	045	61320000	010	500100	Personnel Services-Permanent	\$ (5,000)			\$ (2,752)		\$ (2,248)	\$ -	\$ (2,752)			45%	0%	55%
139	Total Expense						\$ (5,000)				\$ (2,752)								
141	TOTAL DIVISION OF FAMILY ASSISTANCE								\$ -		\$ -		\$ -	\$ -	\$ -				
143	BUREAU OF ELDERLY AND ADULT SERVICES																		
145	Office of Bureau Chief																		
146	010	048	78730000	000	404820	Federal Funds	\$ 900												
147	010	048	78730000			Other Funds	\$ -												
148	010	048	78730000			General Funds	\$ 1,100	\$ 1,100											
149	Total Revenue						\$ 2,000												
151	010	048	78730000	010	500100	Personal Services - Permanent	\$ 1,000			\$ 550		\$ 450	\$ -	\$ 550			45%	0%	55%
152	010	048	78730000	012	500128	Personal Services - Unclassified	\$ 1,000			\$ 550		\$ 450	\$ -	\$ 550			45%	0%	55%
153	Total Expense						\$ 2,000				\$ 1,100								
155	Long Term Care Ombudsman																		

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
1	Fund	Agcy	Org	Clas	Rcpt Acct	Class Title	Increase/ Decrease Amount	Net Gen'l Fund by Org. Code	Net Gen'l Fund By Agency	GF Amount	S/T	FF	Transfer Amount OF	GF			SOF OF	GF
156	010	048	89300000	000	404254	Federal Funds	\$ (10,000)											
157	010	048	89300000			Other Funds	\$ -											
158	010	048	89300000			General Funds	\$ (10,000)	\$ (10,000)										
159	Total Revenue						\$ (20,000)											
161	010	048	89300000	010	500100	Personal Services Perm Clas	\$ (20,000)			\$ (10,000)		\$ (10,000)	\$ -	\$ (10,000)		50%	0%	50%
162	Total Expense						\$ (20,000)				\$ (10,000)							
164	Nursing Staff																	
165	010	048	89310000	000	404674	Federal Funds	\$ (30,000)											
166	010	048	89310000			Other Funds	\$ -											
167	010	048	89310000			General Funds	\$ (10,000)	\$ (10,000)										
168	Total Revenue						\$ (40,000)											
170	010	048	89310000	010	500100	Personal Services Perm Clas	\$ (40,000)			\$ (10,000)		\$ (30,000)	\$ -	\$ (10,000)		75%	0%	25%
171	Total Expense						\$ (40,000)				\$ (10,000)							
173	Field Operations																	
174	010	048	92500000	000	404825	Federal Funds	\$ 15,060											
175	010	048	92500000			Other Funds	\$ -											
176	010	048	92500000			General Funds	\$ 24,940	\$ 24,940										
177	Total Revenue						\$ 40,000											
179	010	048	92500000	010	500100	Personal Services - Permanen	\$ 40,000			\$ 24,940		\$ 15,060	\$ -	\$ 24,940		38%	0%	62%
180	Total Expense						\$ 40,000				\$ 24,940							
182	Adm on Aging Grants																	
183	010	048	78720000	000	404871	Federal Funds	\$ 33,093											
184	010	048	78720000			Other Funds	\$ -											
185	010	048	78720000			General Funds	\$ 56,907	\$ 56,907										
186	Total Revenue						\$ 90,000											
188	010	048	78720000	010	500100	Personal Services - Permanen	\$ 90,000			\$ 56,907		\$ 33,093	\$ -	\$ 56,907		37%	0%	63%
189	Total Expense						\$ 90,000				\$ 56,907							
191	Medicaid Services Grants																	
192	010	048	89250000	000	403839	Federal Funds	\$ 2,075											
193	010	048	89250000			Other Funds	\$ -											
194	010	048	89250000			General Funds	\$ 426	\$ 426										
195	Total Revenue						\$ 2,501											
197	010	048	89250000	010	500100	Personal Services - Permanen	\$ 2,500			\$ 426		\$ 2,075	\$ -	\$ 426		83%	0%	17%
198	Total Expense						\$ 2,500				\$ 426							
200	Medicaid Administration																	
201	010	048	78560000	000	404596	Federal Funds	\$ 16,250											
202	010	048	78560000			Other Funds	\$ -											
203	010	048	78560000			General Funds	\$ 16,250	\$ 16,250										
204	Total Revenue						\$ 32,500											
206	010	048	78560000	010	500100	Personal Services - Permanen	\$ 2,500			\$ 1,250		\$ 1,250	\$ -	\$ 1,250		50%	0%	50%
207	010	048	78560000	012	500128	Personal Services - Unclassifi	\$ 30,000			\$ 15,000		\$ 15,000	\$ -	\$ 15,000		50%	0%	50%
208	Total Expense						\$ 32,500				\$ 16,250							
210	Nursing Home Auditors																	
211	010	048	89320000	000	404675	Federal Funds	\$ 375											
212	010	048	89320000			Other Funds	\$ -											
213	010	048	89320000			General Funds	\$ 375	\$ 375										
214	Total Revenue						\$ 750											
216	010	048	89320000	012	500128	Personal Services - Unclassifi	\$ 750			\$ 375		\$ 375	\$ -	\$ 375		50%	0%	50%
217	Total Expense						\$ 750				\$ 375							
219	TOTAL BUREAU OF ELDERLY AND ADULT SERVICES								\$ 79,998		\$ 79,998		\$ 27,753	\$ -	\$ 79,998			
221	DIVISION OF PUBLIC HEALTH SERVICES																	
223	HEALTH SVCS PLANNING - REVIEW																	
224	010	090	51150000			Federal Funds	\$ -											
225	010	090	51150000	009	407324	Other Funds	\$ 5,783											
226	010	090	51150000			General Funds	\$ -	\$ -										
227	Total Revenue						\$ 5,783											
229	010	090	51150000	010	500100	Personal Services Perm Clas	\$ 5,783			\$ -		\$ -	\$ 5,783	\$ -		0%	100%	0%
230	Total Expense						\$ 5,783				\$ -							

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
1	Fund	Agcy	Org	Clas	Rcpt Acc't	Class Title	Increase/ Decrease Amount	Net Gen'l Fund by Org. Code	Net Gen'l Fund By Agency	GF Amount	S/T	FF	Transfer Amount OF	GF			SOP OF	GF
233	Rural Health and Primary Care																	
234	010	090	51490000	000	404535	Federal Funds	\$ (912)											
235	010	090	51490000			Other Funds	\$ -											
236	010	090	51490000			General Funds	\$ -	\$ -										
237	Total Revenue						\$ (912)											
238																		
239	010	090	51490000	010	500100	Personal Services Perm Clas	\$ (912)			\$ -		\$ (912)	\$ -	\$ -		100%	0%	0%
240	Total Expense						\$ (912)			\$ -	\$ -	\$ (912)	\$ -	\$ -				
241																		
242	STRENGTHENING PH INFRASTRUCTURE																	
243	010	090	59970000	000	406926	Federal Funds	\$ 912											
244	010	090	59970000			Other Funds	\$ -											
245	010	090	59970000			General Funds	\$ -	\$ -										
246	Total Revenue						\$ 912											
247																		
248	010	090	59970000	010	500100	Personal Services Perm Clas	\$ 912			\$ -		\$ 912	\$ -	\$ -		100%	0%	0%
249	Total Expense						\$ 912			\$ -	\$ -	\$ 912	\$ -	\$ -				
250																		
251	INFORMATICS																	
252	010	090	22030000	000	406855	Federal Funds	\$ 51											
253	010	090	22030000			Other Funds	\$ -											
254	010	090	22030000			General Funds	\$ 51	\$ 51										
255	Total Revenue						\$ 102											
256																		
257	010	090	22030000	010	500100	Personal Services Perm Clas	\$ 102			\$ 51		\$ 51	\$ -	\$ 51		50%	0%	50%
258	Total Expense						\$ 102			\$ 51	\$ 51	\$ -	\$ -	\$ 51				
259																		
260	FOOD PROTECTION																	
261	010	090	53900000	007	407695	Agency Income	\$ -											
262			53900000	009	403609	Other Funds	\$ -											
263						General Funds	\$ -	\$ -										
264	Total Revenue						\$ -											
265																		
266	010	090	53900000	010	500100	Personal Services Perm Clas	\$ (1)			\$ (1)		\$ -	\$ -	\$ (1)		0%	0%	100%
267	010	090	53900000	018	500106	Overtime	\$ 1			\$ 1		\$ -	\$ -	\$ -		0%	0%	100%
268	Total Expense						\$ -			\$ 1	\$ -	\$ -	\$ -	\$ 1				
269																		
270	ORAL HEALTH PROGRAM																	
271	010	090	45270000	000	404558	Federal Funds	\$ -											
272	010	090	45270000			Other Funds	\$ -											
273						General Funds	\$ 1	\$ 1										
274	Total Revenue						\$ 1											
275																		
276	010	090	45270000	010	500100	Personal Services Perm Clas	\$ 1			\$ 1		\$ -	\$ -	\$ 1		0%	0%	100%
277	Total Expense						\$ 1			\$ 1	\$ 1	\$ -	\$ -	\$ 1				
278																		
279	PHARMACEUTICAL REBATES																	
280	010	090	22290000	000		Federal Funds	\$ -											
281	010	090	22290000	006	407146	Other Funds	\$ 3,012											
282	010	090	22290000			General Funds	\$ -	\$ -										
283	Total Revenue						\$ 3,012											
284																		
285	010	090	22290000	010	500100	Personal Services Perm Clas	\$ 3,012			\$ -		\$ -	\$ 3,012	\$ -		0%	100%	0%
286	Total Expense						\$ 3,012			\$ -	\$ -	\$ -	\$ 3,012	\$ -				
287																		
288	HOSPITAL ACQUIRED INFECTIONS																	
289	010	090	51790000	000		Federal Funds	\$ -											
290	010	090	51790000	009	408184	Other Funds	\$ (3,012)											
291	010	090	51790000			General Funds	\$ -	\$ -										
292	Total Revenue						\$ (3,012)											
293																		
294	010	090	51790000	010	500100	Personal Services Perm Clas	\$ (3,012)			\$ -		\$ -	\$ (3,012)	\$ -		0%	100%	0%
295	Total Expense						\$ (3,012)			\$ -	\$ -	\$ -	\$ (3,012)	\$ -				
296																		
297	CHRONIC DISEASE DIABETES																	
298	010	090	22060000		406840	Federal Funds	\$ 15,945											
299	Total Revenue						\$ 15,945											
300																		
301	010	090	22060000	010	500100	Personal Services Perm Clas	\$ 15,945			\$ -		\$ 15,945	\$ -	\$ -		100%	0%	0%
302	Total Expense						\$ 15,945			\$ -	\$ -	\$ 15,945	\$ -	\$ -				
303																		
304																		
305	COMPREHENSIVE CANCER																	
306	010	090	56590000		406926	Federal Funds	\$ 28,240											
307	Total Revenue						\$ 28,240											
308																		

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
1	Fund	Agcy	Org	Clas	Rcpt Acc1	Class Title	Increase/ Decrease Amount	Net Gen1 Fund By Org. Code	Net Gen1 Fund By Agency	GF Amount	S/T	FF	Transfer Amount OF	GF		FF	OF	GF
309	010	090	56590000	010	500100	Personal Services Perm Clas	\$ 26,240			\$ -		\$ 26,240	\$ -	\$ -		100%	0%	0%
310	Total Expense																	
311																		
312	ACA GCD																	
313	010	090	08250000	000	403801	Federal Funds	\$ (42,185)											
314	010	090	08250000			Other Funds	\$ -											
315	010	090	08250000			General Funds	\$ -	\$ -										
316	Total Revenue																	
317																		
318	010	090	08250000	010	500100	Personal Services Perm Clas	\$ (42,185)			\$ -		\$ (42,185)	\$ -	\$ -		100%	0%	0%
319	Total Expense																	
320																		
321	TOTAL DIVISION OF PUBLIC HEALTH SERVICES																	
322																		
323	GLENCLIFF HOME																	
324																		
325	Professional Care																	
326	010	091	57100000	000		Federal Funds	\$ -											
327	010	091	57100000			Other Funds	\$ -											
328	010	091	57100000			General Funds	\$ (38,450)	\$ (38,450)										
329	Total Revenue																	
330																		
331	010	091	57100000	010	500100	Personal Services-Perm	(51,450)			\$ (51,450)		\$ -	\$ -	\$ (51,450)		0%	0%	100%
332	010	091	57100000	018	500106	Overtime	10,500			\$ 10,500		\$ -	\$ -	\$ 10,500		0%	0%	100%
333	010	091	57100000	019	500105	Holiday	(2,000)			\$ (2,000)		\$ -	\$ -	\$ (2,000)		0%	0%	100%
334	010	081	57100000	050	500105	Personal Services-Temp	6,500			\$ 6,500		\$ -	\$ -	\$ 6,500		0%	0%	100%
335	Total Expense																	
336																		
337	Custodial																	
338	010	091	57200000	000		Federal Funds	\$ -											
339	010	091	57200000			Other Funds	\$ -											
340	010	091	57200000			General Funds	\$ (11,000)	\$ (11,000)										
341	Total Revenue																	
342																		
343	010	091	57200000	010	500100	Personal Services-Perm	(17,000)			\$ (17,000)		\$ -	\$ -	\$ (17,000)		0%	0%	100%
344	010	091	57200000	018	500106	Overtime	7,000			\$ 7,000		\$ -	\$ -	\$ 7,000		0%	0%	100%
345	010	081	57200000	019	500105	Holiday	(1,000)			\$ (1,000)		\$ -	\$ -	\$ (1,000)		0%	0%	100%
346	Total Expense																	
347																		
348	Administration																	
349	010	091	57400000	000		Federal Funds	\$ -											
350	010	091	57400000			Other Funds	\$ -											
351	010	091	57400000			General Funds	\$ (2,000)	\$ (2,000)										
352	Total Revenue																	
353																		
354	010	091	57400000	010	500100	Personal Services-Perm	(5,000)			\$ (5,000)		\$ -	\$ -	\$ (5,000)		0%	0%	100%
355	010	091	57400000	018	500106	Overtime	3,000			\$ 3,000		\$ -	\$ -	\$ 3,000		0%	0%	100%
356	Total Expense																	
357																		
358	Maintenance																	
359	010	091	78920000	000		Federal Funds	\$ -											
360	010	091	78920000			Other Funds	\$ -											
361	010	091	78920000			General Funds	\$ (29,000)	\$ (29,000)										
362	Total Revenue																	
363																		
364	010	091	78920000	010	500100	Personal Services-Perm	(28,000)			\$ (28,000)		\$ -	\$ -	\$ (28,000)		0%	0%	100%
365	010	091	78920000	019	500105	Holiday	(1,000)			\$ (1,000)		\$ -	\$ -	\$ (1,000)		0%	0%	100%
366	Total Expense																	
367																		
368	TOTAL FOR GLENCLIFF HOME																	
369																		
370	BUREAU OF BEHAVIORAL HEALTH																	
371																		
372	CMH Program Support																	
373	010	092	59450000	000	408147	Federal Funds	\$ (7,444)											
374	010	092	59450000			Other Funds	\$ -											
375	010	092	59450000			General Funds	\$ (14,450)	\$ (14,450)										
376	Total Revenue																	
377																		
378	010	092	59450000	010	500100	Personal Services - Permanent	(21,894)			\$ (14,450)		\$ (7,444)	\$ -	\$ (14,450)		34%	0%	66%
379	Total Expense																	
380																		
381	Financial Management/Audits																	
382	010	092	70010000	000	404560	Federal Funds	\$ (8,036)											
383	010	092	70010000			Other Funds	\$ -											
384	010	092	70010000			General Funds	\$ (18,750)	\$ (18,750)										

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	
1	Fund	Acgy	Org	Cl	Rcpt Acc'l	Class Title	Increase/ Decrease Amount	Net Gen'l Fund by Org. Code	Ne Fund By Agency	GF Amount	S/T	FF	Transfer Amount OF	GF			SOF OF		
385	Total Revenue						\$ (26,786)												
386																			
387	010	092	70010000	010	500100	Personal Services - Permanent	\$ (26,786)			\$ (18,750)		\$ (8,036)	\$ -	\$ (18,750)			30%	0%	70%
388	Total Expense						\$ (26,786)				\$ (18,750)								
389																			
390	TOTAL BUREAU OF BEHAVIORAL HEALTH								\$ (33,200)		\$ (33,200)		\$ (15,480)	\$ -	\$ (33,200)				
391																			
392	BUREAU OF DEVELOPMENTAL SERVICES																		
393																			
394	Special Medical Services																		
395	010	093	51910000	000	404599	Federal Funds	\$ -												
396	010	093	51910000			Other Funds	\$ -												
397	010	093	51910000			General Funds	\$ -	\$ -											
398	Total Revenue						\$ -												
399																			
400	010	093	51910000	010	500100	Personal Services - Permanent	\$ (1,000)			\$ (700)		\$ (300)	\$ -	\$ (700)			30%	0%	70%
401	010	093	51910000	012	500128	Personal Services - Unclassified	\$ 1,000			\$ 700		\$ 300	\$ -	\$ 700			30%	0%	70%
402	Total Expense						\$ -			\$ -									
403																			
404	Program Support																		
405	010	093	59470000	000	408148	Federal Funds	\$ (9,000)												
406	010	093	59470000			Other Funds	\$ -												
407	010	093	59470000			General Funds	\$ (16,000)	\$ (16,000)											
408	Total Revenue						\$ (25,000)												
409																			
410	010	093	59470000	010	500100	Personal Services - Permanent	\$ (25,000)			\$ (16,000)		\$ (9,000)	\$ -	\$ (16,000)			36%	0%	64%
411	Total Expense						\$ (25,000)			\$ (16,000)									
412																			
413	NH Designated Receiving Facility																		
414	010	093	71640000	000		Federal Funds	\$ -												
415	010	093	71640000			Other Funds	\$ -												
416	010	093	71640000			General Funds	\$ 5,000	\$ 5,000											
417	Total Revenue						\$ 5,000												
418																			
419	010	093	71640000	010	500100	Personal Services - Permanent	\$ 5,000			\$ 5,000		\$ -	\$ -	\$ 5,000			0%	0%	100%
420	Total Expense						\$ 5,000			\$ 5,000									
421																			
422	Medicaid Compliance																		
423	010	093	71670000	000	403795	Federal Funds	\$ (7,500)												
424	010	093	71670000			Other Funds	\$ -												
425	010	093	71670000			General Funds	\$ (7,500)	\$ (7,500)											
426	Total Revenue						\$ (15,000)												
427																			
428	010	093	71670000	010	500100	Personal Services - Permanent	\$ (15,000)			\$ (7,500)		\$ (7,500)	\$ -	\$ (7,500)			50%	0%	50%
429	Total Expense						\$ (15,000)			\$ (7,500)		\$ (7,500)							
430																			
431	Infant - Toddler Program PT-C																		
432	010	093	78520000	000	404287	Federal Funds	\$ (500)												
433	010	093	78520000			Other Funds	\$ -												
434	010	093	78520000			General Funds	\$ -	\$ -											
435	Total Revenue						\$ (500)												
436																			
437	010	093	78520000	010	500100	Personal Services - Permanent	\$ (500)			\$ -		\$ (500)	\$ -	\$ -			100%	0%	0%
438	Total Expense						\$ (500)			\$ -		\$ -	\$ -	\$ -					
439																			
440	Social Services Block Grant																		
441	010	093	78580000	000	404982	Federal Funds	\$ 500												
442	010	093	78580000			Other Funds	\$ -												
443	010	093	78580000			General Funds	\$ -	\$ -											
444	Total Revenue						\$ 500												
445																			
446	010	093	78580000	010	500100	Personal Services - Permanent	\$ 500			\$ -		\$ 500	\$ -	\$ -			100%	0%	0%
447	Total Expense						\$ 500			\$ -		\$ 500	\$ -	\$ -					
448																			
449	TOTAL BUREAU OF DEVELOPMENTAL SERVICES								\$ (18,500)		\$ (18,500)		\$ (16,500)	\$ -	\$ (18,500)				
450																			
451	NEW HAMPSHIRE HOSPITAL																		
452																			
453	Adult Basic Education																		
454	010	094	80270000	000		Medicaid DSH	\$ -												
455	010	094	80270000	001	405486	Other Funds	\$ (8,292)												
456	010	094	80270000			General Funds	\$ -	\$ -											
457	Total Revenue						\$ (8,292)												
458																			
459	010	094	80270000	018	500106	Overtime	\$ (8,292)			\$ -		\$ -	\$ (8,292)	\$ -			0%	100%	0%
460	Total Expense						\$ (8,292)			\$ -		\$ -	\$ -	\$ -					

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	
1	Fund	Agcy	Org	Clas	Rcpt	Class Title	Increase/Decrease Amount	Net Gen'l Fund by Org. Code	Net Gen'l Fund By Agency	GF Amount	S/T	FF	Transfer Amount				SOF		
2					Acc't								OF	GF		FF	OF	GF	
461																			
462	Administration																		
463	010	094	84000000	000	404444	Medicaid DSH	\$ -												
464	010	094	84000000			Other Funds	\$ -												
465	010	094	84000000			General Funds	\$ 30,092	\$ 30,092											
466	Total Revenue						\$ 30,092												
467																			
468	010	094	84000000	018	500106	Overtime	\$ 30,000			\$ 30,000		\$ -	\$ -	\$ 30,000		0%	0%	100%	
469	010	094	84000000	019	500105	Holiday Pay	\$ 92			\$ 92		\$ -	\$ -	\$ 92		0%	0%	100%	
470	Total Expense						\$ 30,092				\$ 30,092		\$ -	\$ -	\$ 92		0%	0%	100%
471																			
472																			
473	TOTAL NHH								\$ 30,092		\$ 30,092	\$ -	\$ (8,292)	\$ 30,092					
474																			
475	OFFICE OF COMMISSIONER																		
476																			
477	Office of Commissioner																		
478	010	095	50000000	000	403900	Federal Funds	(36,800)												
479	010	095	50000000			General Funds	(63,200)	(63,200)											
480	Total Revenue						(100,000)												
481																			
482	010	095	50000000	010	500100	Perm - Classified	(20,000)			\$ (12,640)		\$ (7,360)	\$ -	\$ (12,640)		37%	0%	63%	
483	010	095	50000000	011	500126	Perm - Unclassified	(30,000)			\$ (18,960)		\$ (11,040)	\$ -	\$ (18,960)		37%	0%	63%	
484	010	095	50000000	012	500128	Perm - Unclassified	(50,000)			\$ (31,600)		\$ (18,400)	\$ -	\$ (31,600)		37%	0%	63%	
485	Total Expense						(100,000)				(63,200)								
486																			
487	OMH State Partnership Grant																		
488	010	095	50100000	000	400874	Federal Funds	(8,000)												
489	010	095	50100000			General Funds	-												
490	Total Revenue						(8,000)												
491																			
492	010	095	50100000	010	500100	Perm - Classified	(8,000)			\$ -		\$ (8,000)	\$ -	\$ -		100%	0%	0%	
493	Total Expense						(8,000)												
494																			
495	Office of Business Operations																		
496	010	095	56760000	000	403970	Federal Funds	(144,300)												
497	010	095	56760000			General Funds	(225,700)	(225,700)											
498	Total Revenue						(370,000)												
499																			
500	010	095	56760000	010	500100	Perm - Classified	(340,000)			\$ (207,400)		\$ (132,600)	\$ -	\$ (207,400)		39%	0%	61%	
501	010	095	56760000	012	500128	Perm - Unclassified	(30,000)			\$ (18,300)		\$ (11,700)	\$ -	\$ (18,300)		39%	0%	61%	
502	Total Expense						(370,000)				(225,700)								
503																			
504	Refugee Cash & Medical																		
505	010	095	59580000	000	408181	Federal Funds	(4,500)												
506	Total Revenue						(4,500)												
507																			
508	010	095	59580000	010	500100	Perm - Classified	(4,500)			\$ -		\$ (4,500)	\$ -	\$ -		100%	0%	0%	
509	Total Expense						(4,500)												
510	TOTAL OFFICE OF THE COMMISSIONER								\$ (288,900)		\$ (288,900)	\$ (193,600)	\$ -	\$ (288,900)					
511																			
512	OFFICE OF ADMINISTRATION																		
513																			
514	DHHS District Office																		
516	010	095	56870000	000	404717	Federal Funds	22,000												
517	010	095	56870000			General Funds	78,000	78,000											
518	Total Revenue						100,000												
519																			
520	010	095	56870000	010	500100	Perm - Classified	100,000			\$ 78,000		\$ 22,000	\$ -	\$ 78,000		22%	0%	78%	
521	Total Expense						100,000				78,000								
522																			
523	TOTAL OFFICE OF ADMINISTRATION								\$ 78,000		\$ 78,000	\$ 22,000	\$ -	\$ 78,000					
524																			
525	OFFICE OF IMPROVEMENT AND INTEGRITY																		
526																			
527	OFFICE OF IMPROVEMENT AND INTEGRITY																		
528	010	095	56950000	000	404460	Federal Funds	\$ 7,820												
529	010	095	56950000			Other Funds	\$ -												
530	010	095	56950000			General Funds	\$ 9,180	\$ 9,180											
531							\$ 17,000												
532																			
533	010	095	56950000	010	500100	Perm Personnel	\$ 17,000			\$ 9,180		\$ 7,820	\$ -	\$ 9,180		46%	0%	54%	
534	Total Expense						\$ 17,000				\$ 9,180								
535																			
536	OFFICE OF REIMBURSEMENTS																		

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
1	Fund	Agcy	Org	Cla	Rcpt Acct	Class Title	Increase/Decrease Amount	Net Genl Fund by Org. Code	Net Genl Fund By Agency	GF Amount	S/T	FF	OF	GF				
2																		
3																		
4																		
5																		
537	010	095	59590000	000	434460	Federal Funds	\$ (7,708)											
538	010	095	59590000			Other Funds	\$ -											
539	010	095	59590000			General Funds	\$ (9,292)	\$ (9,292)										
540							\$ (17,000)											
541																		
542	010	095	59590000	010	500100	Perm Personnel	\$ (17,000)		\$ (9,292)			\$ (7,708)	\$ -	\$ (9,292)	45%	0%	55%	
543	Total Expense						\$ (17,000)		\$ (9,292)			\$ -	\$ (9,292)					
544																		
545	TOTAL OFFICE OF IMPROVEMENT AND INTEGRITY											\$ 112	\$ -	\$ (112)				
546									\$ (112)		\$ (112)							
547	OFFICE OF OPERATION SUPPORT																	
548																		
549	CHILD CARE LICENSING																	
550	010	095	51430000	000	400553	Federal Funds	\$ (13,781)											
551	010	095	51430000			Other Funds	\$ -											
552	010	095	51430000			General Funds	\$ (10,219)	\$ (10,219)										
553	Total Revenue						\$ (24,000)											
554																		
555	010	095	51430000	010	500100	Perm Personnel	\$ (24,000)		\$ (10,219)			\$ (13,781)	\$ -	\$ (10,219)	57%	0%	43%	
556	Total Expense						\$ (24,000)		\$ (10,219)			\$ -	\$ (10,219)					
557																		
558	HEALTH FACILITIES ADMINISTRATION																	
559	010	095	51460000	000	403805	Federal Funds	\$ 1,743											
560	010	095	51460000	003	407698	Other Funds	\$ -											
561	010	095	51460000			General Funds	\$ 457	\$ 457										
562	Total Revenue						\$ 2,200											
563																		
564	010	095	51460000	018	500106	Overtime	\$ 2,200		\$ 457			\$ 1,743	\$ -	\$ 457	79%	0%	21%	
565	Total Expense						\$ 2,200		\$ 457			\$ -	\$ 457					
566																		
567	LEGAL SERVICES																	
568	010	095	56800000	000	404714	Federal Funds	\$ 11,955											
569	010	095	56800000			Other Funds	\$ -											
570	010	095	56800000			General Funds	\$ 10,045	\$ 10,045										
571	Total Revenue						\$ 22,000											
572																		
573	010	095	56800000	010	500100	Perm Personnel	\$ 22,000		\$ 10,045			\$ 11,955	\$ -	\$ 10,045	54%	0%	46%	
574	010	095	56800000	018	500108	Overtime	\$ (300)		\$ (137)			\$ (163)	\$ -	\$ (137)	54%	0%	46%	
575	010	095	56800000	019	500105	Holiday Pay	\$ 300		\$ 137			\$ 163	\$ -	\$ 137	54%	0%	46%	
576	Total Expense						\$ 22,000		\$ 137			\$ 163	\$ -	\$ 137	54%	0%	46%	
577																		
578	PROGRAM SUPPORT ADMINISTRATION																	
579	010	095	56830000	000	404715	Federal Funds	\$ (2,852)											
580	010	095	56830000			Other Funds	\$ -											
581	010	095	56830000			General Funds	\$ (4,898)	\$ (4,898)										
582	Total Revenue						\$ (7,750)											
583																		
584	010	095	56830000	010	500100	Perm Personnel	\$ (3,000)		\$ (1,898)			\$ (1,104)	\$ -	\$ (1,898)	37%	0%	63%	
585	010	095	56830000	011	500102	Perm Personnel	\$ 1,000		\$ 632			\$ 368	\$ -	\$ 632	37%	0%	63%	
586	010	095	56830000	012	500128	Perm Unclassified	\$ 2,000		\$ 1,264			\$ 736	\$ -	\$ 1,264	37%	0%	63%	
587	010	095	56830000	050	500109	Part Time Salaries	\$ (7,750)		\$ (4,898)			\$ (2,852)	\$ -	\$ (4,898)	37%	0%	63%	
588	Total Expense						\$ (7,750)		\$ (4,898)			\$ -	\$ (4,898)					
589																		
590	TOTAL OFFICE OF OPERATION SUPPORT											\$ (2,935)	\$ -	\$ (4,615)				
591									\$ (4,615)		\$ (4,615)							
592	OFFICE OF INFORMATION SERVICES																	
593																		
594	Office of Information Services																	
595	010	095	59520000	000	408159	Federal Funds	\$ 30,145											
596	010	095	59520000			Other Funds	\$ -											
597	010	095	59520000			General Funds	\$ 45,255	\$ 45,255										
598	Total Revenue						\$ 75,400											
599																		
600	010	095	59520000	010	500100	Perm Personnel	\$ 68,000		\$ 40,814			\$ 27,186	\$ -	\$ 40,814	40%	0%	60%	
601	010	095	59520000	012	500128	Perm Unclassified	\$ 7,400		\$ 4,441			\$ 2,959	\$ -	\$ 4,441	40%	0%	60%	
602	Total Expense						\$ 75,400		\$ 45,255			\$ -	\$ 45,255					
603	HIE Federal Funds																	
604	010	095	09170000	000	406519	Federal Funds	\$ (1,800)											
605	010	095	09170000			Other Funds	\$ -											
606	010	095	09170000			General Funds	\$ (1,800)	\$ (1,800)										
607	Total Revenue						\$ (3,000)											
608																		
609	010	095	09170000	010	500100	Perm Personnel	\$ (17,000)		\$ (10,203)			\$ (6,797)	\$ -	\$ (10,203)	40%	0%	60%	
610	010	095	09170000	012	500128	Perm Unclassified	\$ 14,000		\$ 8,403			\$ 5,597	\$ -	\$ 8,403	40%	0%	60%	
611	Total Expense						\$ (3,000)		\$ 8,403			\$ 5,597	\$ -	\$ 8,403	40%	0%	60%	
612																		

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
1	Fund	Agcy	Org	Clas	Rcpt Acct	Class Title	Increase/Decrease Amount	Net Gen'l Fund by Org. Code	Net Gen'l Fund By Agency	GF Amount	S/T	FF	Transfer Amount OF	GF		FF	OF	GF
2																		
3																		
613	TOTAL OFFICE OF INFORMATION SERVICES																	
614	DIVISION OF CHILD SUPPORT SERVICES																	
615	PROGRAM SUPPORT ADMINISTRATION																	
616	010	095	61280000	000	403955	Federal Funds	\$ -		\$ 43,455									
618	010	095	61280000	009	403190	Other Funds	\$ (918,786)											
619	010	095	61280000	009	407126	Other Funds	\$ 918,786											
620	010	095	61280000			General Funds	\$ -	\$ -										
621	Total Revenue																	
622	Total Expense																	
623	010	095	61280000	010	500100	Perm Personnel	\$ (918,786)			\$ -		\$ -	\$ (918,786)	\$ -		0%	100%	0%
624	010	095	61280000	010	500100	Perm Personnel	\$ 918,786			\$ -		\$ -	\$ 918,786	\$ -		0%	100%	0%
625	Total Expense																	
626	TOTAL DIVISION OF CHILD SUPPORT SERVICES																	
627	DIVISION OF COMMUNITY BASED CARE SERVICES																	
628	Director's Office																	
629	010	095	51920000	000	404678	Federal Funds	\$ (3,000)											
630	010	095	51920000			Other Funds	\$ -											
631	010	095	51920000			General Funds	\$ (12,000)	\$ (12,000)										
632	Total Revenue																	
633	010	095	51920000	012	500128	Personal Services - Unclassified	\$ (15,000)			\$ (12,000)		\$ (3,000)	\$ -	\$ (12,000)	20%	0%	80%	
634	Total Expense																	
635	Medical and Client Services																	
636	010	095	51930000	000	404597	Federal Funds	\$ 7,500											
637	010	095	51930000			Other Funds	\$ -											
638	010	095	51930000			General Funds	\$ 7,500	\$ 7,500										
639	Total Revenue																	
640	010	095	51930000	010	500100	Perm Personnel	\$ 15,000			\$ 7,500		\$ 7,500	\$ -	\$ 7,500	50%	0%	50%	
641	Total Expense																	
642	Emergency Shelters																	
643	010	095	71770000	000		Federal Funds	\$ -											
644	010	095	71770000			Other Funds	\$ -											
645	010	095	71770000			General Funds	\$ 20,000	\$ 20,000										
646	Total Revenue																	
647	010	095	71770000	010	500100	Perm Personnel	\$ 20,000			\$ 20,000		\$ -	\$ -	\$ 20,000	0%	0%	100%	
648	Total Expense																	
649	TOTAL DIVISION OF COMMUNITY BASED CARE SERVICES																	
650	BUREAU OF DRUG & ALCOHOL SERVICES																	
651	Treatment-Prevention State																	
652	010	095	13870000	000		Federal Funds	\$ -											
653	010	095	13870000			Other Funds	\$ -											
654	010	095	13870000			General Funds	\$ (3,000)	\$ (3,000)										
655	Total Revenue																	
656	010	095	13870000	010	500100	Personal Services - Permanent	\$ (2,000)			\$ (2,000)		\$ -	\$ -	\$ (2,000)	0%	0%	100%	
657	010	095	13870000	050	500103	Personal Services - Temp/App	\$ (1,000)			\$ (1,000)		\$ -	\$ -	\$ (1,000)	0%	0%	100%	
658	Total Expense																	
659	Treatment & Prevention Directors																	
660	010	095	30790000	000		Federal Funds	\$ -											
661	010	095	30790000			Other Funds	\$ -											
662	010	095	30790000			General Funds	\$ 20,000	\$ 20,000										
663	Total Revenue																	
664	010	095	30790000	010	500100	Personal Services - Permanent	\$ 20,000			\$ 20,000		\$ -	\$ -	\$ 20,000	0%	0%	100%	
665	Total Expense																	
666	Alcohol and Other Drug Treatment																	
667	010	095	53650000	000		Federal Funds	\$ (37,000)											
668	010	095	53650000			Other Funds	\$ -											
669	010	095	53650000			General Funds	\$ -	\$ -										
670	Total Revenue																	
671	010	095	53650000	010	500100	Personal Services - Permanent	\$ (37,000)			\$ -		\$ (37,000)	\$ -	\$ -	100%		0%	
672	Total Expense																	

1	A	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
2	Fund	Agcy	Org	Clas	Rept Acc't	Class Title	Increase/ Decrease Amount	Net Gen'l Fund by Org. Code	Net Fund By Agency	GF Amount	S/T	FF	Transfer Amount OF	GF				
3																		
689	Total Expense						\$ (37,000)				\$							
690																		
691	Alcohol Education																	
692	010	095	53690000	000		Federal Funds	\$ -											
693	010	095	53690000	003	407315	Other Funds	\$ 2,000											
694	010	095	53690000			General Funds	\$ -	\$ -										
695	Total Revenue						\$ 2,000											
696																		
697	010	095	53690000	010	500100	Personal Services - Permanent	\$ 2,000		\$ -		\$ -	\$ 2,000	\$ -	\$ -		0%	100%	0%
698	Total Expense						\$ 2,000				\$ -							
699																		
700	SAMHSA Grants																	
701	010	095	59570000	000	404600	Federal Funds	\$ 20,000											
702	010	095	59570000			Other Funds	\$ -											
703	010	095	59570000			General Funds	\$ -	\$ -										
704	Total Revenue						\$ 20,000											
705																		
706	010	095	59570000	059	500100	Personal Services - Permanent	\$ 20,000		\$ -		\$ 20,000	\$ -	\$ -	\$ -		100%	0%	0%
707	Total Expense						\$ 20,000				\$ -							
708																		
709																		
710	TOTAL BUREAU OF DRUG & ALCOHOL SERVICES							\$ 17,000		\$ 17,000	\$ (17,000)	\$ 2,000	\$ 17,000					
711																		
712																		
713	Total DHHS							\$ -		\$ -	\$ (157,691)	\$ (9,152)	\$ -					

From: (Various Accounts):	Account	Amount
Division for Children, Youth and Families	Various	\$ (28,806)
Division for Juvenile Justice Services	Various	\$ (397,749)
Division of Family Assistance	Various	\$ (2,752)
Bureau of Elderly and Adult Services	Various	\$ (20,000)
Division of Public Health Services	Various	\$ (1)
Glenclyff Home for the Elderly	Various	\$ (105,450)
Bureau of Behavioral Health	Various	\$ (33,200)
Bureau of Developmental Services	Various	\$ (24,200)
New Hampshire Hospital	Various	\$ -
Office of the Commissioner	Various	\$ (288,900)
Office of Administration	Various	\$ -
Office of Improvement and Integrity	Various	\$ (9,292)
Office of Operations Support and Program Integrity	Various	\$ (17,150)
Office of Information Services	Various	\$ (10,203)
Division of Child Support Services	Various	\$ -
Division of Community Based Care Services	Various	\$ (12,000)
Bureau of Drug & Alcohol Services	Various	\$ (3,000)
Total Department of Health and Human Services		(952,703)

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
TRANSFER OF FUNDS SFY 2013 – Salaries (010, 011, 012, 018, 019, 050 & 059)**

DIVISION FOR CHILDREN, YOUTH & FAMILIES (DCYF)

05-95-040-400010-58000000

Director's Office

Funding in this organization represents costs associated with the operation of the Office of the Director along with other administrative support staff. This transfer will add additional funding to the Personal Services - Permanent and Personal Services – Unclassified line items in this account to help fund the projected deficit due to the salary sweep took more funds than were available. Source of funds: 40% Federal (various federal programs through cost allocation); 60% General Funds.

05-95-040-400510-58010000

Bureau of Child Protection

Funding in this organization represents costs associated with the staff of Bureau of Child Protection that provide direct services to abused and neglected children. This transfer will take projected surplus due to vacancies in the Personal Services - Permanent line item to help fund projected deficits in the Division. Source of funds: 40% Federal (various federal programs through cost allocation); 60% General Funds.

05-95-040-402010-58050000

Organizational Learning and Quality Improvement

Funding in this organization represents costs associated with the operation of the Organizational Learning and Quality Improvement Bureau, which assesses needs and develops, delivers, and evaluates training for DCYF staff, to assist them in performing work effectively/efficiently and training foster and adoptive parents. Additional functions include Quality Improvement, Strategic Planning, federally mandated Child and Family Services Review and the administrative case practice review processes. This transfer will fund a projected deficit in the Personal Services - Permanent line in this account, because the salary sweep took more funds than were available. The additional funds will come from transfers of projected surpluses elsewhere in the Division. Source of funds: 40% Federal Funds (various federal programs through cost allocation); 60% General Funds for this line item.

DIVISION FOR JUVENILE JUSTICE SERVICES

05-95-041-413010-20230000

OJJDP

Funding in this organization represents costs associated with the Jail Compliance Monitor and Program Specialist positions, as well as programs funded by the Formula, Challenge, and Title V grants from the Office of Juvenile Justice & Delinquency Prevention (OJJDP) for prevention and

intervention. This transfer will provide the general funds match required for the Program Specialist salary, as the Federal grant appropriation has been reduced. Funding for this transfer comes from the Personnel Services - Permanent line item within the Rehabilitative Programs organization. Source of funds: 100% General.

05-95-041-411010-58100000
Administration

Funding in this organization represents costs associated with the Office of Business and Finance for the Sununu Youth Services Center and Juvenile Justice Field Services. This transfer will provide funding for the Financial Analyst 9temp position within this organization, which will come from other surpluses within the Division. Source of funds: 68.12% General, 31.88% Federal

05-95-041-412010-58120000
Maintenance

Funding in this organization represents costs associated with the operations and maintenance of the John H. Sununu Youth Services Center campus. As a result of a newly implemented on-call program, there is a projected deficit in the Overtime line item in this organization. This deficit will be funded by a projected surplus in the Personnel Services Permanent line item within this organization. Source of Funds: 100% General.

05-95-041-411010-58130000
Health Services

Funding in this organization represents costs associated with the medical services provided to the residents of the John H. Sununu Youth Services Center. Due to over budgeting in the Personal Services-Permanent line item, there is a projected surplus, which will be used to fund other deficits within the Division. This transfer will also provide funding for the Holiday Pay line item, which was previously under budgeted. Source of Funds: 100% General.

05-95-041-411010-58140000
Quality Improvement/Training

Funding in this organization represents costs associated with the operation of the Organizational Learning and Quality Improvement Bureau, which assesses needs and develops, delivers, and evaluates training for DJJS staff, to assist them in performing work effectively and efficiently. Additional functions include Quality Improvement, Strategic Planning, federally mandated Child and Family Services Review and the administrative case practice review processes. As a result of filling a vacancy with a staff member requiring a lesser rate of pay than the incumbent, there is a projected surplus in the Personal Services-Permanent line item, which will be used to fund other projected deficits within the Division. Source of funds: 95.75% General, 4.25% Federal.

05-95-041-412010-58150000

Rehabilitative Programs

Funding in this organization represents the costs associated with the John H Sununu Youth Services Center direct care staff, including youth counselors, treatment coordinators, operations staff, and other program costs. Due to under budgeting in the Personal Services-Temp and Overtime line items, there are projected deficits which will be funded by various surpluses within this and other organizations within the Division. Additionally, due to over budgeting in the Personal Services-Permanent and Holiday Pay line items, there is a projected surplus which will be used to fund a portion of the above mentioned deficits. Source of funds: 100% General.

05-95-041-412010-58170000

Rehabilitative Education

Funding in this organization represents costs associated with the education of the residents at the John H Sununu Youth Services Center. As a result of over budgeting in the Personnel Services-Permanent line item, there is a projected surplus, which will be used to fund projected deficits in the Overtime and Holiday Pay line items within this organization, as well as other projected deficits within the Division. Source of funds: Source of funds: 82.54% General, 17.46% Other.

05-95-041-412010-58210000

Juvenile Detention Unit

Funding in this organization represents costs associated with the temporary care and education of juveniles awaiting court decisions. As a result of staff turnover, there is a projected surplus in the Personnel Services-Permanent line item, which will help fund other deficits within the Division. Source of funds: 100% General.

DIVISION OF FAMILY ASSISTANCE

05-95-045-450010-61270000

Employment Support

Funding in this organization represents costs associated with the administration of the New Hampshire Employment Program (NHEP). This transfer will satisfy the projected shortfall caused by payouts of leave to retiring employees. Source of funds: 45% Federal Funds, 55% General Funds.

05-95-045-450010-61320000

Economic Services

Funding in this organization represents costs associated with the staff in the district offices providing direct services to the clients of New Hampshire. This transfer will take projected surplus due to vacancies in the Personal Services - Permanent line item to help fund projected deficits in the Division. Source of funds: 45% Federal Funds, 55% General Funds.

BUREAU OF ELDERLY AND ADULT SERVICES (BEAS)

05-95-048-480010-78730000

ELDERLY-ADULT SERVICES, OFFICE OF BUREAU CHIEF

Funding in this accounting unit represents costs associated the Director of Elderly and Adult Services. Funds are needed in Class 010 (Personal Services - Permanent) and Class 012 (Personal Services – Unclassified) to cover projected deficits. Source of Funds: 55% General, 45% Federal.

05-95-048-480510-89300000

ELDERLY-ADULT SERVICES, LONG TERM CARE OMBUDSMAN

Funding in this accounting unit represents costs associated the Long Term Care Ombudsman's office. Funds are available in Class 010 (Personal Services - Permanent) due to vacancies. Source of Funds: 50% General, 50% Federal.

05-95-048-480510-89310000

ELDERLY-ADULT SERVICES, NURSING STAFF

Funding in this accounting unit represents costs associated with the nursing staff that completes eligibility determinations. Funds are available in Class 010 (Personal Services - Permanent) due to vacancies. Source of Funds: 25% General, 75% Federal.

05-95-048-480510-92500000

ELDERLY-ADULT SERVICES, FIELD OPERATIONS

Funding in this accounting unit represents operational costs associated the provision of Adult Protective Services. Funds are needed in Class 010 (Personal Services - Permanent) to satisfy a projected deficit due to position transfers and multiple retirements. Source of Funds: 62.35% General, 37.65% Federal.

05-95-048-481010-78720000

ELDERLY-ADULT SERVICES, ADM ON AGING GRANTS

Funding in this accounting unit represents costs associated with the administration and oversight of grants received from the Administration on Aging. Funds are needed in Class 010 (Personal Services - Permanent) due to the transfer of positions from the accounting unit. Source of Funds: 63.23% General and 36.77% Federal.

05-95-048-481010-89250000

ELDERLY-ADULT SERVICES, MEDICAID SERVICES GRANTS

Funding in this accounting unit represents costs associated with the administration and oversight of grants received from the Centers of Medicare and Medicaid Services and the Administration on Aging. Funds are needed in Class 010 (Personal Services - Permanent) to satisfy a projected deficit. Source of Funds: 17.02% General and 82.98% Federal.

05-95-048-481510-78560000

ELDERLY-ADULT SERVICES, MEDICAID ADMINISTRATION

Funding in this accounting unit represents costs associated with the administration of Elderly and Adult Medicaid and Medicaid Waiver services. Funds are needed in Class 010 (Personal Services - Permanent) to satisfy a projected deficit. Source of Funds: 50% General and 50% Federal.

05-95-048-481510-89320000

ELDERLY-ADULT SERVICES, NURSING HOME AUDITORS

Funding in this accounting unit represents costs associated with the Audit and Rate Setting Unit. Funds are needed in Class 010 (Personal Services - Permanent) to satisfy a projected deficit. Source of Funds: 50% General, 50% Federal.

DIVISION OF PUBLIC HEALTH SERVICES

05-95-090-900010-51150000

Health Services Planning & Review

Funding in this organization represents costs associated with the Health Services Planning and Review program within the Division of Public Health Services. Funds are needed in classified personnel (Class 010), as the actual cost of salaries will be greater than the adjusted authorized for currently filled positions in SFY 13. Source of Funds: 100% Other (Fees).

05-95-090-901010-51490000

Rural Health and Primary Care

Funding in this organization represents costs associated with the Rural Hlth and Primary Care program within the Division of Public Health Services. Funds are available in classified personnel (Class 010) as the actual cost of salaries will be less than the adjusted authorized for currently filled positions in SFY13. Source of Funds: 100% Federal.

05-95-090-901010-59970000

Strengthening PH Infrastructure

Funding in this organization represents costs associated with the Strengthening Public Health Infrastructure program within the Division of Public Health Services. Funds are needed in classified personnel (Class 010), as the actual cost of salaries will be greater than the adjusted authorized for currently filled positions in SFY 13 Source of Funds: 100% Federal.

05-95-090-900510-22030000

Informatics

Funding in this organization represents costs associated with the Informatics activities within the Division of Public Health Services. Funds are needed in classified personnel (Class 010), as the

actual cost of salaries will be greater than the adjusted authorized for currently filled positions in SFY 13. Source of Funds: 50% General, 50% Federal.

05-95-090-901510-53900000

Food Protection

Funding in this organization represents costs associated with the Food Protection Section within the Division of Public Health Services. Funds are needed in class 018 (Overtime) for hours greater than anticipated. Funds are available in Class 010 (Classified personnel). Source of Funds: 100% General Funds.

05-95-090-902010-45270000

Oral Health Program

Funding in this organization represents costs associated with the Oral Health Program activities. Funds are needed in classified personnel (Class 010), as the actual cost of salaries will be greater than the adjusted authorized for currently filled positions in SFY 13. Source of Funds: 100% General Funds

05-95-090-902510-22290000

Pharmaceutical Rebates

Funding in this organization represents costs associated with the Pharmaceutical Rebate program within the HIV Section. Funds are needed in classified personnel (Class 010), as the actual cost of salaries will be greater than the adjusted authorized for currently filled positions in SFY 13. Source of Funds: 100% Other (Drug Rebates).

05-95-090-902510-51790000

Hospital Acquired Infections

Funding in this organization represents costs associated with the Hospital Acquired Infections program within the Division of Public Health Services. Funds are available in classified personnel (Class 010) as the actual cost of salaries will be less than the adjusted authorized for currently filled positions in SFY13. Source of Funds: 100% Other (Fees).

05-95-090-900010-22060000

Chronic Disease Diabetes

Funding in this organization represents costs associated with the Diabetes program within the Division of Public Health Services. Funds are needed in classified personnel (Class 010), as the actual cost of salaries, due to retirements, will be greater than the adjusted authorized for currently filled positions in SFY 13. Source of Funds: 100% Federal.

05-95-090-900010-56590000

Comprehensive Cancer

Funding in this organization represents costs associated with the Cancer Prevention and Control program within the Division of Public Health Services. Funds are needed in classified personnel (Class 010), as the actual cost of salaries, due to retirements, will be greater than the adjusted authorized for currently filled positions in SFY 13. Source of Funds: 100% Federal.

05-95-90-901010-08250000

ACA CCD

Funding in this organization represents costs associated with the Coordinated Chronic Disease program within the Division of Public Health Services. Funds are available in classified personnel (Class 010) as the actual cost of salaries will be less than the adjusted authorized for currently filled positions in SFY13. Source of Funds: 100% Federal.

GLENLIFF HOME

05-95-091-910010-57100000

Glenciff Home, Professional Care

Funding in this organization represents costs associated with the Professional Care Services delivered to clients. Funds are available in Class 010 (Personal Services-Permanent) and Class 019 (Holiday Pay) due to savings from vacancies and from temporarily down graded licensed personnel position expenses.

Source of Funds: 100% General

05-95-091-910010-57200000

Glenciff Home, Custodial

Funding in this organization represents costs associated with the operation of the Laundry, Housekeeping and Dietary Department at Glenciff Home. Funds are available in Class 010 (Personal Services-Permanent) and Class 019 (Holiday Pay) due to savings from vacancies. Funds are needed in Class 018 (Overtime) due to staffing shortages.

Source of Funds: 100% General

05-95-091-910010-57400000

Glenciff Home, Administration

Funding in this organization represents costs associated with the Administration of Glenciff Home. Funds are available in Class 010 (Personal Services-Permanent) due to savings from vacancies.

Funds are necessary in Class 018 (Overtime) due to staffing shortages.

Source of Funds: 100% General

05-95-091-910010-78920000

Glenciff Home, Maintenance

Funding in this organization represents costs associated with the Maintenance Department. Funds are available in Class 010 (Personal Services-Permanent) and Class 019 (Holiday Pay) due to savings from vacancies.

Source of Funds: 100% General

BUREAU OF BEHAVIORAL HEALTH

05-95-092-920010-59450000

BEHAVIORAL HEALTH, CMH PROGRAM SUPPORT

Funding in this accounting unit represents operational costs associated the Office of Community Mental Health Services. Funds are available in Class 010 (Personal Services - Permanent) due to vacancies. Source of Funds: 66% General, 34% Federal.

05-95-092-920010-70010000

BEHAVIORAL HEALTH, FINANCIAL MGT/AUDITS

Funding in this accounting unit represents costs associated with the BBH Financial Management unit. Funds are available in Class 010 (Personal Services - Permanent) due to vacancies. Source of Funds: 70% General and 30% Federal.

BUREAU OF DEVELOPMENTAL SERVICES

05-95-093-930010-51910000

DEVELOPMENTAL SERVICES, SPECIAL MEDICAL SERVICES

Funding in this accounting unit represents costs associated with the Special Medical Services unit within the Bureau of Developmental Services. Funds are available in Class 010 (Personal Services - Permanent) due to vacancies. Funds are needed in Class 12 (Personal Services - Unclassified) to satisfy a projected deficit. Source of Funds: 70% General, 30% Federal.

05-95-093-930010-59470000

DEVELOPMENTAL SERVICES, PROGRAM SUPPORT

Funding in this accounting unit represents costs associated with the operation of the Community Developmental Services central office within the Bureau of Developmental Services. Funds are available in Class 010 (Personal Services - Permanent) due to vacancies. Source of Funds: 64% General, 36% Federal.

05-95-093-930010-71640000

DEVELOPMENTAL SERVICES, NH DESIGNATED RECEIVING FACILITY

Funding in this accounting unit represents costs associated with the operation of the Designated Receiving Facility in Laconia. Funds are needed in Class 010 (Personal Services - Permanent) and Class 018 (Overtime) to satisfy projected deficits caused by coverage of shifts due to vacancies and the retirement of several employees. Source of Funds: 100% General.

05-95-093-930010-71670000

DEVELOPMENTAL SERVICES, MEDICAID COMPLIANCE

Funding in this accounting unit represents costs associated with the Medicaid Compliance unit. Funds are available in Class 010 (Personal Services - Permanent) due to a vacancy. Source of Funds: 50% General, 50% Federal.

05-95-093-930010-78520000

DEVELOPMENTAL SERVICES, INFANT TODDLER PROGRAM PT-C

Funding in this accounting unit represents costs associated with the Infant and Toddlers with Disabilities Grant. Funds are available in Class 010 (Personal Services - Permanent) due to a vacancy. Source of Funds: 100% Federal.

05-95-093-930010-78580000

DEVELOPMENTAL SERVICES, SOCIAL SERVICES BLOCK GRANT

Funding in this accounting unit represents costs associated with management of the Partners In Health program funded by the Social Services Block Grant. Funds are needed in Class 010 (Personal Services - Permanent) to satisfy a projected deficit. Source of Funds: 100% Federal.

NEW HAMPSHIRE HOSPITAL

05-95-094-940010-80270000

NHH-Adult Basic Education

Funding in this organization represents costs associated with the Hospital's adult education program supported by a grant from the Department of Education. Revenue and expense adjustments in Class 001 (Rehabilitation Education) and Class 018 (Overtime) are necessary as a result of the anticipated grant not being awarded. Source of funds: 100% Other

05-95-094-940010-84000000

ADMINISTRATION

Funding in this organization represents costs associated with the administration of New Hampshire Hospital. Additional appropriation is needed in Class 018 (Overtime) and in Class 019 (Holiday Pay) to correct a projected deficit. Funds are available in Class 010 (Personal Services – Permanent) and Class 012 (Personal Services – Unclassified) as a result of staff vacancies. Additional appropriation is needed in Class 018 (Overtime) and in Class 019 (Holiday Pay) to correct a projected deficit. Source of Funds: 100% General.

OFFICE OF THE COMMISSIONER

05-95-095-950010-50000000
Office of the Commissioner

Funding in this organization represents costs associated with the operation of the Commissioner's Office. Funds are available in permanent classified personnel services (class 010) and Unclassified Personnel (class 011 and 012) due to amount budgeted exceeding actual amount needed. Source of funds for this transfer reflect the anticipated federal revenues from cost allocation earnings.

05-95-095-950010-5010000
OMH Partnership Grant

Funding in this organization represents costs associated with the operation of the State Partnership Grant to eliminate health disparities in minority populations. Funds are available in permanent classified personnel services (class 010) because adjusted authorized exceeds the cost for currently filled positions. Source of Funds is 100% Federal from the Minority Health State Partnership Grant.

05-95-095-950010-56760000
Office of Business Operations

Funding in this organization represents costs associated with the operation of the Office of Business Operations. Funds are available in permanent personnel services (class 010) and Unclassified Personnel (class 012) because adjusted authorized exceeds the cost for currently filled positions. Source of funds for this transfer reflect the anticipated federal revenues from cost allocation earnings.

05-95-095-950010-59580000
Refugee Cash & Medical

Funding in this organization represents costs associated with Refugee grants as awarded from the Office of Refugee Resettlement. Funds are available in permanent personnel services (class 010) due to adjusted authorized exceeding actual amount needed for SFY 2013. Source of Funds: 100% Federal (Refugee Resettlement Grants).

OFFICE OF ADMINISTRATION

05-95-095-953010-56870000
DHHS District Office

Funding in this organization represents costs for staff in the District Offices throughout the State that perform the administrative and programmatic activities, and community relations, on behalf of employees, clients and providers. Funds are required in permanent personnel services (class 010) because the cost for currently filled positions exceeds the adjusted authorized. Source of funds for this transfer reflect the anticipated federal revenues from cost allocation earnings.

OFFICE OF IMPROVEMENT AND INTEGRITY

05-95-095-951010-56950000

OFFICE OF IMPROVEMENT AND INTEGRITY

Funding in this unit represents costs associated with the audit and review of DHHS financial and medical programs, such as provider payments, third party liability and quality assurance programs. This transfer will fund a projected deficit in Class (010) due to a budget adjustment error and retirements to be covered by a projected surplus in class 010 for the Office of Reimbursements because of staff turnover. Source of Funds: 46% Federal Funds (numerous federal programs through cost allocation) and 54% General Funds.

05-95-095-951010-59590000

OFFICE OF REIMBURSEMENTS

Funding in this unit represents costs associated with the billing and collection of co-payments or obligations to the department, such as New Hampshire Hospital, Multiple Offender Program, Corrections Psychiatric unit, transitional housing and estate recovery programs. This transfer will fund a projected deficit in Class (010) for the Office of Improvement and Integrity, which is necessary and is available due to staff turnover in the Office of Reimbursements Class (010). Source of Funds: 45% Federal Funds (numerous federal programs through cost allocation) and 55% General Funds.

OFFICE OF OPERATIONS SUPPORT

05-95-095-952010-51430000

OFFICE OF PROGRAM SUPPORT, CHILD CARE LICENSING

Funding in this unit represents costs associated with the licensure and monitoring and investigation of child residential and day care facilities. This transfer will fund a projected deficit in Class 010 for the Legal Services unit. The projected surplus in Class 010, Permanent Personnel is because of staff turnover and 1 long-term vacancy. Source of Funds: 57% Federal Funds (numerous federal programs through cost allocation) and 43% General Funds.

05-95-095-952010-51460000

OFFICE OF PROGRAM SUPPORT, HEALTH FACILITIES ADMINISTRATION

Funding in this unit represents costs associated with the licensure monitoring and investigation of health facilities. This transfer will fund a projected need for overtime (018) due to implementation of a new computer system. Source of Funds: 79% Federal Funds (numerous federal programs through cost allocation) and 21% General Funds.

05-95-095-952010-56800000

OFFICE OF PROGRAM SUPPORT, LEGAL SERVICES

Funding in this unit represents costs associated with attorneys and other professional staff that provide legal services across the Department of Health and Human Services. Due to a change in the way holiday pay is processed we are increasing the holiday pay line (019) to meet those needs with a corresponding reduction in the overtime line (018). Permanent Personnel class (010) also needs to be adjusted to because of staff leaving state service. This is to be covered by a surplus in childcare licensing as a result of staff turnover. Source of Funds: 54% Federal Funds and 46% General Funds.

05-95-095-952010-56830000

**OFFICE OF PROGRAM SUPPORT, PROGRAM SUPPORT
ADMINISTRATION**

Funding in this unit represents costs associated with attorneys and other professional staff that provide legal services across the Department of Health and Human Services including the Administrative Appeals unit and rules unit. Due to under budgeting of unclassified positions we have anticipated needs in class 011 and 012 with a corresponding reduction coming from permanent personnel class 010. We also have needs in various operational lines so a surplus in class (050) part time personnel as a result of not hiring part time staff is needed to support those operational lines. Source of Funds: 37% Federal Funds and 63% General Funds.

OFFICE OF INFORMATION SERVICES

05-95-095-954010-59520000

Office of Information Services

Funding in this organization represents costs associated with the operations of the Department of Health and Human Service's Office of Information Services. This transfer will fund an increase in Class 010, Personal Services-Classified and Class 012, Personal Services-Unclassified due to transfers of positions. Source of Funds: 40% Federal Funds and 60% General Funds

05-95-095-954010-09170000

HIE Federal Funds

Funding in this organization represents costs associated with the Health Information Exchange Implementation and Planning Project that is funded through the American Recovery and Reinvestment Act. This transfer will fund an increase in Class 012, Personal Services-Unclassified due to transfers of positions. Surplus funds in Class 010, Personal Services-Classified will be used to fund deficits in other salary accounts. Source of Funds: 40% Federal Funds and 60% General Funds

DIVISION OF CHILD SUPPORT SERVICES

05-95-095-957010-61280000

Child Support Services

Funding in this organization represents the costs associated with the operation of the Division of Child Support Services including administrative support staff. This transfer is to move the "Other" revenues from an incorrect to a correct revenue source line item to appropriately account for the actual revenues recognized. Source of Funds: 100% Other

DIVISION OF COMMUNITY BASED CARE SERVICES

05-95-095-958010-51920000

COMMUNITY BASED CARE SERVICES, DIRECTOR'S OFFICE

Funding in this accounting unit represents the expenses of the Division of Community Based Care Services Director. Funds are available in Class 012 (Personal Services – Unclassified) due to a vacancy. Source of Funds: 80% General, 20% Federal.

05-95-095-958110-51930000

DCBCS DISABILITY DETERM UNIT, MEDICAL AND CLIENT SERVICES

Funding in this accounting unit represents the expenses of the Disability Determination Unit. Funds are needed in Class 010 (Personal Services - Classified) to satisfy a projected deficit. Source of Funds: 50% General 50% Federal.

05-95-095-958310-71770000

DCBCS BHHS, EMERGENCY SHELTERS

Funding in this accounting unit represents costs associated with the Bureau of Homeless and Housing Services. Funds are needed in Class 010 (Personal Services - Classified) due to the transfer of a position out of the accounting unit and the retirement of a long-term state employee. Source of Funds: 100% General.

BUREAU OF DRUG & ALCOHOL SERVICES

05-95-095-958410-13870000

DCBCS TREATMENT AND PREVENTION, TREATMENT – PREVENTION STATE

Funding in this organization represents costs associated with the Prevention Services unit within the Bureau of Drug & Alcohol Services. Funds are available in Class 010 (Personnel Services - Permanent) and Class 050 (Personnel Services – Temp) due to a reallocation of staff salaries and benefits to align with the different program areas within the Bureau. Source of Funds: 100% General.

05-95-095-958410-30790000

DCBCS TREATMENT AND PREVENTION, TREATMENT-PREVENTION-DIRECTORS

Funding in this organization represents costs associated with the Director's office, Business & Financial and Resource and Development units within the Bureau of Drug & Alcohol Services. Funds are needed in Class 010 (Personnel Services - Permanent) to satisfy a projected deficit due to a reallocation of staff salaries and benefits to align with the different program areas within the Bureau. Source of Funds: 100% General.

05-95-095-958410-53650000

DCBCS TREATMENT AND PREVENTION, ALCOHOL – OTHER DRUG TREATMENT

Funding in this organization represents costs associated with Substance Abuse Block Grant Treatment section within the Bureau of Drug & Alcohol Services. Funds are available in Class 010 (Personal Services- Permanent) due to a position vacancy. Source of Funds: 100% Federal.

05-95-095-958410-53690000

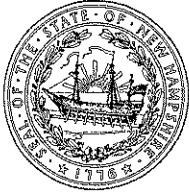
DCBCS TREATMENT AND PREVENTION, ALCOHOL EDUCATION PROGRAM

Funding in this organization represents costs associated with the Impaired Driving Services Unit within the Bureau of Drug & Alcohol Services. Funds are needed in Class 010 (Personal Services - Permanent), to satisfy a projected deficit due to a position reclassification. Source of Funds: 100% Other.

05-95-095-958410-59570000

DCBCS TREATMENT AND PREVENTION, SAMHSA Grants

Funding in this organization represents costs associated with the Access to Recovery Grant within the Bureau of Drug & Alcohol Services. Funds are needed in Class 010 (Personal Services- Permanent) to satisfy a projected deficit. Source of Funds: 100% Federal.



Nicholas A. Toumpas
Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF THE COMMISSIONER

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May 10, 2013

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to the provisions of Chapter 224:14, III and II, Laws of 2011, Transfer Among Accounts and Additional Revenues, authorize approval of General Fund transfers in the amount of \$140,252 and increase related revenue adjustments of \$117,649 in Federal Funds and increase revenue adjustments of \$1,000 in Other Funds in the Department of Health and Human Services. The transfers and adjustments are summarized below and detailed in the attached worksheets, effective upon approval of the Fiscal Committee and the Governor and Executive Council through June 30, 2013.

<u>From: (Various Accounts):</u>	<u>Account</u>	<u>Amount</u>
Division for Children, Youth and Families	Various	\$ -
Bureau of Elderly and Adult Services	Various	\$ -
Bureau of Behavioral Health	Various	\$ -
Bureau of Developmental Services	Various	\$ -
New Hampshire Hospital	Various	\$ (140,252)
Office of the Commissioner	Various	\$ -
Office of Administration	Various	\$ -
Office of Information Services	Various	\$ -
Division of Community Based Care Services	Various	\$ -
Bureau of Drug & Alcohol Services	Various	\$ -
Total Department of Health and Human Services		<u><u>(140,252)</u></u>

<u>To: (Various Accounts):</u>	<u>Account</u>	<u>Amount</u>
Division for Children, Youth and Families	Various	\$ -
Bureau of Elderly and Adult Services	Various	\$ 36,027
Bureau of Behavioral Health	Various	\$ 410
Bureau of Developmental Services	Various	\$ 3,000

New Hampshire Hospital	Various	\$	-
Office of the Commissioner	Various	\$	3,708
Office of Administration	Various	\$	54,000
Office of Information Services	Various	\$	20,407
Division of Community Based Care Services	Various	\$	3,000
Bureau of Drug & Alcohol Services	Various	\$	19,700
Total Department of Health and Human Services		\$	<u>140,252</u>

EXPLANATION

These transfers reflect adjustments to various benefits expense accounts to address projected expenses in the Department. Expenditure patterns for the first ten months of SFY 2013 have been analyzed and taken into consideration when projecting expenditures for the balance of the year. Based upon this thorough review, a number of accounts were found to require additional funds, while other accounts were experiencing less than originally anticipated expenditures. This transfer will provide for the continued efficient operation of the Department.

The following is the information specifically required when transfers are requested, in accordance with the Budget Officer's instructional memorandum dated April 17, 1985, to support the above requested actions:

- A. Justification: See the attached appendix for justification of the availability of funds and required additional funds.
- B. Does this transfer involve continuing programs or one-time projects? This transfer involves continuing programs.
- C. Is this transfer required to maintain existing program levels or will it increase the program level? This transfer is required to maintain existing program levels.
- D. Cite any requirements which make this program mandatory. The programs of the Department are mandated by various state and federal laws.
- E. Identify the source of funds on all accounts listed on this transfer. See the attached worksheet for the source of funds for all accounts.
- F. Will there be any effect on revenue if this transfer is not approved? There is no anticipated effect on revenue as a result of this transfer. Federal participation in Department expenditures is detailed in the attached appendix.
- G. Are funds expected to lapse if this transfer is not approved? It is anticipated that some funds will lapse whether this transfer is approved or not.
- H. Are personnel services involved? No positions are being transferred as a result of this request.

The Honorable Mary Jane Wallner, Chairman, and
Her Excellency, Governor Margaret Wood Hassan
May 10, 2013, Page 3

The Department has conducted a detailed review of every line item in the budget to ensure that available funds are maximized to the greatest degree possible. An appendix is attached which summarizes the changes across the Department.

Respectfully submitted,



Nicholas A. Toumpas
Commissioner

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
1	Fund	Agcy	Org	Clas	Rcpt	Class Title	Increase/ Decrease	Net Gen'l Fund by	Net Gen'l Fund By	GF	Transfer Amount			SOE				
2					Acct		Amount	Org. Code	Agency	Amount	S/T	FF	OF	GF	FF	OF	GF	
3																		
4	LAWSON ACCOUNTING FORMAT																	
5	COMPANY	N/A	ACCOUNTING UNIT	CLASS	ACCOUNT													
6	DIVISION FOR CHILDREN, YOUTH AND FAMILIES																	
7	Teen Independent Living																	
8																		
9	010	040	58230000	000	404213	Federal Funds	\$ 1,200											
10	010	040	58230000			Other Funds	\$ -	\$ -										
11	010	040	58230000			General Funds	\$ -	\$ -										
12	Total Revenue						\$ 1,200											
13	010	040	58230000	060	500601	Benefits	\$ 1,200			\$ -		\$ 1,200	\$ -	\$ -	100%	0%	0%	
14	Total Expense						\$ 1,200			\$ -	\$ -							
15	Child Development - Operations																	
16	010	040	58410000	000	403944	Federal Funds	\$ 30,000											
17	010	040	58410000			Other Funds	\$ -	\$ -										
18	010	040	58410000			General Funds	\$ -	\$ -										
19	Total Revenue						\$ 30,000											
20	010	040	58410000	060	500601	Benefits	\$ 30,000			\$ -		\$ 30,000	\$ -	\$ -	100%	0%	0%	
21	Total Expense						\$ 30,000			\$ -	\$ -							
22	TOTAL DIVISION FOR CHILDREN, YOUTH AND FAMILIES																	
23									\$ -			\$ 31,200						
24	BUREAU OF ELDERLY AND ADULT SERVICES																	
25	Adm on Aging Grants																	
26	010	048	78720000	000	404871	Federal Funds	\$ 20,224											
27	010	048	78720000			Other Funds	\$ -											
28	010	048	78720000			General Funds	\$ 34,777	\$ 34,777										
29	Total Revenue						\$ 55,001											
30	010	048	78720000	060	500601	Benefits	\$ 55,000			\$ 34,777		\$ 20,224	\$ -	\$ 34,777	37%	0%	63%	
31	Total Expense						\$ 55,000			\$ 34,777								
32	Medicaid Administration																	
33	010	048	78560000	000	404596	Federal Funds	\$ 1,250											
34	010	048	78560000			Other Funds	\$ -											
35	010	048	78560000			General Funds	\$ 1,250	\$ 1,250										
36	Total Revenue						\$ 2,500											
37	010	048	78560000	060	500601	Benefits	\$ 2,500			\$ 1,250		\$ 1,250	\$ -	\$ 1,250	50%	0%	50%	
38	Total Expense						\$ 2,500			\$ 1,250								
39	TOTAL BUREAU OF ELDERLY AND ADULT SERVICES																	
40									\$ 36,027			\$ 36,027						
41	BUREAU OF BEHAVIORAL HEALTH																	
42	Office of Director																	
43	010	092	78770000	000	406762	Federal Funds	\$ 90											
44	010	092	78770000			Other Funds	\$ -											
45	010	092	78770000			General Funds	\$ 410	\$ 410										
46	Total Revenue						\$ 500											
47	010	092	78770000	060	500601	Benefits	\$ 500			\$ 410		\$ 90	\$ -	\$ 410	18%	0%	82%	
48	Total Expense						\$ 500			\$ 410								
49	TOTAL BUREAU OF BEHAVIORAL HEALTH																	
50									\$ 410			\$ 410						
51	BUREAU OF DEVELOPMENTAL SERVICES																	
52	NH Designated Receiving Facility																	
53	010	093	71640000	000		Federal Funds	\$ -											
54	010	093	71640000			Other Funds	\$ -											

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	
1	Fund	Agcy	Org	Clas	Rcpt	Class Title	Increase/	Net Gen'l	Net Gen'l				Transfer Amount			SOF			
2					Acc't		Decrease	Fund by	Fund By	GF			FF	OF	GF	FF	OF	GF	
3							Amount	Org. Code	Agency	Amount	S/IT								
116	010	093	71640000			General Funds	\$ 3,000	\$ 3,000											
117	Total Revenue						\$ 3,000												
118																			
119	010	093	71640000	060	500601	Benefits	\$ 3,000			\$ 3,000		\$ -	\$ -	\$ 3,000		0%	0%	100%	
120	Total Expense						\$ 3,000				\$ 3,000								
121																			
122	Social Services Block Grant																		
123	010	093	78580000	000	404982	Federal Funds	\$ 500												
124	010	093	78580000			Other Funds	\$ -												
125	010	093	78580000			General Funds	\$ -	\$ -											
126	Total Revenue						\$ 500												
127																			
128	010	093	78580000	060	500601	Benefits	\$ 500			\$ -		\$ 500	\$ -	\$ -		100%	0%	0%	
129	Total Expense						\$ 500				\$ -								
130																			
131	TOTAL BUREAU OF DEVELOPMENTAL SERVICES									\$ 3,000	\$ 3,000	\$ 500	\$ -	\$ 3,000					
132																			
133	NEW HAMPSHIRE HOSPITAL																		
134																			
135	Administration																		
136	010	094	84000000	000	404444	Medicaid DSH	\$ -												
137	010	094	84000000			Other Funds	\$ -												
138	010	094	84000000			General Funds	\$ (140,252)	\$ (140,252)											
139	Total Revenue						\$ (140,252)												
140																			
141	010	094	84000000	060	500601	Benefits	\$ (140,252)			\$ (140,252)		\$ -	\$ -	\$ (140,252)		0%	0%	100%	
142	Total Expense						\$ (140,252)				\$ (140,252)								
143																			
144	TOTAL NEW HAMPSHIRE HOSPITAL									\$ (140,252.00)	\$ (140,252.00)	\$ -	\$ -	\$ (140,252.00)					
145																			
146	OFFICE OF COMMISSIONER																		
147																			
148	Employee Assistance Program																		
149	010	095	50250000	000	403900	Federal Funds	292												
150	010	095	50250000			General Funds	3,708	3,708											
151	Total Revenue						4,000												
152																			
153	010	095	50250000	060	500602	Benefits	4,000			\$ 3,708		\$ 292	\$ -	\$ 3,708		7%	0%	93%	
154	Total Expense						4,000				3,708								
155																			
156																			
157	TOTAL OFFICE OF THE COMMISSIONER									\$ 3,708.00	\$ 3,708.00	\$ 292.00	\$ -	\$ 3,708.00					
158																			
202																			
203	OFFICE OF ADMINISTRATION																		
204																			
205	DHHS District Office																		
206	010	095	56870000	000	404717	Federal Funds	36,000												
207	010	095	56870000			General Funds	54,000	54,000											
208	Total Revenue						90,000												
209																			
210	010	095	56870000	060	500602	Benefits	90,000			\$ 54,000		\$ 36,000	\$ -	\$ 54,000		40%	0%	60%	
211	Total Expense						90,000				54,000								
212																			
213	TOTAL OFFICE OF ADMINISTRATION									54,000	54,000	36,000	0	54,000					
214																			
215	OFFICE OF INFORMATION SERVICES																		
216																			
217	Office of Information Services																		
218	010	095	59520000	000	408159	Federal Funds	\$ 13,593												
219	010	095	59520000	007		Other Funds	\$ -												
220	010	095	59520000			General Funds	\$ 20,407	\$ 20,407											
221	Total Revenue						\$ 34,000												
222																			
223	010	095	59520000	060	500601	Benefits	\$ 34,000			\$ 20,407		\$ 13,593	\$ -	\$ 20,407		40%	0%	60%	
224	Total Expense						\$ 34,000				\$ 20,407								
225																			

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S		
1	Fund	Agcy	Org	Clas	Rcpt	Class Title	Increase/	Net Gen'l	Net Gen'l	GF		Transfer Amount					SOF			
2					Acc't		Decrease	Fund by	Fund By	Amount	S/T	FF	OF	GF			FF	OF	GF	
3							Amount	Org. Code	Agency											
226																				
227	TOTAL OFFICE OF INFORMATION SERVICES									\$ 20,407	\$ 20,407	\$ 13,593	\$ -	\$ 20,407						
228																				
242	DIVISION OF COMMUNITY BASED CARE SERVICES																			
243																				
244	Emergency Shelters																			
245	010	095	71770000	000		Federal Funds	\$ -													
246	010	095	71770000			Other Funds	\$ -													
247	010	095	71770000			General Funds	\$ 3,000	\$ 3,000												
248							\$ 3,000													
249																				
250	010	095	71770000	060	500601	Benefits	\$ 3,000			\$ 3,000		\$ -	\$ -	\$ 3,000			0%	0%	100%	
251	Total Expense						\$ 3,000				\$ 3,000									
252	TOTAL DIVISION OF COMMUNITY BASED CARE SERVICES																			
253									3,000		3,000	0	0	3,000						
254																				
255	BUREAU OF DRUG & ALCOHOL SERVICES																			
256																				
257	Treatment-Prevention State																			
258	010	095	13870000	000		Federal Funds	\$ -													
259	010	095	13870000			Other Funds	\$ -													
260	010	095	13870000			General Funds	\$ 2,200	\$ 2,200												
261	Total Revenue						\$ 2,200													
262																				
263	010	095	13870000	060	500601	Benefits	\$ 2,200			\$ 2,200		\$ -	\$ -	\$ 2,200			0%	0%	100%	
264	Total Expense						\$ 2,200				\$ 2,200									
265																				
266	Treatment & Prevention - Directors																			
267	010	095	30790000	000		Federal Funds	\$ -													
268	010	095	30790000			Other Funds	\$ -													
269	010	095	30790000			General Funds	\$ 17,500	\$ 17,500												
270	Total Revenue						\$ 17,500													
271																				
272	010	095	30790000	060	500601	Benefits	\$ 17,500			\$ 17,500		\$ -	\$ -	\$ 17,500			0%	0%	100%	
273	Total Expense						\$ 17,500				\$ 17,500									
274																				
275	Alcohol and Other Drug Treatment																			
276	010	095	53650000	000	404600	Federal Funds	\$ 2,500													
277	010	095	53650000			Other Funds	\$ -													
278	010	095	53650000			General Funds	\$ -	\$ -												
279	Total Revenue						\$ 2,500													
280																				
281	010	095	53650000	060	500601	Benefits	\$ 2,500			\$ -		\$ 2,500	\$ -	\$ -			100%	0%	0%	
282	Total Expense						\$ 2,500				\$ -									
283																				
284	Alcohol Education																			
285	010	095	53690000	000		Federal Funds	\$ -													
286	010	095	53690000	003	407315	Other Funds	\$ 1,000													
287	010	095	53690000			General Funds	\$ -	\$ -												
288	Total Revenue						\$ 1,000													
289																				
290	010	095	53690000	060	500601	Benefits	\$ 1,000			\$ -		\$ -	\$ 1,000	\$ -			0%	100%	0%	
291	Total Expense						\$ 1,000				\$ -									
292																				
293	SAMHSA Grants																			
294	010	095	59570000	000	404600	Federal Funds	\$ 12,000													
295	010	095	59570000			Other Funds	\$ -													
296	010	095	59570000			General Funds	\$ -	\$ -												
297	Total Revenue						\$ 12,000													
298																				
299	010	095	59570000	060	500601	Benefits	\$ 12,000			\$ -		\$ 12,000	\$ -	\$ -			100%	0%	0%	
300	Total Expense						\$ 12,000				\$ -									
301																				
302	TOTAL BUREAU OF DRUG & ALCOHOL SERVICES									\$ 19,700	\$ 19,700	\$ 14,500	\$ 1,000	\$ 19,700						
303																				
304																				
305	Total DHHS								\$ -		\$ -	\$ 117,649	\$ 1,000	\$ -						

From: (Various Accounts):	Account	Amount
Division for Children, Youth and Families	Various	\$ -
Bureau of Elderly and Adult Services	Various	\$ -
Bureau of Behavioral Health	Various	\$ -
Bureau of Developmental Services	Various	\$ -
New Hampshire Hospital	Various	\$ (140,252)
Office of the Commissioner	Various	\$ -
Office of Administration	Various	\$ -
Office of Information Services	Various	\$ -
Division of Community Based Care Services	Various	\$ -
Bureau of Drug & Alcohol Services	Various	\$ -
Total Department of Health and Human Services		(140,252)

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
TRANSFER OF FUNDS SFY 2013 – Benefits (060)**

DIVISION FOR CHILDREN, YOUTH & FAMILIES (DCYF)

05-95-040-404010-58230000

Teen Independent Living Bureau

Funding in this organization represents costs associated with the Teen Independent Living Bureau. Functions include; providing adult living preparation services to all DCYF/DJJS adolescents in out-of-home care who are 16 years of age or older, or 14 years of age and in DCYF's Guardianship. Service areas addressed include education, employment, healthcare and housing. This transfer will fund a projected deficit in the Benefit line item in this account. The projected deficit in the Benefit item is due to the class line being under budgeted and the benefit sweep took more funds than were available. Source of Funds: 100% Federal (Chafee Foster Care Independence Program under Title IV-E).

05-95-040-403510-58410000

Child Development Operations

Funding in this organization represents costs associated with the staff and operations of the Child Development Unit. This transfer will fund a projected deficit in the Benefit line item in this account. The projected deficit in the Benefit item is due to the class line being under budgeted and the benefit sweep took more funds than were available. Source of funds: 100% Federal (CCDF).

BUREAU OF ELDERLY AND ADULT SERVICES (BEAS)

05-95-048-481010-78720000

ELDERLY-ADULT SERVICES, ADM ON AGING GRANTS

Funding in this accounting unit represents costs associated with the administration and oversight of grants received from the Administration on Aging. Funds are needed in Class 060 (Benefits) to satisfy deficits caused by the transfer of position from this accounting unit. Source of Funds: 63.23% General and 36.77% Federal.

05-95-048-481510-78560000

ELDERLY-ADULT SERVICES, Medicaid Administration

Funding in this accounting unit represents costs associated with the administration of Elderly and Adult Medicaid and Medicaid Waiver services. Funds are needed in Class 060 (Benefits) to satisfy a projected deficit. Source of Funds: 50% General and 50% Other.

BUREAU OF BEHAVIORAL HEALTH

05-95-092-920010-78770000

BEHAVIORAL HEALTH, OFFICE OF DIRECTOR

Funding in this organization represents costs associated with the BBH Director's Office. Funds are needed in Class 060 (Benefits) to satisfy a projected deficit. Source of Funds: 82% General, 18% Federal.

BUREAU OF DEVELOPMENT SERVICES

05-95-093-930010-71640000

DEVELOPMENTAL SERVICES, NH DESIGNATED RECEIVING FACILITY

Funding in this accounting unit represents costs associated with the operation of the Designated Receiving Facility in Laconia. Funds are needed in Class 060 (Benefits) to satisfy a projected deficit. Source of Funds: 100% General.

05-95-093-930010-78580000

DEVELOPMENTAL SERVICES, SOCIAL SERVICES BLOCK GRANT

Funding in this accounting unit represents costs associated with management of the Partners In Health program funded by the Social Services Block Grant. Funds are needed in Class 060 (Benefits) to satisfy a projected deficit. Source of Funds: 100% Federal.

NEW HAMPSHIRE HOSPITAL

05-95-094-940010-84000000

ADMINISTRATION

Funding in this organization represents costs associated with the administration of New Hampshire Hospital. Funds are available for transfer as the projected expenses are less than the current adjusted authorized. Source of Funds: 100% General.

OFFICE OF THE COMMISSIONER

05-95-095-950010-50250000

Employee Assistance Program

Funding in this organization represents costs associated with the operation of this program that provides assistance to employees who are having problems in their work or personal lives by helping them secure appropriate assistance. Funds are required in benefits (class 060) because actual costs exceed the adjusted authorized for currently filled positions. Source of funds for this transfer reflect the anticipated federal revenues from cost allocation earnings.

OFFICE OF ADMINISTRATION

05-95--095-950010-56870000
DHHS District Office

Funding in this organization represents costs for staff in the District Offices throughout the State that perform the administrative and programmatic activities, and community relations, on behalf of employees, clients and providers. Funds are required in benefits (class 060) because actual costs exceed the adjusted authorized for currently filled positions. Source of funds for this transfer reflect the anticipated federal revenues from cost allocation earnings.

OFFICE OF INFORMATION SERVICES

05-95-095-954010-59520000
Office of Information Services

Funding in this organization represents costs associated with the operations of the Department of Health and Human Service's Office of Information Services. This transfer will fund a deficit in Class 060, Benefits, due to the transfer of positions.
Source of Funds: 40% Federal Funds and 60% General Funds.

DIVISION OF COMMUNITY BASED CARE SERVICES

05-95-095-958310-71770000
DCBCS BHHS, EMERGENCY SHELTERS

Funding in this accounting unit represents costs associated with the Bureau of Homeless and Housing Services. Funds are needed in Class 060 (Benefits) due to the transfer of a position out of the accounting unit and the retirement of a long-term state employee. Source of Funds: 100% General

BUREAU OF DRUG & ALCOHOL SERVICES

05-95-095-958410-13870000
DCBCS TREATMENT AND PREVENTION, TREATMENT – PREVENTION STATE

Funding in this organization represents costs associated with the Prevention Services unit within the Bureau of Drug & Alcohol Services. Funds are needed in Class 060 (Benefits) due to a reallocation of staff salaries and benefits to align with the different program areas within the Bureau. Source of Funds: 100% General.

05-95-095-958410-30790000
DCBCS TREATMENT AND PREVENTION, TREATMENT-PREVENTION-DIRECTORS

Funding in this organization represents costs associated with the Director's office, Business & Financial and Resource and Development units within the Bureau of Drug & Alcohol Services. Funds are needed in Class 060 (Benefits) to satisfy a projected deficit due to a reallocation of

staff salaries and benefits to align with the different program areas within the Bureau. Source of Funds: 100% General.

05-95-095-958410-53650000

**DCBCS, TREATMENT AND PREVENTION, ALCOHOL AND OTHER DRUG
TREATMENT**

Funding in this organization represents costs associated with Clinical Services unit within the Bureau of Drug & Alcohol Services. Funds are needed in Class 060 (Benefits) to satisfy a projected deficit due to a reallocation of staff salaries and benefits to align with the different program areas within the Bureau. Source of Funds: 100% Federal.

05-95-095-958410-53690000

DCBCS, TREATMENT AND PREVENTION, ALCOHOL EDUCATION

Funding in this organization represents costs associated with the Impaired Driver Services unit within the Bureau of Drug & Alcohol Services. Funds are needed in Class 060 (Benefits) to satisfy a deficit due to higher than anticipated costs. Source of Funds: 100% Other.

05-95-095-958410-59570000

DCBCS, TREATMENT AND PREVENTION, SAMHSA Grants

Funding in this organization represents costs associated with the Access to Recovery grant within the Bureau of Drug & Alcohol Services. Funds are needed in Class 060 (Benefits) to satisfy a deficit due to higher than anticipated costs. Source of Funds: 100% Federal.



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF THE COMMISSIONER

Nicholas A. Toumpas
Commissioner

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9200 1-800-852-3345 Ext. 9200
Fax: 603-271-4912 TDD Access: 1-800-735-2964

May 10, 2013

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court

Her Excellency, Governor Margaret Wood Hassan
and the Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to the provisions of Chapter 224:14, III and II, Laws of 2011, Transfer Among Accounts and Additional Revenues, authorize approval of General Fund transfers in the amount of \$16,157,257 and decrease related revenue adjustments of (\$16,439,294) in Federal Funds and increase revenue adjustments of \$2,148,230 in Other Funds in the Department of Health and Human Services. The transfers and adjustments are summarized below and detailed in the attached worksheets, effective upon approval of the Fiscal Committee and the Governor and Executive Council through June 30, 2013.

<u>From: (Various Accounts):</u>	<u>Account</u>	<u>Amount</u>
Division for Children, Youth and Families	Various	\$ (85,341)
Division for Juvenile Justice Services	Various	\$ (442,874)
Division of Family Assistance	Various	\$ (1,275,000)
Bureau of Elderly and Adult Services	Various	\$ (4,181,584)
Division of Public Health Services	Various	\$ (138,411)
Glenclyff Home for the Elderly	Various	\$ (82,050)
Bureau of Behavioral Health	Various	\$ (1,553,603)
Bureau of Developmental Services	Various	\$ (1,875,000)
New Hampshire Hospital	Various	\$ (2,696,000)
Office of the Commissioner	Various	\$ (12,585)
Office of Improvement and Integrity	Various	\$ (4,049)
Office of Administration	Various	\$ (69,175)
Office of Operations Support and Program Integrity	Various	\$ (9,607)
Office of Information System	Various	\$ (318,263)
Office of Medicaid Business and Policy	Various	\$ (3,400,000)
Bureau of Drug & Alcohol Services	Various	\$ (13,715)
Total Department of Health and Human Services		<u>\$ (16,157,257)</u>

<u>To: (Various Accounts):</u>	<u>Account</u>	<u>Amount</u>
Division for Children, Youth and Families	Various	\$ 85,341
Division for Juvenile Justice Services	Various	\$ 83,194
Division of Family Assistance	Various	\$ -
Bureau of Elderly and Adult Services	Various	\$ 471,584
Division of Public Health Services	Various	\$ 88
Glenclyff Home for the Elderly	Various	\$ 155,000
Bureau of Behavioral Health	Various	\$ 1,050
Bureau of Developmental Services	Various	\$ 375,000
New Hampshire Hospital	Various	\$ 71,553
Office of the Commissioner	Various	\$ 53,499
Office of Improvement and Integrity	Various	\$ 4,049
Office of Administration	Various	\$ 28,100
Office of Operations Support and Program Integrity	Various	\$ 14,205
Office of Information System	Various	\$ -
Office of Medicaid Business and Policy	Various	\$ 14,814,594
Bureau of Drug & Alcohol Services	Various	\$ -
Total Department of Health and Human Services		<u>\$ 16,157,257</u>

EXPLANATION

These transfers reflect adjustments to various other expense accounts to address projected expenses in the Department. Expenditure patterns for the first ten months of SFY 2013 have been analyzed and taken into consideration when projecting expenditures for the balance of the year. Based upon this thorough review, a number of accounts were found to require additional funds, while other accounts were experiencing less than originally anticipated expenditures. This transfer will provide for the continued efficient operation of the Department.

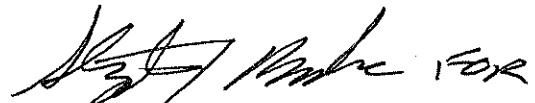
The following is the information specifically required when transfers are requested, in accordance with the Budget Officer's instructional memorandum dated April 17, 1985, to support the above requested actions:

- A. Justification: See the attached appendix for justification of the availability of funds and required additional funds.
- B. Does this transfer involve continuing programs or one-time projects? This transfer involves continuing programs.
- C. Is this transfer required to maintain existing program levels or will it increase the program level? This transfer is required to maintain existing program levels.
- D. Cite any requirements which make this program mandatory. The programs of the Department are mandated by various state and federal laws.
- E. Identify the source of funds on all accounts listed on this transfer. See the attached worksheet for the source of funds for all accounts.

- F. Will there be any effect on revenue if this transfer is not approved? There is no anticipated effect on revenue as a result of this transfer. Federal participation in Department expenditures is detailed in the attached appendix.
- G. Are funds expected to lapse if this transfer is not approved? It is anticipated that some funds will lapse whether this transfer is approved or not.
- H. Are personnel services involved? No positions are being transferred as a result of this request.

The Department has conducted a detailed review of every line item in the budget to ensure that available funds are maximized to the greatest degree possible. An appendix is attached which summarizes the changes across the Department.

Respectfully submitted,



Nicholas A. Toumpas
Commissioner

Other	Account From	General Funds Only			Net FF/Oth	Account To
		From	To	Net		
Division for Children, Youth and Families	Various	(85,341)	85,341	-	(1,076,655)	Various
Division for Juvenile Justice Services	Various	(442,874)	83,194	(359,680)	171,250	Various
Division of Family Assistance	Various	(1,275,000)	-	(1,275,000)	-	Various
Bureau of Elderly and Adult Services	Various	(4,181,584)	471,584	(3,710,000)	(3,464,000)	Various
Division of Public Health Services	Various	(138,411)	88	(138,323)	-	Various
Glenclyff Home	Various	(82,050)	155,000	72,950	-	Various
Bureau of Behavioral Health	Various	(1,553,603)	1,050	(1,552,553)	1,503,000	Various
Bureau of Developmental Services	Various	(1,875,000)	375,000	(1,500,000)	857,086	Various
New Hampshire Hospital	Various	(2,696,000)	71,553	(2,624,447)	(185,814)	Various
Office of the Commissioner	Various	(12,585)	53,499	40,914	34,086	Various
Office of Improvement and Integrity	Various	(4,049)	4,049	-	-	Various
Office of Administration	Various	(69,175)	28,100	(41,075)	(23,925)	Various
Office of Operations Support and Program Integrity	Various	(9,607)	14,205	4,598	17,956	Various
Office of Information System	Various	(318,263)	-	(318,263)	(780,738)	Various
Office of Medicaid Business and Policy	Various	(3,400,000)	14,814,594	11,414,594	(11,319,810)	Various
Bureau of Drug & Alcohol Services	Various	(13,715)	-	(13,715)	(23,500)	Various
Total Department of Health and Human Services		(16,157,257)	16,157,257	-	(14,291,064)	
			Net Federal Funds		(16,439,294)	
			Net Other Funds		2,148,230	
					(14,291,064)	
					-	

A	B	C	E	F	G	H	I	K	L	M	N	O	P	Q	R	S		
Fund	Agcy	Org	Cia	Rcpt Acc't	Class Title	Increase/ Decrease Amount	Net Gen'l Fund by Org. Code	Net Gen'l Fund By Agency	GF Amount	S/T	FF	OF	GF	FF	OF	GF		
LAWSON ACCOUNTING FORMAT													Transfer Amount			SOF		
COMP/	N/A	ACCOUNT ING UNIT	CLASS	ACCOUNT														
DIVISION FOR CHILDREN, YOUTH AND FAMILIES																		
DCYF Reimbursement Unit																		
010	040	22010000	000	404671	Federal Funds	\$ 600												
010	040	22010000	005	407139	Other Funds	\$ 900												
010	040	22010000			General Funds	\$ -	\$ -											
Total Revenue						\$ 1,500												
010	040	22010000	030	500301	Equipment	\$ (2,000)			\$ -		\$ (800)	\$ (1,200)	\$ -	40%	60%	0%		
010	040	22010000	070	500707	In-State Travel	\$ 3,500			\$ -		\$ 1,400	\$ 2,100	\$ -	40%	60%	0%		
Total Expense						\$ 1,500			\$ -									
Child Protection																		
010	040	58010000	000	408050	Federal Funds	(100,000)												
010	040	58010000			Other Funds	-												
010	040	58010000			General Funds	-	\$ -											
Total Revenue						(100,000)												
010	040	58010000	018	500106	Overtime	(20,000)			\$ (12,000)		\$ (8,000)	\$ -	\$ (12,000)	40%	0%	60%		
010	040	58010000	020	500200	Current Expense	\$ 20,000			\$ 12,000		\$ 8,000	\$ -	\$ 12,000	40%	0%	60%		
010	040	58010000	040	501587	Indirect Costs	\$ (100,000)			\$ -		\$ (100,000)	\$ -	\$ -	100%	0%	0%		
Total Expense						(100,000)			\$ -									
Organizational Learning and Quality Improvement																		
010	040	58050000	000	408075	Federal Funds	\$ (18,431)												
010	040	58050000			Other Funds	\$ -												
010	040	58050000			General Funds	\$ -	\$ -											
Total Revenue						\$ (18,431)												
010	040	58050000	020	500200	Current Expense	\$ 1,200			\$ 720		\$ 480	\$ -	\$ 720	40%		60%		
010	040	58050000	067	500557	Training of Providers	\$ (24,000)			\$ (3,341)		\$ (20,659)	\$ -	\$ (3,341)	86%		14%		
010	040	58050000	070	500707	In-State Travel	\$ 4,369			\$ 2,621		\$ 1,748	\$ -	\$ 2,621	40%		60%		
Total Expense						\$ (18,431)			\$ -									
Adoption Services																		
010	040	58440000	000	404134	Federal Funds	\$ 200,000												
010	040	58440000			Other Funds	\$ -												
010	040	58440000			General Funds	\$ -	\$ -											
Total Revenue						\$ 200,000												
010	040	58440000	102	500734	Contracts for Program Services	200,000			\$ -		\$ 200,000	\$ -	\$ -	100%	0%	0%		
Total Expense						\$ 200,000			\$ -									
Family Preservation Grant																		
010	040	58470000	000	400171	Federal Funds	\$ 18,000												
010	040	58470000			Other Funds	\$ -												
010	040	58470000			General Funds	\$ -	\$ -											
Total Revenue						\$ 18,000												
010	040	58470000	020	500200	Current Expense	\$ 4,000			\$ -		\$ 4,000	\$ -	\$ -	100%	0%	0%		
010	040	58470000	070	500707	In-State Travel	\$ 14,000			\$ -		\$ 14,000	\$ -	\$ -	100%	0%	0%		
Total Expense						\$ 18,000			\$ -									
Child & Family Services																		
010	040	58550000	000	404230	Federal Funds	\$ (910,000)												

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
1	Fund	Agcy	Org	Cla	Rcpt	Class Title	Increase/ Decrease Amount	Net Gen'l Fund by Org. Code	Net Gen'l Fund By Agency	GF Amount	S/T	FF	OF	GF	FF	OF	GF	
2	Transfer Amount														SOF			
3															FF	OF	GF	
62	010	040	58550000	007	407139	Private Local Funds	\$ (220,000)											
63	010	040	58550000			General Funds	\$ -	\$ -			\$ -							
64	Total Revenue						\$ (1,130,000)											
65																		
66	010	040	58550000	101	500729	Medical Payments to Providers	\$ 50,000			\$ 50,000		\$ -	\$ -	\$ 50,000	0.00%	0.00%	100.00%	
67	010	040	58550000	535	500376	Out of Home Placements	\$ (200,000)			\$ -		\$ (200,000)	\$ -	\$ -	100.00%	0.00%	0.00%	
68	010	040	58550000	550	500398	Assessment and Counseling	\$ 20,000			\$ 20,000		\$ -	\$ -	\$ 20,000	0.00%	0.00%	100.00%	
69	010	040	58550000	563	500915	Community Based Services	\$ (1,000,000)			\$ (70,000)		\$ (710,000)	\$ (220,000)	\$ (70,000)	71.00%	22.00%	7.00%	
70	Total Expense						\$ (1,130,000)				\$ -							
71																		
72	Domestic Violence Programs																	
73	010	040	60400000	000		Federal Funds	\$ -											
74	010	040	60400000	009	405265	Private Local Funds	\$ (47,724)											
75	010	040	60400000			General Funds	\$ -	\$ -			\$ -							
76	Total Revenue						\$ (47,724)											
77																		
78	010	040	60400000	073	500581	Grants-Non Federal	\$ (47,724)			\$ -		\$ -	\$ (47,724)	\$ -	0.00%	100.00%	0.00%	
79	Total Expense						\$ (47,724)				\$ -							
80																		
81	TOTAL DIVISION FOR CHILDREN, YOUTH AND FAMILIES								\$ -		\$ -	\$ (809,831)	\$ (266,824)	\$ -				
82																		
83	DIVISION FOR JUVENILE JUSTICE SERVICES																	
84																		
85	Juvenile Field Services																	
86	010	041	58090000	000	408044	Federal Funds	-											
87	010	041	58090000			Other Funds	-											
88	010	041	58090000			General Funds	-	\$ -										
89	Total Revenue						-											
90																		
91	010	041	58090000	020	500200	Current Expense	15,000			\$ 10,194		\$ 4,806	\$ -	\$ 10,194	32%	0%	68%	
92	010	041	58090000	070	500704	In State Travel	(15,000)			\$ (10,194)		\$ (4,806)	\$ -	\$ (10,194)	32%	0%	68%	
93	Total Expense						-				\$ -							
94																		
95	Custodial Care																	
96	010	041	58110000			Federal Funds	\$ -											
97	010	041	58110000	007	405376	Other Funds	\$ (28,750)											
98	010	041	58110000			General Funds	\$ (102,680)	\$ (102,680)										
99	Total Revenue						\$ (131,430)											
100																		
101	010	041	58110000	021	500211	Food Institutions	\$ (115,000)			\$ (86,250)		\$ -	\$ (28,750)	\$ (86,250)	0%	25%	75%	
102	010	041	58110000	020	500200	Current Expense	\$ (16,430)			\$ (16,430)		\$ -	\$ -	\$ (16,430)	0%	0%	100%	
103	Total Expense						\$ (131,430)				\$ (102,680)							
104																		
105	Maintenance																	
106	010	041	58120000			Federal Funds	-											
107	010	041	58120000			Other Funds	-											
108	010	041	58120000			General Funds	(47,000)	\$ (47,000)										
109	Total Revenue						(47,000)											
110																		
111	010	041	58120000	023	500264	Heat Electricity Water	18,000			\$ 18,000		\$ -	\$ -	\$ 18,000	0%	0%	100%	
112	010	041	58120000	030	500300	Equipment New Replacement	(80,000)			\$ (80,000)		\$ -	\$ -	\$ (80,000)	0%	0%	100%	
113	010	041	58120000	047	500240	Own Forces Maint. Build-Grn	15,000			\$ 15,000		\$ -	\$ -	\$ 15,000	0%	0%	100%	
114	Total Expense						(47,000)				\$ (47,000)							
115																		
116	Health Services																	
117	010	041	58130000			Federal Funds	-											
118	010	041	58130000			Other Funds	-											
119	010	041	58130000			General Funds	(10,000)	\$ (10,000)										
120	Total Revenue						(10,000)											
121																		
122	010	041	30000	020	500200	Current Expense	(50,000)			\$ (50,000)		\$ -	\$ -	\$ (50,000)	0%	0%	100%	
123	010	041	30000	100	500726	Prescription Drug Expense	40,000			\$ 40,000		\$ -	\$ -	\$ 40,000	0%	0%	100%	

A	B	C	E	F	G	H	I	K	L	M	N	O	P	Q	R	S	
Fund	Agcy	Org	Clas	Rcpt	Class Title	Increase/Decrease Amount	Net Gen'l Fund by Org. Code	Net Gen'l Fund By Agency	GF Amount	S/T	FF	OF	GF	FF	OF	GF	
											Transfer Amount			SOF			
124	Total Expense					(10,000)				\$ (10,000)							
126	Rehabilitative Education																
127	010	041	58170000	000	406835	Federal Funds	-										
128	010	041	58170000	009	407034	Other Funds	200,000										
129	010	041	58170000			General Funds	(200,000)	\$ (200,000)									
130	Total Revenue																
132	010	041	58170000	537	500379	Education Supplies	200,000		\$ -		\$ -	\$ 200,000	\$ -	0%	100%	0%	
133	010	041	58170000	537	500379	Education Supplies	(200,000)		\$ (200,000)		\$ -	\$ -	\$ (200,000)	0%	0%	100%	
134	Total Expense									\$ (200,000)							
136	TOTAL DIVISION OF JUVENILE JUSTICE SERVICES							\$ (359,680)		\$ (359,680)	\$ -	\$ 171,250	\$ (359,680)				
138	DIVISION OF FAMILY ASSISTANCE																
140	FWOC																
141	010	045	61530000			Federal Funds	\$ -										
142	010	045	61530000			Other Funds	\$ -										
143	010	045	61530000			General Funds	\$ (175,000)	\$ (175,000)									
144	Total Revenue					\$ (175,000)											
146	010	045	61530000	501	500425	Payments to Clients	\$ (175,000)		\$ (175,000)		\$ -	\$ -	\$ (175,000)	0%	0%	100%	
147	Total Expense					\$ (175,000)				\$ (175,000)	\$ -						
149	APTD Grants																
150	010	045	61740000			Federal Funds	\$ -										
151	010	045	61740000			Other Funds	\$ -										
152	010	045	61740000			General Funds	\$ (800,000)	(800,000)									
153	Total Revenue					(800,000)											
155	010	045	61740000	501	500425	Payments to Clients	\$ (800,000)		\$ (800,000)		\$ -	\$ -	\$ (800,000)	0%	0%	100%	
156	Total Expense					(800,000)				\$ (800,000)	-						
158	IDP																
159	010	045	61760000			Federal Funds	\$ -										
160	010	045	61760000			Other Funds	\$ -										
161	010	045	61760000			General Funds	\$ (300,000)	(300,000)									
162	Total Revenue					(300,000)											
164	010	045	61760000	501	500425	Payments to Clients	\$ (300,000)		\$ (300,000)		\$ -	\$ -	\$ (300,000)	0%	0%	100%	
165	Total Expense					(300,000)				\$ (300,000)	-						
167	TOTAL DIVISION OF FAMILY ASSISTANCE							\$ (1,275,000)		\$ (1,275,000)	\$ -	\$ -	\$ (1,275,000)				
169	BUREAU OF ELDERLY AND ADULT SERVICES																
171	Medicaid Quality Incentive Payment																
172	010	048	59440000	000	404362	Federal Funds	\$ (1,750)										
173	010	048	59440000			Other Funds	\$ -										
174	010	048	59440000			General Funds	\$ -	\$ -									
175	Total Revenue					\$ (1,750)											
177	010	048	59440000	041	500801	Audit Set Aside	\$ (1,750)		\$ -		\$ (1,750)	\$ -	\$ -	100%	0%	0%	
178	Total Expense					\$ (1,750)				\$ -							
180	Nursing Services																
181	010	048	61730000	000	404362	Federal Funds	\$ (3,480,000)										
182	010	048	61730000			Other Funds	\$ -										
183	010	048	61730000			General Funds	\$ (3,710,000)	\$ (3,710,000)									
184	Total Revenue					\$ (7,190,000)											

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
1	Fund	Agcy	Org	Clia	Rcpt Acc't	Class Title	Increase/ Decrease Amount	Net Gen'l Fund by Org. Code	Net Gen'l Fund By Agency	GF Amount	S/T	FF	OF	GF	FF	OF	GF	
2	Transfer Amount														SOF			
3																		
185																		
186	010	048	61730000	100	500726	Prescription Drug Exp	\$ (720,000)			\$ (360,000)		\$ (360,000)	\$ -	\$ (360,000)	50%	0%	50%	
187	010	048	61730000	101	500729	Provider Payments LTC	\$ (6,920,000)			\$ (3,460,000)		\$ (3,460,000)	\$ -	\$ (3,460,000)	50%	0%	50%	
188	010	048	61730000	503	500892	State Phase Down	\$ (230,000)			\$ (230,000)		\$ -	\$ -	\$ (230,000)	0%	0%	100%	
189	010	048	61730000	509	500897	Other Nursing Homes	\$ (260,000)			\$ (130,000)		\$ (130,000)	\$ -	\$ (130,000)	50%	0%	50%	
190	010	048	61730000	565	500917	Outpatient Hospital	\$ 940,000			\$ 470,000		\$ 470,000	\$ -	\$ 470,000	50%	0%	50%	
191	Total Expense						\$ (7,190,000)				\$ (3,710,000)							
192																		
193	Administration on Aging																	
194	010	048	78720000	000	404871	Federal Funds	\$ -											
195	010	048	78720000			Other Funds	\$ -											
196	010	048	78720000			General Funds	\$ -	\$ -										
197	Total Revenue						\$ -											
198																		
199	010	048	78720000	070	500704	In State Travel	\$ (2,300)			\$ (1,454)		\$ (846)	\$ -	\$ (1,454)	37%	0%	63%	
200	010	048	78720000	072	500573	Grants Federal	\$ (25,000)			\$ -		\$ (25,000)	\$ -	\$ -	100%	0%	0%	
201	010	048	78720000	080	500713	Out of State Travel	\$ 2,300			\$ 1,454		\$ 846	\$ -	\$ 1,454	37%	0%	63%	
202	010	048	78720000	502	500891	Pmts to Providers	\$ 25,000			\$ -		\$ 25,000	\$ -	\$ -	100%	0%	0%	
203	Total Expense						\$ -				\$ -							
204																		
205	Adult Protection Grants																	
206	010	048	89160000	000	404871	Federal Funds	\$ 450											
207	010	048	89160000			Other Funds	\$ -											
208	010	048	89160000			General Funds	\$ -	\$ -										
209	Total Revenue						\$ 450											
210																		
211	010	048	89160000	041	500801	Audit Set Aside	\$ 450			\$ -		\$ 450	\$ -	\$ -	100%	0%	0%	
212	Total Expense						\$ 450				\$ -							
213																		
214	Medicaid Services Grants																	
215	010	048	89250000	000	403839	Federal Funds	\$ 16,000											
216	010	048	89250000			Other Funds	\$ -											
217	010	048	89250000			General Funds	\$ -	\$ -										
218	Total Revenue						\$ 16,000											
219																		
220	010	048	89250000	020	500200	Current Expense	\$ 16,000			\$ -		\$ 16,000	\$ -	\$ -	100%	0%	0%	
221	Total Expense						\$ 16,000				\$ -							
222																		
223	Nursing Staff																	
224	010	048	89310000	000	404674	Federal Funds	\$ -											
225	010	048	89310000			Other Funds	\$ -											
226	010	048	89310000			General Funds	\$ -	\$ -										
227	Total Revenue						\$ -											
228																		
229	010	048	89310000	020	500200	Current Expenses	\$ (260)			\$ (130)		\$ (130)	\$ -	\$ (130)	50%	0%	50%	
230	010	048	89310000	070	500704	In State Travel	\$ 260			\$ 130		\$ 130	\$ -	\$ 130	50%	0%	50%	
231	Total Expense						\$ 260				\$ -							
232																		
233	Social Services Block Grant																	
234	010	048	92550000	000	404373	Federal Funds	\$ 1,300											
235	010	048	92550000			Other Funds	\$ -											
236	010	048	92550000			General Funds	\$ -	\$ -										
237	Total Revenue						\$ 1,300											
238																		
239	010	048	92550000	041	500801	Audit Set Aside	\$ 1,300			\$ -		\$ 1,300	\$ -	\$ -	100%	0%	0%	
240	Total Expense						\$ 1,300				\$ -							
241																		
242	TOTAL BUREAU OF ELDERLY AND ADULT SERVICES								\$ (3,710,000)		\$ (3,710,000)	\$ (3,464,000)	\$ -	\$ (3,710,000)				
243																		
244	DIVISION OF HEALTH SERVICES																	
245																		

A	B	C	E	F	G	H	I	K	L	M	N	O	P	Q	R	S
1	Fund	Agcy	Org	Cla	Rcpt	Increase/	Net Gen'l									
2					Class Title	Decrease	Fund by				Transfer Amount					
3					Acc't	Amount	Org. Code	GF	S/T	FF	OF	GF				
246	NH ELC															
247	010	090	18350000	000	400146	Federal Funds										
248	010	090	18350000			Other Funds										
249	010	090	18350000			General Funds										
250	Total Revenue															
251																
252	010	090	18350000	066	500543	Employee Training	\$ 3,000			\$ 3,000	\$ -	\$ -		100%	0%	0%
253	010	090	18350000	080	500710	Out-of-State Travel	\$ (3,000)			\$ (3,000)	\$ -	\$ -		100%	0%	0%
254	Total Expense															
255																
256	WATER ANALYSIS LAB															
257	010	090	18770000	000		Federal Funds	\$ -									
258	010	090	18770000	001	405833	Transfer From Other Agency	\$ -									
259	010	090	18770000			General Funds	\$ (138,323)	\$ (138,323)								
260	Total Revenue															
261																
262	010	090	18770000	027	502799	Transfers to DOIT	\$ (138,323)		\$ (138,323)	\$ -	\$ -	\$ (138,323)		0%	0%	100%
263	Total Expense															
264																
265	BIOSENSE 2.0															
266	010	090	29950000	000	403944	Federal Funds	\$ -									
267	010	090	29950000			Other Funds	\$ -									
268	010	090	29950000			General Funds	\$ -									
269	Total Revenue															
270																
271	010	090	29950000	066	500543	Employee Training	\$ 200			\$ 200	\$ -	\$ -		100%	0%	0%
272	010	090	29950000	080	500710	Out-of-State Travel	\$ (200)			\$ (200)	\$ -	\$ -		100%	0%	0%
273	Total Expense															
274																
275	RURAL HEALTH AND PRIMARY CARE															
276	010	090	51490000	000	404535	Federal Funds	\$ -									
277	010	090	51490000			Other Funds	\$ -									
278	010	090	51490000			General Funds	\$ -									
279	Total Revenue															
280																
281	010	090	51490000	020	500200	Current Expense	\$ (150)			\$ (150)	\$ -	\$ -		100%	0%	0%
282	010	090	51490000	026	500251	Organizational Dues	\$ 150			\$ 150	\$ -	\$ -		100%	0%	0%
283	Total Expense															
284																
285	HEALTH STATS															
286	010	090	51500000	000	403801	Federal Funds	\$ -									
287	010	090	51500000	000		Other Funds	\$ -									
288	010	090	51500000			General Funds	\$ -									
289	Total Revenue															
290																
291	010	090	51500000	018	500106	Overtime	\$ 88		\$ 88	\$ -	\$ -	\$ 88		0%	0%	100%
292	010	090	51500000	246	500792	Grantee Administration cost	\$ (88)		\$ (88)	\$ -	\$ -	\$ (88)		0%	0%	100%
293	Total Expense															
294																
295																
296	EPH TRACKING															
297	010	090	51730000	000	404369	Federal Funds	\$ -									
298	010	090	51730000			Other Funds	\$ -									
299	010	090	51730000			General Funds	\$ -									
300	Total Revenue															
301																
302	010	090	51730000	018	500106	Overtime	\$ (1,244)			\$ (1,244)	\$ -	\$ -		100%	0%	0%
303	010	090	51730000	019	500105	Holiday Pay	\$ (200)			\$ (200)	\$ -	\$ -		100%	0%	0%
304	010	090	51730000	080	500710	Out of State Travel	\$ (3,056)			\$ (3,056)	\$ -	\$ -		100%	0%	0%
305	010	090	51730000	102	500731	Contracts for Program Services	\$ 4,500			\$ 4,500	\$ -	\$ -		100%	0%	0%

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	
1	Fund	Agcy	Org	Cl	Acc't	Class Title	Increase/Decrease Amount	Net Gen'l Fund by Org. Code	Net Gen'l Fund By Agency	GF Amount	S/T	FF	Transfer Amount	OF	GF	FF	OF	GF		
2							\$ -					\$ -								
3																				
306	Total Expense							\$ -					\$ -							
307																				
308	STRENGTHENING PH INFRASTRUCTURE																			
309	010	090	59970000	000	408926	Federal Funds	\$ -													
310	010	090	59970000			Other Funds	\$ -													
311	010	090	59970000			General Funds	\$ -													
312	Total Revenue							\$ -												
313																				
314	010	090	59970000	050	500109	Personal Service - Temp	\$ 3,250			\$ -		\$ 3,250	\$ -	\$ -		100%	0%	0%		
315	010	090	59970000	102	500731	Contracts for Program Services	\$ (3,250)			\$ -		\$ (3,250)	\$ -	\$ -		100%	0%	0%		
316	Total Expense							\$ -				\$ -								
317																				
318	TOTAL DIVISION OF PUBLIC HEALTH SERVICES									\$ (138,323)		\$ (138,323)	\$ -	\$ -	\$ (138,323)					
319																				
320	GLENCLIFF HOME																			
321																				
322	Professional Care																			
323	010	091	57100000	000		Federal Funds	-													
324	010	091	57100000			Other Funds	-													
325	010	091	57100000			General Funds	(78,550)	\$ (78,550)												
326	Total Revenue							(78,550)												
327																				
328	010	091	57100000	010	500100	Personal Services-Perm	(39,550)			\$ (39,550)		\$ -	\$ -	\$ (39,550)	0%	0%	100%			
329	010	091	57100000	046	500464	Consultant	(4,000)			\$ (4,000)		\$ -	\$ -	\$ (4,000)	0%	0%	100%			
330	010	091	57100000	101	500729	Medical Payments to Provider	(35,000)			\$ (35,000)		\$ -	\$ -	\$ (35,000)	0%	0%	100%			
331	Total Expense							(78,550)				\$ (78,550)								
332																				
333	Custodial																			
334	010	091	57200000	000		Federal Funds	-													
335	010	091	57200000			Other Funds	-													
336	010	091	57200000			General Funds	20,000	\$ 20,000												
337	Total Revenue							20,000												
338																				
339	010	091	57200000	021	500211	Food	20,000			\$ 20,000		\$ -	\$ -	\$ 20,000	0%	0%	100%			
340	Total Expense							20,000				\$ 20,000								
341																				
342	Administration																			
343	010	091	57400000	000		Federal Funds	-													
344	010	091	57400000			Other Funds	-													
345	010	091	57400000			General Funds	(3,500)	\$ (3,500)												
346	Total Revenue							(3,500)												
347																				
348	010	091	57400000	020	500200	Current Expenses	(2,000)			\$ (2,000)		\$ -	\$ -	\$ (2,000)	0%	0%	100%			
349	010	091	57400000	080	500704	Out-of-State Travel	(1,500)			\$ (1,500)		\$ -	\$ -	\$ (1,500)	0%	0%	100%			
350	Total Expense							(3,500)				\$ (3,500)								
351																				
352	Maintenance																			
353	010	091	78920000	000		Federal Funds	-													
354	010	091	78920000			Other Funds	-													
355	010	091	78920000			General Funds	135,000	\$ 135,000												
356	Total Revenue							135,000												
357																				
358	010	091	78920000	020	500200	Current Expenses	5,000			\$ 5,000		\$ -	\$ -	\$ 5,000	0%	0%	100%			
359	010	091	78920000	023	500264	Heat Electricity Water	130,000			\$ 130,000		\$ -	\$ -	\$ 130,000	0%	0%	100%			
360	Total Expense							135,000				\$ 135,000								
361																				
362	TOTAL GLENCLIFF HOME									\$ 72,950		\$ 72,950	\$ -	\$ -	\$ 72,950					
363																				
364	BUREAU OF BEHAVIORAL HEALTH																			
365																				
366	EDI Grant																			

A	B	C		E	F	G	H	I		K	L	M	N	O	P	Q	R	S		
1	Fund	Agcy	Org	Cla	Rcpt Acc'l	Class Title	Increase/ Decrease Amount	Net Gen'l Fund by Org. Code	Net Gen'l Fund By Agency	GF Amount	S/T	FF	OF	GF						
2															Transfer Amount			SOF		
3															FF	OF	GF	FF	OF	GF
367	010	092	18580000	000	400146	Federal Funds	\$ -													
368	010	092	18580000			Other Funds	\$ -													
369	010	092	18580000			General Funds	\$ -	\$ -												
370	Total Revenue						\$ -													
371																				
372	010	092	18580000	020	500200	Current Expenses	\$ (1,176)			\$ -		\$ (1,176)	\$ -	\$ -			100%	0%	0%	
373	010	092	18580000	022	500255	Rents-Leases other than State	\$ (25)			\$ -		\$ (25)	\$ -	\$ -			100%	0%	0%	
374	010	092	18580000	502	500891	Provider Payments	\$ 1,201			\$ -		\$ 1,201	\$ -	\$ -			100%	0%	0%	
375	Total Expense						\$ -				\$ -									
376																				
377	Office of Consumer and Family Affairs																			
378	010	092	30680000	000		Federal Funds	\$ -													
379	010	092	30680000			Other Funds	\$ -													
380	010	092	30680000			General Funds	\$ (2,400)	\$ (2,400)												
381	Total Revenue						\$ (2,400)													
382																				
383	010	092	30680000	067	500557	Training of Providers	\$ (2,400)			\$ (2,400)		\$ -	\$ -	\$ (2,400)			0%	0%	100%	
384	Total Expense						\$ (2,400)				\$ (2,400)									
385																				
386	CMH Program Support																			
387	010	092	59450000			Federal Funds	\$ -													
388	010	092	59450000			Other Funds	\$ -													
389	010	092	59450000			General Funds	\$ (50,153)	\$ (50,153)												
390	Total Revenue						\$ (50,153)													
391																				
392	010	092	59450000	102	500731	Contracts for Program Svcs	\$ (50,153)			\$ (50,153)		\$ -	\$ -	\$ (50,153)			0%	0%	100%	
393	Total Expense						\$ (50,153)				\$ (50,153)									
394																				
395	Financial Management																			
396	010	092	70010000	000	404560	Federal Funds	\$ -													
397	010	092	70010000			Other Funds	\$ -													
398	010	092	70010000			General Funds	\$ -	\$ -												
399	Total Revenue						\$ -													
400																				
401	010	092	70010000	020	500200	Current Expenses	\$ (1,500)			\$ (1,050)		\$ (450)	\$ -	\$ (1,050)			30%	0%	70%	
402	010	092	70010000	070	500704	In State Travel	\$ 1,500			\$ 1,050		\$ 450	\$ -	\$ 1,050			30%	0%	70%	
403	Total Expense						\$ -				\$ -									
404																				
405	Community Mental Health Svcs																			
406	010	092	70100000	000	404664	Federal Funds	\$ (1,500,000)													
407	010	092	70100000			Other Funds	\$ -													
408	010	092	70100000			General Funds	\$ (1,500,000)	\$ (1,500,000)												
409	Total Revenue						\$ (3,000,000)													
410																				
411	010	092	70100000	502	500891	Payments to Providers	\$ (3,000,000)			\$ (1,500,000)		\$ (1,500,000)	\$ -	\$ (1,500,000)			50%	0%	50%	
412	Total Expense						\$ (3,000,000)				\$ (1,500,000)									
413																				
414	Medicaid Payments																			
415	010	092	71550000	000	404663	Federal Funds	\$ 3,003,000													
416	010	092	71550000			Other Funds	\$ -													
417	010	092	71550000			General Funds	\$ -	\$ -												
418	Total Revenue						\$ 3,003,000													
419																				
420	010	092	71550000	041	500801	Audit Fund Set Aside	\$ 3,000			\$ -		\$ 3,000	\$ -	\$ -			100%	0%	0%	
421	010	092	71550000	510	500898	Medicaid to Institutions	\$ 3,000,000			\$ -		\$ 3,000,000	\$ -	\$ -			100%	0%	0%	
422	Total Expense						\$ 3,003,000				\$ -									
423																				
424	TOTAL BUREAU OF BEHAVIORAL HEALTH									\$ (1,552,553)	\$ (1,552,553)	\$ 1,503,000	\$ -	\$ (1,552,553)						
425																				
426	BUREAU OF DEVELOPMENTAL SERVICES																			

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
1	Fund	Agcy	Org	Clas	Rcpt	Class Title	Increase/Decrease Amount	Net Gen'l Fund by Org. Code	Net Gen'l Fund By Agency	GF Amount	S/T	FF	OF	GF	FF	OF	GF	
2	Transfer Amount													SOF				
3														FF	OF	GF		
427	TWWIIA																	
428	010	093	50500000	000	400146	Federal Funds	\$ (16,000)											
429	010	093	50500000			Other Funds	\$ -											
430	010	093	50500000			General Funds	\$ -	\$ -										
431	Total Revenue						\$ (16,000)											
432	010	093	50500000	020	500200	Current Expenses	\$ (16,000)			\$ -		\$ (16,000)	\$ -	\$ -		100%	0%	0%
433	Total Expense						\$ (16,000)			\$ -								
434	Program Support																	
435	010	093	59470000	000	408148	Federal Funds	\$ -											
436	010	093	59470000			Other Funds	\$ -											
437	010	093	59470000			General Funds	\$ -	\$ -										
438	Total Revenue						\$ -											
439	010	093	59470000	040	500800	Indirect Costs	\$ 2,500			\$ -		\$ 2,500	\$ -	\$ -		100%	0%	0%
440	010	093	59470000	042	500620	Additional Fringe Benefits	\$ (2,500)			\$ -		\$ (2,500)	\$ -	\$ -		100%	0%	0%
441	Total Expense						\$ -			\$ -								
442	Early Intervention																	
443	010	093	70140000	000	406738	Federal Funds	\$ 375,000											
444	010	093	70140000			Other Funds	\$ -											
445	010	093	70140000			General Funds	\$ 375,000	\$ 375,000										
446	Total Revenue						\$ 750,000											
447	010	093	70140000	502	500891	Payments to Providers	\$ 750,000			\$ 375,000		\$ 375,000	\$ -	\$ 375,000	50%	0%	50%	
448	Total Expense						\$ 750,000			\$ 375,000		\$ 375,000						
449	Acquired Brain Disorder Services																	
450	010	093	70160000	000	406739	Federal Funds	\$ (375,000)											
451	010	093	70160000			Other Funds	\$ -											
452	010	093	70160000			General Funds	\$ (375,000)	\$ (375,000)										
453	Total Revenue						\$ (750,000)											
454	010	093	70160000	557	500906	Medicaid Waiver Services	\$ (750,000)			\$ (375,000)		\$ (375,000)	\$ -	\$ (375,000)	50%	0%	50%	
455	Total Expense						\$ (750,000)			\$ (375,000)		\$ (375,000)						
456	Community Developmental Services																	
457	010	093	71000000	000	403793	Federal Funds	\$ 873,086											
458	093	71000000				Other Funds	\$ -											
459	010	093	71000000			General Funds	\$ (1,500,000)	\$ (1,500,000)										
460	Total Revenue						\$ (626,914)											
461	010	093	71000000	557	500906	Medicaid Waiver Services	\$ (2,824,047)			\$ (1,500,000)		\$ (1,324,047)	\$ -	\$ (1,500,000)	47%	0%	53%	
462	010	093	71000000	558	500907	Waitlist	\$ 2,197,133			\$ -		\$ 2,197,133	\$ -	\$ -	100%	0%	0%	
463	Total Expense						\$ (626,914)			\$ (1,500,000)								
464	TOTAL BUREAU OF DEVELOPMENTAL SERVICES								\$ (1,500,000)		\$ (1,500,000)		\$ 857,086	\$ -	\$ (1,500,000)			
465	NEW HAMPSHIRE HOSPITAL																	
466	Adult Basic Education																	
467	010	094	80270000	000		Medicaid DSH	\$ -											
468	010	094	80270000	001	405486	Other Funds	\$ (3,207)											
469	010	094	80270000			General Funds	\$ -	\$ -										
470	Total Revenue						\$ (3,207)											
471	010	094	70000	020	500200	Supplies	\$ (3,207)			\$ -		\$ -	\$ (3,207)	\$ -		100%	0%	
472	Total Expense						\$ (3,207)			\$ -		\$ -						

A	B	C	E	F	G	H	I	K	L	M	N	O	P	Q	R	S		
1	Fund	Agcy	Org	Clas	Rcpt Acc't	Class Title	Increase/ Decrease Amount	Net Gen'l Fund by Org. Code	Net Gen'l Fund By Agency	GF Amount	S/T	FF	OF	GF	FF	OF	GF	
2													Transfer Amount			SOF		
3													FF	OF	GF	FF	OF	GF
487	Administration																	
489	010	094	84000000	000	404444	Medicaid DSH	\$ 68											
490	010	094	84000000			Other Funds	\$ -											
491	010	094	84000000			General Funds	\$ (276,000)	\$ (276,000)										
492	Total Revenue						\$ (275,932)											
493																		
494	010	094	84000000	010	500100	Personal Services - Permanent	\$ (200,000)			\$ (200,000)		\$ -	\$ -	\$ (200,000)	0%	0%	100%	
495	010	094	84000000	012	500128	Salary Unclassified	\$ (68,000)			\$ (68,000)		\$ -	\$ -	\$ (68,000)	0%	0%	100%	
496	010	094	84000000	041	500801	Audit Fees	\$ 68			\$ -		\$ 68	\$ -	\$ -	100%	0%	0%	
497	010	094	84000000	070	500704	In-State Travel	\$ (2,000)			\$ (2,000)		\$ -	\$ -	\$ (2,000)	0%	0%	100%	
498	010	094	84000000	080	500710	Out of State Travel	\$ (6,000)			\$ (6,000)		\$ -	\$ -	\$ (6,000)	0%	0%	100%	
499	Total Expense						\$ (275,932)				\$ (276,000)							
500																		
501	NHH-Facility/Patient Support																	
502	010	094	84100000	000	404448	Medicaid DSH	\$ -											
503	010	094	84100000	007	402134	Other Funds	\$ (155,000)											
504	010	094	84100000			General Funds	\$ (423,847)	\$ (423,847)										
505	Total Revenue						\$ (578,847)											
506																		
507	010	094	84100000	010	500100	Personal Services - Permanent	\$ (560,000)			\$ (405,000)		\$ -	\$ (155,000)	\$ (405,000)	0%	28%	72%	
508	010	094	84100000	018	500106	Overtime	\$ (12,000)			\$ (12,000)		\$ -	\$ -	\$ (12,000)	0%	0%	100%	
509	010	094	84100000	019	500105	Holiday Pay	\$ (30,000)			\$ (30,000)		\$ -	\$ -	\$ (30,000)	0%	0%	100%	
510	010	094	84100000	050	500109	Part Time Salaries	\$ (27,000)			\$ (27,000)		\$ -	\$ -	\$ (27,000)	0%	0%	100%	
511	010	094	84100000	020	500200	Supplies	\$ (4,000)			\$ (4,000)		\$ -	\$ -	\$ (4,000)	0%	0%	100%	
512	010	094	84100000	047	500240	Own Force Maint	\$ 4,000			\$ 4,000		\$ -	\$ -	\$ 4,000	0%	0%	100%	
513	010	094	84100000	023	500266	Steam	\$ 34,162			\$ 34,162		\$ -	\$ -	\$ 34,162	0%	0%	100%	
514	010	094	84100000	023	500214	Water/Sewer	\$ 9,335			\$ 9,335		\$ -	\$ -	\$ 9,335	0%	0%	100%	
515	010	094	84100000	023	500261	Trash	\$ 6,656			\$ 6,656		\$ -	\$ -	\$ 6,656	0%	0%	100%	
516	Total Expense						\$ (578,847)				\$ (423,847)							
517																		
518	Acute Psychiatric Services																	
519	010	094	87500000	000	404434	Medicaid DSH	\$ (27,675)											
520	010	094	87500000			Other Funds	\$ -											
521	010	094	87500000			General Funds	\$ (1,894,600)	\$ (1,894,600)										
522	Total Revenue						\$ (1,922,275)											
523																		
524	010	094	87500000	010	500100	Personal Services - Permanent	\$ (735,000)			\$ (735,000)		\$ -	\$ -	\$ (735,000)	0%	0%	100%	
525	010	094	87500000	012	500128	Salary Unclassified	\$ (610,000)			\$ (610,000)		\$ -	\$ -	\$ (610,000)	0%	0%	100%	
526	010	094	87500000	018	500106	Overtime	\$ (475,000)			\$ (475,000)		\$ -	\$ -	\$ (475,000)	0%	0%	100%	
527	010	094	87500000	019	500105	Holiday Pay	\$ (82,000)			\$ (82,000)		\$ -	\$ -	\$ (82,000)	0%	0%	100%	
528	010	094	87500000	050	500109	Part Time Salaries	\$ 15,000			\$ 15,000		\$ -	\$ -	\$ 15,000	0%	0%	100%	
529	010	094	87500000	041	500801	Audit Fees	\$ 325			\$ -		\$ 325	\$ -	\$ -	100%	0%	0%	
530	010	094	87500000	042	500620	Post Retirement Benefits	\$ (28,000)			\$ -		\$ (28,000)	\$ -	\$ -	100%	0%	0%	
531	010	094	87500000	066	500544	Employee Training	\$ (10,000)			\$ (10,000)		\$ -	\$ -	\$ (10,000)	0%	0%	100%	
532	010	094	87500000	101	500730	Mental Health Providers	\$ 2,400			\$ 2,400		\$ -	\$ -	\$ 2,400	0%	0%	100%	
533	Total Expense						\$ (1,922,275)				\$ (1,894,600)							
534																		
535	Sexual Predators Act																	
536	010	094	87530000	000		Federal	\$ -											
537	010	094	87530000			Other Funds	\$ -											
538	010	094	87530000			General Funds	\$ (30,000)	\$ (30,000)										
539	Total Revenue						\$ (30,000)											
540																		
541	010	094	87530000	102	500731	Contracts for Program Services	\$ (30,000)			\$ (30,000)		\$ -	\$ -	\$ (30,000)	0%	0%	100%	
542	Total Expense						\$ (30,000)				\$ (30,000)							
543																		
544	TOTAL NEW HAMPSHIRE HOSPITAL								\$ (2,624,447)	\$ (2,624,447)	\$ (27,607)	\$ (158,207)	\$ (2,624,447)					
545																		
546	OFFICE OF COMMISSIONER																	
547																		

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	
1	Fund	Agcy	Org	Clas	Rcpt	Class Title	Increase/ Decrease Amount	Net Gen'l Fund by Org. Code	Net Gen'l Fund By Agency	GF Amount	S/T	FF	OF	GF		FF	OF	GF	
2	Transfer Amount														SOF				
3																			
548	Office of Commissioner																		
549	010	095	50000000	000	403900	Federal Funds	736												
550	010	095	50000000			General Funds	1,264	1,264											
551	Total Revenue						2,000												
552																			
553	010	095	50000000	022	500255	Rents Leases other than State	7,000			\$ 4,424		\$ 2,576	\$ -	\$ 4,424		37%	0%	63%	
554	010	095	50000000	070	500704	In-State Travel	(5,000)			\$ (3,160)		\$ (1,840)	\$ -	\$ (3,160)		37%	0%	63%	
555	Total Expense						2,000				1,264								
556																			
557	OMH State Partnership Grant																		
558	010	095	50100000	000	400874	Federal Funds	8,000												
559	010	095	50100000			General Funds	-												
560	Total Revenue						8,000												
561																			
562	010	095	50100000	020	500200	Current Expense	500			\$ -		\$ 500	\$ -	\$ -		100%	0%	0%	
563	010	095	50100000	021	502668	Food Institutions	(500)			\$ -		\$ (500)	\$ -	\$ -		100%	0%	0%	
564	010	095	50100000	102	500731	Contracts for Program Services	8,000			\$ -		\$ 8,000	\$ -	\$ -		100%	0%	0%	
565	Total Expense						8,000												
566																			
567	Office of Business Operations																		
568	010	095	56760000	000	403970	Federal Funds	25,350												
569	010	095	56760000			General Funds	39,650	39,650											
570	Total Revenue						65,000												
571																			
572	010	095	56760000	018	500106	Overtime	(15,000)			\$ (9,150)		\$ (5,850)	\$ -	\$ (9,150)		39%	0%	61%	
573	010	095	56760000	020	500200	Current Expense	80,000			\$ 48,800		\$ 31,200	\$ -	\$ 48,800		39%	0%	61%	
574	Total Expense						65,000				39,650								
575																			
576	Office of Minority Health and Refugee Affairs																		
577	010	095	59510000	000	408182	Federal Funds	-												
578	010	095	59510000			General Funds	-												
579	Total Revenue						-												
580																			
581	010	095	59510000	018	500106	Overtime	500			\$ 275		\$ 225	\$ -	\$ 275		45%	0%	55%	
582	010	095	59510000	070	500704	In-State Travel	(500)			\$ (275)		\$ (225)	\$ -	\$ (275)		45%	0%	55%	
583	Total Expense						-												
584																			
585	Health Professional Opportunity Grant																		
586	010	095	59930000	000	406923	Federal Funds	-												
587	Total Revenue						-												
588																			
589	010	095	59930000	020	500200	Current Expense	3,000			\$ -		\$ 3,000	\$ -	\$ -		100%	0%	0%	
590	010	095	59930000	022	500255	Rents Leases other than State	(4,000)			\$ -		\$ (4,000)	\$ -	\$ -		100%	0%	0%	
591	010	095	59930000	070	500704	In-State Travel	1,000			\$ -		\$ 1,000	\$ -	\$ -		100%	0%	0%	
592	Total Expense						-												
593																			
594	Homeland Security																		
595	010	095	71780000	009	407079	Other Funds	-												
596	010	095	71780000	000	403900	Federal Funds	-												
597	Total Revenue						-												
598																			
599	010	095	71780000	020	500200	Current Expense	(2,000)			\$ -		\$ -	\$ (2,000)	\$ -		0%	100%	0%	
600	010	095	71780000	022	500255	Rents Leases other than State	10,000			\$ -		\$ -	\$ 10,000	\$ -		0%	100%	0%	
601	010	095	71780000	030	500311	Equipment	(5,985)			\$ -		\$ -	\$ (5,985)	\$ -		0%	100%	0%	
602	010	095	71780000	070	500704	In-State Travel	(2,015)			\$ -		\$ -	\$ (2,015)	\$ -		0%	100%	0%	
603	Total Expense						-												
604																			
605	TOTAL OFFICE OF THE COMMISSIONER									\$ 40,914		\$ 40,914	\$ 34,086	\$ -	\$ 40,914				
606																			
607	OFFICE OF IMI: MENT AND INTEGRITY																		

A	B	C	E	F	G	H	I	K	L	M	N	O	P	Q	R	S	
1	Fund	Agcy	Org	Clas	Rcpt Acct	Class Title	Increase/Decrease Amount	Net Gen'l Fund by Org. Code	Net Gen'l Fund By Agency	GF Amount	S/T	FF	Transfer Amount	OF	GF	SOF	
2																	
3																	
608	Office of Improvement and Integrity																
610	010	095	56950000	000	404460	Federal Funds	\$ -										
611	010	095	56950000			Other Funds	\$ -										
612	010	095	56950000			General Funds	\$ -	\$ -									
613	Total Revenue						\$ -										
614																	
615	010	095	56950000	020	500200	Current Expense	\$ (500)			\$ (270)		\$ (230)	\$ -	\$ (270)	46%	0%	54%
616	010	095	56950000	030	500301	Equipment	\$ 500			\$ 270		\$ 230	\$ -	\$ 270	46%	0%	54%
617	010	095	56950000	102	500737	Contracts for Ops Services	\$ (7,000)			\$ (3,779)		\$ (3,221)	\$ -	\$ (3,779)	46%	0%	54%
618	010	095	56950000	103	500737	Contracts for Ops Services	\$ 7,000			\$ 3,779		\$ 3,221	\$ -	\$ 3,779	46%	0%	54%
619	Total Expense						\$ -				\$ -						
620																	
621	TOTAL OFFICE OF IMPROVEMENT AND INTEGRITY								\$ -		\$ -		\$ -	\$ -			
622																	
623	OFFICE OF ADMINISTRATION																
624																	
625	Bureau Human Resource																
626	010	095	56770000	000	403971	Federal Funds	3,900										
627	010	095	56770000			General Funds	1,100	1,100									
628	Total Revenue						5,000										
629																	
630	010	095	56770000	018	500106	Overtime	5,000		\$ 1,100			\$ 3,900	\$ -	\$ 1,100	78%	0%	22%
631	Total Expense						5,000				1,100						
632																	
633	Management Support																
634	010	095	56850000	000	400716	Federal Funds	(23,825)										
635	010	095	56850000			General Funds	(36,175)	(36,175)									
636	Total Revenue						(60,000)										
637																	
638	010	095	56850000	020	500200	Current Expense	35,000		\$ 21,000		\$ 14,000	\$ -	\$ 21,000	40%	0%	60%	
639	010	095	56850000	022	500248	Rents & Leases other than Stat	(50,000)		\$ (30,000)		\$ (20,000)	\$ -	\$ (30,000)	40%	0%	60%	
640	010	095	56850000	048	500226	Contract Repairs;Bldg. Grounds	(10,000)		\$ (6,000)		\$ (4,000)	\$ -	\$ (6,000)	40%	0%	60%	
641	010	095	56850000	103	502664	Contracts for Operational Serv	(35,000)		\$ (21,175)		\$ (13,825)	\$ -	\$ (21,175)	39.5%	0%	60.5%	
642	Total Expense						(60,000)				(36,175)						
643																	
644	DHHS District Office																
645	010	095	56870000	000	404717	Federal Funds	(4,000)										
646	010	095	56870000			General Funds	(6,000)	(6,000)									
647	Total Revenue						(10,000)										
648																	
649	010	095	56870000	020	500200	Current Expense	(20,000)		\$ (12,000)		\$ (8,000)	\$ -	\$ (12,000)	40%	0%	60%	
650	010	095	56870000	070	500704	In-State Travel	10,000		\$ 6,000		\$ 4,000	\$ -	\$ 6,000	40%	0%	60%	
651	Total Expense						(10,000)				(6,000)						
652																	
653	TOTAL OFFICE OF ADMINISTRATION								\$ (41,075)		\$ (41,075)		\$ (23,925)	\$ -	\$ (41,075)		
654																	
655	OFFICE OF OPERATION SUPPORT																
656																	
657	CHILD CARE LICENSING																
658	010	095	51430000	000	400553	Federal Funds	\$ (345)										
659	010	095	51430000			Other Funds	\$ -										
660	010	095	51430000			General Funds	\$ (255)	(255)									
661	Total Revenue						\$ (600)										
662																	
663	010	095	51430000	030	500301	Equipment	\$ 7,000		\$ 2,981		\$ 4,019	\$ -	\$ 2,981	57.42%	0.00%	42.58%	
664	010	095	51430000	049	500420	Transfers to Other State Agenc	\$ 5,000		\$ 2,129		\$ 2,871	\$ -	\$ 2,129	57.42%	0.00%	42.58%	
665	010	095	51430000	103	500737	Contracts for Op Services	\$ (12,600)		\$ (5,365)		\$ (7,235)	\$ -	\$ (5,365)	57.42%	0.00%	42.58%	
666	Total Expense						\$ (600)				\$ (255)						
667																	

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S			
1	Fund	Agcy	Org	Cl	Rcpt	Class Title	Increase/ Decrease Amount	Net Gen'l Fund by Org. Code	Net Gen'l Fund By Agency	GF Amount	S/T	FF	OF	GF	Transfer Amount			SOF			
2					Acc't																
3																					
668	HEALTH FACILITIES ADMINISTRATION																				
669	010	095	51460000	000	403805	Federal Funds	\$ 12,980														
670	010	095	51460000	003	407698	Other Funds	\$ 4,590														
671	010	095	51460000			General Funds	\$ 4,603	\$ 4,603													
672							\$ 22,173														
673																					
674	010	095	51460000	049	500420	Transfers to Other State Agenc	\$ 18,173			\$ 3,773		\$ 10,638	\$ 3,762	\$ 3,773		58.54%	20.70%	20.76%			
675	010	095	51460000	070	500704	In State Travel	\$ 5,000			\$ 1,038		\$ 2,927	\$ 1,035	\$ 1,038		58.54%	20.70%	20.76%			
676	010	095	51460000	080	502664	Out of State	\$ (1,000)			\$ (208)		\$ (585)	\$ (207)	\$ (208)		58.54%	20.70%	20.76%			
677	Total Expense						\$ 22,173				\$ 4,603										
678																					
679	LEGAL SERVICES																				
680	010	095	56800000	000	404714	Federal Funds	\$ 1,810														
681	010	095	56800000	007	407234	Other Funds	\$ 421														
682	010	095	56800000			General Funds	\$ 1,750	\$ 1,750													
683	Total Revenue						\$ 3,981														
684																					
685	010	095	56800000	020	500200	Current Expense	\$ 4,000			\$ 1,758		\$ 1,817	\$ 424	\$ 1,758		45.43%	10.61%	43.96%			
686	010	095	56800000	030	500301	Equipment	\$ 3,000			\$ 1,319		\$ 1,363	\$ 318	\$ 1,319		45.43%	10.61%	43.96%			
687	010	095	56800000	066	500543	Training	\$ 2,000			\$ 879		\$ 909	\$ 212	\$ 879		45.43%	10.61%	43.96%			
688	010	095	56800000	070	500704	In State Travel	\$ (2,825)			\$ (1,242)		\$ (1,283)	\$ (300)	\$ (1,242)		45.43%	10.61%	43.96%			
689	010	095	56800000	080	502664	Out of State	\$ (2,192)			\$ (964)		\$ (996)	\$ (233)	\$ (964)		45.43%	10.61%	43.96%			
690	Total Expense						\$ 3,983				\$ 1,750										
691																					
692	COMMUNITY RESIDENCES																				
693	010	095	56820000	000	404680	Federal Funds	\$ (1,500)														
694	010	095	56820000			Other Funds	\$ -														
695	010	095	56820000			General Funds	\$ (1,500)	\$ (1,500)													
696	Total Revenue						\$ (3,000)														
697																					
698	010	095	56820000	070	500704	In State Travel	\$ (3,000)			\$ (1,500)		\$ (1,500)	\$ -	\$ (1,500)		50.00%	0.00%	50.00%			
699	Total Expense						\$ (3,000)				\$ (1,500)										
700																					
701	PROGRAM SUPPORT ADMINISTRATION																				
702	010	095	56830000	000	404715	Federal Funds	\$ -														
703	010	095	56830000			Other Funds	\$ -														
704	010	095	56830000			General Funds	\$ -	\$ -													
705	Total Revenue						\$ -														
706																					
707	010	095	56830000	070	500704	In State Travel	\$ 600			\$ 328		\$ 272	\$ -	\$ 328		45.32%	0.00%	54.68%			
708	010	095	56830000	080	502664	Out of State	\$ (600)			\$ (328)		\$ (272)	\$ -	\$ (328)		45.32%	0.00%	54.68%			
709	Total Expense						\$ -				\$ -										
710																					
711	TOTAL OFFICE OF OPERATION SUPPORT									\$ 4,598	\$ 4,598	\$ 12,945	\$ 5,011	\$ 4,598							
712																					
713	OFFICE OF INFORMATION SERVICES																				
714																					
715	HIE Federal Funds																				
716	010	095	09170000	000	406519	Federal Funds	15,000														
717	010	095	09170000			Other Funds	-														
718	010	095	09170000			General Funds	\$ -	\$ -													
719	Total Revenue						15,000														
720																					
721	010	095	09170000	020	500200	Current Expense	5,000			\$ -		\$ 5,000	\$ -	\$ -		100.00%	0.00%	0.00%			
722	010	095	09170000	041	500801	Audit Fund Set Aside	10,000			\$ -		\$ 10,000	\$ -	\$ -		100.00%	0.00%	0.00%			
723	Total Expense						15,000				\$ -										
724																					
725	Office of Information Services																				
726	010	095	520000	000	408159	Federal Funds	(795,738)														
727	010	095	520000			Other Funds	-														

A	B	C	E	F	G	H	I	K	L	M	N	O	P	Q	R	S
1	Fund	Agcy	Org	Cla	Rcpt	Increase/	Net Gen'l	GF	S/T	FF	OF	GF	FF	OF	GF	
2					Class Title	Decrease	Fund by	Amount			Transfer Amount				SOF	
3						Amount	Org. Code	Amount								
728	010	095	59520000		General Funds	\$ (318,263)	\$ (318,263)									
729	Total Revenue					(1,114,001)										
730																
731	010	095	59520000	040	500800	Indirect Costs		\$ 1,000		\$ 1,000	\$ -	\$ -		100.00%	0.00%	0.00%
732	010	095	59520000	041	500801	Audit Fees		\$ 10,000		\$ 10,000	\$ -	\$ -		100.00%	0.00%	0.00%
733	010	095	59520000	102	500731	Contract for Program Services	(1,125,000)	\$ (318,263)		\$ (806,738)	\$ -	\$ (318,263)		71.71%	0.00%	28.29%
734	Total Expense					(1,114,000)			\$ (318,263)							
735																
736	TOTAL OFFICE OF INFORMATION SERVICES							\$ (318,263)	\$ (318,263)	\$ (780,738)	\$ -	\$ (318,263)				
737																
738	OFFICE OF MEDICAID BUSINESS AND POLICY															
739																
740	Medicaid Administration															
741																
742	010	095	61260000	000	403951	Federal Funds		(\$420,791)								
743	010	095	61260000			Other Funds		\$0								
744	010	095	61260000			General Funds		(\$425,000)								
745	Total Revenue					(\$845,791)		(\$425,000)								
746																
747	010	095	61260000	040	500800	Indirect Costs		\$3,784	\$0	\$3,784	\$0	\$0		100.00%	0.00%	0.00%
748	010	095	61260000	041	500801	Audit Set Aside		\$425	\$0	\$425	\$0	\$0		100.00%	0.00%	0.00%
749	010	095	61260000	101	500729	Medical Payments to Providers		\$150,000	\$75,000	\$75,000	\$0	\$75,000		50.00%	0.00%	50.00%
750	010	095	61260000	512	500352	Transportation of Clients	(\$1,000,000)		(\$500,000)	(\$500,000)	\$0	(\$500,000)		50.00%	0.00%	50.00%
751	Total Expense					(\$845,791)										
752									(\$425,000)							
753	SCHIP															
754																
755	010	095	61380000	000	403978	Federal Funds		\$1								
756	010	095	61380000			Other Funds		\$0								
757	010	095	61380000			General Funds		\$0		\$0						
758	Total Revenue					\$1		\$0		\$1	\$0	\$0		100.00%	0.00%	0.00%
759																
760	010	095	61380000	560	500909	Insurance Premium Payments		\$1	\$0	\$1	\$0	\$0		100.00%	0.00%	0.00%
761	Total Expense					\$1										
762																
763	Pharmacy															
764																
765	010	095	61430000	000	403978	Federal Funds		(\$500,500)								
766	010	095	61430000	007	407145	Other Funds		\$2,400,000								
767	010	095	61430000			General Funds		(\$2,900,000)		(\$500,000)	\$2,400,000	(\$2,900,000)		50.00%	0.00%	50.00%
768	Total Revenue					(\$1,000,500)		(\$2,900,000)								
769																
770	010	095	61430000	041	500801	Audit Set Aside		(\$500)	\$0	(\$500)	\$0	\$0		100.00%	0.00%	0.00%
771	010	095	61430000	100	500726	Prescription Drug Expenditures	(\$1,000,000)		(\$2,900,000)	(\$500,000)	\$2,400,000	(\$2,900,000)		50.00%	0.00%	50.00%
772	Total Expense					(\$1,000,500)				(\$2,900,000)						
773																
774	Provider Payments															
775																
776	010	095	61470000	000	403978	Federal Funds		(\$13,247,469)								
777	010	095	61470000			Other Funds		\$0								
778	010	095	61470000			General Funds		\$14,498,094		(\$13,873,094)	\$0	\$0		100.00%	0.00%	0.0%
779	Total Revenue					\$1,250,625		\$14,498,094								
780																
781	010	095	61470000	041	500801	Audit Set Aside		\$625	\$0	\$625	\$0	\$0		100.00%	0.00%	0.00%
782	010	095	61470000	101	500729	Provider Payments	(\$13,873,094)		\$0	(\$13,873,094)	\$0	\$0		100.00%	0.00%	0.0%
783	010	095	61470000	101	500729	Provider Payments	\$13,873,094		\$13,873,094	\$0	\$0	\$13,873,094		0.00%	0.00%	100.0%
784	010	095	61470000	565	500917	Outpatient Hospital	\$1,250,000		\$625,000	\$625,000	\$0	\$625,000		50.00%	0.00%	50.0%
785	Total Expense					\$1,250,625				\$14,498,094						
786																
787	Breast and Cervical Cancer Program															
788																

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
1	Fund	Agcy	Org	Cl	Rcpt	Class Title	Increase/Decrease	Net Gen'l	Net Gen'l	GF			Transfer Amount			SOF		
2					Acc't		Amount	Fund by	Fund By	Amount	S/T	FF	OF	GE		FF	OF	GF
3								Org. Code	Agency									
789	010	095	61780000	000	403978	Federal Funds	\$448,949											
790	010	095	61780000			Other Funds	\$0											
791	010	095	61780000			General Funds	\$241,500	\$241,500										
792	Total Revenue						\$690,449											
793																		
794	010	095	61780000	041	500801	Audit Set Aside	\$449			\$0		\$449	\$0	\$0		100.00%	0.00%	0.00%
795	010	095	61780000	100	500726	Prescription Drug Expenditures	\$160,000			\$56,000		\$104,000	\$0	\$56,000		65.00%	0.00%	35.00%
796	010	095	61780000	101	500729	Medical Payments to Providers	\$330,000			\$115,500		\$214,500	\$0	\$115,500		65.00%	0.00%	35.00%
797	010	095	61780000	565	500917	Outpatient Hospital	\$200,000			\$70,000		\$130,000	\$0	\$70,000		65.00%	0.00%	35.00%
798	Total Expense						\$690,449				\$241,500							
799																		
800	TOTAL OFFICE OF MEDICAID BUSINESS ANO POLICY								\$ 11,414,594		\$ 11,414,594	\$ (13,719,810)	\$ 2,400,000	\$ 11,414,594				
801																		
802	BUREAU OF DRUG & ALCHOL SERVICES																	
803																		
804	Treatment - Prevention - State																	
805	010	095	13870000	000	499015	Federal Funds	\$ -											
806	010	095	13870000			Other Funds	\$ -											
807	010	095	13870000			General Funds	\$ (2,500)	\$ (2,500)										
808	Total Revenue						\$ (2,500)											
809																		
810	010	095	13870000	070	500546	In State Travel	(2,500)			\$ (2,500)		\$ -	\$ -	\$ (2,500)		0.0%	0%	100.0%
811	Total Expense						\$ (2,500)				\$ (2,500)							
812																		
813	PFS Grant																	
814	010	095	33380000	000		Federal Funds	\$ -											
815	010	095	33380000			Other Funds	\$ -											
816	010	095	33380000			General Funds	\$ -	\$ -										
817	Total Revenue						\$ -											
818																		
819	010	095	33380000	030	500300	Equipment	\$ 15,000			\$ -		\$ 15,000	\$ -	\$ -		100%	0%	0%
820	010	095	33380000	080	500710	Out of State Travel	\$ 4,000			\$ -		\$ 4,000	\$ -	\$ -		100%	0%	0%
821	010	095	33380000	102	500546	Contracts for Prog Services	\$ (19,000)			\$ -		\$ (19,000)	\$ -	\$ -		100%	0%	0%
822	Total Expense						\$ -				\$ -							
823																		
824	Alcohol and Other Treatment																	
825	010	095	53650000	000	404600	Federal Funds	\$ 11,500											
826	010	095	53650000			Other Funds	\$ -											
827	010	095	53650000			General Funds	\$ -	\$ -										
828	Total Revenue						\$ 11,500											
829																		
830	010	095	53650000	020	500200	Current Expenses	\$ 5,000			\$ -		\$ 5,000	\$ -	\$ -		100%	0%	0%
831	010	095	53650000	080	500710	Out of State Travel	\$ 6,500			\$ -		\$ 6,500	\$ -	\$ -		100%	0%	0%
832	Total Expense						\$ 11,500				\$ -							
833																		
834	Tirrell House																	
835	010	095	53670000	000		Federal Funds	-											
836	010	095	53670000			Other Funds	-											
837	010	095	53670000			General Funds	(11,215)	\$ (11,215)										
838	Total Revenue						(11,215)											
839																		
840	010	095	53670000	102	500731	Contracts for Prog Operations	(11,215)			\$ (11,215)		\$ -	\$ -	\$ (11,215)		0%	0%	100%
841	Total Expense						(11,215)				\$ (11,215)							
842																		
843	Alcohol Education Program																	
844	010	095	53690000	000		Federal Funds	-											
845	010	095	53690000	003	407315	Other Funds	(3,000)											
846	010	095	53690000			General Funds	-	\$ -										
847	Total Revenue						(3,000)											
848																		

A	B	C	E	F	G	H	I	K	L	M	N	O	P	Q	R	S		
1	Fund	Agcy	Org	Cl	Rcpt	Class Title	Increase/	Net Gen'l	Net Gen'l	GF	Transfer Amount							
2					Acct		Decrease	Fund by	Fund By									
3							Amount	Org. Code	Agency	Amount	S/T	FF	OF	GF	FF	OF	GF	
849	010	095	53690000	103	500731	Contracts for Prog Operations	(3,000)			\$ -		\$ -	\$ (3,000)	\$ -	0%	100%	0%	
850	Total Expense						(3,000)				\$ -							
851																		
852	SAMHSA Grants																	
853	010	095	59570000	000		Federal Funds	(32,000)											
854	010	095	59570000			Other Funds	-											
855	010	095	59570000			General Funds	-	\$ -										
856	Total Revenue						(32,000)											
857																		
858	010	095	59570000	102	500731	Contracts for Prog Operations	(32,000)			\$ -		\$ (32,000)	\$ -		100%	0%	0%	
859	Total Expense						(32,000)				\$ -							
860																		
861	TOTAL BUREAU OF DRUG & ALCHOL SERVICES								\$ (13,715)		\$ (13,715)	\$ (20,500)	\$ (3,000)	\$ (13,715)				
862																		
863																		
864	Total DHHS								\$ -	\$ -	\$ -	\$ (16,439,294)	\$ 2,148,230	\$ -				
865																		
866																		

Transfer Summary - General Funds Only												
		DCYF	DJJS	DFA	BEAS	DPHS	GHE	BBH	BDS	NHH	OCOM	OII
10	Personal Services	0	0	0	0	0	(39,550)	0	0	(1,340,000)	0	0
012	Full-Time Unclassified	0	0	0	0	0	0	0	0	(678,000)	0	0
18	Overtime	(12,000)	0	0	0	88	0	0	0	(487,000)	(8,875)	0
19	Holiday	0	0	0	0	0	0	0	0	(112,000)	0	0
02*	Current Expense/Utilities	12,720	(124,486)	0	(130)	(138,323)	153,000	(1,050)	0	46,153	53,224	(270)
30	Equipment	0	(80,000)	0	0	0	0	0	0	0	0	270
37	Technology-Hardware	0	0	0	0	0	0	0	0	0	0	0
040	Indirect	0	0	0	0	0	0	0	0	0	0	0
41	Audit Fund Set Aside	0	0	0	0	0	0	0	0	0	0	0
42	Additional Fringe	0	0	0	0	0	0	0	0	0	0	0
45	Personal Serv-Non Ben	0	0	0	0	0	0	0	0	0	0	0
46	Consultants	0	0	0	0	0	(4,000)	0	0	0	0	0
47	Own Forces	0	15,000	0	0	0	0	0	0	4,000	0	0
48	Cont Maint	0	0	0	0	0	0	0	0	0	0	0
49	Trans Other Agency	0	0	0	0	0	0	0	0	0	0	0
05*	Temporary Personnel	0	0	0	0	0	0	0	0	(12,000)	0	0
60	Benefits	0	0	0	0	0	0	0	0	0	0	0
061	Unemployment Compensation	0	0	0	0	0	0	0	0	0	0	0
062	Workers Compensation	0	0	0	0	0	0	0	0	0	0	0
066	Employee Training	0	0	0	0	0	0	0	0	(10,000)	0	0
067	Other Personnel Costs	(3,341)	0	0	0	0	0	(2,400)	0	0	0	0
068	Remuneration	0	0	0	0	0	0	0	0	0	0	0
70	In State Travel	2,621	(10,194)	0	(1,324)	0	0	1,050	0	(2,000)	(3,435)	0
072	Grants Federal	0	0	0	0	0	0	0	0	0	0	0
073	Grants Non-Federal	0	0	0	0	0	0	0	0	0	0	0
87	Home Health	0	0	0	0	0	0	0	0	0	0	0
80	Out of State Travel	0	0	0	1,454	0	(1,500)	0	0	(6,000)	0	0
89	Outpatient Hospital-BEAS	0	0	0	0	0	0	0	0	0	0	0
100	Prescription Drug Exp	0	40,000	0	(360,000)	0	0	0	0	0	0	0
101	Medical Payments to Providers	50,000	0	0	(3,460,000)	0	(35,000)	0	0	2,400	0	0
102	Contracts for Program Services	0	0	0	0	0	0	(50,153)	0	(30,000)	0	(3,779)
103	Contracts for Operational Services	0	0	0	0	0	0	0	0	0	0	3,779
108	Provider Payments Legal Services	0	0	0	0	0	0	0	0	0	0	0
230	Interpreter Services	0	0	0	0	0	0	0	0	0	0	0
246	Grantee Administration cost	0	0	0	0	(88)	0	0	0	0	0	0
501	Payment to Clients	0	0	(1,275,000)	0	0	0	0	0	0	0	0
502	Payment to Providers	0	0	0	0	0	0	(1,500,000)	375,000	0	0	0
503	State Phase Down	0	0	0	(230,000)	0	0	0	0	0	0	0
504	Nursing Home Payment	0	0	0	0	0	0	0	0	0	0	0
505	Mid Level Care Expenses	0	0	0	0	0	0	0	0	0	0	0
506	Home Nursing Services	0	0	0	0	0	0	0	0	0	0	0
509	Other Nursing Services	0	0	0	(130,000)	0	0	0	0	0	0	0
511	Medicaid to Schools	0	0	0	0	0	0	0	0	0	0	0

		DCYF	DJJS	DFA	BEAS	DPHS	GHE	BBH	BDS	NHH	OCOM	OII
512	Transportation of Clients	0	0	0	0	0	0	0	0	0	0	0
518	MMA Supplemental Assistance	0	0	0	0	0	0	0	0	0	0	0
521	Food Rebate	0	0	0	0	0	0	0	0	0	0	0
523	Client Benefit	0	0	0	0	0	0	0	0	0	0	0
525	Cedarcrest	0	0	0	0	0	0	0	0	0	0	0
526	Specialty Hospital- Pediatrics	0	0	0	0	0	0	0	0	0	0	0
529	Home Health Services	0	0	0	0	0	0	0	0	0	0	0
530	Drug Rebates	0	0	0	0	0	0	0	0	0	0	0
533	Foster Care Services	0	0	0	0	0	0	0	0	0	0	0
534	Adoption Services	0	0	0	0	0	0	0	0	0	0	0
535	Out of Home Placements	0	0	0	0	0	0	0	0	0	0	0
537	Education Supplies	0	(200,000)	0	0	0	0	0	0	0	0	0
539	Payments to Towns & Cities	0	0	0	0	0	0	0	0	0	0	0
542	Homemaker	0	0	0	0	0	0	0	0	0	0	0
543	Adult In Home Care	0	0	0	0	0	0	0	0	0	0	0
546	Patient Care	0	0	0	0	0	0	0	0	0	0	0
547	Disease Control Emergencies	0	0	0	0	0	0	0	0	0	0	0
548	Reagents	0	0	0	0	0	0	0	0	0	0	0
550	Assessment and Counseling	20,000	0	0	0	0	0	0	0	0	0	0
557	Waiver Services	0	0	0	0	0	0	0	(1,875,000)	0	0	0
558	Waitlist	0	0	0	0	0	0	0	0	0	0	0
559	Catastrophic Aid	0	0	0	0	0	0	0	0	0	0	0
560	Transportation of Clients	0	0	0	0	0	0	0	0	0	0	0
561	Specialty Clinics	0	0	0	0	0	0	0	0	0	0	0
562	CSHCN	0	0	0	0	0	0	0	0	0	0	0
563	Community Based Services	(70,000)	0	0	0	0	0	0	0	0	0	0
565	Outpatient Hospital	0	0	0	470,000	0	0	0	0	0	0	0
566	Adult Group Daycare	0	0	0	0	0	0	0	0	0	0	0
568	HIV CARE Boston EMA	0	0	0	0	0	0	0	0	0	0	0
GF	SOF Mix Change	0	0	0	0	0	0	0	0	0	0	0
	Total	0	(359,680)	(1,275,000)	(3,710,000)	(138,323)	72,950	(1,552,553)	(1,500,000)	(2,624,447)	40,914	0

Transfer Summary - General Funds Or								
		<u>Oadm</u>	<u>Oos</u>	<u>Ois</u>	<u>OMBP</u>	<u>BDAS</u>	<u>DCBCS</u>	<u>Total</u>
10	Personal Services	0	0	0	0	0		(1,379,550)
012	Full-Time Unclassified	0	0	0	0	0		(678,000)
18	Overtime	1,100	0	0	0	0		(506,687)
19	Holiday	0	0	0	0	0		(112,000)
02*	Current Expense/Utilities	(21,000)	1,758	0	0	0		(18,404)
30	Equipment	0	4,300	0	0	0		(75,430)
37	Technology-Hardware	0	0	0	0	0		0
040	Indirect	0	0	0	0	0		0
41	Audit Fund Set Aside	0	0	0	0	0		0
42	Additional Fringe	0	0	0	0	0		0
45	Personal Serv-Non Ben	0	0	0	0	0		0
46	Consultants	0	0	0	0	0		(4,000)
47	Own Forces	0	0	0	0	0		19,000
48	Cont Maint	(6,000)	0	0	0	0		(6,000)
49	Trans Other Agency	0	5,902	0	0	0		5,902
05*	Temporary Personnel	0	0	0	0	0		(12,000)
60	Benefits	0	0	0	0	0		0
061	Unemployment Compensation	0	0	0	0	0		0
062	Workers Compensation	0	0	0	0	0		0
066	Employee Training	0	879	0	0	0		(9,121)
067	Other Personnel Costs	0	0	0	0	0		(5,741)
068	Remuneration	0	0	0	0	0		0
70	In State Travel	6,000	(1,376)	0	0	(2,500)		(11,158)
072	Grants Federal	0	0	0	0	0		0
073	Grants Non-Federal	0	0	0	0	0		0
87	Home Health	0	0	0	0	0		0
80	Out of State Travel	0	(1,500)	0	0	0		(7,546)
89	Outpatient Hospital-BEAS	0	0	0	0	0		0
100	Prescription Drug Exp	0	0	0	(2,844,000)	0		(3,164,000)
101	Medical Payments to Providers	0	0	0	14,063,594	0		10,620,994
102	Contracts for Program Services	0	0	(318,263)	0	(11,215)		(413,410)
103	Contracts for Operational Services	(21,175)	(5,365)	0	0	0		(22,761)
108	Provider Payments Legal Services	0	0	0	0	0		0
230	Interpreter Services	0	0	0	0	0		0
246	GranteeAdministration cost	0	0	0	0	0		(88)
501	Payment to Clients	0	0	0	0	0		(1,275,000)
502	Payment to Providers	0	0	0	0	0		(1,125,000)
503	State Phase Down	0	0	0	0	0		(230,000)
504	Nursing Home Payment	0	0	0	0	0		0
505	Mid Level Care Expenses	0	0	0	0	0		0
506	Home Nursing Services	0	0	0	0	0		0
509	Other Nursing Services	0	0	0	0	0		(130,000)
511	Medicaid to Schools	0	0	0	0	0		0

		Oadm	Oos	Ois	OMBP	BDAS	DCBCS	Total
512	Transportation of Clients	0	0	0	(500,000)	0		(500,000)
518	MMA Supplemental Assistance	0	0	0	0	0		0
521	Food Rebate	0	0	0	0	0		0
523	Client Benefit	0	0	0	0	0		0
525	Cedarcrest	0	0	0	0	0		0
526	Specialty Hospital- Pediatrics	0	0	0	0	0		0
529	Home Health Services	0	0	0	0	0		0
530	Drug Rebates	0	0	0	0	0		0
533	Foster Care Services	0	0	0	0	0		0
534	Adoption Services	0	0	0	0	0		0
535	Out of Home Placements	0	0	0	0	0		0
537	Education Supplies	0	0	0	0	0		(200,000)
539	Payments to Towns & Cities	0	0	0	0	0		0
542	Homemaker	0	0	0	0	0		0
543	Adult In Home Care	0	0	0	0	0		0
546	Patient Care	0	0	0	0	0		0
547	Disease Control Emergencies	0	0	0	0	0		0
548	Reagents	0	0	0	0	0		0
550	Assessment and Counseling	0	0	0	0	0		20,000
557	Waiver Services	0	0	0	0	0		(1,875,000)
558	Waitlist	0	0	0	0	0		0
559	Catastrophic Aid	0	0	0	0	0		0
560	Transportation of Clients	0	0	0	0	0		0
561	Specialty Clinics	0	0	0	0	0		0
562	CSHCN	0	0	0	0	0		0
563	Community Based Services	0	0	0	0	0		(70,000)
565	Outpatient Hospital	0	0	0	695,000	0		1,165,000
566	Adult Group Daycare	0	0	0	0	0		0
568	HIV CARE Boston EMA	0	0	0	0	0		0
GF	SOF Mix Change	0	0	0	0	0		0
	Total	(41,075)	4,598	(318,263)	11,414,594	(13,715)		0

From: (Various Accounts):	Account	Amount
Division for Children, Youth and Families	Various	\$ (85,341)
Division for Juvenile Justice Services	Various	\$ (442,874)
Division of Family Assistance	Various	\$ (1,275,000)
Bureau of Elderly and Adult Services	Various	\$ (4,181,584)
Division of Public Health Services	Various	\$ (138,411)
Glenclyff Home for the Elderly	Various	\$ (82,050)
Bureau of Behavioral Health	Various	\$ (1,553,603)
Bureau of Developmental Services	Various	\$ (1,875,000)
New Hampshire Hospital	Various	\$ (2,696,000)
Office of the Commissioner	Various	\$ (12,585)
Office of Improvement and Integrity	Various	\$ (4,049)
Office of Administration	Various	\$ (69,175)
Office of Operations Support and Program Integrity	Various	\$ (9,607)
Office of Information System	Various	\$ (318,263)
Office of Medicaid Business and Policy	Various	\$ (3,400,000)
Bureau of Drug & Alcohol Services	Various	\$ (13,715)
Total Department of Health and Human Services		\$ (16,157,257)
To: (Various Accounts):	Account	Amount
Division for Children, Youth and Families	Various	\$ 85,341
Division for Juvenile Justice Services	Various	\$ 83,194
Division of Family Assistance	Various	\$ -
Bureau of Elderly and Adult Services	Various	\$ 471,584
Division of Public Health Services	Various	\$ 88
Glenclyff Home for the Elderly	Various	\$ 155,000
Bureau of Behavioral Health	Various	\$ 1,050
Bureau of Developmental Services	Various	\$ 375,000
New Hampshire Hospital	Various	\$ 71,553
Office of the Commissioner	Various	\$ 53,499
Office of Improvement and Integrity	Various	\$ 4,049
Office of Administration	Various	\$ 28,100
Office of Operations Support and Program Integrity	Various	\$ 14,205
Office of Information System	Various	\$ -
Office of Medicaid Business and Policy	Various	\$ 14,814,594
Bureau of Drug & Alcohol Services	Various	\$ -
Total Department of Health and Human Services		\$ 16,157,257

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
TRANSFER OF FUNDS SFY 2013 – OTHER EXPENDITURES**

DIVISION FOR CHILDREN, YOUTH & FAMILIES (DCYF)

05-95-040-401010-22010000

DCYF Reimbursement Unit

Funding in this organization represents costs associated with the operation of the DCYF Parental Reimbursement Unit. This Unit collects payments from parents for services provided from DCYF and DJJS and they are based upon the parents' ability to pay. This transfer will take a projected surplus in the Equipment line item in this account to help fund a projected deficits in the In-State Travel line item. The projected surplus in the Equipment line item is because the Unit did not have to purchase computer equipment that was anticipated at the time of the establishment of the budget. The projected deficit in the In-State Travel line item is due to the increase in the reimbursement rate for official use of personal vehicles in the second half of the State Fiscal Year. Source of funds: 40% Federal Funds (various federal programs through cost allocation); 60% Other Funds (Administrative charge for parental reimbursement collections).

05-95-040-400510-58010000

Bureau of Child Protection

Funding in this organization represents costs associated with the staff of Bureau of Child Protection that provide direct services to abused and neglected children. This transfer will take projected surplus in the Overtime line item in this account to help fund projected deficits in the Current Expenses line item in this account. The projected surplus in the Overtime line item is due to better management of staff time to eliminate the need for overtime. The projected deficit in the Current Expense line item is due to the need to print additional materials over what was anticipated at the time that the budget was established. This transfer will also take the projected surplus from the Indirect Costs line item. Source of funds: 40% Federal Funds (various federal programs through cost allocation) and 60% General Funds for the Overtime and Current Expenses and 100% Federal Funds for Indirect Costs.

05-95-040-4022010-58050000

Organizational Learning and Quality Improvement

Funding in this organization represents costs associated with the operation of the Organizational Learning and Quality Improvement Bureau, which assesses needs and develops, delivers, and evaluates training for DCYF staff, to assist them in performing work effectively/efficiently and training foster and adoptive parents. Additional functions include Quality Improvement, Strategic Planning, federally mandated Child and Family Services Review and the administrative case practice review processes. This transfer will fund a projected deficit in the Current Expense line item is due to the expenses of holding the Case Practice Reviews were higher than

anticipated at the time of the development of the budget. It will also fund a projected deficit in the In-State Travel line item is due to the increase in the reimbursement rate for official use of personal vehicles in the second half of the State Fiscal Year, and additional costs associated with the case practice review process. The funding will come from projected surpluses in the Training of Providers line item. The projected surplus in the Training of Providers line item is due to negotiating with the contractors to provide these services at reduced costs. Source of funds: 40% Federal (primarily Title IV-E); 60% General Fund for the Current Expenses and In-State Travel line items, and 86% Federal (primarily Title IV-E, with Title IV-B, Medicaid and others); 14% General Fund for the Training of Providers line item.

05-95-040-404010-58440000

Adoption Services

Funding in this organization represents costs associated with the Adoption Incentive program. This transfer will add funding to the Contracts for Program Services line item, because the grant award was higher than anticipated when the budget was established. Source of funds: 100% Federal (Adoption Incentive Funds).

05-95-040-404010-58470000

Family Preservation Grant

Funding in this organization represents costs associated with the operations of the Promoting Safe and Stable Families Grant. Activities include the funding of the family resource centers to assist at risk families, foster family support and retention services, family empowerment programs, and time limited family reunification activities. This transfer adds additional funds into the Current Expenses and In-State Travel line items for an award that DCYF recently received for caseworker visits to children in out-of-home placements. All child welfare agencies are required to visit every child in an out-of-home placement each month as a requirement to receive federal funding. The amount appropriated for Federal Fiscal Year 2013 exceeded the amount budgeted in State Fiscal Year 2013. This transfer will allow the Division to offset some Current Expenses and In-State Travel general fund expenses with federal funds. Source of Funds: 100% Federal (Promoting Safe and Stable Families Grant, Title IV-B, Subpart II).

05-95-040-403010-58550000

Child and Family Services

Funding in this organization represents costs associated with purchased services for Abuse and Neglect, CHINS and Delinquent clients. These services include board and care, as well as, community-based services as ordered by the courts. The transfers in this appropriation will move funds between line items to cover projected deficits with projected surpluses in other line items. The change in the definition of CHINS modified the expenditures differently than anticipated at the time the budget was established. Further, Federal and Other funding are being reduced to the amounts anticipated that will be earned by the end of the SFY. The source of funds in this

account differ line item to line item, based on the clients eligibility and the federal eligibility for the service. Source of funds: 100% General Funds for the Medical Payments to Providers line item. Source of funds: 100% Federal Funds (TANF Title IV-A) for the Out of Home Placement line item. 100% General Funds for the Assessment and Counseling line item. Source of funds: 71% Federal Funds (primarily Title IV-A, with Title IV-E, Medicaid and others); 22% Other Funds (Children's Revolving Fund) and 7% General Funds for the Community-Based Services line item.

05-95-040-403010-60400000
Domestic Violence Programs

Funding in this organization represents funds that are received by the Division and passed through to the New Hampshire Coalition Against Domestic and Sexual Violence for various domestic and sexual violence prevention programs and for services to victims of domestic and sexual violence. This transfer will reduce the Grants-Non Federal line item, because this line item is supported, in part, with revenue earned through marriage license fees and the anticipated revenue that will be earned this SFY is less than the amount budgeted. Source of funds: 100% Other (Marriage License Fees).

DIVISION FOR JUVENILE JUSTICE SERVICES

05-95-041-410010-58090000
Juvenile Field Services

Funding in this organization represents costs associated with Juvenile Justice Field Services, including Juvenile Probation & Parole Officers, Juvenile Probation & Parole Supervisors, and support staff located at itinerant and District Offices. As a result of over budgeting in the In State Travel line item, there is a projected surplus, which will be used to fund a projected deficit in the Current Expense line item within this organization, as well as provide funding for other projected deficits within the Division. Source of funds: 67.96 General, 32.04% Federal.

05-95-041-412010-58110000
Custodial Care

Funding in this organization represents costs associated with the custody of minors at the John H. Sununu Youth Services Center including food, clothing, and consumables. As a result of a combination of over budgeting and the implementation of cost-control measures related to food and consumable purchases, there are projected surpluses in the Food Institution and Current Expense line item, which will be used to fund projected deficits within the Division. Food Institution Source of funds: 75% General, 25% Other. Current Expense Source of funds: 100% General.

05-95-041-412010-58120000

Maintenance

Funding in this organization represents costs associated with the operations and maintenance of the John H. Sununu Youth Services Center campus. As a result of a winter that yielded colder than predicted temperatures, there is a projected deficit in the Heat Electricity Water line item. Additionally, as a result of an increased effort to manage repairs in-house, there is also a deficit in the Own Forces Maint. Build-Grn line item. These deficits will be funded by a projected surplus in the Equipment New Replacement line item within this organization. The remaining portion of this surplus will fund other projected deficits within the Division. Source of Funds: 100% General.

05-95-041-411010-58130000

Health Services

Funding in this organization represents costs associated with the medical services provided to the residents of the John H. Sununu Youth Services Center. As a result of an increase in medication requirements to meet the needs of the facility's growing mental health population, there is a projected deficit within the Prescription Drug Expense line item. This deficit will be funded with a projected surplus in the Current Expenses line item within this organization. The remaining surplus in this account will fund other projected deficits within the Division. Source of Funds: 100% General.

05-95-041-412010-58170000

Rehabilitative Education

Funding in this organization represents costs associated with the education of the residents at the John H Sununu Youth Services Center. The entry is to move \$200,000 from General funds to Other funds as other fund revenue has been earned more than originally anticipated.

DIVISION OF FAMILY ASSISTANCE

05-95-045-450010-61530000

Separate State TANF

Funding in this organization represents costs associated with the Separate State TANF Program cash assistance grant. Funds are available in Class 501, Payments to Clients, due to caseloads being lower than anticipated when budgeted. **Source of Funds: 100% General Funds.**

05-95-045-450010-61740000

APTD

Funding in this organization represents costs associated with the Aid to the Permanently and Totally Disabled (APTD) cash assistance grant. Funds are available in Class 501, Payments to

Clients, due to caseloads being lower than anticipated when budgeted. **Source of Funds: 100% General Funds.**

05-95-045-450010-61760000

IDP

Funding in this organization represents costs associated with the Interim Disabled Parent (IDP) cash assistance grant. Funds are available in Class 501, Payments to Clients, due to caseloads being lower than anticipated when budgeted. **Source of Funds: 100% General Funds.**

BUREAU OF ELDERLY AND ADULT SERVICES

05-95-048-481510-59440000

MEDICAID QUALITY INCENTIVE PAYMENT

Funding in this organization represents the supplemental Medicaid Quality Incentive Payments to Acuity Based Nursing Facilities associated with providing care for seniors and adults with disabilities. Funds are available in Class 041 (Audit Fund Set Aside) due to less than anticipated expenditures. **Source of Funds: 100% Federal.**

05-95-048-481510-61730000

NURSING SERVICES

Funding in this organization represents Medicaid provider payments associated with providing care for seniors and adults with disabilities. Funds are needed in Class 565 (Outpatient Hospital) to satisfy a projected deficit. Funds are available in Class 100 (Prescription Drug Expense); Class 101 (Provider Payments LTC); 503 (State Phase Down); & 509 (Other Nursing Homes) due to less than anticipated expenditures. **Source of Funds: State Phase Down is 100% General. The rest is 50% Federal, 50% General.**

05-95-048-481010-78720000

ADMINISTRATION ON AGING

Funding in this organization represents costs associated with administering grants received from the Administration for Community Living (ACL – formerly Administration on Aging (AoA)). Funds are needed in Class 080 (Out of State Travel) and Class 502 (Payment to Providers) to satisfy a projected deficit. Funds are available in Class 070 (In State Travel) and Class 072 (Grants Federal) due to less than anticipated expenditures. Class 070 and Class 080 **Source of Funds: 36.77% Federal, 63.23% General.** Class 072 and Class 502 **Source of Funds: 100% Federal.**

05-95-048-481010-89160000

ADULT PROTECTION GRANTS

Funding in this organization represents costs associated with Senior Legal Access in the Community Funds are needed in Class 041 (Audit Fund Set Aside) to satisfy a projected deficit. Source of Funds: 100% Federal.

05-95-048-481010-89250000

MEDICAID SERVICES GRANTS

Funding in this organization represents costs associated with the administration and oversight of grants related to Medicaid Services. Funds are needed in Class 020 (Current Expenses) to satisfy a projected deficit. Source of Funds: 100% Federal Funds.

05-95-048-480510-89310000

NURSING STAFF

Funding in this organization represents costs associated with registered nurses evaluating clinical information to determine whether applicants meet the clinical eligibility standard for long term care services. In addition, the nursing staff determine if the appropriate community based services, to meet the needs identified during the clinical assessment process, are being received by the applicant. They also provide clinical risk management and oversight of case management services. Funds are needed in Class 020 (Current Expenses) to satisfy a projected deficit. Funds are available in Class 070 (In State Travel) due to less than anticipated expenditures. Source of Funds: 50% Federal, 50% General.

05-95-048-481010-92550000

SOCIAL SERVICES BLOCK GRANT

Funding in this organization represents costs associated with administering the social service block grant award. Funds are needed in Class 041 (Audit Fund Set Aside) to satisfy projected deficits. Source of Funds: 100% Federal.

DIVISION OF PUBLIC HEALTH SERVICES

05-95-090-903010-18350000

NH ELC

Funding in this organization represents costs associated with testing, surveillance, and health information activities within the Division of Public Health Services. Funds are needed in Class 066 (Employee Training) for a staff member to take on-line training as training at out-of-state sites have been changed to on-line training. Funds are available in Class 080 (Out-of-State Travel) as Out-of-State travel is not needed for the training.

Source of Funds: 100% Federal.

05-95-090-903010-18770000

Division of Public Health Services, Water Analysis Lab

Funding in this organization represents costs associated with the Water Analysis Laboratory section within the Division of Public Health Services. This transfer request will move the budgeted Class 027 (Transfers to DOIT) to the appropriate Class within the Department.

Source of Funds: 100% General.

05-95-090-902510-29950000

Biosense 2.0

Funding in this organization represents costs associated with the activities under the federal grant 'BioSense 2.0' within the Division of Public Health Services. Additional funds are needed: in Class 066 (Employee Training) due to a higher-than-anticipated cost for training on technical elements of the project. Funds are available in: Class 080 (Out of State Travel) due to lower-than-anticipated need from this funding source.

Source of Funds: 100% Federal Funds.

05-95-090-901010-51490000

Rural Health & Primary Care

Funding in this organization represents costs associated with the Rural Health & Primary Care Section within the Division of Public Health Services. Funds are needed in class 026 (Organizational Dues) to assist with costs associated with the National Network for Oral Health Access. Funds are available in Class 020 (Current Expense) due to various cost saving measures during the current state fiscal year.

Source of Funds: 100% Federal Funds

05-95-090-900510- 51500000

Division of Public Health Services, Health Stats

Funding in this organization represents cost associated with the Health Statistics program within the Division of Public Health Services. Funds are available in Class 246 (Grantee Administration) to cover other expenses within the Division. Funds are needed in overtime to due to higher than anticipated cost during SFY 2013. Source of Funds: 100% General

05-95-090-900510-51730000

Environmental Public Health Tracking

Funding in this organization represents costs associated with the Environmental Public Health Tracking program within the Division of Public Health Services. Funds are needed in Class 102 (Contracts for Program Services) to support a contract to develop a user feedback system. Funds are available in Class 018 (Overtime), Class 019 (Holiday Pay) and Class 080 (Out of State

Travel) due to a lower than anticipated need and a reduction in federal travel requirements.
Source of Funds: 100% Federal.

05-95-090-901010-59970000
Strengthening PH Infrastructure

Funding in this organization represents costs associated with the Strengthening Public Health Infrastructure program within the Division of Public Health Services. Funds are needed in Class 050 (Personal Services-Temp) for part-time hours for a newly hired intern. Funds are available in Class 102 (Contracts for Program Services) as expenses in this class have been less than anticipated.

Source of Funds: 100% Federal.

GLENLIFF HOME

05-95-091-910010-57100000
Glencliff Home, Professional Care

Funding in this organization represents costs associated with Professional Care Services delivered to clients. Funds are available in Class 046(Consultant) and Class 101(Medical Payments to Provider) due to expenses less than budgeted.

Source of Funds: 100% General

05-95-091-910010-57200000
Glencliff Home, Custodial Care

Funding in this organization represents costs associated with the Dietary, Housekeeping and Laundry Services of Glencliff Home. Funds are required in Class 021(Food to Institutions) due to increased food costs. Source of Fund: 100% General

05-95-091-910010-57400000
Glencliff Home, Administration

Funding in this organization represents costs associated with the Administration of Glencliff Home. Funds are available in Class 020(Current Expenses) due to continued efficiencies. Funds are available in Class 080 (Out of State Travel) due to less than anticipated out of state meeting attendance.

Source of Funds: 100% General

05-95-091-910010-78920000
Glenclyff Home, Maintenance

Funding in this organization represents costs associated with the Maintenance Department. Funds are necessary in Class 020 (Current Expense) due to increased cost of repair materials. Funds are needed in Class 023(Heat Electricity Water) due to an unanticipated delay in transitioning to the new Chip Boiler system.
Source of Funds: 100% General

BUREAU OF BEHAVIORAL HEALTH

05-95-092-920010-18580000 BEHAVIORAL HEALTH, EDI GRANT

Funding in this accounting unit represents costs associated with the Employment Development Initiative Grant. Funds are needed in Class 502 (Payments to Providers) and are available in Class 020 (Current Expenses) and Class 022 (Rents/Leases other than State) due to a federally approved change in planned expenditures. Source of Funds: 100% Federal.

05-95-092-920010-30680000

BEHAVIORAL HEALTH, CONSUMER AND FAMILY AFFAIRS

Funding in this accounting unit represents costs associated with the Office of Consumer and Family Affairs. Funds are available in Class 067 (Training of Providers) due to less than anticipated expenditures. Source of Funds: 100% General.

05-95-092-920010-59450000

BEHAVIORAL HEALTH, CMH PROGRAM SUPPORT

Funding in this accounting unit represents operational costs associated the Office of Community Mental Health Services. Funds are available in Class 102 (Contracts for Program Services) due to less than anticipated expenditures. Source of Funds: 100% General.

05-95-092-920010-70010000

BEHAVIORAL HEALTH, FINANCIAL MGT/AUDITS

Funding in this accounting unit represents costs associated with the BBH Financial Management unit. Funds are needed in Class 070 (In State Travel) due to greater than anticipated expenses. Funds are available in Class 020 (Current Expenses) due less than anticipated expenditures.
Source of Funds: 70% General and 30% Federal.

05-95-092-920010-70100000

BEHAVIORAL HEALTH, COMMUNITY MENTAL HEALTH SVCS

Funding in this organization represents costs associated with the community mental health Medicaid payments. Funds are available in Class 502 (Payments to Providers) due less than anticipated expenditures. Source of Funds: 50% General and 50% Federal.

05-95-092-920010-71550000

BEHAVIORAL HEALTH, MEDICAID PAYMENTS

Funding in this organization represents Medicaid payments to New Hampshire Hospital and Glencliff Home. Funds are needed in Class 041 (Audit Fund Set Aside) and Class 510 (Medicaid to Institutions) to satisfy projected deficits. Source of Funds: 100% Federal.

BUREAU OF DEVELOPMENTAL SERVICES

05-95-093-930010-50500000

DEVELOPMENTAL SERVICES, TWWIA

Funding in this accounting unit represents costs associated with Medicaid Infrastructure Grant. Funds are available in Class 20 (Current Expenses) because the grant has ended. Source of Funds: 100% Federal.

05-95-093-930010-59470000

DEVELOPMENTAL SERVICES, PROGRAM SUPPORT

Funding in this accounting unit represents costs associated with the operation of the Community Developmental Services central office within the Bureau of Developmental Services. Funds are needed in Class 040 (Indirect Costs) to satisfy a projected deficit. Funds are available in Class 042 (Additional Fringe Benefits) as expenses have been less than projected. Source of Funds: 100% Federal.

05-95-093-930010-70140000

DEVELOPMENTAL SERVICES, EARLY INTERVENTION

Funding in this accounting unit represents costs associated with Early Intervention services. Funds are needed in Class 502 (Payments to Providers) to satisfy a projected deficit. Source of Funds: 50% General and 50% Federal.

05-95-093-930010-70160000

DEVELOPMENTAL SERVICES, ACQUIRED BRAIN DISORDER SERVICES

Funding in this accounting unit represents costs associated with the provision of Acquired Brain Disorder Services. Funds are available Class 557 (Medicaid Waiver Services) due to less than anticipated expenditures. Source of Funds: 50% General and 50% Federal.

05-95-093-930010-71000000

DEVELOPMENTAL SERVICES, COMMUNITY DEVELOPMENTAL SERVICES

Funding in this accounting unit represents costs associated with the Developmental Disabilities Home and Community Based Care Waiver. Funds are available in Class 557 (Medicare Waiver Services) due to less than anticipated expenses. Funds are needed in Class 558 (Waitlist) for federal matching funds so that existing general funds can be used for Medicaid expenditures. Source of Funds: Class 557 - 47% General, 53% Federal, Class 558 – 100% Federal.

NEW HAMPSHIRE HOSPITAL

05-95-094-940010-80270000

NHH-Adult Basic Education

Funding in this organization represents costs associated with the Hospital's adult education program supported by a grant from the Department of Education. Revenue and expense adjustments in Class 001 (Rehabilitation Education) and Class 020 (Supplies) are necessary as a result of the anticipated grant not being awarded. Source of funds: 100% Other

05-95-094-940010-84000000

ADMINISTRATION

Funding in this organization represents costs associated with the administration of New Hampshire Hospital. Funds are necessary in class 041 (Audit Fund Set Aside) to cover projected deficits. Source of Funds: 100% Federal. Funds are available in Class 010 (Personal Services – Perm), Class 012 (Salary Unclassified), Class 070 (In-State Travel) and Class 080 (Out-of-State Travel) due to travel funds being frozen. Source of Funds: 100% General.

05-95-094-940010-84100000

NHH-FACILITY/PATIENT SUPPORT

Funding in this organization represents costs associated with the operation of New Hampshire Hospital, Facility/Patient Support Services. Staff in these areas provides direct services to patients in Food and Nutritional Services, Environmental Services, Laundry Services and Maintenance. Funds are necessary in class 047 (Own Force Maintenance) to cover projected deficits. Funds are being transferred from BBH to Class 023 (Utilities) due to expenses being

paid by NHH on behalf of BBH. Source of Funds: 100% General. Funds are available in Class 010 (Personal Services – Perm). Source of Funds: 72% General and 28% Other. Funds are also available in Class 018 (Overtime), Class 019 (Holiday Pay) Class 050 (Part Time Salaries) and 020 (Supplies). Source of Funds: 100% General.

05-95-094-940010-87500000

ACUTE PSYCHIATRIC SERVICES

Funding in this organization represents costs associated with the operation of New Hampshire Hospital, Acute Psychiatric Services. These costs cover the direct expenses of supporting patients. Funds are necessary in class 041 (Audit Fund Set Aside) to cover projected deficits. Funds are available in Class 042 (Post Retirement Benefits) due to over estimating funds required. Source of Funds: 100% Federal. Funds are also necessary in class 050 (Part Time Salaries). Funds are available in Class 010 (Personal Services – Perm), Class 012 (Salary Unclassified), Class 018 (Overtime), Class 019 (Holiday Pay) and Class 066 (Employee Training). Funds are being transferred from BBH to Class 101 (Mental Health Providers) to assist in funding a new initiative as NHH. Source of Funds: 100% General.

05-95-094-940010-87530000

Sexually Violent Predators

Funding in this organization represents costs associated with the evaluation and assessment of sexually violent predators. Funds are available in Class 102 (Contracts for Program Services) due to fewer evaluations being performed than anticipated. Source of Funds: 100% General.

OFFICE OF THE COMMISSIONER

05-95-095-950010-50000000

Office of the Commissioner

Funding in this organization represents costs associated with the operation of the Commissioner's Office. Funds are required in Rents Leases Other than State (class 022) to pay for half of the Emergency Services Unit rent of the Stickney Avenue warehouse payable to Department of Transportation, the other half of which will be paid from Homeland Security. Funds are available in In-State Travel (class 070) due to budgeted amount exceeds actual amount needed. Source of funds for this transfer reflect the anticipated federal revenues from cost allocation earnings.

05-95-095-950010-50100000

OMH State Partnership Grant

Funding in this organization represents costs associated with the operation of the Office of Minority Health, which administers the programs, and policies that reduce health disparities in

minority communities throughout the State. Funds are required in Current Expense (class 020), and Contracts for Program Services (class 102). Funds are available in Food Institutions (class 021) due to budgeted amount exceeds actual amount needed. Source of Funds is 100% Federal from the Minority Health State Partnership Grant.

05-95-095-950010-56760000
Office of Business Operations

Funding in this organization represents costs associated with the operation of the Office of Business Operations. Funds are available in Overtime (class 018) due to amount budgeted for SFY 2013 exceeding the amount needed. Funds are needed in Current Expense (class 020) because actual costs exceed the adjusted authorized for SFY 2013. Source of funds for this transfer reflect the anticipated federal revenues from cost allocation earnings.

05-95-095-950010-59510000
Office of Minority Health and Refugee Affairs

Funding in this organization represents costs associated with the operation of the Office of Minority Health and Refugee Affairs, which administers the programs, and policies that reduce health disparities in minority and refugee communities throughout the State. Funds are required in Overtime (class 018) and are offset by available funds in In-State Travel (class 070). Source of funds for this transfer reflect the anticipated federal revenues from cost allocation earnings.

05-95-095-950010-59930000
Health Professional Opportunity Grant

Funding in this organization represents costs associated with the Health Professional Opportunity grant to assist low-income individuals with education and training for occupations in the healthcare field. Funds are needed in Current Expense (class 020) and In-State Travel (class 070) and are offset by an available balance in Rents Leases other than State (class 022). Source of Funds: 100% Federal (HPOP Grant).

05-95-095-950010-71780000
Homeland Security

Funding in this organization represents costs associated with maintaining an emergency preparedness capability as required by the Radiological Emergency Response Plan (RERP) and NH RSA 107-B, Nuclear Planning and Response Program. Funds are available in Current Expense, Equipment, and In-State Travel (classes 020, 030, 070) to offset a need in Rents Leases other than State (class 022) to pay for half of the Emergency Services Unit rent of the Stickney Avenue warehouse payable to Department of Transportation, the other half of which will be paid from the Commissioner's Office. Source of Funds: 100% Other (Dept of Safety).

OFFICE OF IMPROVEMENT AND INTEGRITY

05-95-095-951010-56950000

OFFICE OF IMPROVEMENT AND INTEGRITY

Funding in this unit represents costs associated with the audit and review of DHHS financial and medical programs, such as provider payments, third party liability and quality assurance programs. This transfer will fund a projected need in Class 030 for Office of Improvement and Integrity due to an increased need in equipment funding with a projected surplus in Class 020 current expenses. It also correctly adjusts an administrative error on the contract line (103) and takes the reduction in the contract line (102). Source of Funds: 46% Federal Funds (numerous federal programs through cost allocation) and 54% General Funds.

OFFICE OF ADMINISTRATION

05-95-095-953010-56770000

Bureau of Human Resources

Funding in this organization represents costs associated with the management of Human Resources and Payroll operations within the Department. Funds are needed in Overtime (class 018), to fund the overtime needed by payroll staff due to the role out of the NHFirst Human Resource module. Source of funds for this transfer reflect the anticipated federal revenues from cost allocation earnings.

05-95-095-953010-56850000

Management Support

Funding in this organization represents costs associated with the management of the facilities operations within the Department. This includes both the various locations in Concord and the District Office's throughout the State. Funds are needed in Current Expense (class 020) because actual costs exceed the adjusted authorized for SFY 2013. Funds are available in Rents and Leases (class 022), Contract Repairs; Bldg. Grounds (class 048), Contracts for Operations Services (class 103) due to the budgeted amount exceeds amount needed. Source of funds for this transfer reflect the anticipated federal revenues from cost allocation earnings.

05-95-095-953010-56870000

DHHS District Office

Funding in this organization represents costs for staff in the District Offices throughout the State that perform the administrative and programmatic activities, and community relations, on behalf of employees, clients and providers. Funds are available in Current Expense (class 020) due to the adjusted authorized amount exceeds amount needed. Funds are required in In-State Travel

(class 070) due to actual costs exceeding the adjusted authorized. Source of funds for this transfer reflect the anticipated federal revenues from cost allocation earnings.

OFFICE OF OPERATION SUPPORT

05-95-095-952010-51430000

OFFICE OF PROGRAM SUPPORT, CHILD CARE LICENSING

Funding in this unit represents costs associated with the licensure and monitoring and investigation of child residential and day care facilities. This transfer will fund a projected need in Class (030) equipment for much-needed laptops and pay for an expected shortfall in criminal background checks paid to the Department of Safety in Class (049). The projected surplus in Class 103, Contracts for Ops Services is because we did not need to contract out for expertise in childcare cases. Source of Funds: 57% Federal Funds (numerous federal programs through cost allocation) and 43% General Funds.

05-95-095-952010-51460000

OFFICE OF PROGRAM SUPPORT, HEALTH FACILITIES ADMINISTRATION

Funding in this unit represents costs associated with the licensure monitoring and investigation of health facilities. This transfer will fund a projected need for a Board of Nursing contract (049) and In-State Travel and a reduction in the previous projected (080) out of state travel budget. Source of Funds: 58% Federal Funds (numerous federal programs through cost allocation) 21% Other Funds and 21% General Funds.

05-95-095-952010-56800000

OFFICE OF PROGRAM SUPPORT, LEGAL SERVICES

Funding in this unit represents costs associated with attorneys and other professional staff that provide legal services across the Department of Health and Human Services. We have a shortfall for our current expense lines due to PC charges not being budgeted in class (020) and class (030) for much needed laptops and class (066) for CLE's for our Attorneys. An expected surplus in class (070) In-State Travel and class (080) Out of State Travel are expecting to help fund these shortfalls. Source of Funds: 45% Federal Funds 11% Other and 44% General Funds.

05-95-095-952010-56820000

OFFICE OF PROGRAM SUPPORT, COMMUNITY RESIDENCES

Funding in this unit represents costs associated with the licensure monitoring and investigation of community residences in the State of New Hampshire. Due to other operational needs in the Office of Program Support the projected surplus in In-State Travel Class (070) will be used to fund various needs the surplus is as a result of more travel being performed with state vehicles in this unit. Source of Funds: 50% Federal Funds and 50% General Funds.

05-95-095-952010-56830000

OFFICE OF PROGRAM SUPPORT, PROGRAM SUPPORT ADMINISTRATION

Funding in this unit represents costs associated with attorneys and other professional staff that provide legal services across the Department of Health and Human Services. Adjusts class (070) In-State Travel line to cover a slight deficit with funding from an expected surplus from (080) Out of State Travel. Source of Funds: 45% Federal Funds and 55% General Funds for this transfer.

OFFICE OF INFORMATION SERVICES

05-95-095-954010-09170000

Health Information Exchange Federal Funds

Funding in this organization represents costs associated with the Health Information Exchange Implementation and Planning Project that is funded through the American Recovery and Reinvestment Act. This transfer will fund a projected deficit in Class 020, Current Expense, due to rising costs. In addition, this transfer will fund an increase to Class 040, Indirect Costs and 041, Audit Fees that is due to projected increased costs for these federally funded expenditures. Source of Funds: 100% Federal.

05-95-095-954010-59520000

Office of Information Services

Funding in this organization represents costs associated with the operations of the Department of Health and Human Service's Office of Information Services. This transfer will fund an increase to Class 040, Indirect Costs and 041, Audit Fees that are due to projected increased costs for these federally funded expenditures. A surplus in funds in Class 102, Contract for Program Services, will be utilized by the Department of Health and Human Services to fund deficits in other appropriations. Source of Funds: 28% General, 72% Federal.

OFFICE OF MEDICAID & BUSINESS POLICY

05-95-095-956010-61260000

Medicaid Administration

Funding in this appropriation represents costs associated with the management and operation of Medicaid programs serving citizens throughout New Hampshire. Funds are needed in Class 040, Indirect Costs to cover an anticipated shortfall in this account for the remainder of the fiscal year. Funds are available in Class 512, Transportation of Clients due to cost savings initiatives implemented at the beginning of the fiscal year. Funds are needed in Class 101, Medical Payments to Providers, due to higher than projected claims reimbursement costs in this class line.

Source of Funds: Class 040, Indirect Costs, 100% Federal; Class 041 Audit Set-aside 100% Federal; Class 101, Medical Payments to Providers; 50% Federal, 50% General, Class 512 Transportation of Clients 50% Federal, 50% General.

05-95-095-956010-61380000

SCHIP

Funding in this appropriation represents costs associated with the Children's Medicaid expansion population providing fee for service coverage to uninsured eligible children with family income 185% - 300% of the Federal Poverty Level (FPL). Funds are needed in Class 560, Insurance Premiums to make an adjustment to the adjusted authorized amount, which is showing a negative (\$0.22) balance after the last Department Transfer was done.

Source of Funds: Class 560, Insurance Premiums, 100% Federal.

05-95-095-956010-61430000

Pharmacy

Funding in this organization represents costs associated with the Medicaid payments to providers for prescription drugs to New Hampshire's Medicaid population. Funds are available in Class 100, Prescription Drug Expenses, due to less than projected growth in the cost per script and the number of prescriptions. Funds are being increased in drug rebate revenue line item based on the current revenue trend and corresponding decrease in general funds which is being transferred out to Provider Payments to offset a portion of DSH audit disallowance payback to the feds.

Source of Funds: Class 041 Audit Set-aside 100% Federal, Class 100, Prescription Drug Expenses, 50% Federal, 50% General.

05-95-095-956010-61470000

Provider Payments

Funding in this organization represents costs associated with the Medicaid payments to healthcare providers that deliver healthcare services to New Hampshire's Medicaid population. Funds are needed in Class 565, Outpatient Hospital, due to higher than anticipated costs from the prior fiscal year adjustment for radiology services. Payment adjustments for these services were not funded in the budget, which has resulted in the deficit for this class line. Further, this transfer includes increase in general funds and corresponding decrease in federal funds to offset a portion of DSH audit disallowance of \$18M payback to the feds in SFY 2013.

Source of Funds: Class 041 Audit Set-aside 100% Federal, Class 565, Outpatient Hospital 50% Federal, 50% General.

05-95-095-956010-61780000

BCC Program

Funding in this organization represents costs associated with the Medicaid payments to healthcare providers that deliver healthcare services to New Hampshire's Medicaid population

eligible for Medicaid under the Breast and Cervical Cancer Program. Funds are requested in class 100, Prescription Drug, class 101, Medical Payments to Providers and in class 565, Outpatient Hospital, due to higher than anticipated utilization and costs for claims payments for the Breast and Cervical Cancer population.

Source of Funds: Class 041 Audit Set-aside 100% Federal, Class 100 Prescription Drug Expenses 65% Federal, 35% General, Class 101, Medical Payments to Providers 65% Federal, 35% General and Class 565 Outpatient Hospital 65% Federal, 35% General

BUREAU OF DRUG & ALCOHOL SERVICES

05-95-095-958410-13870000

DCBCS TREATMENT AND PREVENTION, TREATMENT – PREVENTION STATE

Funding in this organization represents costs associated with the Prevention Services unit within the Bureau of Drug & Alcohol Services. Funds are available in Class 070 (In State Travel) due to less than projected costs. Source of Funds: 100% General.

05-95-095-958410-33380000

DCBCS, TREATMENT AND PREVENTION, PFS Grant

Funding in this organization represents costs associated with Partnership for Success grant within the Bureau of Drug & Alcohol Services. Funds are needed in Class 030 (Equipment) for the purchase of software and computer equipment necessary to complete grant requirements; and in Class 080 (Out of State Travel) to cover expenses associated with out of state meetings required as part of the federal grant. Funds are available in Class 102 (Contracts for Program Services) due to a delay in the awarding of contracts. Source of Funds: 100% Federal.

05-95-095-958410-53650000

DCBCS, TREATMENT AND PREVENTION, ALCOHOL AND OTHER DRUG TREATMENT

Funding in this organization represents costs associated with Clinical Services unit within the Bureau of Drug & Alcohol Services. Funds are needed in Class 020 (Current Expenses) due to higher than anticipated costs; and Class 080 (Out of State Travel) to cover expenses associated with out of state meetings required as part of the federal Block Grant. Source of Funds: 100% Federal.

05-95-095-958410-53670000

DCBCS, TREATMENT AND PREVENTION, TIRRELL HOUSE

Funding in this organization represents costs associated with the contracted services of Tirrell House. Funds are available in Class 102 (Contracts for Program Services) due to less than anticipated contract award. Source of Funds: 100% General.

05-95-095-958410-53690000

DCBCS, TREATMENT AND PREVENTION, ALCOHOL EDUCATION

Funding in this organization represents costs associated with the Impaired Driver Services unit within the Bureau of Drug & Alcohol Services. Funds are available in Class 103 (Contracts for Program Operations) due to less than projected costs. Source of Funds: 100% Other.

05-95-095-958410-59570000

DCBCS, TREATMENT AND PREVENTION, SAMHSA Grant

Funding in this organization represents costs associated with the Access to Recovery grant within the Bureau of Drug & Alcohol Services. Funds are available in Class 102 (Contracts for Program Services) due to less than anticipated costs. Source of Funds: 100% Federal.

Item #	Meeting	Department	Chapter / RSA Reference	General	Federal	Other	Total	Positions Established		Comments
								Full-Time	Part-Time	
Note: This summary does not include additional federal American Recovery and Reinvestment Act (ARRA) revenues.										
FISCAL YEAR 2012										
12-219	June'12	Agriculture, Markets and Food, Department of	RSA 14:30-a, VI	-	-	145,000	145,000			
		Agriculture, Markets and Food, Department of Total		-	-	145,000	145,000			
11-245	Sept'11	Corrections, Department of	RSA 14:30-a, VI	-	99,361	-	99,361			
11-334	Dec'11	Corrections, Department of	RSA 14:30-a, VI	-	-	662,291	662,291	5		Positions replace 5 similar general funded positions
12-001	Dec'11	Corrections, Department of	RSA 14:30-a, VI	-	135,591	-	135,591			
12-182	May'12	Corrections, Department of	RSA 14:30-a, VI	-	-	237,736	237,736			Item FIS 12-344 extends end date
12-226	June'12	Corrections, Department of	RSA 14:30-a, VI	-	-	73,841	73,841	1		
		Corrections, Department of Total		-	-	73,841	73,841			
11-260	Sept'11	DHHS-Division of Community Based Care	Chapter 224:14, II, Laws of 2011	-	234,952	973,868	1,208,820	6		
11-225	Sept'11	DHHS-Division of Community Based Care	Chapter 224:14, II, Laws of 2011	-	-	520,521	520,521			
11-311	Oct'11	DHHS-Division of Community Based Care	Chapter 224:14, II, Laws of 2011	-	-	152,950	152,950			
11-302	Oct'11	DHHS-Division of Community Based Care	Chapter 224:14, II, Laws of 2011	-	599,347	-	599,347			
11-325	Dec'11	DHHS-Division of Community Based Care	Chapter 224:14, II, Laws of 2011	-	13,901	-	13,901			
11-337	Dec'11	DHHS-Division of Community Based Care	Chapter 224:14, II, Laws of 2011	-	1,669,800	-	1,669,800			
12-030	Jan'12	DHHS-Division of Community Based Care	Chapter 224:14, II, Laws of 2011	-	300,029	-	300,029			
12-206	June'12	DHHS-Division of Community Based Care	Chapter 224:14, II, Laws of 2011	100,000	-	-	100,000			
12-217	June'12	DHHS-Division of Community Based Care	Chapter 224:14, II, Laws of 2011	-	-	81,750	81,750			
		DHHS-Division of Community Based Care Total		100,000	2,643,077	755,221	3,498,298			
11-213	Sept'11	DHHS-Division of Family Assistance	Chapter 224:14, II, Laws of 2011	-	50,050	-	50,050			
		DHHS-Division of Family Assistance Total		-	50,050	-	50,050			
11-301	Oct'11	DHHS-Division of Public Health Services	Chapter 224:14, II, Laws of 2011	-	384,031	-	384,031			
11-303	Oct'11	DHHS-Division of Public Health Services	Chapter 224:14, II, Laws of 2011	-	-	119,630	119,630			
11-314	Oct'11	DHHS-Division of Public Health Services	Chapter 224:14, II, Laws of 2011	-	84,039	-	84,039			
11-315	Oct'11	DHHS-Division of Public Health Services	Chapter 224:14, II, Laws of 2011	-	233,860	-	233,860			
11-338	Dec'11	DHHS-Division of Public Health Services	Chapter 224:14, II, Laws of 2011	-	242,792	-	242,792			
11-339	Dec'11	DHHS-Division of Public Health Services	Chapter 224:14, II, Laws of 2011	-	858,817	-	858,817			
11-340	Dec'11	DHHS-Division of Public Health Services	Chapter 224:14, II, Laws of 2011	-	713,931	-	713,931			
12-017	Jan'12	DHHS-Division of Public Health Services	Chapter 224:14, II, Laws of 2011	-	-	164,595	164,595			
12-069	Feb'12	DHHS-Division of Public Health Services	Chapter 224:14, II, Laws of 2011	-	2,131,176	-	2,131,176			1
12-223	June'12	DHHS-Division of Public Health Services	Chapter 224:14, II, Laws of 2011	-	(500,000)	500,000	-			-
		DHHS-Division of Public Health Services Total		-	4,148,646	784,225	4,932,871			1
11-336	Dec'11	DHHS-Office of Medicaid Business and Policy	Chapter 224:14, II, Laws of 2011	-	651,367	-	651,367			
12-073	Feb'12	DHHS-Office of Medicaid Business and Policy	Chapter 224:14, II and III, Laws of 2011	(598,544)	599,143	-	599			Series of accepting fed funds and transferring gen funds to other acct units
12-073	Feb'12	DHHS-Office of Medicaid Business and Policy	Chapter 224:14, II and III, Laws of 2011	598,544	599,143	-	1,197,687			see above
12-073	Feb'12	DHHS-Office of Medicaid Business and Policy	Chapter 224:14, II and III, Laws of 2011	(2,095,712)	5,450,533	-	3,354,821			see above
12-073	Feb'12	DHHS-Office of Medicaid Business and Policy	Chapter 224:14, II and III, Laws of 2011	2,095,712	3,895,929	-	5,991,641			see above
		DHHS-Office of Medicaid Business and Policy Total		-	11,196,114	-	11,196,114			
12-170	May'12	DHHS-Office of the Commissioner	Chapter 224:14, II and III, Laws of 2011	-	(147,621)	126,273	(21,348)			
12-171	May'12	DHHS-Office of the Commissioner	Chapter 224:14, II and III, Laws of 2011	-	156,718	3,038,882	3,195,600			
12-172	May'12	DHHS-Office of the Commissioner	Chapter 224:14, II and III, Laws of 2011	-	369,666	5,675	375,341			
		DHHS-Office of the Commissioner Total		-	378,763	3,170,830	3,549,593			
11-269	Oct'11	Education, Department of	RSA 14:30-a, VI	-	589,551	-	589,551	1		
12-002	Jan'12	Education, Department of	RSA 14:30-a, VI	-	272,204	-	272,204			
12-074	Feb'12	Education, Department of	RSA 14:30-a, VI	-	1,201,771	-	1,201,771	1		
12-185	May'12	Education, Department of	RSA 14:30-a, VI	-	105,563	-	105,563			1
		Education, Department of Total		-	2,169,089	-	2,169,089	2		1
11-313	Oct'11	Employment Security, Department of	RSA 14:30-a, VI	-	1,602,067	-	1,602,067			
		Employment Security, Department of Total		-	1,602,067	-	1,602,067			

Item #	Meeting	Department	Chapter / RSA Reference	General	Federal	Other	Total	Positions Established	Comments
11-306	Oct'11	Energy and Planning	RSA 14:30-a, VI	-	70,204	-	70,204		
11-307	Oct'11	Energy and Planning	RSA 14:30-a, VI	-	401,051	-	401,051		
		Energy and Planning Total		-	471,255	-	471,255		
11-250	Sept'11	Environmental Services, Department of	RSA 14:30-a, VI	-	-	250,000	250,000		
11-277	Oct'11	Environmental Services, Department of	RSA 14:30-a, VI	-	300,000	-	300,000		
11-278	Oct'11	Environmental Services, Department of	RSA 14:30-a, VI	-	292,597	-	292,597		
11-297	Oct'11	Environmental Services, Department of	RSA 14:30-a, VI	-	50,100	-	50,100		
11-349	Dec'11	Environmental Services, Department of	RSA 14:30-a, VI	-	-	420,000	420,000		
12-113	April'12	Environmental Services, Department of	RSA 14:30-a, VI	-	-	97,500	97,500		
12-148	May'12	Environmental Services, Department of	RSA 14:30-a, VI	-	-	200,000	200,000		
12-149	May'12	Environmental Services, Department of	RSA 14:30-a, VI	-	-	60,067	60,067		
12-205	June'12	Environmental Services, Department of	RSA 14:30-a, VI	-	-	647,962	647,962		
		Environmental Services, Department of Total		-	642,697	1,675,529	2,318,226	-	-
11-238	Sept'11	Fish & Game Department	RSA 14:30-a, VI	-	192,078	6,114	198,192		
12-016	Jan'12	Fish & Game Department	RSA 14:30-a, VI	-	339,038	-	339,038		
		Fish & Game Department Total		-	531,116	6,114	537,230	-	-
12-056	Feb'12	Information Technology, Department of	RSA 14:30-a, VI	-	-	880,922	880,922		
		Information Technology, Department of Total		-	-	880,922	880,922	-	-
11-289	Oct'11	Insurance Department	RSA 14:30-a, VI	-	333,000	-	333,000		RSA 124:15 for consultants
11-305	Oct'11	Insurance Department	RSA 14:30-a, VI	-	1,000,000	-	1,000,000	1	RSA 124:15 for consultants
12-183	May'12	Insurance Department	RSA 14:30-a, VI	-	-	51,000	51,000		
12-183	May'12	Insurance Department	RSA 14:30-a, VI	-	1,029,934	-	1,029,934		Item also extends end date of 11-305, and continues the position and consultants.
		Insurance Department Total		-	2,362,934	51,000	2,413,934	-	1
11-212	Sept'11	Justice, Department of	RSA 14:30-a, VI	-	-	54,665	54,665		
11-246	Sept'11	Justice, Department of	RSA 14:30-a, VI	-	100,000	-	100,000		
11-298	Oct'11	Justice, Department of	RSA 14:30-a, VI	-	100,000	-	100,000		
12-033	Jan'12	Justice, Department of	RSA 14:30-a, VI	-	985,141	-	985,141		
12-114	April'12	Justice, Department of	RSA 14:30-a, VI	-	110,107	-	110,107		FIS 12-285 amends end date to 6/30/13
12-124	April'12	Justice, Department of	RSA 14:30-a, VI	-	-	27,316	27,316		
		Justice, Department of Total		-	1,295,248	81,981	1,377,229	-	-
11-279	Oct'11	Liquor Commission	RSA 14:30-a, VI	-	399,168	-	399,168	1	1
		Liquor Commission Total		-	399,168	-	399,168	1	1
11-312	Oct'11	Public Utilities Commission	RSA 14:30-a, VI	-	115,204	-	115,204		
12-220	June'12	Public Utilities Commission	RSA 14:30-a, VI	-	16,886	-	16,886		
		Public Utilities Commission Total		-	132,090	-	132,090	-	-
11-222	Sept'11	Resources & Economic Development	RSA 14:30-a, VI	-	78,178	-	78,178		
11-236	Sept'11	Resources & Economic Development	RSA 14:30-a, VI	-	1,076,674	381,691	1,458,365		
11-324	Dec'11	Resources & Economic Development	RSA 14:30-a, VI	-	90,000	-	90,000		
12-027	Jan'12	Resources & Economic Development	RSA 14:30-a, VI	-	205,800	-	205,800		
12-043	Jan'12	Resources & Economic Development	RSA 14:30-a, VI	-	299,493	-	299,493		1
12-058	Feb'12	Resources & Economic Development	RSA 14:30-a, VI	-	-	322,373	322,373		Item also budgeted \$168,413 of unexpended funds with an end date of 6/30/12
12-077	March'12	Resources & Economic Development	RSA 14:30-a, VI	-	-	201,499	201,499		
12-093	March'12	Resources & Economic Development	RSA 14:30-a, VI	-	-	97,280	97,280		
12-211	June'12	Resources & Economic Development	RSA 14:30-a, VI	-	393,832	210,980	604,812		

Item #	Meeting	Department	Chapter / RSA Reference	General	Federal	Other	Total	Positions Established	Comments
12-213	June'12	Resources & Economic Development	RSA 14:30-a, VI	-	112,521	-	112,521		
		Resources & Economic Development Total		-	2,256,498	1,213,823	3,470,321	-	1
11-226	Sept'11	Safety, Department of	RSA 14:30-a, VI	-	175,497	-	175,497		
11-251	Sept'11	Safety, Department of	RSA 14:30-a, VI	-	5,000,000	-	5,000,000		
11-252	Sept'11	Safety, Department of	RSA 14:30-a, VI	-	2,447,569	-	2,447,569		
11-253	Sept'11	Safety, Department of	RSA 14:30-a, VI	-	-	353,925	353,925		
11-254	Sept'11	Safety, Department of	RSA 14:30-a, VI	-	1,784,265	-	1,784,265		
11-271	Sept'11	Safety, Department of	RSA 14:30-a, VI	-	5,000,000	-	5,000,000		
11-272	Sept'11	Safety, Department of	RSA 14:30-a, VI	-	20,000,000	-	20,000,000		
11-299	Oct'11	Safety, Department of	RSA 14:30-a, VI	-	-	86,605	86,605		
11-333	Dec'11	Safety, Department of	RSA 14:30-a, VI	-	236,201	-	236,201	1	
11-351	Dec'11	Safety, Department of	RSA 14:30-a, VI	-	83,469	-	83,469	1	
12-003	Jan'12	Safety, Department of	RSA 14:30-a, VI	-	-	65,635	65,635		
12-004	Jan'12	Safety, Department of	RSA 14:30-a, VI	-	-	113,790	113,790		
12-021	Jan'12	Safety, Department of	RSA 14:30-a, VI	-	-	646,129	646,129		RSA 124:15 for consultants
12-024	Jan'12	Safety, Department of	RSA 14:30-a, VI	-	-	131,652	131,652		
12-034	Jan'12	Safety, Department of	RSA 14:30-a, VI	-	-	153,300	153,300		
12-035	Jan'12	Safety, Department of	RSA 14:30-a, VI	-	-	825,126	825,126		
12-036	Jan'12	Safety, Department of	RSA 14:30-a, VI	-	5,000,000	-	5,000,000		
12-059	Feb'12	Safety, Department of	RSA 14:30-a, VI	-	-	26,000	26,000		
12-078	March'12	Safety, Department of	RSA 14:30-a, VI	-	-	106,619	106,619		
12-101	April'12	Safety, Department of	RSA 14:30-a, VI	-	133,540	-	133,540		
12-104	April'12	Safety, Department of	RSA 14:30-a, VI	-	95,698	-	95,698		
12-115	April'12	Safety, Department of	RSA 14:30-a, VI	-	6,574,948	-	6,574,948		
12-184	May'12	Safety, Department of	RSA 14:30-a, VI	-	-	86,490	86,490		
		Safety, Department of Total		-	46,531,187	2,595,271	49,126,458	2	
11-355	Dec'11	Transportation, Department of	RSA 14:30-a, VI	-	-	2,455,883	2,455,883		
12-133	April'12	Transportation, Department of	RSA 14:30-a, VI	-	195,660	-	195,660		
12-134	April'12	Transportation, Department of	RSA 14:30-a, VI	-	-	76,000	76,000		
12-196	June'12	Transportation, Department of	RSA 14:30-a, VI	-	-	394,317	394,317		
		Transportation, Department of Total		-	195,660	6,326,200	6,521,860	-	
11-332	Dec'11	Treasury, Department of	RSA 14:30-a, VI	-	-	362,132	362,132		
		Treasury, Department of Total		-	-	362,132	362,132		
		FY 2012 Total		100,000	77,240,610	19,022,116	96,362,727	11	5
FISCAL YEAR 2013									
12-257	July'12	Adjutant General's Department	RSA 14:30-a, VI	-	2,124,500	-	2,124,500		
		Adjutant General's Department Total		-	2,124,500	-	2,124,500		
12-300	Sept'12	Administrative Services, Department of	RSA 14:30-a, VI	-	220,250	-	220,250		
		Administrative Services, Department of Total		-	220,250	-	220,250		
13-048	March'13	Agriculture, Department of	RSA 14:30-a, VI	-	238,572	-	238,572		
		Agriculture, Department of Total		-	238,572	-	238,572		
12-318	Nov'12	Corrections, Department of	RSA 14:30-a, VI	-	173,306	-	173,306		
		Corrections, Department of Total		-	173,306	-	173,306		
13-030	Feb'13	DHHS-Office of Commissioner	Chapter 224:14, II and III, Laws of 2011	-	(647,578)	13,191	(634,387)		
13-031	Feb'13	DHHS-Office of Commissioner	Chapter 224:14, II and III, Laws of 2011	-	(7,087,447)	(1,173,883)	(8,261,330)		
13-032	Feb'13	DHHS-Office of Commissioner	Chapter 224:14, II and III, Laws of 2011	-	(125,731)	34,586	(91,145)		
		DHHS-Office of Commissioner Total		-	(7,860,756)	(1,126,106)	(8,986,862)		

Item #	Meeting	Department	Chapter / RSA Reference	General	Federal	Other	Total	Positions Established	Comments
12-323	Nov'12	DHHS-Division of Public Health Services	Chapter 224:14, II, Laws of 2011	-	308,262	-	308,262		
12-338	Nov'12	DHHS-Division of Public Health Services	Chapter 224:14, II, Laws of 2011	-	150,275	-	150,275		
13-013	Feb'13	DHHS-Division of Public Health Services	Chapter 224:14, II, Laws of 2011	-	72,573	-	72,573		
13-043	Feb'13	DHHS-Division of Public Health Services	Chapter 224:14, II, Laws of 2011	-	94,217	-	94,217		
13-059	March '13	DHHS-Division of Public Health Services	Chapter 224:14, II, Laws of 2012	-	560,419	-	560,419		
13-110	April'13	DHHS-Division of Public Health Services	Chapter 224:14, II, Laws of 2012	-	98,576	-	98,576		
13-115	April'13	DHHS-Division of Public Health Services	Chapter 224:14, II, Laws of 2012	-	350,000	-	350,000		
		DHHS-Division of Public Health Services Total		-	1,634,322	-	1,634,322	-	-
12-274	Nov'12	DHHS-Division of Community Based Care	Chapter 224:14, II, Laws of 2011	-	4,730,040	-	4,730,040		
12-322	Nov'12	DHHS-Division of Community Based Care	Chapter 224:14, II, Laws of 2011	-	1,752,753	-	1,752,753		
12-339	Nov'12	DHHS-Division of Community Based Care	Chapter 224:14, II, Laws of 2011	-	749,879	-	749,879		
12-360	Dec'12	DHHS-Division of Community Based Care	Chapter 224:14, II, Laws of 2011	-	784,428	-	784,428		
13-109	April'13	DHHS-Division of Community Based Care	Chapter 224:14, II, Laws of 2011	-	1,569,378	-	1,569,378		
		DHHS-Division of Community Based Care Total		-	9,586,478	-	9,586,478	-	-
13-029	Feb'13	DHHS-Division of Family Assistance	Chapter 224:14, II, Laws of 2011	-	4,500,000	-	4,500,000		
		DHHS-Division of Family Assistance Total		-	4,500,000	-	4,500,000	-	-
13-028	Feb'13	DHHS-Bureau of Elderly and Adult Services	Chapter 224:14, II, Laws of 2011	-	293,169	-	293,169		
12-243	June'12	DHHS-Bureau of Elderly and Adult Services	Chapter 224:14, II, Laws of 2011	-	15,150,272	15,147,243	30,297,514		
		DHHS-Bureau of Elderly and Adult Services Total		-	15,443,441	15,147,243	30,590,683	-	-
13-004	Feb'13	DHHS-Office of Human Services	Chapter 224:14, II, Laws of 2011	100,000	-	-	100,000		
13-057	March '13	DHHS-Office of Human Services	Chapter 224:14, II, Laws of 2012	-	887,687	-	887,687		
		DHHS-Office of Human Services Total		100,000	887,687	-	987,687	-	-
12-275	Sept'12	DHHS-Office of Medicaid Business and Policy	Chapter 224:14, II, Laws of 2011	-	17,639,826	-	17,639,826		
12-301	Sept'12	DHHS-Office of Medicaid Business and Policy	Chapter 224:14, II, Laws of 2011	-	-	651,707	651,707		
13-058	March '13	DHHS-Office of Medicaid Business and Policy	Chapter 224:14, II, Laws of 2012	-	118,204	-	118,204		
13-060	March '13	DHHS-Office of Medicaid Business and Policy	Chapter 224:14, II, Laws of 2013	-	9,745,766	-	9,745,766		
		DHHS-Office of Medicaid Business and Policy Total		-	27,503,796	651,707	28,155,503	-	-
12-297	Sept'12	Education, Department of	RSA 14:30-a, VI	-	1,540,973	-	1,540,973	1	
		Education, Department of Total		-	1,540,973	-	1,540,973	1	-
12-326	Nov'12	Environmental Services, Department of	RSA 14:30-a, VI	-	485,719	-	485,719		
12-365	Dec'12	Environmental Services, Department of	RSA 14:30-a, VI	-	-	2,000,000	2,000,000		
13-001	Feb'13	Environmental Services, Department of	RSA 14:30-a, VI	-	-	750,000	750,000		
13-008	Feb'13	Environmental Services, Department of	RSA 14:30-a, VI	-	875,877	-	875,877		
		Environmental Services, Department of Total		-	1,361,596	2,750,000	4,111,596	-	-
13-009	Feb'13	Information Technology, Department of	RSA 14:30-a, VI	-	-	220,200	220,200		Establish consultant positions in class 46.
13-042	Feb'13	Information Technology, Department of	RSA 14:30-a, VI	-	-	295,000	295,000		Establish consultant positions in class 46.
13-054	March '13	Information Technology, Department of	RSA 14:30-a, VI; RSA 124:15	-	-	958,950	958,950		Two actions: 1 accept and expend \$958,950; 2 establish consultant positions in class 46.
		Information Technology, Department of Total		-	-	1,474,150	1,474,150	-	-
13-075	March '13	Insurance Department	RSA 14:3-a, VI	-	409,690	-	409,690		1
		Insurance Department Total		-	409,690	-	409,690	-	1
12-251	July'12	Justice, Department of	RSA 14:30-a, VI	-	-	103,480	103,480	1	
12-320	Nov'12	Justice, Department of	RSA 14:30-a, VI	-	129,580	-	129,580		
12-284	Sept'12	Justice, Department of	RSA 14:30-a, VI	-	300,000	-	300,000		
		Justice, Department of Total		-	429,580	103,480	533,060	1	-
12-250	Sept'12	Resources & Economic Development	RSA 14:30-a, VI	-	2,260,000	-	2,260,000		
12-299	Sept'12	Resources & Economic Development	RSA 14:30-a, VI	-	60,092	-	60,092		

Item #	Meeting	Department	Chapter / RSA Reference	General	Federal	Other	Total	Positions Established	Comments
12-330	Nov'12	Resources & Economic Development	RSA 14:30-a, VI	-	338,857	-	338,857		
13-101	April'13	Resources & Economic Development	RSA 14:30-a, VI	-	-	211,500	211,500		
		Resources & Economic Development Total		-	2,658,949	211,500	2,870,449		
12-236	July'12	Safety, Department of	RSA 14:30-a, VI	-	6,000,000	-	6,000,000		
12-246	July'12	Safety, Department of	RSA 14:30-a, VI	-	-	60,514	60,514		
12-272	Sept'12	Safety, Department of	RSA 14:30-a, VI	-	465,212	-	465,212		
12-294	Sept'12	Safety, Department of	RSA 14:30-a, VI	-	-	146,306	146,306		
12-311	Nov'12	Safety, Department of	RSA 14:30-a, VI	-	-	454,500	454,500		
12-329	Nov'12	Safety, Department of	RSA 14:30-a, VI	-	-	331,048	331,048		Establish consultant positions in class 46.
12-366	Dec'12	Safety, Department of	RSA 14:30-a, VI	-	5,000,000	-	5,000,000		
13-003	Feb'13	Safety, Department of	RSA 14:30-a, VI	-	-	156,000	156,000		
13-011	Feb'13	Safety, Department of	RSA 14:30-a, VI	-	152,653	-	152,653		Two actions: 1 decrease by \$88 and 2 was accept \$152,741, netting to 152,653
13-052	March '13	Safety, Department of	RSA 14:30-a, VI	-	-	129,450	129,450		Accept and expend a sub-grant from the NH Department of Justice.
13-053	March '13	Safety, Department of	RSA 14:30-a, VI; RSA 21-P:43	-	2,210,557	-	2,210,557		Two actions: accept and expend \$2,210,557 from FEMA; and enter into a grant agreement for \$554,102 with the town of Conway for implementation of projects identified through the evaluation of natural hazards.
13-076	March '13	Safety, Department of	RSA 14:3-a VI; RSA 21-P:12-b II(g)	-	-	166,412	166,412		Three actions: 1 accept and expend \$166,412 for the expansion of TEMSIS; 2 increase contract amount by \$209,740; 3 make advance payment of \$166,540.
13-089	April'13	Safety, Department of	RSA 14:3-a VI	-	532,223	-	532,223		
		Safety, Department of Total		-	14,360,645	1,444,230	15,804,875		
12-237	July'12	Transportation, Department of	RSA 14:30-a, VI	-	20,000,000	31,313,921	51,313,921		
12-241	July'12	Transportation, Department of	RSA 14:30-a, VI	-	-	2,025,000	2,025,000		
12-247	July'12	Transportation, Department of	RSA 14:30-a, VI	-	-	73,823	73,823	1	Establish one part time position and consultants

ADDITIONAL REVENUES - BIENNIUM ENDING JUNE 30, 2013
Fiscal Committee Approvals Through Meeting of 04/19/13

Item #	Meeting	Department	Chapter / RSA Reference	General	Federal	Other	Total	Positions Established	Comments
12-307	Nov'12	Transportation, Department of	RSA 14:30-a, VI	-	-	169,500	169,500	-	-
12-327	Nov'12	Transportation, Department of	RSA 14:30-a, VI	-	1,266,067	-	1,266,067	-	-
13-041	Feb'13	Transportation, Department of	RSA 14:30-a, VI	-	-	250,000	250,000	-	-
13-046	Feb'13	Transportation, Department of	RSA 14:30-a, VI	-	4,650,000	-	4,650,000	-	Establish consultant positions in class 46; FIS 13-108 moves \$200,000 from class 400 to class 401.
13-078	March '13	Transportation, Department of	RSA 14:30-a, VI	-	19,266	-	19,266	-	-
13-056	March '13	Transportation, Department of	RSA 14:30-a, VI	-	-	346,497	346,497	-	-
13-114	April'13	Transportation, Department of	RSA 14:30-a, VI	-	-	1,053,500	1,053,500	-	Establish consultant positions in class 46.
		Transportation, Department of Total		-	25,935,333	35,232,241	61,167,574	-	1
		FY 2013 Total		100,000	101,148,362	55,888,445	157,136,807	2	2
		Biennium Totals		200,000	178,388,972	74,910,561	253,499,533	13	7

AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA)
STIMULUS FUNDING

Fiscal Committee Approvals Through Meeting of 04/19/13

Item #	Meeting	Department	Chapter / RSA Reference	Federal	Other	Total	Comments	Temporary Positions Established		Position End Date	Audit Fund Set-Aside
								Full-Time	Part-Time		
FISCAL YEAR 2009											
09-124	April'09	Education, Department of	RSA 14:30-a, VI	50,000	-	50,000		-	-		-
09-130	April'09	Education, Department of	RSA 14:30-a, VI	50,000	-	50,000		-	-		-
09-131	April'09	Education, Department of	RSA 14:30-a, VI	1,000,000	-	1,000,000		-	-		-
09-135	April'09	Education, Department of	RSA 14:30-a, VI	1,001,406	-	1,001,406		-	1	12/31/2011	1,001
09-187	May'09	Education, Department of	RSA 14:30-a, VI	50,000	-	50,000		-	-		-
09-188	May'09	Education, Department of	RSA 14:30-a, VI	-	224,945	224,945	funds received from Labor-Workforce Opportunity Council	1	1	6/30/2011	-
		Education, Department of Total		2,151,406	224,945	2,376,351		1	2		1,001
09-230	Jun'09	Employment Security, Office of	RSA 14:30-a, VI	2,242,944	-	2,242,944	FIS 11-088 reallocates funds; FIS 10-159 extended position end dates from 6/30/10 to 6/30/11	6	-	6/30/2011	2,243
09-231	Jun'09	Employment Security, Office of	RSA 14:30-a, VI	1,617,171	-	1,617,171	FIS 10-160 extended position end dates from 6/30/10 to 9/30/10	14	9	9/30/2010	1,617
		Employment Security, Office of Total		3,860,115	-	3,860,115		20	9		3,860
09-095	April'09	Environmental Services, Department of	RSA 14:30-a, VI	1,730,000	-	1,730,000		-	-		1,730
09-162	May'09	Environmental Services, Department of	RSA 14:30-a, VI	1,286,000	-	1,286,000	FIS 11-120 reallocates funds	-	-		1,286
09-184	May'09	Environmental Services, Department of	RSA 14:30-a, VI	395,600	-	395,600		-	-		395
09-198	Jun'09	Environmental Services, Department of	RSA 14:30-a, VI	39,163,900	-	39,163,900	reallocates funds	-	3	12/31/2013	39,164
09-199	Jun'09	Environmental Services, Department of	RSA 14:30-a, VI	19,500,000	-	19,500,000	FIS 11-009 reallocates \$136,786 for better utilization of funds, FIS 12-100 reallocates \$14,700 for better utilization of funds	-	2	10/1/2015	19,500
		Environmental Services, Department of Total		62,075,500	-	62,075,500		-	5		62,075
09-148	May'09	DHHS-Division for Children, Youth & Families	Ch 263:28,II, L'07	1,201,200	-	1,201,200		-	-		1,200
09-185	May'09	DHHS-Division for Children, Youth & Families	Ch 263:28,II, L'07	2,236,379	-	2,236,379		-	-		2,234
		DHHS-Division for Children, Youth & Families Total		3,437,579	-	3,437,579		-	-		3,434
09-139	May'09	DHHS-Division of Community-Based Care	Ch 263:28,II, L'07	634,394	-	634,394		-	-		634
09-140	May'09	DHHS-Division of Community-Based Care	Ch 263:28,II, L'07	452,034	-	452,034		-	-		452
09-145	May'09	DHHS-Division of Community-Based Care	Ch 263:28,II, L'07	282,159	-	282,159		-	-		282
09-146	May'09	DHHS-Division of Community-Based Care	Ch 263:28,II, L'07	6,584,636	-	6,584,636		-	-		6,585
09-147	May'09	DHHS-Division of Community-Based Care	Ch 263:28,II, L'07	433,645	-	433,645		-	-		434
09-186	May'09	DHHS-Division of Community-Based Care	Ch 263:28,II, L'07	4,270,736	-	4,270,736		-	-		4,271
09-193	May'09	DHHS-Division of Community-Based Care	Ch 263:28,II, L'07	20,613,070	-	20,613,070		-	-		19,540
		DHHS-Division of Community-Based Care Total		33,270,674	-	33,270,674		-	-		32,197
09-189	May'09	DHHS-Medicaid and Business Policy	Ch 263:28,II, L'07	16,068,204	-	16,068,204		-	-		16,054
09-190	May'09	DHHS-Medicaid and Business Policy	Ch 263:28,II, L'07	4,308,123	-	4,308,123		-	-		4,304

LBAO
04/25/13

AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA)
STIMULUS FUNDING

Fiscal Committee Approvals Through Meeting of 04/19/13

Item #	Meeting	Department	Chapter / RSA Reference	Federal	Other	Total	Comments	Temporary Positions Established		Position End Date	Audit Fund Set-Aside
								Full-Time	Part-Time		
09-191	May'09	DHHS-Medicaid and Business Policy	Ch 263:28, II, L'07	111,277	-	111,277		-	-		111
		DHHS-Medicaid and Business Policy Total		20,487,604	-	20,487,604		-	-		20,489
09-111	April'09	Labor, Department of	RSA 14:30-a, VI	925,806	-	925,806		-	-		926
09-112	April'09	Labor, Department of	RSA 14:30-a, VI	1,876,488	-	1,876,488		-	-		1,876
09-113	April'09	Labor, Department of	RSA 14:30-a, VI	2,188,517	-	2,188,517		-	-		2,188
09-114	April'09	Labor, Department of	RSA 14:30-a, VI	101,044	-	101,044		-	-		101
		Labor, Department of Total		5,091,855	-	5,091,855		-	-		5,091
09-240	Jun'09	Office of Economic Stimulus	RSA 14:30-a, VI	15,700,000	-	15,700,000		5	-	9/30/2011	15,700
09-353	Oct'09	Office of Economic Stimulus	RSA 14:30-a, VI	18,366,514	-	18,366,514		-	-		-
		Office of Economic Stimulus Total		34,066,514	-	34,066,514		5	-		15,700
09-088	March'09	Office of Energy & Planning	RSA 14:30-a, VI	23,218,594	-	23,218,594	FIS 12-254 reallocates \$431,550 between class lines	-	-		23,219
09-182	May'09	Office of Energy & Planning	RSA 14:30-a, VI	47,232	-	47,232		2	-	4/30/2012	47
10-204	Jun'10	Office of Energy & Planning	RSA 14:30-a, VI	(18,022,101)	-	(18,022,101)		-	-		(21,260)
		Office of Energy & Planning Total		5,243,725	-	5,243,725		2	-		2,006
09-089 & 09-277	March'09 & Aug'09	Transportation, Department of	RSA 14:30-a, VI	135,740,556	-	135,740,556	FIS 12-195 extends end date of FIS 09-089 from 2/17/12 to 9/30/15; FIS 12-238 moves \$150 from class 72 to class 60	-	-		135,744
09-151	May'09	Transportation, Department of	RSA 14:30-a, VI	1,000,000	-	1,000,000		-	-		-
09-163	May'09	Transportation, Department of	RSA 14:30-a, VI	4,600,000	-	4,600,000		-	-		-
		Transportation, Department of Total		141,340,556	-	141,340,556		-	-		135,744
		FY 2009 Total		\$ 311,025,528	\$ 224,945	\$ 311,250,473		28	16		\$ 281,578
FISCAL YEAR 2010											
09-229	Jun'09	Adjutant General	RSA 14:30-a, VI	5,081,000	-	5,081,000		-	-		5,076
		Adjutant General Total		5,081,000	-	5,081,000		-	-		5,076
09-222	Jun'09	Administrative Services, Department of	RSA 14:30-a, VI	-	215,264	215,264	funds received from Office of Energy & Planning	3	-	4/30/2012	-
09-261	Aug'09	Administrative Services, Department of	RSA 14:30-a, VI	68,405	-	68,405		-	-		-
10-003	Jan'10	Administrative Services, Department of	RSA 14:30-a, VI	67,766	-	67,766		-	-		68
10-046	Feb'10	Administrative Services, Department of	RSA 14:30-a, VI	-	5,387	5,387	funds received from Office of Energy & Planning	-	1	6/30/2011	-
		Administrative Services, Department of Total		136,171	220,651	356,822		-	-		68
09-223	Jun'09	Cultural Resources, Department of	RSA 14:30-a, VI	255,108	-	255,108		-	-		255
		Cultural Resources, Department of Total		255,108	-	255,108		-	-		255
09-124	April'09	Education, Department of	RSA 14:30-a, VI	165,765	-	165,765		-	-		-
09-130	April'09	Education, Department of	RSA 14:30-a, VI	708,156	-	708,156		-	-		-

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Item #	Meeting	Department	Chapter / RSA Reference	Federal	Other	Total	Comments	Temporary Positions Established		Position End Date	Audit Fund Set-Aside
								Full-Time	Part-Time		
09-131	April'09	Education, Department of	RSA 14:30-a, VI	21,730,633	-	21,730,633		-	-		-
09-135	April'09	Education, Department of	RSA 14:30-a, VI	14,472,421	-	14,472,421		-	-		14,472
09-187	May'09	Education, Department of	RSA 14:30-a, VI	125,000	-	125,000		-	-		-
09-188	May'09	Education, Department of	RSA 14:30-a, VI	-	1,153,958	1,153,958	funds received from Labor-Workforce Opportunity Council	-	-		-
09-266	Aug'09	Education, Department of	RSA 14:30-a, VI	37,382	-	37,382		-	-		37
09-267	Aug'09	Education, Department of	RSA 14:30-a, VI	85,020	-	85,020		-	-		85
09-330	Oct'09	Education, Department of	RSA 14:30-a, VI	673,359	-	673,359		-	-		673
10-004	Jan'10	Education, Department of	RSA 14:30-a, VI	2,124,026	-	2,124,026	FIS 12-068 transfers funds between class lines, extends end date for fund use and positions, also decreases audit setaside by \$400. FIS 12-296 moves \$361	1	1	12/31/2011, FIS 12-068 changed end date to 6/30/12	1,724
		Education, Department of Total		40,121,762	1,153,958	41,275,720					16,992
10-154	May'10	Employment Security, Office of	RSA 14:30-a, VI	217,500	-	217,500	funds received through State of Vermont (accepted as Federal Funds); funds will support portion of two existing positions in addition to two new positions. FIS 11-316 extends positions, accepts additional funds for FY 2012 (see below) and transfers between classes.	2	-	12/31/2011	218
		Employment Security, Office of Total		217,500	-	217,500					218
09-245	Jul'09	Environmental Services, Department of	RSA 14:30-a, VI	500,000	-	500,000		-	-		500
09-312	Sept'09	Environmental Services, Department of	RSA 14:30-a, VI	1,800,000	-	1,800,000	FIS 12-055 transfers \$38,000 between class lines	-	-		-
09-313	Sept'09	Environmental Services, Department of	RSA 14:30-a, VI	2,523,000	-	2,523,000		-	-		-
10-111	April'10	Environmental Services, Department of	RSA 14:30-a, VI	-	400,000	400,000	funds received from Office of Energy & Planning	-	-		-

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Item #	Meeting	Department	Chapter / RSA Reference	Federal	Other	Total	Comments	Temporary Positions Established		Position End Date	Audit Fund Set-Aside
								Full-Time	Part-Time		
10-114	April'10	Environmental Services, Department of	RSA 14:30-a, VI	-	-	-	reallocation of ARRA funds accepted in FY 2009 (09-184)	-	-		214
10-196	Jun'10	Environmental Services, Department of	RSA 14:30-a, VI	127,394	-	127,394		-	-		127
		Environmental Services, Department of Total		4,950,394	400,000	5,350,394					841
10-164	May'10	DHHS-Division of Behavioral Health	Ch 144:39,II, L'09	120,696	-	120,696	item also includes additional \$521,338 of other federal funds, and increases audit fund set-aside by \$642.	-	-		-
		DHHS-Division of Behavioral Health Total		120,696	-	120,696					-
09-243	Aug'09	DHHS-Division for Children, Youth & Families	Ch 144:39,II, L'09	3,624,621	-	3,624,621		-	-		1,623
10-099	April'10	DHHS-Division for Children, Youth & Families	Ch 144:39,II, L'09	110,165	-	110,165	item also includes additional \$110 of federal funds for audit fund set-aside	-	-		-
		DHHS-Division for Children, Youth & Families Total		3,734,786	-	3,734,786					1,623
09-241	Jul'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	2,306,161	-	2,306,161		-	-		2,306
09-251	Aug'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	9,203,266	-	9,203,266	item also includes additional \$9,212 of federal funds for audit fund set-aside	-	-		-
09-252	Aug'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	430,735	-	430,735		-	-		431
09-253	Aug'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	21,357,094	-	21,357,094		-	-		18,473
09-253	Aug'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	28,070,516	-	28,070,516		-	-		28,042
09-254	Aug'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	17,073,509	-	17,073,509	item also includes additional \$17,074 of federal funds for audit fund set-aside	-	-		-
09-255	Aug'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	1,719,042	-	1,719,042	item also includes additional \$1,721 of federal funds for audit fund set-aside	-	-		-
09-256	Aug'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	546,892	-	546,892	item also includes additional \$547 of federal funds for audit fund set-aside	-	-		-
09-257	Aug'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	948,874	-	948,874	item also includes additional \$959 of federal funds for audit fund set-aside	-	-		-

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Item #	Meeting	Department	Chapter / RSA Reference	Federal	Other	Total	Comments	Temporary Positions Established		Position End Date	Audit Fund Set-Aside
								Full-Time	Part-Time		
09-297	Sept'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	4,687,400	-	4,687,400	item also includes additional \$4,692 of federal funds for audit fund set-aside	-	-		-
09-298	Sept'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	1,946,832	-	1,946,832	item also includes additional \$1,949 of federal funds for audit fund set-aside	-	-		-
09-326	Sept'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	700,700	-	700,700		-	-		700
09-394	Dec'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	1,001,000	-	1,001,000		-	-		1,000
10-093	April'10	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	197,460	-	197,460	item also includes additional \$198 of federal funds for audit fund set-aside	-	-		-
10-094	April'10	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	498,521	-	498,521	item also includes additional \$499 of federal funds for audit fund set-aside	-	-		-
10-102	April'10	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	5,861,751	-	5,861,751	item also includes additional \$707,868 of other federal funds, and increases audit fund set-aside by \$6,196.	-	-		-
10-103	April'10	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	3,427,217	-	3,427,217	item also includes additional \$3,427,217 of other federal funds, and increases audit fund set-aside by \$3,539.	-	-		-
10-104	April'10	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	1,363,092	-	1,363,092	item also includes additional \$1,365,819 of other federal funds, and increases audit fund set-aside by \$2,727.	-	-		-
DHHS-Division of Community-Based Care Total				101,340,062	-	101,340,062					50,952
09-244	Aug'09	DHHS-Division of Family Assistance	Ch 144:39,II, L'09	3,762,500	-	3,762,500		-	-		3,763
09-294	Aug'09	DHHS-Division of Family Assistance	Ch 144:39,II, L'09	588,478	-	588,478		-	-		-
10-127	May'10	DHHS-Division of Family Assistance	Ch 144:39,II, L'09	3,654	-	3,654		-	-		2
DHHS-Division of Family Assistance Total				4,354,632	-	4,354,632					3,765
09-258	Aug'09	DHHS-Medicaid Business and Policy	Ch 144:39,II, L'09	40,058,742	-	40,058,742		-	-		40,019
10-058	Feb'10	DHHS-Medicaid Business and Policy	Ch 144:39,II, L'09	282,368	-	282,368		-	-		-

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Item #	Meeting	Department	Chapter / RSA	Reference	Federal	Other	Total	Comments	Temporary Positions Established		Position End Date	Audit Fund Set-Aside
									Full-Time	Part-Time		
10-115	April'10	DHHS-Medicaid Business and Policy	Ch 144:39,II,	L'09	6,259,499	-	6,259,499	item also includes additional \$6,262,405 of other federal funds, and increases audit fund set-aside by \$7,711.	-	-		4,805
10-165	May'10	DHHS-Medicaid Business and Policy	Ch 144:39,II,	L'09	110,891	-	110,891	item also includes \$479,039 of other federal funds, and increases audit fund set-aside by \$648.	-	-		-
		DHHS-Medicaid Business and Policy Total			46,711,499	-	46,711,499					44,824
10-090	Mar'10	DHHS-Office of Improvement, Integrity, & Info.	Ch 144:39,II,	L'09	182,379	-	182,379		-	-		182
		DHHS-Office of Improvement, Integrity, & Info. Total			182,379	-	182,379					182
09-315	Sept'09	DHHS-Division of Public Health Services	Ch 144:39,II,	L'09	320,414	-	320,414		-	1	12/31/2011	320
09-325	Sept'09	DHHS-Division of Public Health Services	Ch 144:39,II,	L'09	257,785	-	257,785		-	-		258
10-092	April'10	DHHS-Division of Public Health Services	Ch 144:39,II,	L'09	121,778	-	121,778		-	-		123
10-128	May'10	DHHS-Division of Public Health Services	Ch 144:39,II,	L'09	1,125	-	1,125		-	-		1
		DHHS-Division of Public Health Services Total			701,102	-	701,102					702
09-262	Aug'09	Information Technology, Department of	RSA 14:30-a,	VI	-	50,800	50,800	funds received from Office of Economic Stimulus; FIS 11-028 extends effective date from 6/30/11 to 9/30/11	-	-		-
		Information Technology, Department of Total			-	50,800	50,800					-
09-225	Jun'09	Justice, Department of	RSA 14:30-a,	VI	366,780	-	366,780		-	-		366
09-226	Jun'09	Justice, Department of	RSA 14:30-a,	VI	60,301	-	60,301		-	-		60
09-227	Jun'09	Justice, Department of	RSA 14:30-a,	VI	2,396,463	-	2,396,463	FIS 12-215 extends end date from 2/28/13 to 6/30/13	3	-	6/30/2012	2,395
09-228	Jun'09	Justice, Department of	RSA 14:30-a,	VI	704,906	-	704,906		-	-		704
10-038	Feb'10	Justice, Department of	RSA 14:30-a,	VI	98,000	-	98,000	FIS 11-111 extends end date to April 30, 2012	-	1	4/30/2012	-
		Justice, Department of Total			3,626,450	-	3,626,450					3,525
09-111	April'09	Labor, Department of	RSA 14:30-a,	VI	154,300	-	154,300		-	-		154
09-112	April'09	Labor, Department of	RSA 14:30-a,	VI	312,748	-	312,748		-	-		313
09-113	April'09	Labor, Department of	RSA 14:30-a,	VI	364,754	-	364,754		-	-		365
09-114	April'09	Labor, Department of	RSA 14:30-a,	VI	25,262	-	25,262		-	-		25
09-308	Sept'09	Labor, Department of	RSA 14:30-a,	VI	558,591	-	558,591		-	-		559
		Labor, Department of Total			1,415,655	-	1,415,655					1,416
09-240	Jun'09	Office of Economic Stimulus	RSA 14:30-a,	VI	10,422,000	-	10,422,000		-	-		10,422

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								Full-Time	Part-Time		
09-353	Oct'09	Office of Economic Stimulus	RSA 14:30-a, VI	(8,855,523)	-	(8,855,523)	reallocation of ARRA funds in this item includes an increase of \$500,000 in class 102 for auditing services in addition to audit fund set-aside amounts.	-	-		9,510
10-062	Feb'10	Office of Economic Stimulus	RSA 14:30-a, VI	(68,890)	-	(68,890)		2	-	9/30/2011	
		Office of Economic Stimulus Total		1,497,587	-	1,497,587					19,932
09-182	May'09	Office of Energy & Planning	RSA 14:30-a, VI	24,764,937	-	24,764,937		-	-		24,765
09-345	Oct'09	Office of Energy & Planning	RSA 14:30-a, VI	9,238,636	-	9,238,636	FIS 11-308 transfers \$4,865 between class lines	-	-		9,239
09-346	Oct'09	Office of Energy & Planning	RSA 14:30-a, VI	71,066	-	71,066		1	-	8/14/2012	71
09-384	Dec'09	Office of Energy & Planning	RSA 14:30-a, VI	1,251,817	-	1,251,817		-	-		1,252
10-203	Jun'10	Office of Energy & Planning	RSA 14:30-a, VI	6,459	-	6,459		1	-	5/31/2013	6
10-204	Jun'10	Office of Energy & Planning	RSA 14:30-a, VI	11,696,202	-	11,696,202		-	-		14,114
		Office of Energy & Planning Total		47,029,117	-	47,029,117					49,447
09-389	Dec'09	Public Utilities Commission	RSA 14:30-a, VI	195,487	-	195,487		3	-	12/31/2012	195
10-112	April'10	Public Utilities Commission	RSA 14:30-a, VI	-	280,000	280,000	funds received from Office of Energy & Planning, FIS 12-057 transfers funds between class lines	-	-		280
10-144	May'10	Public Utilities Commission	RSA 14:30-a, VI	-	30,000	30,000	funds received from Office of Energy & Planning	-	-		30
10-145	May'10	Public Utilities Commission	RSA 14:30-a, VI	(77,401)	-	(77,401)		-	-		(77)
11-089	March'11	Public Utilities Commission	RSA 14:30-a, VI	(7,227)	-	(7,227)		-	-		
		Public Utilities Commission Total		110,859	310,000	420,859					428
09-318	Sept'09	Resources & Economic Development	RSA 14:30-a, VI	-	250,000	250,000	funds received from the Office of Economic Stimulus; FIS 12-123 reallocates \$26,000 for best utilization of funds	1	-	6/30/2012	-
09-354	Oct'09	Resources & Economic Development	RSA 14:30-a, VI	-	70,874	70,874	funds received from the Office of Economic Stimulus	1	-	9/30/2010	-
		Resources & Economic Development Total		-	320,874	320,874					-
09-290	Aug'09	Safety, Department of	RSA 14:30-a, VI	-	69,755	69,755	funds received	1	-	6/30/2012	-

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Item #	Meeting	Department	Chapter / RSA Reference	Federal	Other	Total	Comments	Temporary Positions Established		Position End Date	Audit Fund Set-Aside
								Full-Time	Part-Time		
09-342	Oct'09	Safety, Department of	RSA 14:30-a, VI	-	244,033	244,033	funds received from the Department of Justice; FIS 12-167 extends end date for grant and the 2 positions approved in original item	2	-	6/30/2012	-
09-347	Oct'09	Safety, Department of	RSA 14:30-a, VI	-	87,362	87,362	funds received from the Office of Economic Stimulus; extends the end date for grant and for position approved in original item.	1	-	6/30/2012	-
		Safety, Department of Total		-	401,150	401,150					-
09-371	Dec'09	Transportation, Department of	RSA 14:30-a, VI	310,070	-	310,070		-	-		-
10-121	April'10	Transportation, Department of	RSA 14:30-a, VI	1,304,433	-	1,304,433		-	-		-
		Transportation, Department of Total		1,614,503	-	1,614,503					-
10-010	Jan'10	Treasury Department	RSA 14:30-a, VI	400,000	-	400,000		-	-		-
		Treasury Department Total		400,000	-	400,000					-
		FY 2010 Total		\$ 263,601,262	\$ 2,857,433	\$ 266,458,695		22	4		\$ 200,246
FISCAL YEAR 2011											
09-222	Jun'09	Administrative Services, Department of	RSA 14:30-a, VI	-	220,205	220,205	funds received from Office of Energy & Planning	-	-		-
10-046	Feb'10	Administrative Services, Department of	RSA 14:30-a, VI	-	4,786	4,786	funds received from Office of Energy & Planning	-	-		-
10-300	Oct'10	Administrative Services, Department of	RSA 14:30-a, VI	82,124	-	82,124		-	-		-
		Administrative Services, Department of Total		82,124	224,991	307,115		-	-		-
09-223	Jun'09	Cultural Resources, Department of	RSA 14:30-a, VI	37,992	-	37,992		-	-		38
		Cultural Resources, Department of Total		37,992	-	37,992		-	-		38
09-241	Jul'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	2,306,161	-	2,306,161		-	-		2,306
09-252	Aug'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	54,265	-	54,265		-	-		54
09-326	Sept'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	1,697,594	-	1,697,594		-	-		1,698
09-394	Dec'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	(1,001,000)	-	(1,001,000)		-	-		(1,000)
11-092	March'11	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	2,890,497	-	2,890,497	the non-arra feder	-	-		-
11-100	March'11	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	8,761,984	-	8,761,984		-	-		8,762
11-101	March'11	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	17,439,803	-	17,439,803		-	-		17,440

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Item #	Meeting	Department	Chapter / RSA Reference	Federal	Other	Total	Comments	Temporary Positions Established		Position End Date	Audit Fund Set-Aside
								Full-Time	Part-Time		
11-125	March'11	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	1,901,509	-	1,901,509	Item included non ARRA federal funds that are accounted for on additional revenues	-	-		-
		DHHS-Division of Community-Based Care Total		34,050,813	-	34,050,813		-	-		29,260
11-036	Jan'11	DHHS-Bureau of Elderly and Adult Services	Ch 144:39,II, L'09	17,241,609	-	17,241,609		-	-		17,224
11-036	Jan'11	DHHS-Bureau of Elderly and Adult Services	Ch 144:39,II, L'09	26,398,707	-	26,398,707		-	-		26,372
11-191	June'11	DHHS-Bureau of Elderly and Adult Services	Ch 144:39,II, L'09	696,933	-	696,933		-	-		697
		DHHS-Bureau of Elderly and Adult Services Total		44,337,248	-	44,337,248		-	-		44,293
09-244	Aug'09	DHHS-Division of Family Assistance	Ch 144:39,II, L'09	1,237,500	-	1,237,500		-	-		1,238
09-294	Aug'09	DHHS-Division of Family Assistance	Ch 144:39,II, L'09	115,404	-	115,404		-	-		-
10-247	Sept'10	DHHS-Division of Family Assistance	Ch 144:39,II, L'09	3,763	-	3,763		-	-		-
		DHHS-Division of Family Assistance Total		1,356,667	-	1,356,667		-	-		1,238
		DHHS-Division for Children, Youth & Families	Ch 144:39,II, L'09	664,277	-	664,277		-	-		-
11-035	Jan'11	DHHS-Division for Children, Youth & Families	Ch 144:39,II, L'09	2,542,054	-	2,542,054		-	-		2,543
11-171	June'11	DHHS-Division for Children, Youth & Families	Ch 144:39,II, L'09	2,472,621	-	2,472,621		-	-		2,543
		DHHS-Division for Children, Youth & Families Total		5,678,952	-	5,678,952		-	-		5,086
10-090	Mar'10	DHHS-Office of Improvement, Integrity, & Info.	Ch 144:39,II, L'09	2,423,494	-	2,423,494		-	-		2,423
		DHHS-Office of Improvement, Integrity, & Info. Total		2,423,494	-	2,423,494		-	-		2,423
09-315	Sept'09	DHHS-Division of Public Health Services	Ch 144:39,II, L'09	341,595	-	341,595		-	-		341
09-325	Sept'09	DHHS-Division of Public Health Services	Ch 144:39,II, L'09	345,818	-	345,818		-	-		346
10-092	April'10	DHHS-Division of Public Health Services	Ch 144:39,II, L'09	536,704	-	536,704		-	-		536
10-128	May'10	DHHS-Division of Public Health Services	Ch 144:39,II, L'09	98,038	-	98,038		-	-		98
		DHHS-Division of Public Health Services Total		1,322,155	-	1,322,155		-	-		1,321
10-287	Oct'10	DHHS-Medicaid Business and Policy	Ch 144:39,II, L'09	212,493	-	212,493		-	-		212
10-345	Nov'10	DHHS-Medicaid Business and Policy	Ch 144:39,II, L'09 Ch 144:212, L'09	10,395,814	-	10,395,814	Uncompensated Care Fund "DSH"	-	-		10,396
11-074	Feb'11	DHHS-Medicaid Business and Policy	Ch 144:39,II, L'09	36,614,605	-	36,614,605		-	-		36,578
		DHHS-Medicaid Business and Policy Total		47,222,912	-	47,222,912		-	-		47,186
09-130	April'09	Education, Department of	RSA 14:30-a, VI	50,000	-	50,000		-	-		-
09-131	April'09	Education, Department of	RSA 14:30-a, VI	1,000,000	-	1,000,000		-	-		-
09-187	May'09	Education, Department of	RSA 14:30-a, VI	15,310	-	15,310		-	-		-
09-188	May'09	Education, Department of	RSA 14:30-a, VI	-	1,016,418	1,016,418	funds received from Labor-Workforce Opportunity Council	-	-		-
09-266	Aug'09	Education, Department of	RSA 14:30-a, VI	42,713	-	42,713		-	-		43
09-267	Aug'09	Education, Department of	RSA 14:30-a, VI	121,457	-	121,457		-	-		122
09-330	Oct'09	Education, Department of	RSA 14:30-a, VI	977,008	-	977,008		-	-		976
10-004	Jan'10	Education, Department of	RSA 14:30-a, VI	1,085,349	-	1,085,349		-	-		3,209
10-202	Jun'10	Education, Department of	RSA 14:30-a, VI	15,473,827	-	15,473,827	FIS 12-026 transfers \$49,811 between class lines; FIS 12-306 extends end date	1	-	9/30/2011	15,474

AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA)
STIMULUS FUNDING

Fiscal Committee Approvals Through Meeting of 04/19/13

Item #	Meeting	Department	Chapter / RSA Reference	Federal	Other	Total	Comments	Temporary Positions Established		Position End Date	Audit Fund Set-Aside
								Full-Time	Part-Time		
10-237	Jul'10	Education, Department of	RSA 14:30-a, VI	2,645,093	-	2,645,093	FIS 12-283 transfers \$4552 between class lines and extends end date to 6/30/13	2	-	6/30/2012	2,645
11-086	March'11	Education, Department of	RSA 14:30-a, VI	808,155	-	808,155		-	-		-
11-087	March'11	Education, Department of	RSA 14:30-a, VI	23,730,632	-	23,730,632		-	-		-
		Education, Department of Total		45,949,544	1,016,418	46,965,962		3	-		22,469
11-141	May 11	Employment Security, Department of	RSA 14:30-a, VI	-	561,450	561,450	funds received from DRED				561
		Employment Security, Department of Total		-	561,450	561,450		-	-		561
10-278	Sept'10	Environmental Services, Department of	RSA 14:30-a, VI	78,217	-	78,217		-	-		-
		Environmental Services, Department of Total		78,217	-	78,217		-	-		-
09-262	Aug'09	Information Technology, Department of	RSA 14:30-a, VI	-	25,000	25,000	funds received from the Office of Economic Stimulus	-	-		-
		Information Technology, Department of Total		-	25,000	25,000		-	-		-
09-225	Jun'09	Justice, Department of	RSA 14:30-a, VI	220,220	-	220,220		-	-		220
09-227	Jun'09	Justice, Department of	RSA 14:30-a, VI	2,089,713	-	2,089,713		-	-		2,090
09-228	Jun'09	Justice, Department of	RSA 14:30-a, VI	353,735	-	353,735	FIS 11-085 change	-	-		354
		Justice, Department of Total		2,663,668	-	2,663,668		-	-		2,664
09-111	April'09	Labor, Department of	RSA 14:30-a, VI	154,300	-	154,300		-	-		154
09-112	April'09	Labor, Department of	RSA 14:30-a, VI	312,748	-	312,748		-	-		313
09-113	April'09	Labor, Department of	RSA 14:30-a, VI	364,754	-	364,754		-	-		365
		Labor, Department of Total		831,802	-	831,802		-	-		832
09-240	Jun'09	Office of Economic Stimulus	RSA 14:30-a, VI	10,421,276	-	10,421,276		-	-		10,420
09-353	Oct'09	Office of Economic Stimulus	RSA 14:30-a, VI	(9,510,991)	-	(9,510,991)		-	-		(9,510)
10-062	Feb'10	Office of Economic Stimulus	RSA 14:30-a, VI	68,890	-	68,890		-	-		-
		Office of Economic Stimulus Total		979,175	-	979,175		-	-		910
09-182	May'09	Office of Energy & Planning	RSA 14:30-a, VI	547,941	-	547,941		-	-		548
		Office of Energy & Planning Total		547,941	-	547,941		-	-		548
09-345	Oct'09	Office of Energy and Planning	RSA 14:30-a, VI	156,393	-	156,393		-	-		156
09-346	Oct'09	Office of Energy and Planning	RSA 14:30-a, VI	102,883	-	102,883		-	-		103
09-384	Dec'09	Office of Energy and Planning	RSA 14:30-a, VI	5,910	-	5,910	FIS 11-140 request to move funds between class lines	-	-		6
10-203	Jun'10	Office of Energy and Planning	RSA 14:30-a, VI	9,616,302	-	9,616,302	FIS 13-051 reallocates \$136,200 between expenditure classes and extends the completion date from 5/31/13 to 9/30/13.	-	-		9,616
10-204	Jun'10	Office of Energy and Planning	RSA 14:30-a, VI	1,396,892	-	1,396,892		-	-		1,403

AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA)
STIMULUS FUNDING

Fiscal Committee Approvals Through Meeting of 04/19/13

Item #	Meeting	Department	Chapter / RSA Reference	Federal	Other	Total	Comments	Temporary Positions Established		Position End Date	Audit Fund Set-Aside
								Full-Time	Part-Time		
10-265	Sept'10	Office of Energy and Planning	RSA 14:30-a, VI	102,504	-	102,504	FIS 11-134 request to move funds between class lines: FIS 12-255 request to move funds between class lines and extend end date	-	-		-
10-280	Sept'10	Office of Energy and Planning	RSA 14:30-a, VI	-	-	-		2	-	4/30/2012	-
10-323	Nov'10	Office of Energy and Planning	RSA 14:30-a, VI	2,565,000	-	2,565,000	FIS 11-113 reallocates funds in FY 11 and FY 12; FIS 12-054 transfers between class lines and extends end date.	-	-		-
Office of Energy and Planning Total				13,945,884	-	13,945,884		2	-		11,284
09-389	Dec'09	Public Utilities Commission	RSA 14:30-a, VI	299,603	-	299,603		-	-		300
10-112	April'10	Public Utilities Commission	RSA 14:30-a, VI	-	140,000	140,000	funds received from Office of Energy & Planning	-	-		140
10-144	May'10	Public Utilities Commission	RSA 14:30-a, VI	-	350,000	350,000	funds received from Office of Energy & Planning	-	-		350
10-145	May'10	Public Utilities Commission	RSA 14:30-a, VI	22,779	-	22,779		-	-		23
11-089	March'11	Public Utilities Commission	RSA 14:30-a, VI	(22,094)	-	(22,094)		-	-		-
Public Utilities Commission Total				300,288	490,000	790,288		-	-		813
09-318	Sept'09	Resources & Economic Development	RSA 14:30-a, VI	-	250,000	250,000	funds received from the Office of Economic Stimulus	-	-		-
10-266	Sept'10	Resources & Economic Development	RSA 14:30-a, VI	972,474	-	972,474		-	-		-
11-029	Jan'11	Resources & Economic Development	RSA 14:30-a, VI	-	71,041	71,041	funds received from UNH to support broadband director pos	1	-		-
11-141	May'11	Resources & Economic Development	RSA 14:30-a, VI	561,450	-	561,450	FIS 13-010 extends end date for both DRED and DES to March 31, 2013; FIS 13-077 extends end date to 9/30/13.	-	-		-
Resources & Economic Development Total				1,533,924	321,041	1,854,965		1	-		-
09-290	Aug'09	Safety, Department of	RSA 14:30-a, VI	-	92,428	92,428	funds received from the Department of Justice	-	-		-

AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA)
STIMULUS FUNDING

Fiscal Committee Approvals Through Meeting of 04/19/13

Item #	Meeting	Department	Chapter / RSA Reference	Federal	Other	Total	Comments	Temporary Positions Established		Position End Date	Audit Fund Set-Aside
								Full-Time	Part-Time		
09-342	Oct'09	Safety, Department of	RSA 14:30-a, VI	-	267,533	267,533	funds received from the Department of Justice	-	-		-
09-347	Oct'09	Safety, Department of	RSA 14:30-a, VI	-	98,294	98,294	funds received from the Office of Economic Stimulus, FIS 13-023 reallocates \$29,300 of funds and accepts another \$28,815 of funds from NHDOJ	1	-		-
11-177	June'11	Safety, Department of	RSA 14:30-a, VI	-	350,691	350,691	funds received from UNH to hire 2 temp fulltime microwave techs	-	2		-
		Safety, Department of Total		-	808,946	808,946		1	2		-
10-121	April'10	Transportation, Department of	RSA 14:30-a, VI	3,130,638	-	3,130,638		-	-		-
11-183	June'11	Transportation, Department of	RSA 14:30-a, VI	-	5,510,875	5,510,875	funds received from UNH	-	-		-
		Transportation, Department of Total		-	5,510,875	5,510,875		-	-		-
10-010	Jan'10	Treasury Department	RSA 14:30-a, VI	1,600,000	-	1,600,000		-	-		-
		Treasury Department Total		1,600,000	-	1,600,000		-	-		-
		FY 2011 Total		\$ 208,073,438	\$ 8,958,721	\$ 217,032,159		7	2		\$ 170,926
FISCAL YEAR 2012											
09-222	Jun'09	Administrative Services, Department of	RSA 14:30-a, VI	-	192,889	192,889	funds received from Office of Energy & Planning	-	-		-
		Administrative Services, Department of Total		-	192,889	192,889		-	-		-
09-315	Sept'09	DHHS-Division of Public Health Services	Ch 144:39,II, L'09	75,542	-	75,542		-	-		96
		DHHS-Division of Public Health Services Total		75,542	-	75,542		-	-		96
11-341	Dec'11	DHHS - Office of Information Services	Chapter 224:14, II, Laws of 2011	(494,078)	-	(494,078)		-	-		-
		DHHS - Office of Information Services Total		(494,078)	-	(494,078)		-	-		-
09-267	Aug'09	Education, Department of	RSA 14:30-a, VI	36,436	-	36,436		-	-		36
09-330	Oct'09	Education, Department of	RSA 14:30-a, VI	273,517	-	273,517		-	-		275
10-237	Jul'10	Education, Department of	RSA 14:30-a, VI	5,943,121	-	5,943,121		-	-		5,943
11-255	Sept'11	Education, Department of	RSA 14:30-a, VI	605,624	-	605,624		-	-		-
		Education, Department of Total		6,858,698	-	6,858,698		-	-		6,254
	May'11	Employment Security, Department of	RSA 14:30-a, VI	-	147,000	147,000	funds received from DRED	-	-		147
11-316	Oct'11	Employment Security, Department of	RSA 14:30-a, VI	58,000	-	58,000		-	-		58
		Employment Security, Department of Total		58,000	147,000	205,000		-	-		205
09-227	Jun'09	Justice, Department of	RSA 14:30-a, VI	1,767,579	-	1,767,579		-	-		1,769
		Justice, Department of Total		1,767,579	-	1,767,579		-	-		1,769
09-182	May'09	Office of Energy & Planning	RSA 14:30-a, VI	466,891	-	466,891		-	-		467
		Office of Energy & Planning Total		466,891	-	466,891		-	-		467
09-345	Oct'09	Office of Energy and Planning	RSA 14:30-a, VI	156,393	-	156,393		-	-		156

AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA)
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Fiscal Committee Approvals Through Meeting of 04/19/13

Item #	Meeting	Department	Chapter / RSA Reference	Federal	Other	Total	Comments	Temporary Positions Established		Position End Date	Audit Fund Set-Aside
								Full-Time	Part-Time		
09-346	Oct'09	Office of Energy and Planning	RSA 14:30-a, VI	121,302	-	121,302		-	-		121
09-384	Dec'09	Office of Energy and Planning	RSA 14:30-a, VI	4,273	-	4,273		-	-		4
10-203	Jun'10	Office of Energy and Planning	RSA 14:30-a, VI	183,721	-	183,721	FIS 13-051 reallocates \$136,200 between expenditure classes and extends the completion date from 5/31/13 to 9/30/13.	-	-		184
10-204	Jun'10	Office of Energy and Planning	RSA 14:30-a, VI	4,929,007	-	4,929,007		-	-		5,742
10-265	Sept'10	Office of Energy and Planning	RSA 14:30-a, VI	(87,579)	-	(87,579)		-	-		-
11-309	Oct'11	Office of Energy and Planning	RSA 14:30-a, VI	-	90,000	90,000	FIS 12-164 reallocates \$4,850 between class lines	-	-		-
12-132	April'12	Office of Energy and Planning	RSA 14:30-a, VI	36,644	-	36,644	FIS 12-256 reallocates \$1,200 between class lines. FIS 13-050 reallocates \$16,575 between class lines and extends the grant from 9/30/12 to 9/30/12.	-	-		-
Office of Energy and Planning Total				5,343,761	90,000	5,433,761		-	-		6,207
09-318	Sept'09	Resources & Economic Development	RSA 14:30-a, VI	-	250,000	250,000	funds received from the Office of Economic Stimulus	-	-		-
11-141	May'11	Resources & Economic Development	RSA 14:30-a, VI	147,000	-	147,000		-	-		-
11-153	June'11	Resources & Economic Development	RSA 14:30-a, VI	-	75,442	75,442	funds received from UNH to support broadband director pos established in FIS 11-029	-	-		-
Resources & Economic Development Total				147,000	325,442	472,442		-	-		-
09-389	Dec'09	Public Utilities Commission	RSA 14:30-a, VI	217,901	-	217,901		-	-		218
10-112	April'10	Public Utilities Commission	RSA 14:30-a, VI	-	96,000	96,000	funds received from Office of Energy & Planning	-	-		96
10-144	May'10	Public Utilities Commission	RSA 14:30-a, VI	-	120,000	120,000	funds received from Office of Energy & Planning	-	-		120
10-145	May'10	Public Utilities Commission	RSA 14:30-a, VI	43,880	-	43,880		-	-		44
11-089	March'11	Public Utilities Commission	RSA 14:30-a, VI	54,143	-	54,143		-	-		-

AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA)
STIMULUS FUNDING

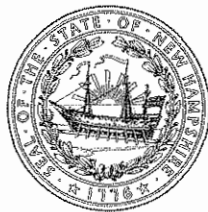
Fiscal Committee Approvals Through Meeting of 04/19/13

Item #	Meeting	Department	Chapter / RSA Reference	Federal	Other	Total	Comments	Temporary Positions Established		Position End Date	Audit Fund Set-Aside
								Full-Time	Part-Time		
12-130	April'11	Public Utilities Commission	RSA 14:30-a, VI	-	100,000	100,000	funds received from OEP	-	-		-
		Public Utilities Commission Total		315,924	316,000	631,924		-	-		478
09-290	Aug'09	Safety, Department of	RSA 14:30-a, VI	-	81,947	81,947	funds received from the Department of Justice	-	-		-
09-342	Oct'09	Safety, Department of	RSA 14:30-a, VI	-	174,360	174,360	funds received from the Department of Justice	-	-		-
09-347	Oct'09	Safety, Department of	RSA 14:30-a, VI	-	91,044	91,044	funds received from the Office of Economic Stimulus	-	-		-
		Safety, Department of Total		-	347,351	347,351		-	-		-
		FY 2012 Total		14,539,318	1,418,682	15,958,000		-	-		15,476
FISCAL YEAR 2013											
11-341	Dec'11	DHHS - Office of Information Services	Chapter 224:14, II, Laws of 2011	963,258	-	963,258		-	-		1,194
		DHHS - Office of Information Services Total		963,258	-	963,258		-	-		1,194
11-141	May'11	Employment Security, Department of	RSA 14:30-a, VI	-	35,550	35,550	funds received from DRED	-	-		36
		Employment Security, Department of Total		-	35,550	35,550		-	-		36
09-345	Oct'09	Office of Energy and Planning	RSA 14:30-a, VI	42,078	-	42,078		-	-		43
09-346	Oct'09	Office of Energy and Planning	RSA 14:30-a, VI	25,477	-	25,477		-	-		25
10-203	Jun'10	Office of Energy and Planning	RSA 14:30-a, VI	193,518	-	193,518	FIS 13-051 reallocates \$136,200 between expenditure classes and extends the completion date from 5/31/13 to 9/30/13. FIS 13-100 reallocates \$45,000 between classes.	-	-		194
10-265	Sept'10	Office of Energy and Planning	RSA 14:30-a, VI	(14,925)	-	(14,925)		-	-		-
		Office of Energy and Planning Total		246,148	-	246,148		-	-		262
11-141	May'11	Resources & Economic Development	RSA 14:30-a, VI	35,550	-	35,550		-	-		-
11-153	June'11	Resources & Economic Development	RSA 14:30-a, VI	-	78,301	78,301	funds received from UNH to support broadband director pos established in FIS 11-029	-	-		-
		Resources & Economic Development Total		35,550	78,301	113,851		-	-		-
09-389	Dec'09	Public Utilities Commission	RSA 14:30-a, VI	70,547	-	70,547		-	-		71
10-145	May'10	Public Utilities Commission	RSA 14:30-a, VI	10,742	-	10,742		-	-		10

AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA)
STIMULUS FUNDING

Fiscal Committee Approvals Through Meeting of 04/19/13

Item #	Meeting	Department	Chapter / RSA Reference	Federal	Other	Total	Comments	Temporary Positions Established		Position End Date	Audit Fund Set-Aside
								Full-Time	Part-Time		
11-089	March 11	Public Utilities Commission	RSA 14:30-a, VI	(32,049)	-	(32,049)		-	-		
		Public Utilities Commission Total		49,240	-	49,240		-	-		81
13-088	April 13	Safety, Department of	RSA 14:30-a, VI	-	12,487	12,487	Funds transferred from DOJ	-	-		-
		Safety, Department of Total		-	12,487	12,487		-	-		-
		FY 2013 Total		1,294,196	126,338	1,420,534		0	0		1,573
		CUMULATIVE TOTAL		\$ 798,533,741	\$ 13,586,119	\$ 812,119,861		57	22		\$ 669,799



JEFFRY A. PATTISON
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State of New Hampshire

OFFICE OF LEGISLATIVE BUDGET ASSISTANT
State House, Room 102
Concord, New Hampshire 03301

RICHARD J. MAHONEY, CPA
Director, Audit Division
(603) 271-2785

May 30, 2013

Fiscal Committee of the General Court
The Honorable Mary Jane Wallner, Chairman
State House
Concord, New Hampshire 03301

Dear Representative Wallner and Members of the Committee,

I am writing to inform you of actions taken under the authority granted to me to approve step increases for employees of the LBA Office. I approved step increases as of the increment date for the following employees:

William H. Mitchell: Effective April 26, 2013, a one step increase from grade P-5 to P-6.
Date of hire: April 26, 1983 Date of previous increment: April 26, 2010

Steven M. Grady: Effective May 23, 2013, a one step increase from grade N-4 to N-5.
Date of hire: May 23, 1997 Date of previous increment: May 23, 2010

Hatsue Barrett: Effective May 31, 2013, a one step increase from grade K-5 to K-6.
Date of hire: May 31, 2002 Date of previous increment: May 31, 2010

Michael G. Tucker: Effective June 1, 2013, a one step increase from grade K-1 to K-2.
Date of hire: June 1, 2012 Date of previous increment: N/A

James L. LaRiviere: Effective June 6, 2013, a one step increase from grade N-6 to N-7.
Date of hire: June 6, 1994 Date of previous increment: June 6, 2010

Please let me know if you have any questions.

Sincerely,

Jeffrey A. Pattison
Legislative Budget Assistant

JAP/rjm

JOINT LEGISLATIVE FACILITIES COMMITTEE
 LEGISLATIVE BRANCH
 DETAIL OF BALANCE OF FUNDS AVAILABLE
 FISCAL YEAR 2013
 As of 4/30/2013

Legislative Branch:	Org/ Class	Balance Forward	Appropriation	Income	Transfers	Expenditures	Encumb rances	Balance Available
Senate:	1170							
Personal srvs. - members	011		6,821.00			5,785.16		1,035.8
Personal srvs. - nonclassi	016		1,712,981.00			1,150,424.36		562,556.6
Current expenses	020		44,308.00		(119.00)	27,356.84		16,832.1
Rents-Leases other than state	022		9,500.00			6,626.49		2,873.5
Equipment	030		1,000.00					1,000.0
Telecommunications	039		24,192.00			13,764.88		10,427.1
Legal srvs.& consultants	046		77,000.00			46,256.14		30,743.8
Personal srvs. - temp/app	050		104,919.00			6,253.63		98,665.3
Benefits	060		607,047.00			476,851.43		130,195.5
Employee training	066		100.00		119.00	219.00		0.0
Travel:								
In state	070		155,000.00			72,833.46		82,166.5
Out of state	080		11,500.00			363.10		11,136.9
President's discretionary fund	285		4,499.00			3,615.34		883.6
Contingency	289		1.00					1.0
Total		0.00	2,758,868.00	0.00	0.00	1,810,349.83		948,518.1

Legislative Branch - continued:	Org/ Class	Balance Forward	Appropriation	Income	Transfers	Expenditures	Encumb rances	Balance Available
House	1180							
Personal svcs. - members	011		88,000.00			79,725.16		8,274.84
Personal svcs. - nonclassi	016		1,690,861.00		(82,000.00)	1,184,116.25		424,744.75
Current expenses	020		124,847.00		(3,200.00)	36,488.07		85,158.93
Rents-Leases Other than State	022		1,000.00		3,200.00	3,179.06		1,020.94
Maint. Other than bldg/grnd	024		6,000.00			5,904.00		96.00
Equipment	030		5,000.00		40,000.00	36,834.00		8,166.00
Telecommunications	039		36,653.00			23,899.41		12,753.59
Consultants	046		30,000.00		182,000.00 (E)	208,459.63		3,540.37
Personal svcs. - temp/app	050		231,722.00			130,306.94		101,415.06
Benefits	060		680,355.00			503,182.47		177,172.53
Employee training	066		500.00					500.00
Travel:								
In state	070		1,078,500.00		(40,000.00)	620,591.69		417,908.31
Out of state	080		125,000.00			8,760.41		116,239.59
Speaker's special fund	286		5,000.00			2,876.13		2,123.87
Democratic Leader's Account	287		3,500.00		(250.00)	2,939.90		310.10
Republican Leader's Account	288		3,000.00		250.00	1,755.24		1,494.76
Contingency	289		10,000.00					10,000.00
Total		0.00	4,119,938.00	0.00	100,000.00	2,849,018.36		1,370,919.64

Legislative Branch - continued:		Balance Forward	Appropriation	Income	Transfers	Expenditures	Encumb rances	Balance Available
Operations	1160							
Personal srvs. - nonclassi	016		193,299.00		2,400.00	157,213.06		38,485.9
Current expenses	020		5,000.00			1,349.62		3,650.3
Telecommunications	039		8,392.00			6,600.78		1,791.2
Own Forces Maint-Bldg & Grounds	047		2,000.00			144.79		1,855.2
Benefits	060		106,181.00		17,500.00	101,554.09		22,126.9
Total		0.00	314,872.00		19,900.00	266,862.34		67,909.6
Joint Expenses	8677							
Current expenses	020		65,108.00			14,079.03		51,028.9
Rents-Leases Other Than State	022		11,500.00			3,935.43		7,564.5
Organizational Dues	026		219,029.00			126,879.00		92,150.0
Equipment New/Replacement	030		100.00					100.0
Consultants	046		2,000.00					2,000.0
Transfer to Other State Agencies	049		3,000.00					3,000.0
Legislative Contingency	289		1.00					1.0
Legislative Printing & Binding	290		220,000.00			167,386.82		52,613.1
Joint Orientation	291		11,000.00			8,294.14		2,705.8
Redistricting	292		31,773.00					31,773.0
Total		0.00	563,511.00	0.00	0.00	320,574.42	0.00	242,936.5
Less estimated Revenue			-91,211.00	11,026.45	(A)			-80,184.5
Total		0.00	472,300.00	11,026.45	0.00	320,574.42	0.00	162,752.0
Joint Legislative Historical Committee	8870-21	63,985.79	10,000.00			7,510.03		66,475.7

Legislative Branch - continued:		Balance Forward	Appropriation	Income	Transfers	Expenditures	Encumb rances	Balance Available
Visitor's Center:		1229						
Personal srvs. - nonclassi	016		94,748.00		2,200.00	78,285.84		18,662.16
Current Expenses	020		776.00			394.69		381.31
Equipment	030		100.00					100.00
Telecommunications	039		1,224.00			692.40		531.60
Benefits	060		51,777.00		3,000.00	45,382.61		9,394.39
Employee training	066		100.00					100.00
Total		0.00	148,725.00		5,200.00	124,755.54		29,169.46
Visitor's Ctr. Revolving Fund (G)		1230						
Souvenir Purchases	106	12,019.62	0.00		37,052.00	29,411.36	315.00	19,345.26
Revenue	2016	37,052.91	0.00	36,757.65	(37,052.00) (B)			36,758.56
Total		49,072.53	0.00	36,757.65	0.00	29,411.36	315.00	56,103.82
Legislative Accounting:		1166						
Personal srvs. - nonclassi	016		191,655.00		4,000.00	157,755.79		37,899.21
Current expenses	020		2,006.00			621.18		1,384.82
Equipment	030		100.00					100.00
Telecommunications	039		994.00			579.31		414.69
Benefits	060		76,565.00		19,000.00	78,939.89		16,625.11
Employee training	066		100.00					100.00
Out of state travel	080		100.00					100.00
Total		0.00	271,520.00		23,000.00	237,896.17		56,623.83

Legislative Branch - continued:	Org/ Class	Balance Forward	Appropriation	Income	Transfers	Expenditures	Encumb rances	Balance Available
General Court Info. Systems:	4654							
Personal srvs. - nonclassi	016		610,454.00		(155,900.00)	361,324.53		93,229.47
Current expenses	020		33,784.00			12,779.28		21,004.72
Equipment	030		10.00					10.00
Technology - Hardware	037		75,000.00			22,898.35		52,101.65
Technology - Software	038		87,000.00			30,691.87	0.00	56,308.13
Telecommunications	039		7,316.00			1,787.08		5,528.92
Consultants	046		10.00					10.00
Benefits	060		191,684.00			132,454.60		59,229.40
Employee training	066		10.00					10.00
In state travel	070		10.00					10.00
Out of state travel	080		10.00					10.00
Total		0.00	1,005,288.00		(155,900.00)	561,935.71	0.00	287,452.22

Protective Services:	1164							
Personal srvs. - nonclassi	016		347,050.00			279,551.09		67,498.91
Current expenses	020		729.00		3,000.00	4.35		3,724.65
Equipment	030		1.00					1.00
Telecommunications	039		4,271.00			3,536.31		734.69
Personal srvs. - temp/app	050		3,884.00		(3,000.00)			884.00
Benefits	060		157,330.00		19,500.00	145,865.78		30,964.22
Employee training	066		1.00					1.00
Out-of-State Travel	080		1.00					1.00
Total		0.00	513,267.00		19,500.00	428,957.53		103,809.47

Legislative Branch - continued:		Balance Forward	Appropriation	Income	Transfers	Expenditures	Encumb rances	Balance Available
Health Services:	1165							
Current expenses	020		1,525.00			715.53		809.47
Equipment	030		10.00					10.00
Telecommunications	039		475.00			380.40		94.60
Personal svcs. - temp/app	050		55,194.00			30,427.47		24,766.53
Benefits	060		4,660.00			2,327.71		2,332.29
Employee training	066		10.00					10.00
Total		0.00	61,874.00		0.00	33,851.11		28,022.89
Legislative Services:	1270							
Personal svcs. - nonclass	016		1,537,716.00		(14,000.00)	1,195,626.24		328,089.76
Current expenses	020		19,326.00			15,449.83		3,876.17
Rents-Leases other than State	022		5,800.00			4,139.00		1,661.00
Equipment	030		10.00					10.00
Telecommunications	039		7,074.00			5,389.73		1,684.27
Personal svcs. - temp/app	050		5,000.00		14,000.00	10,268.57		8,731.43
Benefits	060		524,419.00		87,800.00	502,157.59		110,061.41
Employee training	066		1,970.00					1,970.00
In state travel	070		10.00		500.00	100.01		409.99
Out of state travel	080		10.00					10.00
Printing and binding	290		10,000.00			4,554.36		5,445.64
Total		0.00	2,111,335.00		88,300.00	1,737,685.33		461,949.67
Less estimated revenue	009/2045		-4,166.00	1,185.20				-2,980.80
Total		0.00	2,107,169.00	1,185.20	88,300.00	1,737,685.33		458,968.87

Legislative Branch - continued:		Balance Forward	Appropriation	Income	Transfers	Expenditures	Encumb rances	Balance Available
Budget Division:	1221							
Personal svcs. - nonclassi	016		637,469.00		45,000.00	539,664.06		142,804.9
Current expenses	020		10,967.00			6,803.44		4,163.5
Rents-Leases other than State	022		6,000.00			5,219.75		780.2
Organizational Dues	026		100.00					100.0
Equipment	030		2,500.00		9,000.00	6,745.96		4,754.0
Telecommunications	039		3,033.00			2,689.28		343.7
Consultants	046		15,000.00			10,948.75		4,051.2
Personal svcs. - temp/app	050		88,055.00		(14,000.00)			74,055.0
Benefits	060		218,925.00		87,000.00	232,405.19		73,519.8
Employee training	066		3,500.00			1,741.00		1,759.0
In state travel	070		500.00					500.0
Out of state travel	080		100.00		5,000.00	2,538.32		2,561.6
Total		0.00	986,149.00		132,000.00	808,755.75		309,393.2

Legislative Budget Assistant:

Audit Division:	1222							
Personal svcs. - nonclassi	016		2,076,150.00		(132,000.00)	1,382,198.19		561,951.8
Current expenses	020		12,860.00			8,304.33		4,555.6
Rents-Leases other than State	022		100,000.00		5,000.00	102,244.00		2,756.0
Equipment	030		20,000.00			4,787.91		15,212.0
Telecommunications	039		2,040.00			1,658.63		381.3
Consultants	046		570,000.00			407,909.50		162,090.5
Personal svcs. - temp/app	050		51,296.00		(5,000.00)	20,743.80		25,552.2
Benefits	060		814,707.00			631,286.84		183,420.1
Employee training	066		40,000.00		(500.00)	7,797.42		31,702.5
In state travel	070		15,000.00			5,326.40		9,673.6
Out of state travel	080		100.00		500.00	249.38		350.6
Total		0.00	3,702,153.00	0.00	(132,000.00)	2,572,506.40		997,646.6
Less estimated revenue	006/125	282,875.00	-488,215.00	273,077.00		(D)		67,737.0
Total		282,875.00	3,213,938.00	273,077.00	(132,000.00)	2,572,506.40		1,065,383.6

Total		395,933.32	15,983,908.00	322,046.30	100,000.00	11,790,069.88	315.00	5,011,502.7
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- (A) Proceeds from the sale of legislative subscriptions, advance sheets, permanent journals, and rosters, and royalties from Lexis Law Publishing.
 - (B) Pursuant to Chapter 177:151 State House Visitor's Center Revolving Fund established - Proceeds from sales of souvenirs and expenditures from souvenir purchases transferred to V.C. Revolving account effective 10/18/06.
 - (C) Proceeds from sales of photocopies and rulemaking registers.
 - (D) Auditing fees
 - (E) Transferred in from Special Legislative Account - House Sub-account (Ch 224, L11)
- All class 10s and 12s - Personal Srvs. Permanent have been retitled to class 16 - Personal Srvs. - nonclassified
- All class 13s and 16s - Personal Srvs. Non-permanent have been retitled to class 50 - Personal Srvs. temp/appointe

State of New Hampshire

FIS 13 119

DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street – Room 120
Concord, New Hampshire 03301



LINDA M. HODGDON
Commissioner
(603) 271-3201

JOSEPH B. BOUCHARD
Assistant Commissioner
(603) 271-3204

April 10, 2013

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

Dear Representative Wallner:

INFORMATIONAL ITEM

In accordance with Chapter 319:32, Laws of 2003, State Employee Health Insurance; Administrative Services Reporting, I respectfully submit this report regarding the self-funded Health Benefits Program.

- A. Program Activity: The beginning Cumulative Cash Fund Balance as of July 1, 2012 was \$33.7m. To this balance add \$7.3m, which represents Revenue less Expenditures from July 1, 2012 through March 31, 2013. The Ending Cumulative Cash Fund Balance at March 31, 2013 is \$41.0m.

	<i>FY 2013</i> <i>(000's)</i>
Cumulative Cash Fund Balance (<i>July 1, 2012</i>).....	\$ 33,730
Plus: Program Revenue Collected.....	\$181,235
Less: Total Expenditures	\$173,971
Revenue less Expenditures (<i>July 1 – March 31, 2013</i>)....	\$ 7,264
Cumulative Cash Fund Balance (<i>March 31, 2013</i>).....	\$ 40,994

Note: The above amounts are cash basis only and do not take into consideration IBNR, statutory reserve, accounts payable or receivables.

Source: NH FIRST

- B. Cumulative Cash Fund Balance: As indicated above, the Program's cumulative cash fund balance as of March 31, 2013 is \$41.0m. When claims incurred but not reported (IBNR) of \$13.5m and the statutory reserves of \$14.9m are taken into consideration, the Program has an adjusted cash fund balance of \$12.5m (all funds). The surplus balance amount does not take into consideration outstanding receipts and payables, which amount to approximately \$8.2m at the time of reporting. When the payables and receivables are applied, the overall remaining surplus balance of \$4.3m represents approximately 1.7% of the estimated FY2013 annual Program expenditures.


Fiscal Committee of the General Court
April 10, 2013

Working rates are set on a calendar year basis and typically generate a surplus at the beginning of the calendar year which is used up in the last six months since the working rate is an average over the year.

C. Working Rates: The calendar year (CY) 2013 working rates developed last October by actuaries at The Segal Company were implemented on January 1, 2013. The CY 2013 working rates for the active plans increased 4.5% from CY 2012 working rates. The CY 2013 working rates for the retiree plans decreased 2.5% from CY 2012 working rates. Overall the CY 2013 working rates for all health benefit plans increased 2.5% from CY 2012 working rates.

I am available to address any questions you may have.

Respectfully Submitted,



Linda M. Hodgdon
Commissioner

Attachments

Account	PLAN	FY 2013	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	ALL FUNDS
		Fund Balance										YTD
Actives												
Revenue												
Total Revenue		\$	13,664,491	\$ 13,984,655	\$ 14,510,890	\$ 13,872,349	\$ 14,940,553	\$ 13,721,463	\$ 13,593,404	\$ 13,496,586	\$ 14,204,530	\$ 125,988,921
Expenditures												
Total Expenditures		\$	11,628,266	\$ 12,472,851	\$ 12,270,260	\$ 14,963,610	\$ 15,648,824	\$ 13,360,312	\$ 14,748,949	\$ 11,790,753	\$ 13,283,378	\$ 120,167,204
Net Plan Activity		\$	2,036,225	\$ 1,511,805	\$ 2,240,630	\$ (1,091,261)	\$ (708,271)	\$ 361,150	\$ (1,155,545)	\$ 1,705,833	\$ 921,152	\$ 5,821,717
Cummulative Plan Activity	\$	17,433,998	\$ 19,470,223	\$ 20,982,027	\$ 23,222,657	\$ 22,131,396	\$ 21,423,125	\$ 21,784,775	\$ 20,628,730	\$ 22,334,564	\$ 23,255,715	\$ 23,255,715

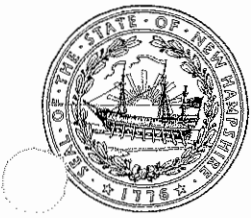
Account	Troopers	FY 2013	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	ALL FUNDS
		Fund Balance										YTD
Revenue												
Total Revenue		\$	15,802	\$ 20,140	\$ 31,227	\$ 302,141	\$ 316,998	\$ 303,764	\$ 283,875	\$ 288,557	\$ 297,240	\$ 1,859,745
Expenditures												
Total Expenditures		\$	228,215	\$ 550,057	\$ (25,389)	\$ 221,082	\$ 335,945	\$ 221,357	\$ 311,258	\$ 120,466	\$ 203,205	\$ 2,166,195
Net Plan Activity		\$	(212,413)	\$ (529,917)	\$ 56,616	\$ 81,059	\$ (18,946)	\$ 82,407	\$ (27,383)	\$ 168,091	\$ 94,035	\$ (306,450)
Cummulative Plan Activity	\$	4,190,599	\$ 3,978,186	\$ 3,448,270	\$ 3,504,886	\$ 3,585,945	\$ 3,566,999	\$ 3,649,406	\$ 3,622,023	\$ 3,790,114	\$ 3,884,149	\$ 3,884,149

Account	Retiree - U65	FY 2013	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	ALL FUNDS
		Fund Balance										YTD
Revenue												
Total Revenue		\$	2,937,759	\$ 3,047,028	\$ 3,214,049	\$ 3,030,055	\$ 3,120,017	\$ 2,975,736	\$ 2,913,186	\$ 2,875,765	\$ 3,039,907	\$ 27,153,503
Expenditures												
Total Expenditures		\$	2,515,620	\$ 2,329,580	\$ 2,703,806	\$ 4,002,314	\$ 3,195,102	\$ 3,217,884	\$ 3,522,403	\$ 1,609,613	\$ 2,787,041	\$ 25,883,364
Net Plan Activity		\$	422,139	\$ 717,449	\$ 510,243	\$ (972,259)	\$ (75,086)	\$ (242,148)	\$ (609,217)	\$ 1,266,152	\$ 252,866	\$ 1,270,138
Cummulative Plan Activity	\$	8,268,466	\$ 8,690,605	\$ 9,408,054	\$ 9,918,297	\$ 8,946,038	\$ 8,870,952	\$ 8,628,803	\$ 8,019,587	\$ 9,285,739	\$ 9,538,604	\$ 9,538,604

Account	Retiree - O65	FY 2013	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	ALL FUNDS
		Fund Balance										YTD
Revenue												
Total Revenue			1,349,070	3,373,295	3,072,414	3,435,821	3,133,390	2,702,146	3,489,775	2,581,076	3,096,132	26,233,119
Expenditures												
Total Expenditures			2,493,881	2,685,933	2,974,803	3,010,540	3,060,740	3,099,746	2,772,939	2,297,786	3,358,015	25,754,382
Net Plan Activity			(1,144,811)	687,363	97,612	425,281	72,650	(397,600)	716,836	283,290	(261,883)	478,737
Cummulative Plan Activity		3,836,595	2,691,784	3,379,147	3,476,758	3,902,039	3,974,689	3,577,089	4,293,925	4,577,215	4,315,332	4,315,332
Total Retirees	\$	12,105,061	\$ 11,382,389	\$ 12,787,200	\$ 13,395,055	\$ 12,848,076	\$ 12,845,640	\$ 12,205,892	\$ 12,313,512	\$ 13,862,954	\$ 13,853,937	\$ 13,853,937

Plan Summary Information:												
Total Program Revenue												
001 GHRS			17,136,146	17,017,257	17,114,217	17,502,359	17,512,298	17,404,078	16,837,929	16,564,563	16,955,740	\$ 154,144,586.57
005 Cobra/NHRS			1,506,812	1,612,414	1,573,179	1,396,060	1,457,241	1,351,120	1,353,446	1,528,059	1,490,089	\$ 13,268,420.57
006 Rx Rebate			(1,800,000)	747,964	976,024	769,415	1,034,105	-	906,913	-	1,044,814	\$ 3,679,234.71
007 Interest Earned			-	-	-	-	-	-	-	-	-	\$ -
008 Employee Contributions			864,360	864,168	862,122	860,731	1,292,860	863,203	861,550	858,357	859,946	\$ 8,187,297.34
009 Non-GHRS			259,804	183,316	163,037	111,792	214,454	73,819	320,402	191,005	287,220	\$ 1,804,850.11
Performance Guarantees/Recov			-	-	140,000	10	-	10,888	-	-	-	\$ 150,898.57
Total Combined Revenue			17,967,122	20,425,119	20,828,580	20,640,367	21,510,958	19,703,108	20,280,241	19,241,985	20,637,809	\$ 181,235,287.87

Account	PLAN	FY 2013 Fund Balance	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	ALL FUNDS YTD
Total Program Expenditures												
HB Employee Salary Costs			-	-	-	136,046	-	-	167,424	-	-	\$ 303,471
HB Employee Benefit Costs			-	-	-	74,451	-	-	81,981	-	-	\$ 156,432
Medical Claims		12,043,085	12,713,645	12,892,468	17,068,646	16,958,123	13,896,555	16,145,118	9,733,841	14,803,809	\$ 126,255,290	
Medical Administration		677,118	659,300	611,128	659,087	695,208	1,305,297	3,500	597,229	595,190	\$ 5,805,056	
Enrollment Services		-	-	-	-	-	-	-	-	-	-	\$ -
Exercise Incentive		-	-	-	-	-	-	-	384,240	-	-	\$ 384,240
Consulting		50,931	-	27,991	57,067	18,264	57,364	110	19,526	18,847	\$ 250,099	
Pharmacy Claims		4,015,481	4,516,711	4,318,524	4,095,083	4,475,380	4,531,957	4,518,334	4,560,935	4,077,915	\$ 39,110,318	
Pharmacy Administration		40,436	40,758	41,543	38,936	41,266	40,777	41,064	42,535	39,093	\$ 366,407	
HRA Claims		28,124	95,314	21,650	57,121	41,621	56,104	13,665	88,181	96,657	\$ 498,437	
HRA Administration		9,894	10,059	10,055	10,540	10,653	10,480	-	17,631	-	\$ 79,312	
Other Expenses		915	2,633	119	571	98	765	112	587	130	\$ 5,930	
Assess/Vaccn Fees		-	-	-	-	-	-	-	758,153	-	\$ 758,153	
Total Combined Expenses		16,865,982	18,038,420	17,923,479	22,197,547	22,240,611	19,899,299	21,355,549	15,818,618	19,631,639	\$ 173,971,145	
Net Plan Fund Activity			1,101,140	2,386,699	2,905,101	(1,557,181)	(729,653)	(196,191)	(1,075,308)	3,423,366	1,006,169	\$ 7,264,143
Cummulative Net Fund Activity		33,729,658	34,830,798	37,217,497	40,122,598	38,565,417	37,835,764	37,639,573	36,564,265	39,987,632	40,993,801	\$ 40,993,801
Less:												
Less:												
IBNR												
Statutory Reserve (25%)												
												(13,549,000)
												(8,744,882)
												(2,432,318)
												(3,759,658)
												\$ 12,507,943
DENTAL												
Revenue												
Total DENTAL Revenue - PLAN			879,270	898,322	897,000	918,904	918,530	781,546	776,754	847,450	1,051,152	7,968,930
Expense												
Total DENTAL Expense - PLAN			700,212	900,759	504,526	911,367	653,084	1,070,297	690,043	959,719	883,629	7,273,635
Net Plan Fund Activity - PLAN			179,058	(2,437)	392,475	7,538	265,446	(288,750)	86,711	(112,269)	167,523	695,296
Cummulative Fund Balance		1,019,137	1,198,195	1,195,758	1,588,233	1,595,771	1,861,217	1,572,467	1,659,178	1,546,909	1,714,433	1,714,433
Less:												
IBNR												
Statutory Reserve (25%)												
												(300,000)
												(595,784)
												\$ 818,649



FIS 13 120

STATE OF NEW HAMPSHIRE
DEPARTMENT of RESOURCES and ECONOMIC DEVELOPMENT
 OFFICE of the COMMISSIONER

172 Pembroke Road P.O. Box 1856 Concord, New Hampshire 03302-1856

603-271-2411
 FAX: 603-271-2629

April 8, 2013

The Honorable Mary Jane Wallner, Chairman
 Fiscal Committee of the General Court
 State House
 Concord, New Hampshire 03301

INFORMATIONAL ITEM

In accordance with RSA 12-A:28, the Department of Resources and Economic Development respectfully reports the following transfer of funds for Cannon Mountain ski area for the quarter ending March 31, 2013.

From:	03-35-35-351510-37030000-010	Personal Services - Permanent	\$60,000
	03-35-35-351510-37030000-024	Maintenance Other Than B&G	\$70,000
	03-35-35-351510-37030000-030	Equipment – New / Replacement	\$15,000
To:	03-35-35-351510-37030000-020	Current Expenses	\$60,000
	03-35-35-351510-37030000-023	Heat-Electricity-Water	\$70,000
	03-35-35-351510-37030000-047	Own Forces Maintenance – B&G	\$15,000

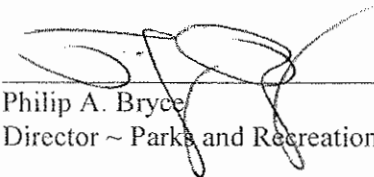
EXPLANATION


RSA 12-A:28 authorizes the Department to transfer funds among the appropriations for Cannon Mountain and to report such transfers to the Legislative Fiscal Committee and the Governor and Executive Council on a quarterly basis.

The transfers reported above were necessary in order to adjust classes to adequately cover 3rd quarter expenditures in Fiscal Year 2013.

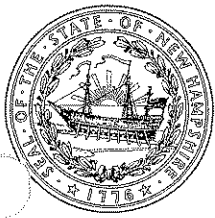
Respectfully submitted,

Concurred,


 Philip A. Bryce
 Director ~ Parks and Recreation


 Jeffrey J. Rose
 Commissioner

JJR:PAB/lml



FIS 13 121

STATE OF NEW HAMPSHIRE
DEPARTMENT of RESOURCES and ECONOMIC DEVELOPMENT
 OFFICE of the COMMISSIONER

172 Pembroke Road P.O. Box 1856 Concord, New Hampshire 03302-1856

603-271-2411
 FAX: 603-271-2629

April 8, 2013

The Honorable Mary Jane Wallner, Chairman
 Fiscal Committee of the General Court
 State House
 Concord, New Hampshire 03301

INFORMATIONAL ITEM

In accordance with RSA 216-A:3-m, II, the Department of Resources and Economic Development respectfully reports the following transfer of funds for the Division of Parks and Recreation for the period ending March 31, 2013.

Parks Administration and Service Parks

From:	03-35-35-351510-37010000-010	Personal Services - Permanent	\$ 50,000
	03-35-35-351510-37010000-020	Current Expenses	\$ 15,000
	03-35-35-351510-37010000-060	Benefits	\$ 35,000
	03-35-35-351510-37200000-010	Personal Services – Permanent	\$200,000
	03-35-35-351510-37200000-019	Holiday Pay	\$ 37,000
	03-35-35-351510-37200000-022	Rents-Leases Other Than State	\$ 35,000
	03-35-35-351510-37200000-030	Equipment New/Replacement	\$ 10,000
	03-35-35-351510-37200000-059	Temporary Full Time	\$ 7,000
	03-35-35-351510-37200000-060	Benefits	\$ 40,000
	03-35-35-351510-37200000-102	Contracts for Program Services	<u>\$ 30,000</u>
		<i>Total:</i>	\$459,000
To:	03-35-35-351510-37010000-039	Telecommunications	\$ 3,500
	03-35-35-351510-37200000-020	Current Expenses	\$ 75,000
	03-35-35-351510-37200000-024	Maintenance Other Than B&G	\$ 4,000
	03-35-35-351510-37200000-030	Equipment New/Replacement	\$160,000
	03-35-35-351510-37200000-039	Telecommunications	\$ 38,500
	03-35-35-351510-37200000-047	Own Forces Maintenance B&G	\$ 5,000
	03-35-35-351510-37200000-048	Contractual Maintenance B&G	\$ 13,000
	03-35-35-351510-37200000-103	Contracts for Op Services	<u>\$160,000</u>
		<i>Total:</i>	\$459,000

Hampton Meters

From:	03-35-35-351510-73000000-019	Holiday Pay	\$ 9,000
	03-35-35-351510-73000000-023	Heat-Electricity-Water	\$ 13,000
	03-35-35-351510-73000000-024	Maintenance Other Than B&G	\$ 10,000
	03-35-35-351510-73000000-039	Telecommunications	<u>\$ 3,000</u>
		<i>Total:</i>	\$ 35,000

<i>To:</i>	03-35-35-351510-73000000-048	Contractual Maintenance B&G	\$ 33,000
	03-35-35-351510-73000000-060	Benefits	\$ <u>2,000</u>
		<i>Total:</i>	\$ 35,000

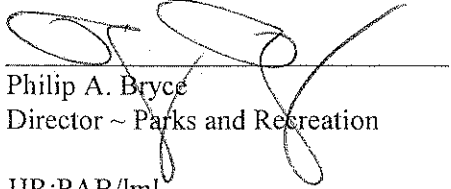
EXPLANATION

RSA 216-A:3-m, II, authorizes the Department to transfer funds among the appropriations for the Division of Parks and Recreation and to report such transfers on a quarterly basis to the Fiscal Committee of the General Court, the Governor and Executive Council, the Speaker of the House and Senate President, and the chairpersons of the Resources, Recreation and Development and the Energy and Natural Resources committees.

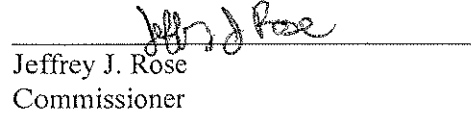
The transfers reported above were necessary in order to adjust classes to adequately cover expenditures in Fiscal Year 2013.

Respectfully submitted,

Concurred,

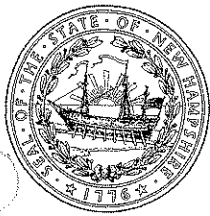


Philip A. Bryce
Director ~ Parks and Recreation



Jeffrey J. Rose
Commissioner

JJR:PAB/lml



FIS 13 122

STATE OF NEW HAMPSHIRE
DEPARTMENT of RESOURCES and ECONOMIC DEVELOPMENT
 OFFICE of the COMMISSIONER

172 Pembroke Road P.O. Box 1856 Concord, New Hampshire 03302-1856

603-271-2411
 FAX: 603-271-2629

April 8, 2013

The Honorable Mary Jane Wallner, Chairman
 Fiscal Committee of the General Court
 State House
 Concord, New Hampshire 03301

INFORMATIONAL ITEM

In accordance with Chapter 224:352, Laws of 2011, the Department of Resources and Economic Development respectfully reports the following transfer of funds for the Division of Travel and Tourism Development's Welcome Information Centers for the quarter ending March 31, 2013.

Highway Welcome Centers

<i>From:</i>	03-35-35-352015-59190000-018	Overtime	\$ 3,500
	03-35-35-352015-59190000-023	Heat-Electric-Water	\$20,000
	03-35-35-352015-59190000-047	Own Forces Maintenance - B&G	\$15,000
	03-35-35-352015-59190000-048	Contractual Maintenance B&G	\$48,000
	03-35-35-352015-59190000-070	In-State Travel Reimbursement	<u>\$ 6,500</u>
		<i>Total:</i>	\$93,000
<i>To:</i>	03-35-35-352015-59190000-010	Personal Service - Permanent	\$58,000
	03-35-35-352015-59190000-020	Current Expenses	\$25,000
	03-35-35-352015-59190000-030	Equipment – New/Replacement	<u>\$10,000</u>
		<i>Total:</i>	\$93,000

EXPLANATION

Chapter 224:352, Laws of 2011, authorizes the Department to transfer funds among the appropriations for the Division of Travel and Tourism Development's Welcome Information Centers and to report such transfers on a quarterly basis to the Fiscal Committee of the General Court.

The transfers reported above were necessary in order to adjust classes to adequately cover 3rd quarter expenditures in Fiscal Year 2013.

Respectfully submitted,

Concurred, *JM*

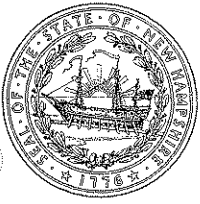
Lori Harnois

Lori Harnois
 Director

Jeffrey J. Rose

Jeffrey J. Rose
 Commissioner

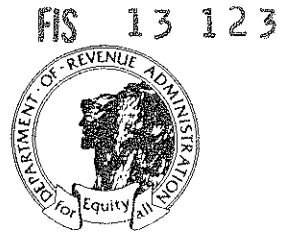
JJR:LH/lml



Kevin A. Clougherty
Commissioner

State of New Hampshire
Department of Revenue Administration

109 Pleasant Street
PO Box 457, Concord, NH 03302-0457
Telephone 603-230-5005
www.nh.gov/revenue



Margaret L. Fulton
Assistant Commissioner

April 18, 2013

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

INFORMATIONAL ITEM

Pursuant to Chapter 223:14, Laws of 2011, the New Hampshire Department of Revenue Administration is required to reduce general fund appropriations by \$1,200,000 for classes 010,011,012,013,014 and 015 contained in section 1 of this act for fiscal year ending June 30, 2012 and fiscal year ending June 30, 2013. The Department shall reduce state general fund appropriations in class 060, benefits, contained in section 1 of this act by \$87,775 for fiscal year ending June 30, 2013. The department is to provide quarterly reports of the reductions made under this section to the fiscal committee of the general court.

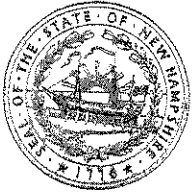
The report attached reflects the Department's progress to date for the Fiscal Year 2013 budget reduction requirement.

Sincerely,

Margaret Fulton
Assistant Commissioner

TDD Access: Relay NH 1-800-735-2964

Individuals who need auxiliary aids for effective communication in programs and services of the Department of Revenue Administration are invited to make their needs and preferences known to the Department.



State of New Hampshire

FIS 13.126

DEPARTMENT OF HEALTH AND HUMAN SERVICES

129 PLEASANT STREET, CONCORD, NH 03301-3857

~~XXXXXXXXXX~~ FAX: 603-271-4912 TDD ACCESS: 1-800-735-2964

New Number: 603-271-9200

NICHOLAS A. TOUMPAS
COMMISSIONER

April 23, 2013

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

Re: Dashboard – March 2013

Information

Pursuant to Chapters 223:6 (HB1) and 224:14 (HB2), Laws of 2011, the Department of Health and Human Services is providing this dashboard report, which, along with the quarterly report to the Fiscal Committee on expenditures for the Medicaid program, provides a status on demand for services in entitlement programs. The purposes of this dashboard are to:

1. Provide summary information on enrollments in several high cost programs managed by the Department,
2. Monitor high level fiscal issues to ensure sufficient funding is available for entitlement programs and for programs intended by the legislature, and to
3. Provide a summary of significant administrative and operations initiatives.

Explanation

Mission

The Department's mission is "to join communities and families in providing opportunities for citizens to achieve health and independence." The majority of individuals serviced by the Department fall into three groups, and programs to help these individuals require different approaches with differing objectives.

- Permanently Disabled Individuals include the developmentally disabled, frail elderly and those with mental health issues who require long term care services. The objective is to help them maximize their independence to allow the individual, to the extent it is safe, to live within a community, while recognizing that for many there will always be a need for long-term services and supports.
- Temporarily Low Income Individuals are those who have exhausted their financial resources due a loss of employment, divorce or temporary health issues. These individuals have the ability to likely recover their independence when jobs are available or their current crises are overcome with the appropriate interim supports.
- Chronically Low Income Individuals are the most complex. Breaking the cycle of poverty for the chronically low income requires a commitment from public and State leaders to invest in programs that will support a coordinated State-wide effort, including not only the Department of Health and Human Services but also Education, Corrections and Employment Security.

For the nine months ended March 2013, the Department provided services to an average of 156,560 individuals per month. This represented an increase of 1.5% over the prior year. The largest programs managed by the Department are the food stamp, Medicaid and FANF programs, which provide supports to low-income individuals. As noted in the following table, growth in caseloads for these programs has slowed from the years of the recession but remain at high, unprecedented levels. The growth in Medicaid is related to integration of the Children's Health Insurance Program (CHIP). Adjusting for this change, Medicaid caseloads remain flat versus the prior year.

Average Monthly Enrollment (Persons) Nine Months Ended March				
	2010	2011	2012	2013
Total Unduplicated Persons	144,542	152,255	154,349	156,332
<i>Pct Increase from Prior Year</i>	<i>12.07%</i>	<i>5.34%</i>	<i>1.38%</i>	<i>1.28%</i>
Medicaid Persons	116,276	119,287	119,622	129,817
<i>Pct Increase from Prior Year</i>	<i>9.85%</i>	<i>2.59%</i>	<i>0.28%</i>	<i>8.52%</i>
Food Stamp Persons	96,389	111,565	115,439	118,026
<i>Pct Increase from Prior Year</i>	<i>37.43%</i>	<i>15.74%</i>	<i>3.47%</i>	<i>2.24%</i>
FANF Persons	14,017	13,795	11,540	8,601
<i>Pct Increase from Prior Year</i>	<i>20.67%</i>	<i>-1.58%</i>	<i>-16.34%</i>	<i>-25.47%</i>
APTD Persons	8,186	8,713	8,853	8,185
<i>Pct Increase from Prior Year</i>	<i>14.38%</i>	<i>6.43%</i>	<i>1.61%</i>	<i>-7.55%</i>
Elderly Nursing Services	7,303	7,207	7,195	7,232
<i>Pct Increase from Prior Year</i>	<i>1.13%</i>	<i>-1.31%</i>	<i>-0.16%</i>	<i>0.52%</i>

Medicaid Program - Medicaid is the largest and most costly program administered by the Department accounting for in excess of 70% of total Department costs. Medicaid caseloads have stabilized but remain at historic highs. A recent forecast developed for the Department is for a 1.0% annual increase in caseloads. Caseloads for the first nine months of SFY13, however, have grown only 0.2% versus the prior year, after adjusting for the effect of the CHIP conversion. On July 1, 2012, the Children Health Insurance Program (CHIP) was merged into the Medicaid fee-for-services program. Pursuant to SB147, the Department is implementing a managed care program to provide these services, which will not change the eligibility but will impact how Medicaid services are delivered.

FANF Caseloads - Year-to-date enrollment for Financial Assistance for Needy Families (FANF) has decreased by 25% from the previous year. Much of this reduction is related to termination of the two-parent program as part of the budget, as well as changes to the criteria applied to other programs for eligibility.

Cash Assistance For Disabled Clients - Year-to-date enrollment for Aid to the Permanently and Totally Disabled (APTD) has declined 7.5% from the prior year. Most of the decline in caseloads is related to the change in treatment of Social Security Income in determining eligibility for benefits. The cost per case has also declined as a result of a Department initiative, the Facilitated Social Security Applications project, which has assisted clients to obtain Social Security benefits, reducing the amount of State assistance.

Food Stamps - New Hampshire food stamp caseloads are still increasing although the growth rate has slowed to 2.2%.

Operations & Administration

The Department has been restructuring and downsizing the administrative organization. The budget for SFY2012-2013 abolished 373 positions, thus permanently reducing the size of the organization. In June 2008, the Department had 3,107 filled positions. In January 2013, the Department had 2,619 filled positions, a decrease of 15.7%. Figures since then are not available from the State system. This downsizing of the organization comes at a time when the Department is also being tasked to implement mandated elements of the Accountable Care Act and significant transformation initiatives such as Medicaid managed care, redesign of supports for clients for community-based care, re-engineering front end operations and implementation of enabling technologies. The decline in number of staff is exacerbated by the fact that 9% of the Department's workforce is age 60 with at least 10 years of services and eligible for retirement. This potential drain of experienced staff, combined with the organizational downsizing and transformation challenges, creates risk to the Department's core competencies.

Litigation & Audits

In addition to managing current operations and working toward implementation of the significant transformation initiatives required in the budget for SFY2013, Department resources have become disproportionately directed at, and continue to be consumed to, addressing audits and litigation including:

- Litigation involving acute care hospitals
- Litigation involving the Olmstead regulations for the mental health services
- Litigation involving providers of residential care for children
- Managing the disproportionate share program
- Office of Inspector General audits
- Federal review of Title IV-E
- LBA audits, such as the recently completed audit of NH Hospital and the new audit of the Sununu Youth Services Center
- State Single Audit

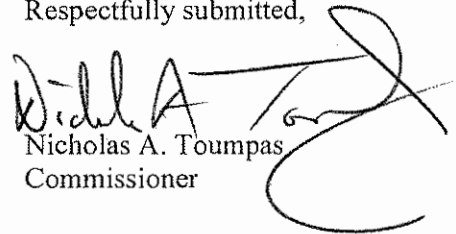
Summary

The Department has continually strived to deliver high quality and cost-effective services to individuals requiring support services and to the taxpayers who fund those services and to improve the value of the services delivered. Addressing the root causes for the needs for these services requires a long-term, coordinated effort among State agencies, stakeholders and the legislature. The four primary change initiatives for the Department are:

1. Care management for client enrollment in the Medicaid program,
2. Reengineering service delivery systems,
3. Investing in enabling technologies and
4. Continuous process improvement.

Successful transition to a new business structure, however, is challenged by continuing reduction in resources and resistance from existing delivery systems and stakeholders. Other challenges will be encountered if federal sequestration reduces funding to safety net programs.

Respectfully submitted,



Nicholas A. Toumpas
Commissioner

Enclosures

cc: The Honorable Mary Jane Wallner, Chairman, House Finance Committee
The Honorable Chuck W. Morse, Chairman, Senate Finance Committee
The Honorable James MacKay, House Health, Human Services & Elderly Affairs Committee
The Honorable Nancy Stiles, Senate Health, Education & Human Services Committee
Her Excellency, Governor Margaret Wood Hassan
The Honorable Raymond S. Burton
The Honorable Colin Van Ostern
The Honorable Chris Sununu
The Honorable Christopher Pappas
The Honorable Debora B. Pignatelli
The Honorable Terie Norelli
The Honorable Peter Bragdon
Jeffrey A. Pattison, Legislative Budget Assistant

House Finance Committee:

Mary Allen	Richard Barry	Bernard Benn
Thomas Buco	John Cebrowski	Daniel Eaton
Robert Elliott	Susan Ford	Marilinda Garcia
William Hatch	David Huot	Neal Kurk
Peter Leishman	Alfred Lerandean	Dan McGuire
Sharon Nordgren	Lynne Ober	Katherine Rogers
Cindy Rosenwald	Stephen Spratt	Karen Umberger
Robert Walsh	Kenneth Weyler	Colette Worsman

DEPARTMENT OF HEALTH AND HUMAN SERVICES



OPERATING STATISTICS DASHBOARD

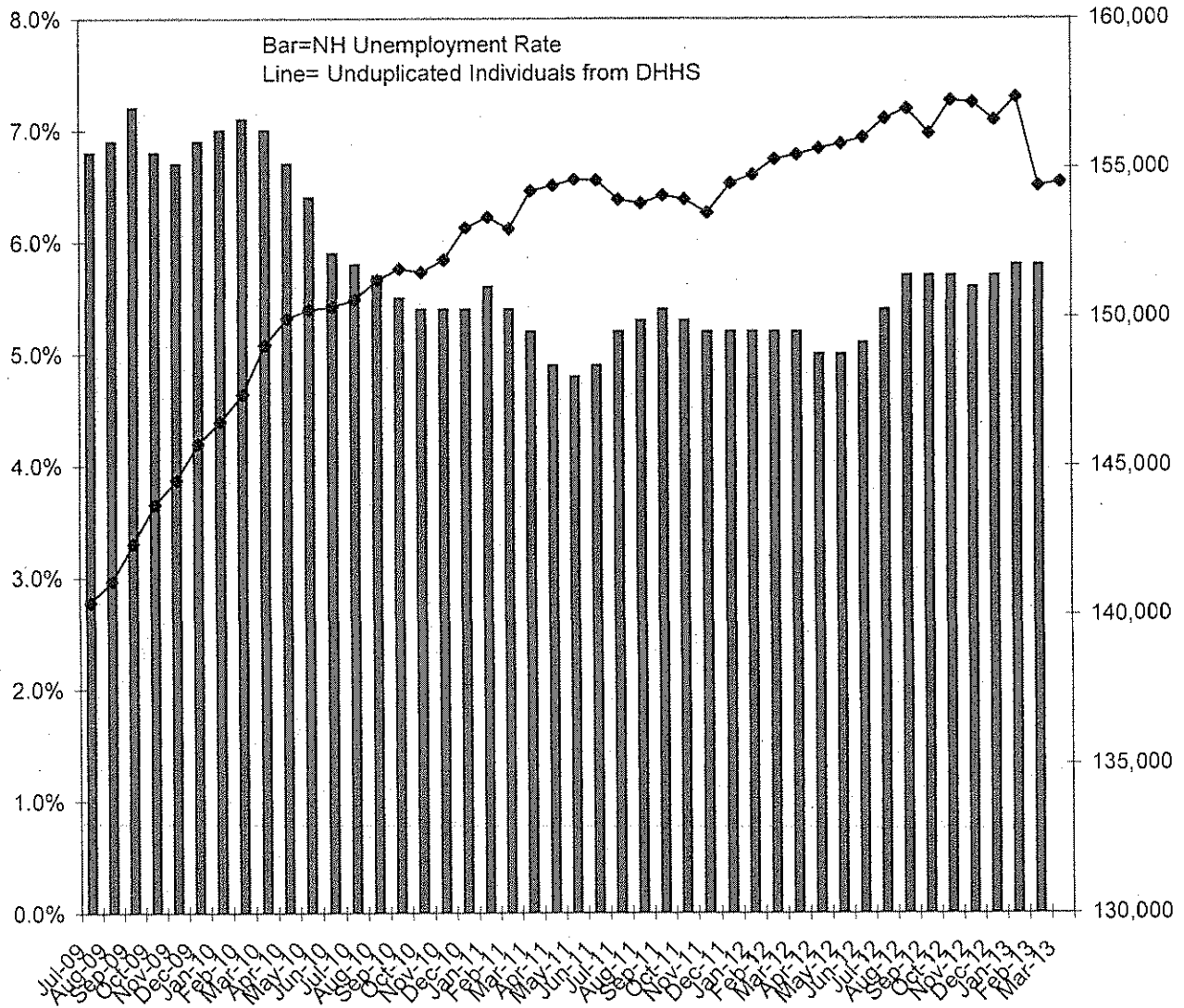
DATA THROUGH MARCH 2013

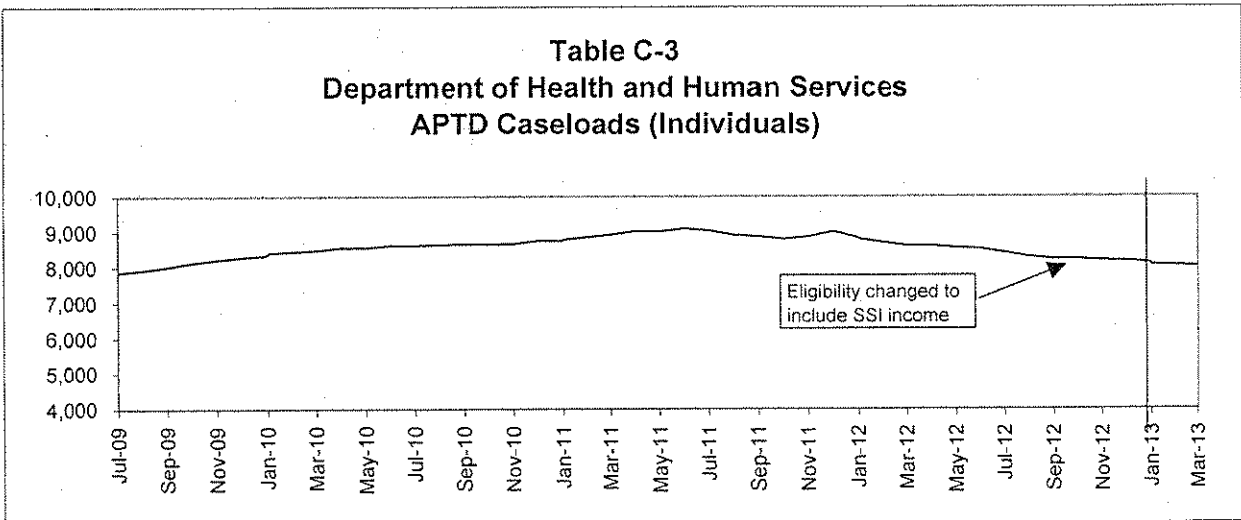
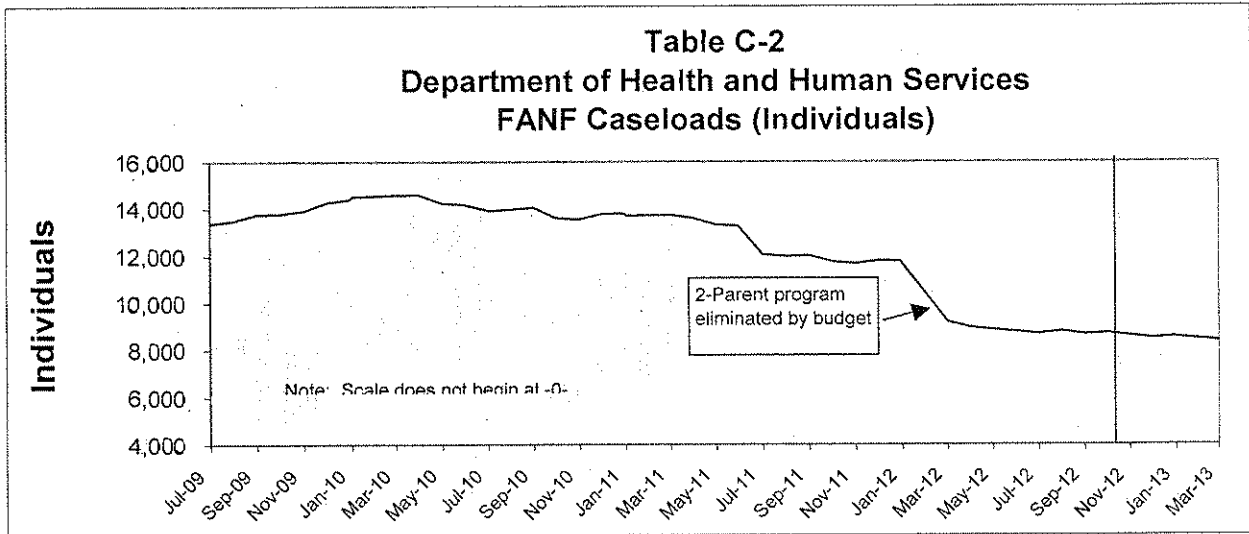
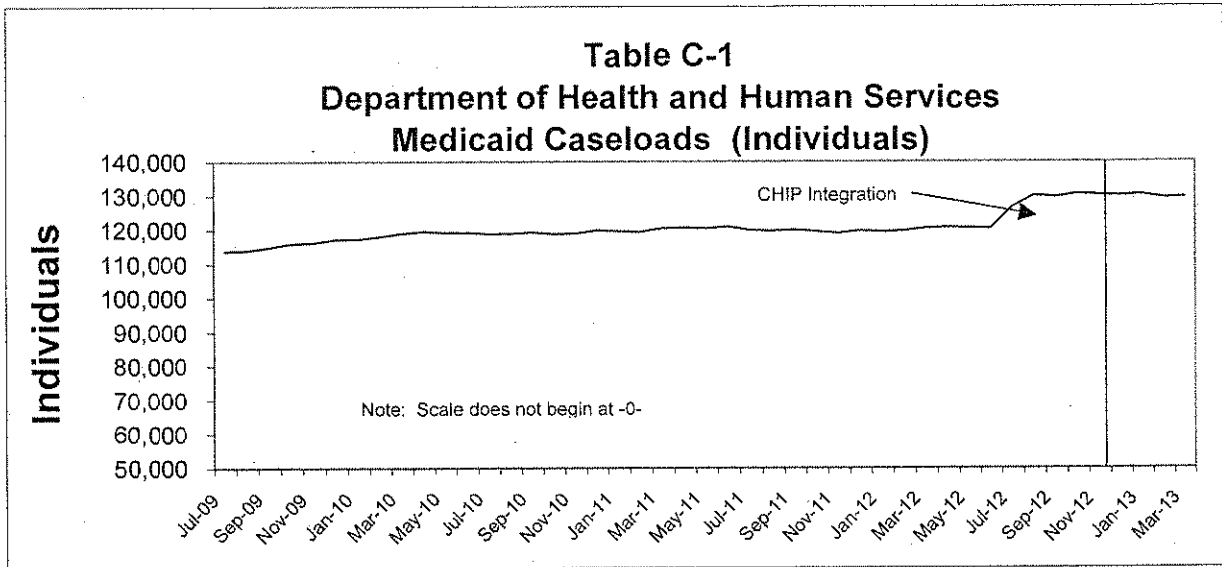
SFY13

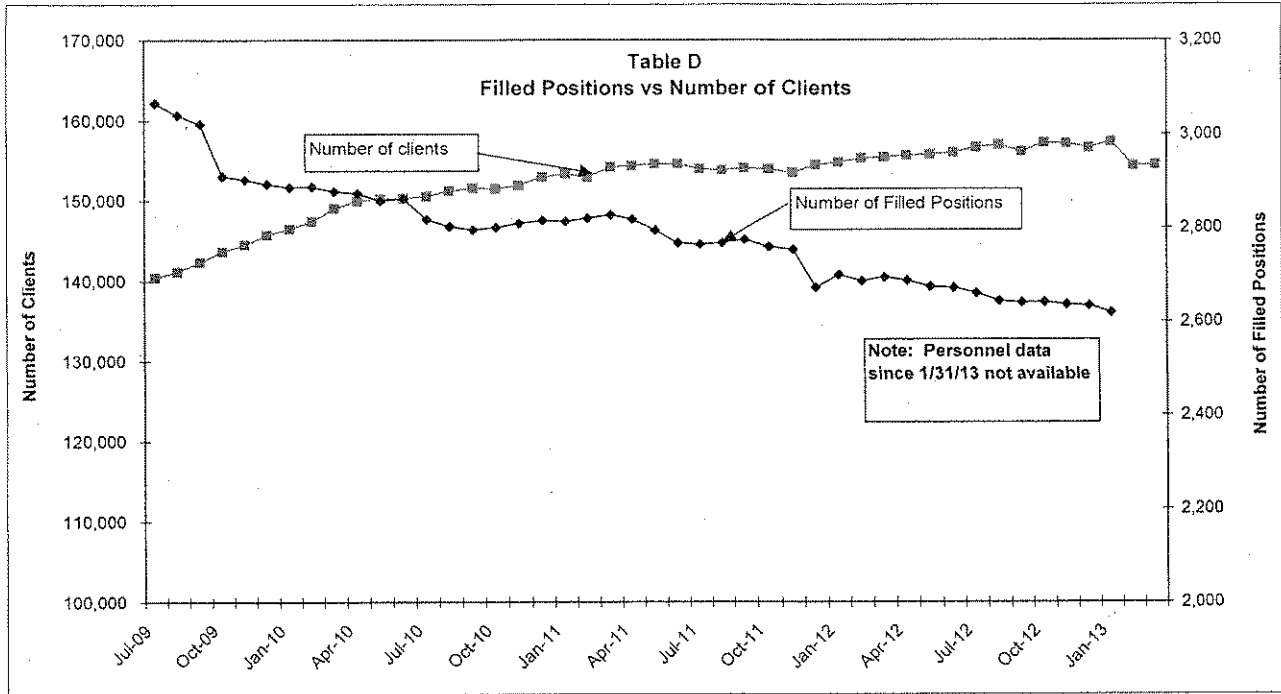
Prepared April 18, 2013

	A	B	C	L	M	N	O
1	Table A						
2	Department of Health and Human Services						
3	Budget Management-SFY 2013						
4	Prepared April 18, 2013						
5			<i>Figures Rounded to \$000</i>	Estimated Jan 13	Estimated Feb 13	Estimated March 13	
6	Department-Wide						
7	OCOMM	Reduce number of district offices (HB2:42)		\$0	\$0	\$0	
8	OCOMM	Vacancy Savings-See note 3		\$0	\$0	\$0	
9	DHHS	Consolidation of Human Resources (HB2:84)				\$0	
10	DHHS	Consolidation of Business Functions (HB2:85)				\$0	
11	Various	Source of funds changes to SSBG		\$0	\$0	\$0	
12	OIS	DoIT Budgeting Error		\$0	\$0	\$0	
13	OIS	MMIS contracts		\$0	\$0	\$0	
14		Other items-Not listed					
15	DCBCS						
16	BBH	Caseloads-BBH		\$0	\$250	\$250	
21	BDS	Caseloads-BDS		\$2,250	\$3,000	\$3,000	
22							
23	BEAS	Nursing Facilities		\$1,310	\$1,500	\$1,580	
24	BEAS	Home Health		\$2,340	\$2,460	\$2,450	
25	BEAS	Home Support		\$30	\$120	\$100	
26	BEAS	Mid-level		\$250	\$340	\$400	
27	BEAS	Net Nursing Lines (Transfer Prohibited)		(\$3,930)	(\$4,420)	(\$4,530)	
28							
29	BEAS	State Phase Down Contribution (SPDC)		\$180	\$210	\$230	
30	BEAS	Other Nursing Facilities		\$100	\$120	\$130	
31	BEAS	Caseloads-Medicaid Provider Payments -See note 1		\$2,470	\$2,710	\$3,350	
32							
33	Human Services						
34	DFA	APTD Caseload		\$0	\$1,352	\$1,468	
35	DFA	IDP Caseload		\$0	\$531	\$569	
36	DFA	FWOC Caseload		\$0	\$228	\$232	
37	DCYF	TANF & Title IV-E funding		\$0			
38							
39	Care Mgt	Delay in implementation of Care Management-See note		(\$12,500)	(\$13,750)	(\$15,000)	
40							
41	OMBP						
42	OMBP	Caseloads-Medicaid Provider Payments -See note 1		\$19,837	\$18,029	\$20,123	
43	OMBP	Caseloads-Medicaid Drugs-See note 1		\$2,374	\$2,253	\$1,450	
44	OMBP	PBM Contract		\$2	\$2	\$18	
45	OMBP	State Phase Down Contribution (SPDC)		\$517	\$665	\$891	
46	OMBP	Outpatient		\$1,426	\$583	\$0	
47	OMBP	BCC Program		\$98	\$21	\$0	
48	OMBP	Fiscal item to accept/expend CHIPRA funding. Processed in March, incl in Row 42 calc.		\$4,000	\$4,000	\$0	
49	Operating Budget Surplus			\$20,755	\$20,204	\$16,710	
50							
51	Litigation & Audits						
52	DHHS	Medicaid To Schools-Manchester		(\$500)	(\$500)	(\$500)	
53	DHHS	Medicaid To Schools-Transportation		(\$2,000)	(\$2,000)	(\$2,000)	
54	DHHS	ACF Title IV-E Review					
55	DHHS	DSH Settlement		(\$17,904)	(\$17,904)	(\$17,904)	
56	BEAS	Bel-Air Settlement		\$0	\$0	\$0	
57	DHHS	Hospital Lawsuit		???	???	???	
58	DHHS	Department of Justice Litigation		???	???	???	
59	NHH	NHH DSH Claiming-Pending CMS Adoption of Rules		???	???	???	
60	DCYF	SFY 2004 - 2006 Residential Services		(\$2,800)	(\$2,800)	(\$2,800)	
61	DCYF	SFY 2007 - 2010 Residential Services		???	???	???	
62							
63	Projected Shortfall in Funding of Litigation & Audits			(\$23,204)	(\$23,204)	(\$23,204)	
64							
65	Projected Surplus (Deficit) Excluding Lapse			(\$2,449)	(\$3,000)	(\$6,494)	
66	Notes:						
67	1	Prior month projectons were based upon the assumption that caseloads and utilization growth would be as budgeted. Results for the first quarter results have shown enrollment declines in TANF and APTD and no growth in Medicaid medical service caseloads. Caseload assumptions for SFY13 have been modified assuming these trends hold for the balance of SFY13.					
68							
69							

Table B
Department of Health and Human Services
Caseload vs Unemployment Rate







	A	B	C	D	E	F	G	H
1	Table E							
2	Department of Health and Human Services							
3	Operating Statistics							
4	Children In Services							
5								
6		DCYF	DCYF	Family Foster	Residential	Child Care	Child Care	SYSC
7		Referrals	Assessments	Care	Placement	Emplmnt	Wait List	Secure
8				Placement		Related		Census
9		Actual	Actual	Actual	Actual	Actual	Actual	Actual
10								
23	Jul-10	987	638	663	424	5,041	2,386	55
24	Aug-10	1,012	659	646	413	4,903	2,508	53
25	Sep-10	1,182	691	627	400	4,769	2,666	50
26	Oct-10	1,110	651	625	414	4,407	2,505	57
27	Nov-10	1,125	593	626	426	4,487	2,361	64
28	Dec-10	1,072	746	630	410	4,345	1,382	60
29	Jan-11	1,131	831	616	403	4,475	326	59
30	Feb-11	1,076	888	618	394	4,743	0	57
31	Mar-11	1,339	909	619	424	5,083	0	61
32	Apr-11	1,165	805	628	427	5,162	0	73
33	May-11	1,240	810	631	425	5,251	0	80
34	Jun-11	1,237	697	629	423	5,333	0	73
35	Jul-11	963	737	574	351	5,053	0	68
36	Aug-11	1,073	776	583	317	5,055	0	65
37	Sep-11	1,261	674	580	289	5,136	0	61
38	Oct-11	1,197	742	590	302	4,969	0	52
39	Nov-11	1,116	640	602	311	5,047	0	44
40	Dec-11	1,123	777	610	321	5,017	0	48
41	Jan-12	1,289	881	590	309	4,925	0	56
42	Feb-12	1,183	725	596	298	4,869	0	64
43	Mar-12	1,300	767	602	331	4,970	0	62
44	Apr-12	1,223	784	603	332	4,967	0	63
45	May-12	1,477	876	612	350	5,231	0	69
46	Jun-12	1,057	873	613	352	5,274	0	69
47	Jul-12	1,100	681	605	323	5,175	0	60
48	Aug-12	1,050	744	611	317	5,219	0	57
49	Sep-12	1,151	681	619	295	5,050	0	56
50	Oct-12	1,344	898	612	306	5,076	0	60
51	Nov-12	1,098	656	609	321	5,061	0	57
52	Dec-12	1,086	656	601	325	4,995	0	59
53	Jan-13	1,245	715	594	322	5,164	0	54
54	Feb-13	1,072	674	609	318	5,113	0	58
55	Mar-13	1,180	842	619	318	5,231	0	57
56	Apr-13							
57	May-13							
58	Jun-13							
59								
60								
61								
62								
63								
64								
65								
66	Source of Data							
67	Column							
68	B	DCYF SFY Management Database Report: Bridges.						
69	C	DCYF Assessment Supervisory Report: Bridges.						
70	D	Bridges placement authorizations during the month, unduplicated.						
71	E	Bridges placement authorizations during the month, unduplicated.						
72	F	Bridges Expenditure Report, NHB-OAR8-128						
73	G	Child Care Wait List Screen: New Heights						
74	H	Bridges Service Day Query - Bed days divided by days in month						

	A	B	C	D	E	F	G	H	I	J
1	Table F									
2	Department of Health and Human Services									
3	Operating Statistics									
4	Social Services									
5										
6		FANF	APTD Persons	Food Stamps Persons	Child Support Cases					
7					Current Cases	Former Cases	Never Cases	Total Cases		
8					Actual	Actual	Actual	Actual		
9		Actual	Actual	Actual	Actual	Actual	Actual	Actual		
22	Jul-10	13,920	8,617	109,131	5,550	17,304	13,123	35,977		
23	Aug-10	13,981	8,643	109,950	5,758	17,120	13,138	36,016		
24	Sep-10	14,065	8,650	110,588	5,508	17,374	13,072	35,954		
25	Oct-10	13,615	8,656	110,694	5,726	17,177	13,051	35,954		
26	Nov-10	13,553	8,667	111,476	5,645	17,262	13,026	35,933		
27	Dec-10	13,789	8,749	112,293	5,577	17,345	12,986	35,908		
28	Jan-11	13,796	8,740	113,127	5,716	17,142	12,965	35,823		
29	Feb-11	13,705	8,779	112,803	5,654	17,189	12,917	35,760		
30	Mar-11	13,730	8,912	114,023	5,411	17,425	12,942	35,778		
31	Apr-11	13,597	9,019	114,482	5,435	17,379	12,986	35,800		
32	May-11	13,330	9,009	114,611	5,586	17,150	12,961	35,697		
33	Jun-11	13,272	9,088	114,441	5,401	17,296	12,902	35,599		
34	Jul-11	12,046	9,031	113,984	5,302	17,277	12,906	35,485		
35	Aug-11	11,980	8,905	114,285	5,416	17,099	12,842	35,357		
36	Sep-11	12,014	8,864	114,344	5,163	17,225	12,748	35,136		
37	Oct-11	11,756	8,763	114,705	5,365	17,081	12,749	35,195		
38	Nov-11	11,668	8,854	114,371	5,325	17,095	12,728	35,148		
39	Dec-11	11,787	9,006	115,671	5,192	17,184	12,760	35,136		
40	Jan-12	11,781	8,834	117,047	5,360	17,052	12,793	35,205		
41	Feb-12	11,628	8,792	117,293	5,327	17,066	12,836	35,229		
42	Mar-12	9,202	8,600	117,250	4,211	18,113	12,897	35,221	*	
43	Apr-12	8,950	8,575	117,443	4,308	17,966	12,876	35,150		
44	May-12	8,853	8,541	117,744	4,308	17,881	12,845	35,034		
45	Jun-12	8,774	8,518	117,708	4,139	17,952	12,898	34,989		
46	Jul-12	8,690	8,405	117,625	4,184	17,771	12,928	34,883		
47	Aug-12	8,793	8,296	117,916	4,031	17,760	12,899	34,690		
48	Sep-12	8,657	8,218	117,569	4,038	17,722	12,853	34,613		
49	Oct-12	8,704	8,216	119,101	4,261	17,526	12,865	34,652		
50	Nov-12	8,599	8,181	118,992	4,066	17,650	12,862	34,578		
51	Dec-12	8,493	8,164	118,817	4,051	17,653	12,893	34,597		
52	Jan-13	8,559	8,115	120,153	4,136	17,542	12,836	34,514		
53	Feb-13	8,538	8,059	117,654	4,175	17,545	12,857	34,577		
54	Mar-13	8,378	8,011	117,409	4,041	17,723	13,006	34,770		
55	Apr-13									
56	May-13									
57	Jun-13									
58										
59	Source of Data									
60	Column									
61	B	Office of Research & Analysis, Ca								
62	C	Budget Document								
63	D	Budget Document								
64	E-H	DCSS Caseload (Month End Actual from NECSES)								
65										
66	Note	* Effective 3/1/12, SSI or SSP is considered when determining FANF eligibility.								
67		Those child support cases no longer eligible, are now "Former" assistance cases.								
68										
69										

	A	B	C	D	E	F	G	H	I
1	Table G								
2	Department of Health and Human Services								
3	Operating Statistics								
4	Community Mental Health Center Medicaid								
5									
6		Monthly Cost	YTD Weekly Average Cost	Medicaid Client Trending Report					
7		Actual	Actual	Current Date: 3/13/13			Note: All figures are year-to-date		
20	Jul-10	\$7,988,373	\$ 1,597,675	ACTUALS - YTD					
21	Aug-10	\$7,136,649	\$ 1,680,558	FISCAL YEAR	QTR 1	QTR 2	QTR 3	QTR 4	
22	Sep-10	\$6,629,711	\$ 1,673,441	2008	11,016	13,553	15,497	17,392	
23	Oct-10	\$8,685,885	\$ 1,691,145	2009	12,014	14,693	16,849	19,206	
24	Nov-10	\$8,628,997	\$ 1,775,892	2010	13,240	16,187	18,580	20,797	
25	Dec-10	\$6,900,690	\$ 1,702,604	2011	13,480	16,390	18,410	20,665	
26	Jan-11	\$6,184,140	\$ 1,682,401	2012	13,358	15,775	17,447	19,925	
27	Feb-11	\$6,740,043	\$ 1,682,700	2013	13,227	15,761			
28	Mar-11	\$7,382,305	\$ 1,699,405	BUDGETED - YTD					
29	Apr-11	\$9,302,312	\$ 1,757,654	FISCAL YEAR	QTR 1	QTR 2	QTR 3	QTR 4	
30	May-11	\$7,547,988	\$ 1,731,814	2011	12,541	15,333	17,599	19,699	
31	Jun-11	\$7,992,643	\$ 1,752,303	2012	13,806	16,787	18,856	21,165	
32	Jul-11	\$7,631,195	\$ 1,526,239	2013	14,214	16,786	18,565	21,202	
33	Aug-11	\$6,879,546	\$ 1,612,305	VARIANCE: BUDGETED TO ACTUAL - YTD					
34	Sep-11	\$8,259,497	\$ 1,626,446	FISCAL YEAR	QTR 1	QTR 2	QTR 3	QTR 4	
35	Oct-11	\$6,551,174	\$ 1,628,967	2012	-448	-1,012	-1,409	-1,240	
36	Nov-11	\$6,684,985	\$ 1,636,654	2013	-987	-1,025			
37	Dec-11	\$8,227,790	\$ 1,638,303						
38	Jan-12	\$6,020,154	\$ 1,621,108						
39	Feb-12	\$6,992,712	\$ 1,635,630						
40	Mar-12	\$8,495,420	\$ 1,643,562						
41	Apr-12	\$7,164,315	\$ 1,656,972						
42	May-12	\$7,280,134	\$ 1,670,561						
43	Jun-12	\$8,576,998	\$ 1,674,791						
44	Jul-12	\$6,080,133	\$ 1,520,033						
45	Aug-12	\$8,396,227	\$ 1,608,484						
46	Sep-12	\$6,638,801	\$ 1,624,243						
47	Oct-12	\$6,557,972	\$ 1,627,831						
48	Nov-12	\$8,163,038	\$ 1,628,917						
49	Dec-12	\$6,888,680	\$ 1,643,264						
50	Jan-13	\$5,678,659	\$ 1,613,450						
51	Feb-13	\$6,844,750	\$ 1,624,949						
52	Mar-13	\$9,366,958	\$ 1,656,800						
53	Apr-13								
54	May-13								
55	Jun-13								
56									

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	Table H													
2	Department of Health and Human Services													
3	Operating Statistics													
4	Elderly & Adult Long Term Care													
5														
6		Total Nursing Clients		CFI Home Health	CFI Midlevel	Other Nursing	Nursing Home Beds		Pct in NF	APS Clients Assmnts	APS Cases Ongoing	SSBG AIHC Waitlist	Total SSBG AIHC	
7		Actual	Budget			Note 1	3 mo. Avg	Budget						
8														
20	Jul-10	7,284	7,740	2,541	384	36	4,359	4,063	59.8%	250	1,121	5		
21	Aug-10	7,223	7,740	2,494	389	34	4,340	4,063	60.1%	221	1,118	1		
22	Sep-10	7,112	7,740	2,513	365	32	4,234	4,063	59.5%	228	1,104	0	506	
23	Oct-10	7,150	7,740	2,527	387	35	4,236	4,063	59.2%	228	1,080	0		
24	Nov-10	7,237	7,740	2,557	396	28	4,284	4,063	59.2%	221	1,067	3		
25	Dec-10	7,346	7,740	2,530	413	32	4,403	4,063	59.9%	183	1,068	0	614	
26	Jan-11	7,217	7,740	2,468	416	32	4,333	4,063	60.0%	178	1,039	3		
27	Feb-11	7,164	7,740	2,548	385	33	4,231	4,063	59.1%	162	1,040	6		
28	Mar-11	7,127	7,740	2,544	388	32	4,195	4,063	58.9%	203	1,042	3		
29	Apr-11	7,221	7,740	2,511	422	31	4,288	4,063	59.4%	222	1,041	3		
30	May-11	7,079	7,740	2,485	417	34	4,177	4,063	59.0%	207	1,058	8		
31	Jun-11	7,094	7,740	2,436	420	35	4,238	4,063	59.7%	238	1,077	4	740	YTD
32	Jul-11	7,142	7,515	2,499	443	31	4,200	4,400	58.8%	200	1,069	1		
33	Aug-11	7,196	7,515	2,396	456	37	4,344	4,400	60.4%	226	1,083	2		
34	Sep-11	7,174	7,515	2,382	447	32	4,345	4,400	60.6%	236	1,091	2	532	YTD
35	Oct-11	7,053	7,515	2,340	442	33	4,271	4,400	60.6%	253	1,108	2		
36	Nov-11	7,037	7,515	2,350	432	35	4,255	4,400	60.5%	212	1,103	2		
37	Dec-11	7,132	7,515	2,356	446	32	4,330	4,400	60.7%	220	1,095	-	667	YTD
38	Jan-12	7,189	7,515	2,357	439	34	4,393	4,400	61.1%	215	1,077	9		
39	Feb-12	7,312	7,515	2,417	418	33	4,477	4,400	61.2%	215	1,084	9		
40	Mar-12	7,518	7,515	2,530	448	31	4,540	4,400	60.4%	240	1,065	13	740	YTD
41	Apr-12	7,368	7,515	2,450	433	34	4,485	4,400	60.9%	223	1,053	9		
42	May-12	7,343	7,515	2,486	439	33	4,418	4,400	60.2%	223	1,084	5		
43	Jun-12	7,376	7,515	2,554	436	34	4,386	4,400	59.5%	245	1,095	16	786	YTD
44	Jul-12	7,225	7,578	2,401	444	34	4,380	4,422	60.6%	238	1,096	9		
45	Aug-12	7,448	7,578	2,468	471	39	4,509	4,422	60.5%	251	1,087	5		
46	Sep-12	7,281	7,578	2,454	462	37	4,365	4,422	60.0%	209	1,092	6	518	YTD
47	Oct-12	7,293	7,578	2,475	464	35	4,354	4,422	59.7%	243	1,137	1		
48	Nov-12	7,254	7,578	2,478	482	34	4,294	4,422	59.2%	200	1,203	1		
49	Dec-12	7,253	7,578	2,433	484	35	4,336	4,422	59.8%	178	1,186	1	635	YTD
50	Jan-13	7,194	7,578	2,421	461	37	4,312	4,422	59.9%	255	1,201	1		
51	Feb-13	7,092	7,578	2,415	443	33	4,234	4,422	59.7%	159	1,202	1		
52	Mar-13	7,052	7,578	2,487	438	38	4,127	4,422	58.5%	220	1,196	1	705	YTD
53	Apr-13													
54	May-13													
55	Jun-13													
56														
57														
58	Note 1: These clients are also captured under OMBP Provider Payments													
59	Note : CFI Home Health = CFI Home Support and Home Health Care Waiver Services													
60	Source of Data													
61	Columns													
62														
63	D-F	MDSS monthly client counts												
64	G	3 month Avg of the number of paid bed days in the month/days in prior month by the number of days in the previous month, MDSS												
65														
66	J	Options Monthly Protective Reports												
67	K	Options Monthly Activity Report												
68	L	SSBG Adult In-Home Care verbal report from Adult Protective Services Administrator												
69	M	Quarterly Options Paid Claims from Business Systems Unit Manager												

	A	B	C	D	E	F	G	H	I	J
1	Operating Statistics									
2	Developmental Services Long Term Care									
3										
4										
5		BDS Programs served FYTD**	BDS Programs - FYTD Unduplicated Count	Early Supports & Services	Special Medical Services	Partners in Health Program	Devl. Serv. Priority #1 DD Waitlist	Devl. Serv. ABD Waitlist		Medicaid to Schools
6					8-09 to 8-12 Actual	8-09 to 8-12 Actual	Actual*	Actual*		
7	Aug-09	11,213	7,459	1,817	2,006	874	37	0		
8	Sep-09	11,534	7,882	1,823	1,868	892	37	0		
9	Oct-09	12,014	8,241	1,811	2,019	877	37	0		
10	Nov-09	12,561	8,703	1,760	2,044	907	37	0		
11	Dec-09	12,906	9,036	1,803	2,048	911	19	0		
12	Jan-10	13,631	9,836	1,826	1,917	939	19	0		
13	Feb-10	14,403	10,575	1,753	1,928	950	19	0		
14	Mar-10	14,493	10,650	1,869	1,849	997	47	0		
15	Apr-10	14,844	11,084	1,864	1,576	1,092	47	0		
16	May-10	15,446	11,830	1,857	1,620	998	47	0		
17	Jun-10	14,693	12,015	1,861	1,660	1,018	20	0		6,612
18	Jul-10	9,505	6,463	1,927	1,652	1,390	40	0		
19	Aug-10	10,574	7,826	2,054	1,690	1,058	13	0		
20	Sep-10	11,107	8,324	2,069	1,730	1,053	9	0		
21	Oct-10	11,667	8,826	2,087	1,767	1,074	21	1		
22	Nov-10	12,438	9,600	2,128	1,768	1,070	19	0		
23	Dec-10	12,732	9,959	2,101	1,667	1,106	19	0		
24	Jan-11	13,152	10,344	1,972	1,659	1,149	19	0		
25	Feb-11	13,567	10,817	2,017	1,613	1,137	19	0		
26	Mar-11	13,900	11,098	2,182	1,651	1,151	20	0		
27	Apr-11	14,201	11,337	2,277	1,695	1,169	30	0		
28	May-11	14,623	11,713	2,339	1,742	1,168	30	0		
29	Jun-11	15,148	12,168	2,344	1,772	1,208	24	4		6,785
30	Jul-11	10,626	7,627	2,248	1,795	1,204	56	6		
31	Aug-11	10,953	7,957	1,799	1,806	1,190	34	8		
32	Sep-11	11,146	8,328	2,329	1,811	1,007	34	10		
33	Oct-11	11,500	8,529	2,668	1,841	1,130	46	9		
34	Nov-11	11,918	9,077	2,917	1,727	1,114	58	9		
35	Dec-11	12,290	9,445	3,057	1,742	1,103	62	0		
36	Jan-12	12,535	9,848	3,274	1,667	1,020	66	0		
37	Feb-12	12,767	10,112	3,468	1,663	992	71	0		
38	Mar-12	13,133	10,455	3,661	1,695	983	78	0		
39	Apr-12	13,510	10,802	3,922	1,702	1,006	81	0		
40	May-12	13,850	11,122	4,154	1,740	988	90	0		
41	Jun-12	14,248	11,513	4,423	1,737	998	94	0		6,419
42	Jul-12	9,742	7,055	1,891	1,689	998	123	0		
43	Aug-12	10,324	7,590	2,083	1,738	996	123	0		
44	Sep-12	11,000	8,156	2,288	1,814	1,030	154	0		
45	Oct-12	11,701	8,774	2,601	1,876	1,051	169	0		
46	Nov-12	12,207	9,209	2,861	1,935	1,063	172	0		
47	Dec-12	12,562	9,502	3,033	1,980	1,080	190	0		
48	Jan-13	13,217	10,065	3,255	2,063	1,089	219	0		
49	Feb-13	13,660	10,438	3,521	2,123	1,099	225	1		
50	Mar-13	14,670	10,694	3,706	2,866	1,110	242	3		
51	Apr-13									
52	May-13									
53	Jun-13									
54										
55										
56										
57	Data Sources:	NHLeads	NHLeads	NHLeads	SMSdb	PIHdb	Registry	Registry		
58										
59	*G & *H	Represent the number of individuals waiting at least 90-days for DD or ABD								
60		Waiver funding.								
61	**	BDS count excludes MTS Students served								
62	E & F	Represents year-to-date total number served								

	A	B	C	D	E	F	G	H	I	J	K
1	Table I										
2	Department of Health and Human Services										
3	Operating Statistics										
4	Shelter & Institutions										
5											
6		NHH				BHHS					Glencliff
7		APS & APC Census	APS & APC Admissions	THS Census		Individual Bednights	% of		Family Bednights	% of	GH Census
8		Actual	Actual	Actual	Capacity	Actual	Capacity	Capacity	Actual	Capacity	Actual
9											
22	Jul-10	148	178	41	11,408	8,444	74%	806	595	74%	112
23	Aug-10	145	185	41	10,304	7,523	73%	728	599	82%	112
24	Sep-10	146	184	42	11,040	8,032	73%	780	688	88%	112
25	Oct-10	145	191	43	10,757	8,668	81%	780	687	88%	112
26	Nov-10	162	200	43	10,590	9,101	86%	780	622	80%	113
27	Dec-10	156	173	40	10,943	9,539	87%	806	612	76%	113
28	Jan-11	154	184	42	11,997	10,525	88%	806	667	83%	109
29	Feb-11	156	160	43	10,836	10,606	98%	728	627	86%	106
30	Mar-11	159	219	44	11,657	10,528	90%	806	639	79%	109
31	Apr-11	152	204	42	10,590	9,141	86%	780	680	87%	111
32	May-11	153	228	44	10,943	8,785	80%	806	622	77%	113
33	Jun-11	139	199	43	10,590	9,019	85%	780	588	75%	113
34	Jul-11	142	209	43	10,943	9,368	86%	806	627	78%	113
35	Aug-11	134	192	41	10,943	9,590	88%	806	732	91%	115
36	Sep-11	128	196	41	10,590	9,719	92%	768	744	97%	115
37	Oct-11	149	200	37	10,943	10,781	99%	806	826	102%	117
38	Nov-11	150	193	36	10,590	10,779	102%	780	885	113%	116
39	Dec-11	151	202	36	11,521	11,721	102%	806	877	109%	113
40	Jan-12	153	207	n/a	12,090	12,173	101%	806	883	110%	115
41	Feb-12	153	191	n/a	11,310	11,137	98%	754	770	102%	116
42	Mar-12	153	184	n/a	12,090	11,049	91%	806	837	104%	118
43	Apr-12	153	200	n/a	10,590	9,945	94%	780	817	105%	118
44	May-12	155	208	n/a	10,943	10,510	96%	806	898	111%	117
45	Jun-12	149	187	n/a	10,590	9,845	93%	780	869	111%	119
46	Jul-12	145	161	n/a	10,943	9,568	87%	806	685	85%	118
47	Aug-12	149	193	n/a	10,943	9,573	87%	806	755	94%	118
48	Sep-12	151	162	n/a	9,870	9,304	94%	780	674	86%	119
49	Oct-12	150	178	n/a	10,199	9,826	96%	806	757	94%	119
50	Nov-12	150	161	n/a	9,870	9,369	95%	780	763	98%	117
51	Dec-12	150	125	n/a	10,133	9,420	93%	754	808	107%	117
52	Jan-13	161	173	n/a	11,346	11,433	101%	806	826	102%	117
53	Feb-13	164	135	n/a	9,212	10,544	114%	728	704	97%	118
54	Mar-13	155	149	n/a	9,833	10,995	112%	780	764	98%	119
55	Apr-13										
56	May-13										
57	Jun-13										
58											
59											
60											
61	Source of Data										
62	Column										
63	B	Daily in-house midnight census averaged per month									
64	C	Daily census report of admissions totalled per month									
65	D	Daily in-house midnight census averaged per month									
66	E	Total number of individual bednights available in emergency shelters									
67	F	Total number of individual bednights utilized in emergency shelters									
68	G	Percentage of individual bednights utilized during month									
69	H	Total number of family bednights available in emergency shelters									
70	I	Total number of family bednights utilized in emergency shelters									
71	J	Percentage of family bednights utilized during month									
72	K	Daily in-house midnight census averaged per month									

	A	B	C	D	E	F	G	H	I
1	Table J								
2	Department of Health and Human Services								
3	Office of Medicaid Business and Policy								
4	Budget V. Actual Medical Expenditures								
5									
6	Medicaid Provider Payments								
7	(Provider Payments, Outpatient Hospital, Prescription Drugs and CHIP FFS)								
8		Budgeted	Expended	Excess/Shortfall					
9	Jul-12	\$33,504,813	\$28,414,183	\$5,090,630					
10	Aug-12	\$41,881,016	\$41,991,758	(\$110,741)					
11	Sep-12	\$33,504,813	\$28,853,109	\$4,651,704					
12	Oct-12	\$33,504,813	\$33,899,882	(\$395,069)					
13	Nov-12	\$41,881,016	\$38,286,866	\$3,594,151					
14	Dec-12	\$34,745,011	\$37,862,968	(\$3,117,957)					
15	Jan-13	\$34,745,011	\$31,912,309	\$2,832,702					
16	Feb-13	\$36,797,061	\$35,321,867	\$1,475,194					
17	Mar-13	\$45,996,327	\$45,281,899	\$714,427					
18	Apr-13	\$36,797,061	\$28,800,417	\$7,996,645					
19	May-13	\$45,996,327	\$39,071,504	\$6,924,822					
20	Jun-13	\$36,797,061	\$57,560,723	(\$20,763,662)					
21	Total	\$456,150,332	\$447,257,485	\$8,892,847					
22									
23									
24	CHIP Fee-for-service: Budget + expenses moved to Provider Payments w/Dept Transfer								
25	CHIP Expenses reported in Medicaid Provider Payments Mnthly Costs								
26		Informational:	Expended						
27	Jul-12		\$431,145						
28	Aug-12		\$1,398,498						
29	Sep-12		\$1,147,111						
30	Oct-12		\$1,324,754						
31	Nov-12		\$1,534,985						
32	Dec-12		\$1,572,977						
33	Jan-13		\$1,502,165						
34	Feb-13		\$1,669,845						
35	Mar-13		\$1,852,749						
36	Apr-13		\$1,849,503						
37	May-13		\$2,437,625						
38	Jun-13		\$1,673,213						
39	Total		\$18,394,570						
40									
41									
42	BCCP								
43	(Provider Payments, Outpatient Hospital, Prescription Drugs)								
44		Budgeted	Expended	Excess/Shortfall					
45	Jul-12	\$251,156	\$278,082	(\$26,926)					
46	Aug-12	\$313,945	\$378,267	(\$64,322)					
47	Sep-12	\$251,156	\$317,636	(\$66,480)					
48	Oct-12	\$251,156	\$342,295	(\$91,139)					
49	Nov-12	\$251,156	\$345,771	(\$94,615)					
50	Dec-12	\$313,945	\$371,182	(\$57,237)					
51	Jan-13	\$251,156	\$337,068	(\$85,912)					
52	Feb-13	\$396,611	\$351,781	\$44,829					
53	Mar-13	\$495,763	\$371,177	\$124,587					
54	Apr-13	\$396,611	\$339,990	\$56,621					
55	May-13	\$495,763	\$427,916	\$67,847					
56	Jun-13	\$396,611	\$569,493	(\$172,883)					
57	Total	\$4,065,027	\$4,430,658	(\$365,630)					
58									
59									
60	Notes:								
61	Shaded figures are estimates								
62	Department of Health and Human Services; Reduction in Appropriation. In the event that estimated restricted revenues collected by the								
63	department of health and human services in the aggregate are less than budgeted, during the biennium ending June 30, 2013, the total								
64	appropriations to the department of health and human services shall be reduced by the amount of the shortfall in either actual or projected								
65	revenue. The commissioner of the department of health and human services shall notify the bureau of accounting, in writing, no later than								
66	April 1st of each year as to precisely which line item appropriation and in what specific amount reductions are to be made in order to fully								
67	compensate for the total revenue deficits.								
68	The above Budgeted and Excess/Shortfall amounts do not include Jan Dept Transfer								

Table K																			
Department of Health and Human Services																			
Caseloads Versus Prior Year & Prior Month																			
		Unduplicated Persons			Medicaid Persons			Long Term Care-Seniors			FANF Persons			APTD Persons			SNAP Persons		
		Actual	Vs PY	Vs Pmo	Actual	Vs PY	Vs Pmo	Actual	Vs PY	Vs Pmo	Actual	Vs PY	Vs Pmo	Actual	Vs PY	Vs Pmo	Actual	Vs PY	Vs Pmo
32	Jul-10	150,572	7.2%	0.2%	118,831	4.4%	-0.2%	7,284	-4.3%	1.4%	13,920	4.1%	-1.8%	8,617	9.7%	0.0%	109,131	25.7%	0.4%
33	Aug-10	151,231	7.2%	0.4%	118,841	4.2%	0.0%	7,223	-1.4%	-0.8%	13,981	3.6%	0.4%	8,643	8.9%	0.3%	109,950	23.2%	0.8%
34	Sep-10	151,609	6.5%	0.2%	119,213	3.8%	0.3%	7,112	-0.8%	-1.5%	14,065	2.1%	0.6%	8,650	7.8%	0.1%	110,588	20.4%	0.6%
35	Oct-10	151,486	5.4%	-0.1%	118,770	2.4%	-0.4%	7,150	-4.1%	0.5%	13,615	-1.2%	-3.2%	8,656	6.5%	0.1%	110,694	16.8%	0.1%
36	Nov-10	151,906	5.1%	0.3%	118,882	2.2%	0.1%	7,237	-0.5%	1.2%	13,553	-2.7%	-0.5%	8,667	5.4%	0.1%	111,476	15.2%	0.7%
37	Dec-10	152,991	5.0%	0.7%	119,845	2.3%	0.8%	7,348	4.5%	1.5%	13,789	-3.5%	1.7%	8,749	5.6%	0.9%	112,293	13.2%	0.7%
38	Jan-11	153,338	4.7%	0.2%	119,554	1.9%	-0.2%	7,217	-1.3%	-1.8%	13,796	-4.1%	0.1%	8,740	4.8%	-0.1%	113,127	12.0%	0.7%
39	Feb-11	152,942	3.7%	-0.3%	119,255	1.0%	-0.3%	7,164	-0.7%	-0.7%	13,705	-5.6%	-0.7%	8,779	4.4%	0.4%	112,803	9.8%	-0.3%
40	Mar-11	154,218	3.5%	0.8%	120,395	1.3%	1.0%	7,127	-2.9%	-0.5%	13,730	-5.9%	0.2%	8,912	5.1%	1.5%	114,023	8.5%	1.1%
41	Apr-11	154,397	3.0%	0.1%	120,532	0.9%	0.1%	7,221	-2.0%	1.3%	13,597	-6.8%	-1.0%	9,019	5.4%	1.2%	114,482	7.7%	0.4%
42	May-11	154,589	2.9%	0.1%	120,353	1.0%	-0.1%	7,079	-1.3%	-2.0%	13,330	-6.4%	-2.0%	9,009	5.3%	-0.1%	114,611	6.0%	0.1%
43	Jun-11	154,572	2.8%	0.0%	120,867	1.5%	0.4%	7,094	-1.3%	0.2%	13,272	-6.4%	-0.4%	9,088	5.5%	0.9%	114,441	5.3%	-0.1%
44	Jul-11	153,928	2.2%	-0.4%	119,814	0.8%	-0.9%	7,142	-1.9%	0.7%	12,046	-13.5%	-9.2%	9,031	4.8%	-0.6%	113,984	4.4%	-0.4%
45	Aug-11	153,803	1.7%	-0.1%	119,628	0.7%	-0.2%	7,196	-0.4%	0.8%	11,980	-14.3%	-0.5%	8,905	3.0%	-1.4%	114,285	3.9%	0.3%
46	Sep-11	154,055	1.6%	0.2%	119,916	0.6%	0.2%	7,174	0.9%	-0.3%	12,014	-14.6%	0.3%	8,864	2.5%	-0.5%	114,344	3.4%	0.1%
47	Oct-11	153,942	1.6%	-0.1%	119,437	0.6%	-0.4%	7,053	-1.4%	-1.7%	11,756	-13.7%	-2.1%	8,793	1.6%	-0.8%	114,705	3.6%	0.3%
48	Nov-11	153,484	1.0%	-0.3%	118,901	0.0%	-0.4%	7,037	-2.8%	-0.2%	11,668	-13.9%	-0.7%	8,854	2.2%	0.7%	114,371	2.6%	-0.3%
49	Dec-11	154,470	1.0%	0.6%	119,626	-0.2%	0.6%	7,132	-2.9%	1.4%	11,787	-14.5%	1.0%	9,006	2.9%	1.7%	115,671	3.0%	1.1%
50	Jan-12	154,765	0.9%	0.2%	119,338	-0.2%	-0.2%	7,189	-0.4%	0.8%	11,781	-14.6%	-0.1%	8,834	1.1%	-1.9%	117,047	3.5%	1.2%
51	Feb-12	155,274	1.5%	0.3%	119,553	0.2%	0.2%	7,312	2.1%	1.7%	11,628	-15.2%	-1.3%	8,792	0.1%	-0.5%	117,293	4.0%	0.2%
52	Mar-12	155,424	0.8%	0.1%	120,382	0.0%	0.7%	7,518	5.5%	2.8%	9,202	-33.0%	-20.9%	8,600	-3.5%	-2.2%	117,250	2.8%	0.0%
53	Apr-12	155,639	0.8%	0.1%	120,538	0.0%	0.1%	7,368	2.0%	-2.0%	8,950	-34.2%	-2.7%	8,595	-4.7%	-0.1%	117,443	2.6%	0.2%
54	May-12	155,789	0.8%	0.1%	120,520	0.1%	0.0%	7,343	3.7%	-0.3%	8,853	-33.6%	-1.1%	8,541	-5.2%	-0.6%	117,744	2.7%	0.3%
55	Jun-12	156,002	0.9%	0.1%	120,335	-0.4%	-0.2%	7,376	4.0%	0.4%	8,774	-33.9%	-0.9%	8,518	-6.3%	-0.3%	117,708	2.9%	0.0%
56	Jul-12	156,637	1.8%	0.4%	129,569	Eff. 7/1/12 CHIP included		7,225	1.2%	-2.0%	8,690	-27.9%	-1.0%	8,405	-6.9%	-1.3%	117,625	3.2%	-0.1%
57	Aug-12	156,966	2.1%	0.2%	129,951	n/a	0.3%	7,448	3.5%	3.1%	8,793	-26.6%	1.2%	8,296	-6.8%	-1.3%	114,916	0.6%	-2.3%
58	Sep-12	156,144	1.4%	-0.5%	129,479	n/a	-0.4%	7,281	1.5%	-2.2%	8,657	-27.9%	-1.5%	8,218	-7.3%	-0.9%	117,569	2.8%	2.3%
59	Oct-12	157,243	2.1%	0.7%	130,393	n/a	0.7%	7,293	3.4%	0.2%	8,704	-26.0%	0.5%	8,216	-6.6%	0.0%	119,101	3.8%	1.3%
60	Nov-12	157,170	2.4%	0.0%	130,110	n/a	-0.2%	7,254	3.1%	-0.5%	8,599	-26.3%	-1.2%	8,181	-7.6%	-0.4%	118,992	4.0%	-0.1%
61	Dec-12	156,588	1.4%	-0.4%	130,001	n/a	-0.1%	7,253	1.7%	0.0%	8,493	-27.9%	-1.2%	8,164	-9.3%	-0.2%	118,817	2.7%	-0.1%
62	Jan-13	157,348	1.7%	0.5%	130,239	n/a	0.2%	7,194	0.1%	-0.8%	8,559	-27.3%	0.8%	8,115	-8.1%	-0.6%	120,153	2.7%	1.1%
63	Feb-13	154,386	-0.6%	-1.9%	129,200	n/a	-0.8%	7,092	-3.0%	-1.4%	8,538	-26.6%	-0.2%	8,059	-8.3%	-0.7%	117,654	0.3%	-2.1%
64	Mar-13	154,504	-0.6%	0.1%	129,413	n/a	0.2%	7,052	-6.2%	-0.6%	8,378	-9.0%	-1.9%	8,011	-6.8%	-0.6%	117,409	0.1%	-0.2%
65	Apr-13																		
66	May-13																		
67	Jun-13																		
68																			

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	DATA TABLES FOR CHARTS																
2																	
3	Caseloads Vs Unemployment				Caseloads-Actual				Personnel Vacancy Rate								
4		NH Unempl. Rate	Unduplicated Persons			FANF Persons Actual	APTD Actual	Medicaid Persons Actual		Authorized	Filled	Vacant	PCT		Caseload	Staff	
5																	
31	Jul-09	6.8%	140,420		Jul-09	13,377	7,855	113,861		Jul-09	3,353	3,066	287	8.6%	Jul-09	140,420	3,066
32	Aug-09	6.9%	141,132		Aug-09	13,498	7,935	114,030		Aug-09	3,353	3,040	313	9.3%		141,132	3,040
33	Sep-09	7.2%	142,381		Sep-09	13,771	8,022	114,862		Sep-09	3,334	3,021	313	9.4%		142,381	3,021
34	Oct-09	6.8%	143,697		Oct-09	13,787	8,127	115,976		Oct-09	3,338	2,909	429	12.9%	Oct-09	143,697	2,909
35	Nov-09	6.7%	144,519		Nov-09	13,927	8,221	116,291		Nov-09	3,337	2,902	435	13.0%		144,519	2,902
36	Dec-09	6.9%	145,758		Dec-09	14,288	8,288	117,171		Dec-09	3,337	2,893	444	13.3%		145,758	2,893
37	Jan-10	7.0%	146,491		Jan-10	14,392	8,337	117,326		Jan-10	3,337	2,886	451	13.5%	Jan-10	146,491	2,886
38	Feb-10	7.1%	147,414		Feb-10	14,522	8,412	118,060		Feb-10	3,337	2,887	450	13.5%		147,414	2,887
39	Mar-10	7.0%	149,065		Mar-10	14,587	8,481	118,926		Mar-10	3,337	2,877	460	13.8%		149,065	2,877
40	Apr-10	6.7%	149,947		Apr-10	14,596	8,557	119,503		Apr-10	3,337	2,873	464	13.9%	Apr-10	149,947	2,873
41	May-10	6.4%	150,238		May-10	14,244	8,556	119,197		May-10	3,337	2,857	480	14.4%		150,238	2,857
42	Jun-10	5.9%	150,331		Jun-10	14,181	8,615	119,121		Jun-10	3,344	2,882	482	14.4%		150,331	2,862
43	Jul-10	5.8%	150,572		Jul-10	13,920	8,617	118,831		Jul-10	3,344	2,818	526	15.7%	Jul-10	150,572	2,818
44	Aug-10	5.7%	151,231		Aug-10	13,981	8,643	118,841		Aug-10	3,344	2,802	542	16.2%		151,231	2,802
45	Sep-10	5.5%	151,609		Sep-10	14,065	8,650	119,213		Sep-10	3,344	2,795	549	16.4%		151,609	2,795
46	Oct-10	5.4%	151,486		Oct-10	13,615	8,656	118,770		Oct-10	3,341	2,800	541	16.2%	Oct-10	151,486	2,800
47	Nov-10	5.4%	151,906		Nov-10	13,553	8,667	118,882		Nov-10	3,344	2,809	535	16.0%		151,906	2,809
48	Dec-10	5.4%	152,991		Dec-10	13,789	8,749	119,845		Dec-10	3,348	2,815	533	15.9%		152,991	2,815
49	Jan-11	5.6%	153,338		Jan-11	13,796	8,740	119,554		Jan-11	3,348	2,813	535	16.0%	Jan-11	153,338	2,813
50	Feb-11	5.4%	152,942		Feb-11	13,705	8,779	119,255		Feb-11	3,348	2,820	528	15.8%		152,942	2,820
51	Mar-11	5.2%	154,218		Mar-11	13,730	8,912	120,395		Mar-11	3,348	2,827	521	15.6%		154,218	2,827
52	Apr-11	4.9%	154,397		Apr-11	13,597	9,019	120,532		Apr-11	3,348	2,818	530	15.8%	Apr-11	154,397	2,818
53	May-11	4.8%	154,589		May-11	13,330	9,009	120,353		May-11	3,348	2,794	554	16.5%		154,589	2,794
54	Jun-11	4.9%	154,572		Jun-11	13,272	9,088	120,867		Jun-11	3,348	2,767	581	17.4%		154,572	2,767
55	Jul-11	5.2%	153,928		Jul-11	12,046	9,031	119,814		Jul-11	2,995	2,764	231	7.7%	Jul-11	153,928	2,764
56	Aug-11	5.3%	153,803		Aug-11	11,980	8,905	119,628		Aug-11	2,995	2,767	228	7.6%		153,803	2,767
57	Sep-11	5.4%	154,055		Sep-11	12,014	8,864	119,916		Sep-11	2,995	2,774	221	7.4%		154,055	2,774
58	Oct-11	5.3%	153,942		Oct-11	11,756	8,793	119,437		Oct-11	2,997	2,759	238	7.9%	Oct-11	153,942	2,759
59	Nov-11	5.2%	153,484		Nov-11	11,668	8,854	118,901		Nov-11	2,997	2,753	244	8.1%		153,484	2,753
60	Dec-11	5.2%	154,470		Dec-11	11,787	9,006	119,626		Dec-11	2,898	2,672	226	7.8%		154,470	2,672
61	Jan-12	5.2%	154,765		Jan-12	11,781	8,834	119,338		Jan-12	2,898	2,699	199	6.9%	Jan-12	154,765	2,699
62	Feb-12	5.2%	155,274		Feb-12	11,628	8,792	119,553		Feb-12	2,898	2,686	212	7.3%		155,274	2,686
63	Mar-12	5.2%	155,424		Mar-12	9,202	8,600	120,382		Mar-12	2,898	2,694	204	7.0%		155,424	2,694
64	Apr-12	5.0%	155,639		Apr-12	8,950	8,595	120,538		Apr-12	2,898	2,687	211	7.3%	Apr-12	155,639	2,687
65	May-12	5.0%	155,789		May-12	8,853	8,541	120,520		May-12	2,898	2,674	224	7.7%		155,789	2,674
66	Jun-12	5.1%	156,002		Jun-12	8,774	8,518	120,335		Jun-12	2,897	2,671	226	7.8%		156,002	2,671
67	Jul-12	5.4%	156,637		Jul-12	8,690	8,405	126,569		Jul-12	2,897	2,660	237	8.2%	Jul-12	156,637	2,660
68	Aug-12	5.7%	156,966		Aug-12	8,793	8,296	129,951		Aug-12	2,897	2,643	254	8.8%		156,966	2,643
69	Sep-12	5.7%	156,144		Sep-12	8,657	8,218	129,479		Sep-12	2,897	2,640	257	8.9%		156,144	2,640
70	Oct-12	5.7%	157,243		Oct-12	8,704	8,216	130,393		Oct-12	2,897	2,641	256	8.8%	Oct-12	157,243	2,641
71	Nov-12	5.6%	157,170		Nov-12	8,599	8,181	130,110		Nov-12	2,897	2,636	261	9.0%		157,170	2,636
72	Dec-12	5.7%	156,588		Dec-12	8,493	8,164	130,001		Dec-12	2,897	2,633	264	9.1%		156,588	2,633
73	Jan-13	5.8%	157,348		Jan-13	8,559	8,115	130,239		Jan-13	2,898	2,619	279	9.6%	Jan-13	157,348	2,619
74	Feb-13	5.8%	154,386		Feb-13	8,538	8,059	129,200		Feb-13	Data not available - New payroll system					154,386	
75	Mar-13		154,504		Mar-13	8,378	8,011	129,413		Mar-13	Data not available - New payroll system					154,504	
76	Apr-13				Apr-13					Apr-13							
77	May-13				May-13					May-13							
78	Jun-13				Jun-13					Jun-13							

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Care Management

Chapter Law 125, Laws of 2011, requires the Commissioner to employ a managed care model for administering the Medicaid program and its enrollees to provide for managed care services for all Medicaid populations throughout New Hampshire consistent with the provisions of 42 U.S.C 1396u-2. The Department is implementing a three-phased approach consistent with the language of Chapter Law 125 (SB 147).

- Step 1-All Medicaid medical, pharmacy, and mental health services for all populations with a few the exceptions, such as spend down populations.
- Step 2-Specialty services for long term care populations, including nursing home services and specialty services for those dually eligible for Medicaid and Medicare.
- Step 3-Medicaid expansion population under the Affordable Care Act, if NH chooses to exercise the option to expand.

As a result of a public bidding process, on May 9, 2012 Governor & Council approved three contracts with Medicaid Managed Care Organizations (MCO). These vendors are Granite State Health Plan (Centene Corporation), Well Sense Health Plan (Boston Medical Center) and Meridian Health Plan of New Hampshire. The contracts, along with Medicaid State Plan Amendments (SPA) were submitted to the Centers for Medicare & Medicaid Management (CMS) for approval. CMS has approved the SPA and indicates other components are approvable in time.

The Department has been closely monitoring the steps needed to fully implement the new program, including the development of the managed care organizations' provider networks with special focus on acute care hospitals, primary care physicians, community mental health centers and federally-qualified community health centers. The program start date is contingent on the development of the provider networks. We have set forth a timeline that culminates with the program start that will begin once the managed care organizations are able to demonstrate that they have met certain milestones in putting together the provider network to serve the Medicaid population.

Children's Health Insurance Program (CHIP)

The budget required a restructuring of the administration of the Children's Health Insurance Program. The Core CHIP Transition Team believed that transitioning the CHIP program into the Medicaid program, as a Medicaid expansion, was the most practical and beneficial option for the State of New Hampshire and for the children on the program. A core CHIP transition planning team comprised of Division of Family Assistance and Office of Medicaid and Business Policy staff created and implemented a work plan including but not limited to system changes, staffing, customer service, budget, rules/State Plan amendment, stakeholder involvement, operations, brand, and marketing/outreach. On July 1, 2012, administration of the CHIP program was integrated into the Department's Medicaid organization.

Mental Health, Transitional Housing

The budget transfers \$12 million general funds from institutional care to community based care to develop additional community capacity under the 10-year plan, develop private intensive community residential program on the campus of NHH, discharge THS patients to community providers and APS, and discharge continuing care patients to community providers and keep some on admissions units. Following a public bidding process, a contractor was selected, contracts were approved and the contractor assumed responsibility for the program January 1, 2012 as anticipated in the budget.

Savings generated from the privatization of the program were reinvested into the 10-Year Olmstead plan to continue moving these initiatives forward. The additional programs and services funded include the following: 1) Establishing an additional Assertive Community Treatment Team (ACT) in the Keene region beginning this spring. 2) Expanding the Housing Bridge Subsidy Program, which provides temporary rental assistance (until a Section 8 voucher is obtained) to individuals with a severe mental illness who are homeless or at risk for homelessness, by 110%, adding an additional 44 slots this spring. 3) Conversion of an intensive treatment team in

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Manchester to an ACT Team, which will commence this summer and bring the total ACT Teams available in NH to 10. 4) Establishing funding for the community mental health system to support the provision of crisis intervention services to individuals without any form of insurance. 5) Providing funding to the CMHC's to maintain services to consumers during FY 13. 6) creating a new payment methodology for reimbursing CMHC's for emergency services delivered to uninsured clients.

Of note for the Housing Bridge Subsidy Program, for the first 36 participants in the program, 100% remain connected with mental health services, 0% have returned to homelessness, there has been an 82% reduction in NHH bed days for the group. The Housing Bridge Subsidy program is currently serving 106 individuals, and is at full capacity, with 17 individuals (homeless adults with a severe mental illness) on the waiting list. This waiting list is expected to double within the next 3 months. BBH's change budget requests additional funding to expand the Bridge Program by 100 slots. BBH has also submitted 2 grant applications (pending a decision) for federal funds for a small expansion of the program (up to 60 slots if both are approved).

Mental Health, Wellness Incentive Program

Individuals with a severe mental illness have been shown to have a lifespan 25-years shorter than individuals without a severe mental illness. NH applied for a highly competitive federal grant by partnering with the Office of Medicaid and Business Policy to design a highly innovative program to take on this issue and improve the health of NH citizens who have a severe mental illness and are at risk for early death. NH was one of a few states awarded this grant, which will provide support for individuals to participate in weight loss and exercise programs customized to meet their unique needs. Incentives are provided through the grant to encourage participation from consumers. In addition, this program (Healthy Choices Healthy Living) will also offer smoking cessation programs and incentives for consumer participation that are also customized to be most effective for this population. The program commenced this year and we anticipate will receive national attention as a best practice model.

The program is already showing very promising results. In the area of smoking cessation for example, prescriptions for smoking cessation medication have increased 400% at the community mental health centers. We also continue to see very positive results from other components of the program targeting weight loss and improved lifestyles.

Mental Health, Readmissions to New Hampshire Hospital

The Bureau of Behavioral Health and New Hampshire Hospital have implemented at New Hampshire Hospital, "Project RED" which stands for "Re-Engineered Discharges". It has been shown highly effective at reducing patient readmission rates to the hospital. Project RED has implementation being scheduled at hospitals across the country, and data from research conducted on the program has supported the effectiveness of the program in achieving the following outcomes:

- Decreasing 30-day readmission rates by 25%
- Decreasing utilization of hospital emergency departments
- Improving patient readiness for discharge and follow-up for continuing care

The program is currently accepted as a National Quality Forum (NQF) Safe Practice. The program has been endorsed by the Centers for Medicaid and Medicare Services (CMS) and meets Joint Commission standards for discharge planning. NH is currently the first state to implement this program in a state psychiatric hospital. BBH and NHH will be collecting outcome data that will measure effectiveness to reduce readmission rates and discharge planning.

Delineation of age groups in Anna Philbrook Center (APC)

The expansion of APC that will allow NHH to separate children and adolescents is underway. The entire APC population has been temporarily moved to a newly renovated unit formerly known as E-unit so that NHH can begin renovations of the vacated space. Upon completion, APC will encompass two units with all single rooms. Programming and related services specific to the two age groups is currently being planned and will be

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implemented upon completion of the entire space. APC is also initiating a pilot program that is patient-centered assigning specific staff to care for patients promoting consistency, engagement, and development of therapeutic relationships.

Expansion of 12 inpatient beds

In response to the queue in local emergency beds waiting for admission, NHH is renovating a 12-bed unit formerly known as I-unit. Additionally, 19 positions are currently being reclassified to operate the unit. It is anticipated that the additional 12 beds will be operational within 6 months.

Child psychiatry services and the use of telemedicine

A collaborative effort is underway to address the shortage of child psychiatry in the community by using telemedicine technology to assist community providers in the management of medication and other therapies. NHH and The Sununu Youth Center are collaborating on cross-coverage of the two facilities providing consistency and uninterrupted services. NHH will use telemedicine to support the Sununu Youth Center during off hours when a psychiatric consult is warranted. Once the initial services are established, an expansion of services will be implemented to include psychiatric consultations with juvenile justice probation offices and relevant wrap around services.

Electronic Medical Record

NHH is in the planning stages of developing an implementation plan for an electronic medical record (EMR) system. The EMR will be an added module to the Netsmart program already in place. The existing software includes modules for census management, financial components, and report writing. The EMR will include real time documentation of the patient record including admission information, treatment plans, progress notes, and discharge summaries. Initial efforts underway are to review current workflow processes to identify what needs to be modified in an electronic system and to identify any current redundant processes.

Mental Health, Limitation on Services

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RSA 135-C:13 is amended to limit admission to the state mental health services system and access to treatment and other services within the system to the amount of available appropriations. Community Mental Health Centers (CMHC) will conduct clinical assessments of applicants for services and prioritize delivery of services based on the severity of an individual's clinical needs. The Community Behavioral Health Association reviewed the impact of the new Statute with the Mental Health and Substance Abuse subcommittee of the HHS Oversight Committee and reported that no one had been turned away from services.

Addressing the Critical Mental Health Needs of NH's Citizens: A Strategy for Restoration

The Division of Community Based Care Services, Bureau of Behavioral Health has developed several initiatives to provide a long-term, community based and sustainable solution for the backlog of individuals waiting in hospital emergency departments for inpatient care. These include providing early interventions before an individual requires emergency care, and targeted programs and services to allow individuals with high service needs to live successfully in the community. Funding for these initiatives has been requested in the Agency Change budget for SFY14 & SFY15. Specific initiatives include the following.

1. Establish a second Acute Psychiatric Residential Treatment Program (APRTP), which is a psychiatric inpatient program operated in the community similar to the current program located in Manchester called the Cypress Center.
2. Establish 2 additional crisis beds operated by a local Peer Support Agency. This would build upon the success of the Stepping Stones Crisis Respite Program, which has been both nationally and internationally recognized, BBH is seeking to replicate this model in another region of the state.
3. Establish 48 additional community residence beds for the individuals with severe mental illness who require close monitoring and specialized services in the community. This would provide 24-hour care to help them develop the skills to live independently.
4. Expand the Housing Bridge Subsidy Program by 100 slots. The Housing Bridge Subsidy program was first established in 2009 as a demonstration program to address the needs of adults with a serious mental illness who were also homeless or at risk for homelessness and could not afford their own apartment and were waiting for a section 8 housing voucher, which in NH can take over 7 years. Many of the referrals for the program come from New Hampshire Hospital. The Housing Bridge subsidy program mirrors the section 8 program in that the State provides rental subsidies to landlords until the individual receives a section 8 voucher.
5. Establish 7 additional Assertive Community Treatment Teams (ACT). ACT is an Evidence Based Practice for adults with a serious mental illness and in NH and has also been developed for children with a serious emotional disturbance. ACT has been shown highly effective at reducing hospitalizations, reducing the use of hospital emergency departments, and improving the quality of life for individuals with a serious mental illness who are at high risk in the community. NH currently has 10 ACT Teams in 6 regions. There are 4 regions that do not have ACT Teams.
6. Expand the REAP (Referral, Education and Assistance Program) to serve an additional 350 older adults. REAP is a program that was developed in NH to provide outreach and short term counseling services to older adults who are at high risk for hospitalization because of substance abuse and/or mental illness. REAP provides short-term services to individuals who most often will not come in for treatment on their own. REAP counselors are available to provide coverage on a statewide basis, but the demand currently exceeds the current funding. The program is funded through a partnership between the Bureau of Elderly and Adult Services, Bureau of Behavioral Health, Bureau of Drug and Alcohol Services, and the NH Housing Finance Authority.
7. Expand funding for Peer Support Services to serve 10% more consumers. Peer Support Agencies are consumer run organizations which provide supportive services through a model called Intentional Peer Support, social skills development, crisis planning development through an Evidence Based Practice called WRAP (Wellness Recovery Action Planning), outreach services to individuals who are isolated in the community, as well as linkage to services in the community for individuals coming out of NHH.

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8. Develop Local Designated Receiving Facility (DRF) Capacity to expand inpatient psychiatric services. BBH is reaching out to local hospitals interested in developing local inpatient psychiatric capacity-alternative model to expanding the State Hospital.

NH STAR

Implementation of a pilot managed care financing mechanism to sustain a financially integrated community-based service delivery system for children with mental health needs who are currently in or at-risk of out-of-home placement in Belknap County. NH STAR pilot has been awarded a second year of funding from the Endowment for Health. Year II will continue to coordinate transition services for youth in residential placement, and their families, and will also coordinate services to youth at imminent risk of residential placement. Thirteen families have been engaged in the project. A recently awarded SAMHSA grant, "Systems Transformation for Youth" will enhance this project with an emphasis on blending funding across child-serving agencies. Plans are underway to explore the provision of wrap around services through the use of 'blended funds' under a managed care environment in Step 2. It is anticipated that funds from the Department of Education, BBH, and DCYF would be blended to fund these services. The SAMHSA Planning Grant is being utilized to develop a strategic plan that will inform the financing and service delivery, workforce and policy aspects of the STAR model. The intent is to bring the 'pilot' to scale and provide services statewide.

The NH STAR pilot has concluded. During the course of the pilot, 13 youth and their families were engaged in the process. Services provided ranged from community support from family organizations to wraparound services. Information from the pilot helped to inform the development of the Children's Behavioral Health Strategic Plan that was supported by the SAMHSA Planning Grant (ST4Y) awarded to New Hampshire. Both of these initiatives (NH STAR and ST4Y) helped to inform the application to SAMHSA for a System of Care Implementation Grant. New Hampshire was selected to receive a multi-year implementation grant (FAST Forward) from SAMHSA. FAST Forward is now in the planning stages of implementation to bring a system of care for children's behavioral health services to scale in New Hampshire.

Facilitated Social Security Applications

State cash assistance to individuals with disabilities is 100% general funds. When these clients also receive Social Security disability cash benefits, the State dollar share drops significantly. The Division of Family Assistance ensures that clients applying for disability cash assistance follow up on their requirement to apply for Social Security disability benefits. Before this initiative began, the average APTD grant before this Facilitated Social Security Unit was \$203.88 per month. In September the average grant was \$133.96. At a caseload of 8090, the \$69.92 savings per case shows a total cost avoidance per year of over \$6 million, even after backing out other APTD cost savers adopted in the last budget biennium.

Front End Operations

The budget directs DHHS to pursue operating and service consolidation initiatives, in an effort to improve service delivery, obtain operating efficiencies, and promote the well being of the state's citizens. This includes changes in ways to accept and process applications for services and a savings in field staff through attrition. This project is currently underway. To improve our long term care eligibility processes, the DHHS now centralizes and assures that medical and eligibility applications are completed in parallel.

Initiatives to improve access to services statewide include the completion of the NH Easy on-line web application initiative, through which residents throughout the State can apply for benefits on-line from any computer that has web access. This new application process allows clients to create their own user accounts to track and manage all aspects of their applications. During the most recent reporting period, 2632 applications were submitted through NHEasy, which is 29% of the total 9026 applications received. Outreach efforts continue. A major efficiency is that NH Easy allows clients to screen themselves for eligibility before they actually apply for benefits, a significant time saver in that DHHS workers don't have to process applications and conduct interviews with people who screen themselves out. DHHS can now 1) allow clients to submit re-determination applications online; 2) allow clients to report income and other changes online; 3) pre-populate client re-applications when

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they reapply and are known to the system; and 4) test a working prototype of five "self service" kiosks to be deployed in district office waiting rooms.

Consolidation of District Offices

Another element of the initiative to pursue operating and service consolidation initiatives is the consolidation of district offices. The Salem and Portsmouth offices were consolidated into the new Southern district office. Efforts to combine Conway and Rochester offices into an Eastern district office have been delayed. Funding has been requested in the capital budget for SFY14 to relocate the Laconia district office.

Contracts & Procurement

The contract and procurement process is being reorganized to 1) coordinate the business aspects of contracting in one department-wide unit, and 2) consolidate the number of contracts. With respect to the organization, the new Contracts unit has been established and personnel from Elderly & Adult Services, Children, Youth & Families, Homeless & Housing and Public Health have been transferred to the new unit and standard protocols and templates are being developed. The reduction in the number of contracts is intended to reduce the administrative costs associated with the processing and approval of state contracts, minimize expenditures in areas other than direct care and assistance to the persons in need served by the department, mitigate to the extent possible, the negative effects of reductions in budgets and services, and create an efficient, effective and stable community system of health and human services agencies for the future. The Division of Alcohol and Drug Services has consolidated a number of its contracts. The Division of Family Assistance also conducted a public bid process to consolidate contracts for a number of the services provided to TANF clients.

Service Delivery System Transformation – Data Repository

Service Delivery System Transformation – Data Repository

Under the pressures of higher demand for services but with less funds available to provide them, the Department seeks to transform its service delivery system (the way in which the Department's clients receive services) to be more integrated and efficient while also improving the quality of client care and outcomes. The Service Delivery Transformation Project will develop a clear understanding of the way the current service delivery system operates and then will implement changes in policies, procedures, information systems, partnering, contracting, etc. to achieve a more integrated and efficient operation while improving the quality of client care and outcomes.

The first step to understand and analyze the current system is to collect data about how the system works. To do this the Service Delivery System Transformation – Data Repository Project was defined to create a Master Client-Centric Data Repository that integrates data about services delivered to clients. By consolidating clients information across internal silos as well as externally managed data stores (e.g. mental health facilities) the Department envisions the creation of client focused solution that tracks service delivery in an integrated manner that insures timely, accurate, efficient and effective management of the best possible practices and services to the citizens of New Hampshire.

The project started in January 2013 and is expected to complete by this summer. Data from four DHHS program areas will be integrated – Division of Family Assistance, Division of Child Support Services, Division of Children, Youth and Families, and Bureau of Elderly and Adult Services.

Health Information Exchange

The Department has received an award in the amount of \$5.5M from the American Recovery and Reinvestment Act of 2009 (ARRA), Title XIII – Health Information Technology, Subtitle B – Incentives for the Use of Health Information Technology, Section 3013, State Grants to Promote Health Information Technology. The purpose of the award is to promote the establishment of a New Hampshire state level Health Information Exchange that shall advance mechanisms for information sharing across the health care system. A Strategic and Operational Plan for the Health Information Exchange was developed through the collaboration of stakeholders from across New Hampshire's health care community. Pursuant to Chapter 232 (HB 489), Laws of 2011, the New Hampshire

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Health Information Organization (NHHIO) was formed to establish and operate a state level Health Information Exchange for New Hampshire.

To date NHHIO has received over 30 signed Letters of Intent from large and small hospitals, critical access hospitals, home health and VNAs, community health centers, behavioral health organizations and independent practice organizations, all of whom have realized the capability of the Health Information Exchange to increase the effectiveness of care coordination to help increase the quality of care, and decrease the overall utilization and cost.

The contract with Orion Health was signed in February 2013 and the Health Information Exchange technical framework has been built. Test transactions between participants have been successfully exchanged. Full operation is expected to begin within the next few weeks. NHHIO expects to have over 300 providers on the network by end of calendar year.

Child Support System

The Division of Child Support Services' New England Child Support Enforcement System (NECSSES) information system no longer supports the needs of the program. A plan was developed to use a modular approach to replace existing functionality incrementally over several years. The decision was later refined to implement an initial release using software from other states and then build upon that. This would allow a faster more effective implementation.

The development effort for the initial release began in June 2012 with a target implementation date of April 2014. The functionality is to be built, tested and accepted in four "waves". Work on the first wave completed on time in December 2012. An April 2014 completion date is still anticipated.

Medicaid Management Information System (MMIS)

The Medicaid Management Information System (MMIS,) including its Medicaid claims adjudication and payment functions, is a critical system for the Department of Health and Human Services. The MMIS processes over \$900 million in payments to over 5,000 actively billing and enrolled New Hampshire Medicaid providers annually, for services provided to eligible recipients under the New Hampshire Medicaid program. It is the Department of Health and Human Services primary system for administering and managing costs for the New Hampshire Medicaid program.

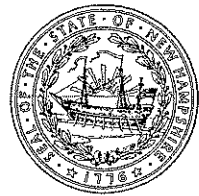
The new system, MMIS Health Enterprise, went live for general use by the State, providers, and trading partners, on March 31, 2013. A core team of stakeholders and DHHS senior executives continue to closely monitor the system and identify areas that need to be fixed or improved. In coming months, a series of federal- and state-mandated enhancements, including support for the State's Medicaid Care Management program, will be developed and delivered as the new fiscal agent begins a multi-year contract to operate the system on behalf of the State.

New HEIGHTS Modernization

New HEIGHTS is the Department's integrated eligibility system. It has surpassed its 15 year projected life and needs to be modernized. This consists of make both technical improvements (moving from a 1990's mainframe, client-server technical architecture to a web-based architecture) and functional improvements (such as electronic case files / document imaging and client self service (apply for services on-line, check your benefits, secure e-mail, etc.)). These enhancements support streamlined service delivery that increases the quality of client service while reducing the cost of service delivery. These service modernization enhancements will provide significant improvements for both DHHS staff and clients.

Although this is a multi year project that began several years ago will continue several more, changes are being made incrementally and technical improvements and enhanced functionality are being implemented on a monthly basis.

5/27/13



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF THE COMMISSIONER

FIS 13 127

Nicholas A. Toumpas
Commissioner

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April 23, 2013

Representative Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

Information

This letter contains a report of expenditures for the Child and Family Services and Child Development (child care) Program for July 2012 through March 2013 (SFY 2013) with similar expenditure information for the comparable period in SFY 2011 and 2013.

Explanation

Previously Chapter 263:109, Laws of 2007 (HB2), Rate Setting, required the Department to report quarterly on the status of appropriations for payments to providers and the rates established by the Department. While this provision is no longer required, the Department will continue to report quarterly as the information is helpful to legislative and executive leaders in understanding Child and Family Services and Child Development (child care) program expenditure trends.

This report for SFY 2013, third quarter, includes the current state fiscal year and the most recent two state fiscal years. The report format follows the individual class line budgets in the Division for Children, Youth and Families', Child and Family Services account and the Child Development (child care) Program account.

The Department is available to review this report at your convenience. Please do not hesitate to contact me if you have questions or need additional information about the expenditures.

Respectfully submitted,

Nicholas A. Toumpas
Commissioner

cc:
Her Excellency, Governor Margaret Wood Hassan
The Honorable Peter Bragdon, President of the Senate
The Honorable Terie Norelli, Speaker of the House

Attachments (2)

SFY 2010-2012 Third Quarter Expenses and Clients Served for Child Care

Accounting Code: 4035-001-61480000

564 Protective Child Care

Month	SFY11			SFY12			SFY13		
	Expenses	Children Served	Cost per Child	Expenses	Children Served	Cost per Child	Expenses	Children Served	Cost per Child
July	\$ 89,789	208	\$ 432	\$ 62,222	172	\$ 362	\$ 71,998	164	\$ 439
August	\$ 102,441	199	\$ 515	\$ 91,025	157	\$ 580	\$ 75,474	158	\$ 478
September	\$ 85,247	214	\$ 398	\$ 64,020	164	\$ 390	\$ 70,689	169	\$ 418
October	\$ 76,215	191	\$ 399	\$ 58,244	147	\$ 396	\$ 83,126	161	\$ 516
November	\$ 80,928	200	\$ 405	\$ 62,830	150	\$ 419	\$ 74,174	168	\$ 442
December	\$ 80,319	207	\$ 388	\$ 71,398	160	\$ 446	\$ 71,524	172	\$ 416
January	\$ 64,268	191	\$ 336	\$ 66,143	167	\$ 396	\$ 79,010	173	\$ 457
February	\$ 71,907	192	\$ 375	\$ 72,229	174	\$ 415	\$ 74,450	170	\$ 438
March	\$ 88,483	201	\$ 440	\$ 72,612	182	\$ 399	\$ 66,867	171	\$ 391
Totals	\$ 739,597	1,803	\$ 410	\$ 620,723	1,473	\$ 421	\$ 667,312	1,506	\$ 443

564 Preventive Child Care

Month	SFY11			SFY12			SFY13		
	Expenses	Children Served	Cost per Child	Expenses	Children Served	Cost per Child	Expenses	Children Served	Cost per Child
July	\$ 39,093	101	\$ 387	\$ 21,502	72	\$ 299	\$ 37,699	91	\$ 414
August	\$ 53,462	109	\$ 490	\$ 31,609	74	\$ 427	\$ 46,270	94	\$ 492
September	\$ 39,245	114	\$ 344	\$ 26,904	80	\$ 336	\$ 36,125	87	\$ 415
October	\$ 40,739	105	\$ 388	\$ 28,693	73	\$ 393	\$ 40,373	76	\$ 531
November	\$ 52,026	108	\$ 482	\$ 38,217	86	\$ 444	\$ 30,703	67	\$ 458
December	\$ 42,280	100	\$ 423	\$ 35,712	83	\$ 430	\$ 23,089	64	\$ 361
January	\$ 40,928	99	\$ 413	\$ 32,886	86	\$ 382	\$ 20,481	50	\$ 410
February	\$ 40,019	104	\$ 385	\$ 38,667	84	\$ 460	\$ 17,091	39	\$ 438
March	\$ 49,396	112	\$ 441	\$ 37,859	83	\$ 456	\$ 13,202	42	\$ 314
Totals	\$ 397,188	952	\$ 417	\$ 292,049	721	\$ 405	\$ 265,033	610	\$ 434

536 Employment Related Child Care

Month	SFY11				SFY12				SFY13			
	Expenses	Children Served	Cost per Child	Wait List	Expenses	Children Served	Cost per Child	Wait List	Expenses	Children Served	Cost per Child	Wait List
July	\$ 1,750,600	5,041	\$ 347	2386	\$ 1,904,637	5,053	\$ 377	0	\$ 2,293,838	5,173	\$ 443	0
August	\$ 2,021,547	4,903	\$ 412	2508	\$ 2,397,696	5,055	\$ 474	0	\$ 2,314,670	5,219	\$ 444	0
September	\$ 1,685,489	4,769	\$ 353	2645	\$ 1,981,848	5,136	\$ 386	0	\$ 1,893,149	5,050	\$ 375	0
October	\$ 1,521,053	4,407	\$ 345	2505	\$ 1,878,303	4,969	\$ 378	0	\$ 2,307,178	5,076	\$ 455	0
November	\$ 1,675,909	4,487	\$ 374	2361	\$ 2,069,877	5,047	\$ 410	0	\$ 1,918,639	5,061	\$ 379	0
December	\$ 1,570,487	4,345	\$ 361	1382	\$ 1,912,109	5,017	\$ 381	0	\$ 1,859,109	4,995	\$ 372	0
January	\$ 1,517,305	4,475	\$ 339	326	\$ 2,009,386	4,925	\$ 408	0	\$ 2,108,338	5,164	\$ 408	0
February	\$ 1,588,200	4,743	\$ 335		\$ 2,051,373	4,869	\$ 421	0	\$ 1,923,712	5,113	\$ 376	0
March	\$ 2,038,319	5,083	\$ 401		\$ 1,978,384	4,970	\$ 398	0	\$ 1,997,948	5,231	\$ 382	0
Totals	\$ 15,368,908	42,253	\$ 364		\$ 18,183,614	45,041	\$ 404		\$ 18,616,581	46,082	\$ 404	

SFY 2011-2013 Third Quarter Report for Child and Family Services Account											
05-95-40-403010-58550000											
Class	Class Description	Services	SFY11			SFY12			SFY13		
			Expenditures	# of Clients	Cost Per Client	Expenditures	# of Clients	Cost Per Client	Expenditures	# of Clients	Cost Per Client
101	Med. Pay. to Providers	Clinics/Groups	\$ 92,370	318	\$ 290	\$ 43,153	170	\$ 254	\$ 36,021	177	\$ 204
		Dental	\$ 1,660	2	\$ 830	\$ -	0	N/A	\$ 260	1	\$ 260
		Hospitals	\$ 44,280	11	\$ 4,024	\$ 12,280	7	\$ 1,754	\$ 579	1	\$ 579
		Pharmacy	\$ -	0	N/A	\$ -	0	N/A	\$ 371	1	\$ 371
		Physicians' Services	\$ 162,105	16	\$ 10,132	\$ 122,311	7	\$ 17,473	\$ 104,418	8	\$ 13,052
		Subtotal	\$ 300,395			\$ 177,744			\$ 141,648		
108	Provider Payments-Legal	Attorney	\$ 231,720	492	\$ 471	\$ 173,629	391	\$ 444	\$ 27,673	54	\$ 512
		Guardian ad Litem	\$ 38,808	45	\$ 862	\$ 31,548	39	\$ 809	\$ 10,807	12	\$ 901
		Subtotal	\$ 270,528			\$ 205,178			\$ 38,479		
533	Foster Care Services	Accompanied Transportation	\$ 237,750	299	\$ 795	\$ 86,910	191	\$ 455	\$ 86,945	192	\$ 453
		Adoptive History Report	\$ 31,751	69	\$ 460	\$ 20,039	44	\$ 455	\$ 17,936	48	\$ 390
		Alchl/Drug Abuse Ind Outpatient Counsl	\$ 2,328	8	\$ 291	\$ 534	4	\$ 134	\$ 2,229	5	\$ 446
		Child Health Support	\$ -	0	N/A	\$ 14,935	14	\$ 1,067	\$ 23,208	22	\$ 1,055
		Child In-Home Care	\$ 8,376	20	\$ 419	\$ -	0	N/A	\$ -	0	N/A
		Clinics/Groups	\$ 23,999	90	\$ 267	\$ 2,683	30	\$ 89	\$ 2,026	22	\$ 92
		Crisis Home Bed	\$ 1,034	4	\$ 258	\$ 358	3	\$ 119	\$ 2,067	13	\$ 159
		Diagnostic Evaluation	\$ 12,520	17	\$ 736	\$ 5,132	7	\$ 733	\$ 3,024	6	\$ 504
		Educational Trans or Parent/Child Visit	\$ -	0	N/A	\$ 126,166	130	\$ 971	\$ 112,761	91	\$ 1,239
		Emergency Bed	\$ 3,781	17	\$ 222	\$ 1,632	9	\$ 181	\$ 5,005	23	\$ 218
		Family Counseling	\$ 824	2	\$ 412	\$ -	0	N/A	\$ -	0	N/A
		General Foster Home	\$ 1,451,971	522	\$ 2,782	\$ 1,477,206	536	\$ 2,756	\$ 1,629,350	553	\$ 2,946
		General Group Home - (Level 1)	\$ 1,217	1	\$ 1,217	\$ -	0	N/A	\$ -	0	N/A
		Group Outpatient Counseling	\$ 987	3	\$ 329	\$ 521	2	\$ 260	\$ 448	1	\$ 446
		Home Based Therapeutic Services	\$ 262,981	114	\$ 2,307	\$ 232,990	92	\$ 2,533	\$ 568,227	170	\$ 3,343
		Hospitals	\$ 2,866	4	\$ 717	\$ 812	1	\$ 812	\$ -	0	N/A
		Individual Outpatient Counseling	\$ 12,504	33	\$ 379	\$ 9,146	28	\$ 327	\$ 13,391	34	\$ 394
		Individualized Placement	\$ -	0	N/A	\$ 4,207	1	\$ 4,207	\$ 49	1	\$ 49
		Intensive Group Home/Ed Fac (Level 3)	\$ 3,803,385	392	\$ 9,703	\$ 3,228,038	354	\$ 9,119	\$ 3,233,621	344	\$ 9,400
		Intensive Home and Community Srvc	\$ 48,873	10	\$ 4,887	\$ -	0	N/A	\$ -	0	N/A
		Intermediate Group Home - (Level 2)	\$ 1,253,901	198	\$ 6,333	\$ 910,533	184	\$ 4,949	\$ 852,851	161	\$ 5,297
		ISO - In Home	\$ 766,171	115	\$ 6,662	\$ 507,182	102	\$ 4,972	\$ 1,054,809	164	\$ 6,432
		ISO Daily Rate	\$ 486,680	104	\$ 4,680	\$ 510,603	98	\$ 5,210	\$ 526,476	90	\$ 5,850
		License Exempt Facility	\$ -	0	N/A	\$ -	0	N/A	\$ 1,358	4	\$ 340
		License Exempt Family, Friend, Neighbor	\$ -	0	N/A	\$ 3,523	3	\$ 686	\$ 3,286	3	\$ 686
		License Family Home	\$ -	0	N/A	\$ 17,301	9	\$ 892	\$ 23,808	16	\$ 892
		Licensed Center	\$ -	0	N/A	\$ 126,432	77	\$ 633	\$ 281,319	115	\$ 633

Class	Class Description	Services	SFY11			SFY12			SFY13		
			Expenditures	# of Clients	Cost Per Client	Expenditures	# of Clients	Cost Per Client	Expenditures	# of Clients	Cost Per Client
		Child Health Support	\$ 867,031	316	\$ 2,744	\$ 1,035,311	328	\$ 3,156	\$ 967,449	301	\$ 3,214
		Child In-Home Care	\$ -	0	N/A	\$ 455	1	\$ 455	\$ -	0	N/A
		Family Support Services	\$ 66,240	256	\$ 259	\$ 16,583	65	\$ 255	\$ 38,035	14	\$ 2,717
		Home Based Therapeutic Services	\$ 1,308,469	396	\$ 3,304	\$ 1,029,509	339	\$ 3,037	\$ 759,172	202	\$ 3,758
		Intensive Home and Community Svcs	\$ 260,406	52	\$ 5,008	\$ -	0	N/A	\$ -	0	N/A
		Interpreter Services	\$ 6,880	28	\$ 246	\$ 7,040	11	\$ 640	\$ 7,960	11	\$ 724
		ISO - In Home	\$ 3,517,682	377	\$ 9,331	\$ 2,889,552	362	\$ 7,982	\$ 1,218,991	158	\$ 7,715
		Non-recurring Adoption Expense	\$ 2,995	3	\$ 998	\$ -	0	N/A	\$ -	0	N/A
		Out of Home 1 on 1 Aide	\$ 17,785	2	\$ 8,892	\$ -	0	N/A	\$ 660	1	\$ 660
		Outreach and Tracking	\$ 213,081	153	\$ 1,393	\$ 128,344	94	\$ 1,365	\$ 30,206	22	\$ 1,373
		Public Transportation	\$ 4,708	7	\$ 673	\$ 2,466	3	\$ 822	\$ 2,450	4	\$ 613
		Secure Transportation	\$ 51,123	142	\$ 360	\$ 36,754	143	\$ 257	\$ 32,227	108	\$ 298
		Therapeutic Day Treatment	\$ -	0	N/A	\$ 244,082	39	\$ 6,259	\$ 26,452	10	\$ 10
		TPR Study Report	\$ -	0	N/A	\$ 679	2	\$ 339	\$ -	0	N/A
		Transportation	\$ 2,641	2	\$ 1,320	\$ -	0	N/A	\$ -	0	N/A
		Subtotal	\$ 8,142,438			\$ 6,846,672			\$ 4,433,697		
		Totals	\$ 40,631,097			\$ 33,811,563			\$ 31,978,055		

Please note that Out-of-State residential facilities are exempt from any footnoted rate increases, because we are required to accept the rate established by the State in which the facility is located.



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



CHRISTOPHER D. CLEMENT, SR
COMMISSIONER

JEFF BRILLHART, P.E.
ASSISTANT COMMISSIONER

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

April 16, 2013
Division of Finance

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

INFORMATIONAL ITEM

Pursuant to Chapter 223:8 of the Budget Act, Laws of 2011, Highway Fund Reporting, enclosed for informational purposes is the June 30, 2012, September 30, 2012 and December 31, 2012 reports of the Comparative Statement of Operating & Capital Undesignated Surplus. For fiscal year 2012, the undesignated surplus balance is updated for audited actual revenue and expenditure activity and reported in the statewide CAFR. These schedules reflect Audited actual budgeted FY 2012 and UnAudited FY 2013 projected fund balances. Fiscal year 2013 revenue estimates provided by the Department of Safety are through April 8, 2013.

In summary, the quarter ending undesignated surplus balances (Operating & Capital - Post GAAP) are as follows:

(millions)			
<u>Balance Ending</u>	<u>C of C</u>	<u>FY 2012 Actual</u>	<u>FY 2013 Projected</u>
September 30, 2011	\$7.5	\$25.9	\$26.0
December 31, 2011	\$7.5	\$30.5	\$33.8
March 31, 2012	\$7.5	\$24.7	\$26.1
June 30, 2012 Audited	\$7.5	\$34.8	\$39.4
September 30, 2012	\$7.6	\$34.8	\$37.1
December 31, 2012	\$7.6	\$34.8	\$38.5
March 31, 2013	\$7.6	\$34.8	\$36.9

For the period ending June 30, 2012, the **AUDITED** combined post GAAP operating, construction/capital, and trust fund balances within the Highway fund surplus balance is \$34.8 million. The June 30, 2013 combined surplus balance is **PROJECTED** at March 31, \$36.9 million.

	A	T	U	V	W	X	Y	AB	AC	AD	AE	AF
1	Highway Fund											
2	Comparative Statement of Operating and Capital Undesignated Surplus											
3	Department of Transportation											
4	Division of Finance											
5	(000'S)											
6	MARCH 31, 2013 ACTUAL											
7		FY 2012 - Audited					FY 2013 Budget - Projected					
8		AUDITED	STATE	FHWA	TOTAL		REVISED	STATE	FHWA	TOTAL		
9	TO	HIGHWAY	FUNDED	TRUST	HIGHWAY	TOTAL	HIGHWAY	FUNDED	TRUST	HIGHWAY	TOTAL	
10	Balance, July 1 (Budgetary)	58,721	(17,883)	164,314	146,431	205,152	50,269	803	296,126	296,929	347,198	
11	Additions:											
12	Unrestricted Revenue:											
13	Gasoline Road Toll	123,168			123,168		123,445				123,445	
14	Motor Vehicle Fees	104,402			104,402		99,767				99,767	
15	UCRS DOS Fees	1,770			1,770		1,735				1,735	
16	Court Fine Revenue	7,832			7,832		7,200				7,200	
17	Miscellaneous Revenue Sub-Total	46,661			46,661		44,000				44,000	
18	Other	3,366			3,366		5,000				5,000	
19	Federal OH Billing	14,945			14,945		11,000				11,000	
20	ROW Property Sales	877			877		2,000				2,000	
21	1-95/1.6 mile Sale	26,035			26,035		26,000				26,000	
22	Retro Turnpike Toll Credits	1,418			1,418		-				-	
23	Bonds Authorized & Unissued			250,000	250,000	250,000						
24	Total Additions	283,833		250,000	250,000	533,833	276,147				276,147	
25	Operating Budget Appropriations											
26	Appropriations DOT Net of Estimated Revenues	(178,695)				(178,695)	(171,162)				(171,162)	
27	GARVEE Bond Proceeds			(114,995)	(114,995)	(114,995)						
28	Municipal Aid (Block Grant, SAB, SAC)	(34,538)	(9,720)		(9,720)	(44,258)	(30,250)	(8,520)		(8,520)	(38,770)	
29	DOT Debt Service	(11,835)				(11,835)	(12,325)				(12,325)	
30	Appropriations Safety & Other Net of Estimated Revenues	(78,611)				(78,611)	(80,854)				(80,854)	
31	Appropriation Adjustments											
32	DoT Appropriation Reduction Ch 223:10, L2011						157				157	
33	DOS Appropriation Reduction Ch 223:15, L2011	1,065				1,065	975				975	
34	DOT Appropriation Reduction Ch 223:19, L2011	13,730				13,730	13,833				13,833	
35	DRED Appropriations & PY Adjustment Ch 223:22, L2011											
36	Retirement System Savings 5-7% Employ Incr Ch 224:202, L2011	3,342				3,342	3,095				3,095	
37	Compensation and Benefit Reduction Ch 224:202, L2011	5,781				5,781	6,942				6,942	
38	Business Process Consolidation Ch 224:85, L2011											
39	Settlement Payments RSA 99-D-2						(20)				(20)	
40	Transfers from Highway Surplus RSA 228:12						(2,494)				(2,494)	
41	Lapses DOT	10,979	485		485	11,464	6,689				6,689	
42	Lapses Safety & Other	4,210				4,210	2,659				2,659	
43	Refunded Road Toll	(2,985)				(2,985)	(3,000)				(3,000)	
44	Net Appropriations	(267,557)	(9,235)	(114,995)	(124,230)	(391,787)	(265,745)	(8,520)		(8,520)	(274,265)	
45	Current Year Balance	16,276	(9,235)	135,005	125,770	142,046	10,402	(8,520)		(8,520)	1,882	
46	Transfer to Capital Account	(24,728)	27,921	(3,193)	24,728		(8,500)	8,500		8,500		
47	Balance, June 30 (Budgetary)	50,269	803	296,126	296,929	347,198	52,171	783	296,126	296,909	349,080	
48	GAAP Adjustments	(16,397)	(803)	(295,206)	(295,009)	(312,406)	(15,400)	(803)	(295,000)	(295,803)	(312,203)	
49	Balance, June 30 (GAAP)	33,872		920	920	34,792	36,771	(20)	1,126	1,106	36,677	

	A	T	U	V	W	X	Y	AB	AC	AD	AE	AF						
1	Highway Fund																	
2	Comparative Statement of Operating and Capital Undesignated Surplus																	
3	Department of Transportation																	
4	Division of Finance																	
5	(000'S)																	
6	SEPTEMBER 30, 2013 ACTUAL						FY 2012 AUDITED						FY 2013 Projected Budget					
7		AUDITED	STATE	FHWA	TOTAL		REVISED	STATE	FHWA	TOTAL								
8		HIGHWAY	FUNDED	TRUST	HIGHWAY	TOTAL	HIGHWAY	FUNDED	TRUST	HIGHWAY	TOTAL							
9		OPERATING	CAPITAL	FUND	CAPITAL	TOTAL	OPERATING	CAPITAL	FUND	CAPITAL	TOTAL							
10	Balance, July 1 (Budgetary)	58,721	(17,883)	164,314	146,431	205,152	50,269	803	296,126	296,929	347,198							
11																		
12	Additions:																	
13	Unrestricted Revenue:																	
14	Gasoline Road Toll	123,168				123,168	123,445				123,445							
15	Motor Vehicle Fees	104,402				104,402	99,767				99,767							
16	UCRS DOS Fees	1,770				1,770	1,735				1,735							
17	Court Fine Revenue	7,832				7,832	7,200				7,200							
18	Miscellaneous Revenue	46,661				46,661	44,000				44,000							
19	Other	3,386				3,386	5,000				5,000							
20	Federal OH Billing	14,945				14,945	11,000				11,000							
21	ROW Property Sales	877				877	2,000				2,000							
22	1-95/1.6 mile Sale	26,035				26,035	25,000				25,000							
23	Retro Turnpike Toll Credits	1,418				1,418	-				-							
24	Bonds Authorized & Unissued			250,000	250,000	250,000												
25	Total Additions	283,833		250,000	250,000	533,833	276,147				276,147							
26																		
27	Operating Budget Appropriations																	
28	Appropriations DOT Net of Estimated Revenues	(178,695)				(178,695)	(171,162)				(171,162)							
29	Appropriations - GARVEE Bond Proceeds			(114,995)	(114,995)	(114,995)												
30	Municipal Aid (Block Grant, SAB, SAC)	(34,538)	(9,720)		(9,720)	(44,258)	(30,250)	(8,520)		(8,520)	(38,770)							
31	Debt Service	(11,835)				(11,835)	(12,325)				(12,325)							
32	Appropriations Safety & Other Net of Estimated Revenues	(78,611)				(78,611)	(80,854)				(80,854)							
33																		
34	Appropriation Adjustments																	
35	DoIT Appropriation Reduction Ch 223:10, L2011						157				157							
36	DOS Appropriation Reduction Ch 223:15, L2011	1,065				1,065	975				975							
37	DOT Appropriation Reduction Ch 223:19, L2011	13,730				13,730	13,833				13,833							
38	DRED Appropriations & PY Adjustment Ch 223:22, L2011																	
39	Retirement System Savings 5-7% Employ Incr Ch 224:202, L2011	3,342				3,342	3,094				3,094							
40	Compensation and Benefit Reduction Ch 224:202, L2011	5,781				5,781	5,311				5,311							
41	Business Process Consolidation Ch 224:85, L2011																	
42	Settlement Payments RSA 99-D:2						(20)				(20)							
43	Transfers from Highway Surplus RSA 228:12						(675)				(675)							
44																		
45																		
46	Lapses DOT	10,979	485		485	11,464	6,689				6,689							
47	Lapses Safety & Other	4,210				4,210	2,669				2,669							
48																		
49	Refunded Road Toll	(2,985)				(2,985)	(3,000)				(3,000)							
50																		
51																		
52	Net Appropriations	(267,557)	(9,235)	(114,995)	(124,230)	(391,787)	(265,558)	(8,520)		(8,520)	(274,078)							
53																		
54	Current Year Balance	16,276	(9,235)	135,005	125,770	142,046	10,589	(8,520)		(8,520)	2,069							
55																		
56	Transfer to Capital Account	(24,728)	27,921	(3,193)	24,728		(8,500)	8,500		8,500								
57																		
58	Balance, June 30 (Budgetary)	50,269	803	296,126	296,929	347,198	52,358	783	296,126	296,909	349,267							
59																		
60	GAAP Adjustments	(16,397)	(803)	(295,206)	(296,009)	(312,406)	(16,400)	(803)	(295,000)	(295,803)	(312,203)							
61																		
62	Balance, June 30 (GAAP)	33,872		920	920	34,792	35,958	(20)	1,126	1,106	37,064							

State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street – Room 120
Concord, New Hampshire 03301

LINDA M. HODGDON
Commissioner
(603) 271-3201

JOSEPH B. BOUCHARD
Assistant Commissioner
(603) 271-3204

May 15, 2013

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

INFORMATIONAL ITEM

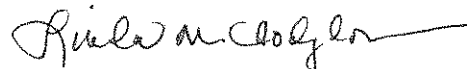
In accordance with 2011 N.H. Laws 224:80, Sale of Property, I respectfully submit this report regarding the progress of the sale of the Lakes Region Facility property in Laconia.

- A. Sale of Lakes Region Facility: 2011 N.H. Laws 224:80, Sale of Property, requires the Department of Administrative Services to offer the Lakes Region Facility property for sale to the City of Laconia "for not less than \$10 million." If the City does not accept that offer by July 1, 2012, then 2011 N.H. Laws 224:80 requires the Department to offer the property to Belknap County "at the fair market value." If the County does not accept that offer by August 15, 2012, then the Department is required to offer the property for sale on the open market "at no less than the fair market value" with a resulting sale to be completed by May 1, 2013. A formal offer was made to sell the property "as-is" to the City of Laconia for \$10 million. The City responded on April 24, 2012 with a counteroffer to purchase the property for \$2,160,000.00. 2011 N.H. Laws 224:80 does not authorize the Department to negotiate the offered sale price with the City or to accept a lower counteroffer. Because the City did not accept the offer to buy the property for \$10 million by July 1, 2012, a formal offer was made to sell the property "as-is" to the County of Belknap for \$1,760,000.00. That price is the estimated market value of the largest of the four parcels of land included in the property according to the final appraisal report issued on December 30, 2011 by the Chief Right-of-Way Appraiser of the Department of Transportation. The other three parcels were included in the offer to the County for no additional consideration, because as they are encumbered by a 99-year lease to the City they are assumed to have negligible value to any other party. By letter dated August 8, 2012 the Belknap County Board of Commissioners declined the offer to buy the property. Because the County did not accept the offer to buy the property by August 15, 2012, the Department commenced preparations to offer the property for sale on the open market.
- B. Status of Sale Preparations: On December 30, 2011 the Chief Right-of-Way Appraiser of the Department of Transportation issued his final appraisal report. A boundary survey of the Lakes Region Facility property has been completed, and a subdivision

plan and proposal have been developed to provide for the retention by the State of a relatively small portion of the property required for continuity of State agency operations. A subdivision application was filed with the City of Laconia Planning Department on January 25, 2012 and approved by the Laconia Planning Board at its April 3, 2012 meeting. The annexation of approximately 4 acres from the abutting Ahern State Park property, in order to provide road frontage for the retention parcel, is also complete. Ongoing ancillary sale preparations include the determination of need for any utility reconfiguration or reservation of rights to ensure that the retention parcel is supported by utilities that are sufficiently independent of existing Lakes Region Facility infrastructure. See the attached work plan spreadsheet for additional 2011 N.H. Laws 224:80 implementation details and costs.

- C. Marketing Consultant: On October 10, 2012, the Department issued a request for proposal (RFP) to select and hire an independent commercial real estate services firm to market the property on a national scale and to solicit comprehensive offers to purchase the property. An optional site visit for prospective RFP respondents was held at the property on October 24, 2012 and was attended by representatives from 2 real estate services firms. Proposals were due by November 16, 2012. Only one non-conforming proposal was received. Due to time constraints, the Department decided to cancel the RFP and negotiate a marketing agreement with the sole respondent. The resulting real property marketing agreement was approved by the Governor and Executive Council on February 20, 2013. Although the vendor advised the Department from the outset that a realistic time horizon for achieving the highest and best value for a redevelopment property of the size, condition, and complexity of the Lakes Region Facility would be 24 months or more (assuming a 3-month marketing period and typical time periods for purchase and sale agreement negotiation, buyer due diligence, and subdivision and construction permitting approval), the vendor agreed to market the property in a time-appropriate manner until May 1, 2013. The 2 marketing channels utilized by the vendor were an investor campaign, in which the vendor sent an e-flyer advertising the property directly to over 3,000 relevant contacts in its proprietary databases of national, regional and local developers, investors, financiers, and others, and a web advertising campaign on the vendor's own web site and on CoStar.com, the web site of a leading provider of information services to the commercial real estate industry. The vendor received 2 inquiries regarding the property in response to its investor campaign but had received no offers through May 1, 2013, upon which date the real property marketing agreement automatically terminated.

Respectfully Submitted,



Linda M. Hodgdon
Commissioner

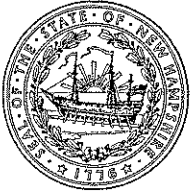
Lakes Region Facility

Work Plan to Implement 2011 N.H. Laws 224:80

Ref #	Task	Percent Complete	Project Plan - Revised 5/13/13			Task Leads		Actual Cost	Comments / Dependencies
			Start	End	Duration	Primary Lead	Secondary Lead		
1	Preliminary Deed Review	100%		Completed		DAS		\$ -	
2	Preliminary Review of Encumbrances and Land Use Restrictions	100%		Completed		DAS		\$ -	
3	Market Value Appraisal (by Parcel)	100%		Completed		DOT		\$ 21,546.23	Appraisal is based on highest and best use as allowed by existing zoning. Market value is negatively impacted by likely environmental mitigation liabilities, existing buildings, structures and other artificial conditions. Appraisal was as of 9/26/11 and is now likely out of date.
4	Survey - Perimeter survey of each parcel including known easement areas, survey of Rte 106 frontage to determine driveway location, preparation of boundary and subdivision plats, locate and plot existing utilities, preparation of utility plan	100%		Completed		BPW/DAS	Contracted Services	\$ 56,673.00	
5	Subdivision - Preparation and filing of subdivision application; City of Laconia subdivision review process	100%		Completed		BPW/DAS	Contracted Services	\$ 1,995.00	
6	Utility reconfiguration planning; determine/design easements as necessary	50%	11/01/11	Ongoing	TBD	DAS	BPW/Contracted Services	\$ -	Project to re-route Dube electrical supply from campus grid to Dwinell feed submitted in FY 2014-15 capital budget; other planning to wait until buyer is identified
7	Develop and release RFP for Redevelopment & Marketing Consultant; select top proposal; G&C authorization of contract needed	100%		Completed		DAS / F&MA		\$ -	
8	Offer Lakes Region Facility property to City of Laconia for \$10 million	100%		Completed		DAS		\$ -	Offer sent to City; City responded with \$2.16 million counteroffer; 2011, 224:80 does not authorize negotiation with City on price; Offer to City expired 7/1/12
9	Lot line adjustment - Property transfer from DRED to DAS: transfer approx. 4 acres of Rte 106 frontage (Ahern State Park) to DAS to provide legal lot frontage for new subdivided retention parcel; LRPCUC approval; G&C approval of transfer needed	100%		Completed		DAS	DRED	\$ -	
10	Offer to City of Laconia Expires on 7/1/12	100%		Completed		N/A		\$ -	City did not accept offer by 7/1/12 deadline
11	Offer Lakes Region Facility property to Belknap County for market value	100%		Completed		DAS		\$ -	Offer sent to County to sell property for \$1,760,000; County responded on 8/8/12 with letter declining offer
12	Offer to Belknap County Expires on 8/15/12	100%		Completed		N/A		\$ -	County declined offer by letter dated 8/8/12
13	Redevelopment & Marketing Consultant - Field work; develop and execute marketing plan; solicit offers	100%		Completed		Contracted*		\$ -	Contract terminated automatically on 5/1/13 with no offers received
14	Disposal - Closing No Later Than	0%		05/01/13		DAS		\$ -	Sale to be completed by 5/1/13 per 2011, 224:80; one major obstacle is continuing presence and operation of DRF on property; no offers received as of 5/13/13 (including from City of Laconia)

\$ 80,214.23**Notes**

- * Consultant fees will be paid solely from sale proceeds.
- * No CORD or LRPCUC approval is required



Nicholas A. Toumpas
Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF THE COMMISSIONER

FIS 13 150

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9200 1-800-852-3345 Ext. 9200
Fax: 603-271-4912 TDD Access: 1-800-735-2964

May 3, 2013

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

Re: Medicaid Expenditures-Quarter Ended March 31, 2013

Information

This letter contains a report of expenditures for the Medicaid program for the State fiscal quarter ending March 31, 2013 with comparative expenditure information for SFY 2011 and SFY 2012.

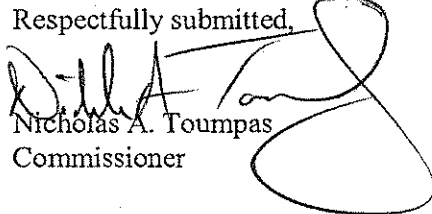
Explanation

Previously Chapter 263:109, Laws of 2007, Rate Setting, required the Department to report quarterly on the status of appropriations for payments to providers and the rates established by the Department. While this provision is no longer required, the Department continues to report the information to inform legislative and executive leaders of the Medicaid program expenditure trends. Similar quarterly reports have been provided since SFY 2004.

The report format follows the individual class line budgets in each division. While there is a significant amount of information in the report, the report is formatted by topical areas, such as inpatient hospital, outpatient hospital, prescription drugs, dental services, and long-term care services.

The Department is available to review this report at your convenience. Please do not hesitate to contact me if you have questions or need additional information about the expenditures.

Respectfully submitted,


Nicholas A. Toumpas
Commissioner

cc:
Her Excellency, Governor Margaret Wood Hassan
The Honorable Peter Bragdon, Senate President
The Honorable Terie Norelli, Speaker of the House

Attachment (1)

Glossary of Terms

Lawson Transactions		
Acronym	Terminology	Definition
Buy-In	Medicare Part A & B (Buy-In Program)	Premiums paid for certain individuals who are known as Qualified Medical Beneficiaries. Specified Low-Income Medicare Beneficiaries and Qualified Disabled Working Individuals.
BCCP	Breast and Cervical Cancer Program	The Breast & Cervical Cancer Program allows for the full range of Medicaid benefits to women who have been screened for breast and cervical cancer under the Centers for Disease Control and Prevention and Cervical Cancer Early Detection Program. Eligible criteria - must not be covered under creditable coverage, must not be eligible for Medicaid under any mandatory categorically eligible group and must be under age 65.
HIPP	Health Insurance Premium Program	Health Insurance premiums are paid for individuals who have access to other health insurance when it is cost effective to do so.
MEAD	Medicaid for Employed Adults with Disabilities	NH Medical eligibility category for individuals who are 18-64 who work and are permitted to earn up to 450% FPL and still maintain Medicaid insurance by paying an insurance premium.
NFQA	Nursing Facility Quality Assessment Supplemental Payment	Medicaid quality incentive program to promote quality care for Medicaid Nursing home residents.
	Current Year Recoveries	Medicaid refunds that have been paid in the current fiscal year are credited to the account in which they were paid from originally.
DME	Durable Medical Equipment - Monthly Transfer of Expense	These are medical supplies that have a National Drug Code that can be billed through First Health electronically instead of through the Medicaid Management Information Systems on paper.

MMIS Financial Adjustments

Terminology	Definition
Insurance Premium Carrier System Payout	Health insurance premiums are paid for individuals who have access to other health insurance when it is cost effective to do so.
Nursing Facility Supplemental	Provider supplemental payouts processed as part of the Medicaid quality incentive program to promote quality care for Medicaid Nursing home residents.
Provider Recoupment Non-Claim Specific	This is a recoupment which may have been initiated by the provide or the state that is not tied to a specific claim.
Provider Refund Non-Claim Specific	This is a check submitted by the provider that is not tied to a specific claim.
Provider Return	This is an entire check/remittance advice returned by the provider that is posted similar to a refund.
Provider System Payout Non-Claim Specific	This is a payment made to the provider which is not tied to a specific claim. An example would be a Cost Settlement payout.
Third Party Liability Carrier Refund Non-Claim Specific	Receipt and collection of insurance form federal and private insurance carriers.

Number of Fridays

For comparison of accounts where most large payments are made on Friday of each week.

July			August			September			Year to Date		
2010	2011	2012	2010	2011	2012	2010	2011	2012	2010	2011	2012
5	5	4	4	4	5	4	5	4	13	14	13

October			November			December			Year to Date		
2010	2011	2012	2010	2011	2012	2010	2011	2012	2010	2011	2012
5	4	4	4	4	5	4	5	4	26	27	26

January			February			March			Year to Date		
2011	2012	2013	2011	2012	2013	2011	2012	2013	2011	2012	2013
5	4	4	4	4	4	4	5	5	39	40	39

April			May			June			Year to Date		
2011	2012	2013	2011	2012	2013	2011	2012	2013	2011	2012	2013
5	4	4	4	4	5	4	5	4	52	53	52

**NEW HAMPSHIRE DEPARTMENT OF HEALTH AND HUMAN SERVICES
OMBP PROVIDER PAYMENTS
FOR THE FIRST NINE MONTHS OF STATE FISCAL YEARS 2011, 2012 AND 2013**

05-01-02-01-03 6147-101

05-01-02-01-03 6147-101

05-01-02-01-03 6147-101

Total Expenditures by Category of Service	Claims Paid First Three Quarters SFY 2011				Claims Paid First Three Quarters SFY 2012					Claims Paid First Three Quarters SFY 2013				
	Total Recipients	Average Cost per Recipient	Service Count	Average Cost per Service	Total Expenditures	Total Recipients	Average Cost per Recipient	Service Count	Average Cost per Service	Total Expenditures	Total Recipients	Average Cost per Recipient	Service Count	Average Cost per Service
ADULT MEDICAL DAY CARE	121	\$ 4,277.05	17,694	\$ 29.25	\$ 514,521.74	120	\$ 4,287.68	17,329	\$ 29.69	\$ 438,455.16	110	\$ 3,985.96	14,540	\$ 30.16
ADVANCE REG NURSE PRACT	1,410	158.89	5,692	39.36	251,576.64	1,413	178.04	6,191	40.64	234,035.29	1,384	171.58	5,673	41.25
AMBULANCE SERVICE	7,575	236.63	27,996	64.03	1,766,211.14	7,343	240.53	27,251	64.81	1,610,615.57	6,650	242.20	24,104	66.82
AUDIOLOGY SERVICES	648	38.81	5,735	4.38	26,887.01	620	43.37	5,140	5.23	123,927.54	801	154.72	5,036	24.61
CERTIFIED MIDWIFE (NON-NURSE)	103	673.52	702	98.82	105,606.86	121	872.78	947	111.52	84,732.65	123	688.88	803	105.52
CHIROPRACTIC	7	36.32	26	9.78	65.08	2	32.54	2	32.54	-	0	-	0	-
CLINIC SERVICES	3,356	652.43	56,532	38.73	705,933.83	2,108	334.88	44,534	15.85	389,700.00	1,532	254.37	23,328	16.71
DENTAL SERVICE	50,921	317.29	305,052	52.96	16,759,189.72	53,738	311.87	327,945	51.10	14,289,479.20	50,990	280.24	289,182	49.41
DISABILITY DETERMIN SERVICE	4	(47.63)	-7	27.22	(1,088.64)	11	(98.97)	-32	34.02	(313.04)	3	(104.35)	-3	104.35
FAMILY PLANNING SERVICES	1,664	158.41	8,992	29.32	512,677.91	1,749	293.13	10,268	49.93	702,605.01	1,683	422.49	9,720	72.28
FURNISHED MED SUP OR DME	12,364	897.12	128,281	85.50	11,461,417.16	13,277	863.25	135,844	84.37	11,281,419.91	13,019	866.54	133,143	84.73
HOME HEALTH SERVICES	2,106	2,984.57	247,626	25.38	8,134,718.90	2,250	3,615.43	284,830	28.56	7,821,886.99	2,185	3,579.81	291,418	26.84
HOME&COMM BASED CARE-CI & ELD	20	70.02	128	10.94	-	0	-	0	-	-	0	-	0	-
IP HOSPITAL SWING BEDS, ICF	3	303.07	80	11.37	5.33	2	2.67	0	-	203.84	1	203.84	45	4.53
IP HOSPITAL SWING BEDS, SNF	51	1,885.31	3,183	30.21	155,859.74	81	1,924.19	6,338	24.59	180,969.77	38	4,236.05	3,902	41.25
INPATIENT HOSPITAL, GENERAL	12,718	3,261.73	2,223,076	18.66	42,050,174.43	12,574	3,344.22	2,297,893	18.30	35,741,750.90	11,892	3,005.53	2,300,620	15.54
INPATIENT HOSPITAL, MENTAL	0	-	0	-	5,574.00	1	5,574.00	114	48.89	173,126.24	26	6,658.70	1,624	106.60
INTERMED CARE FAC NURSE HOME	2	2,713.64	43	126.22	9,911.54	2	4,955.77	67	147.93	(1,356.03)	4	(339.01)	-48	28.25
LABORATORY (PATHOLOGY)	8,352	91.31	76,183	10.01	716,065.64	7,763	92.24	69,285	10.34	715,958.09	8,061	88.82	70,687	10.13
MEDICAL SERVICES CLINIC	1,832	1,230.39	202,034	11.16	2,593,362.32	1,919	1,351.41	240,351	10.79	2,616,088.32	1,910	1,369.68	242,968	10.77
MENTAL HEALTH CENTER	103	604.56	4,159	14.97	40,155.00	61	658.28	2,677	15.00	645.00	2	322.50	43	15.00
OCCUPATIONAL THERAPY	514	727.66	6,772	55.23	432,301.24	558	774.73	7,612	56.79	462,791.11	513	902.13	7,292	63.47
OPTOMETRIC SERVICES EYEGLASSES	16,592	86.36	54,282	26.40	1,553,292.01	17,218	90.21	86,669	17.52	1,469,398.11	16,099	91.27	87,418	16.81
PERSONAL CARE	68	24,893.85	2,561	660.72	1,687,167.24	74	22,799.56	2,422	696.60	1,508,077.80	66	22,949.66	2,202	684.87
PHYSICAL THERAPY	1,897	544.63	35,471	29.13	992,106.54	1,914	518.34	35,644	27.83	864,602.66	1,736	498.04	31,692	27.28
PHYSICIANS SERVICES	109,175	382.60	1,170,151	35.70	43,516,005.31	110,267	394.64	1,163,834	37.39	39,676,796.68	107,953	367.54	1,082,550	36.65
PODIATRIST SERVICES	1,618	84.77	4,966	27.62	144,854.63	1,631	88.81	5,536	26.17	135,756.25	1,542	88.04	5,368	25.20
PRIVATE DUTY NURSING	167	39,368.33	166,458	39.50	5,952,384.67	134	44,420.78	149,300	39.87	5,261,291.50	114	46,151.68	133,092	39.53
PSYCHOLOGY	6,555	525.45	59,320	58.06	3,793,222.60	6,842	554.40	64,891	58.46	3,898,107.76	6,884	566.26	67,596	57.67
RURAL HEALTH CLINIC	21,343	462.07	90,046	109.52	10,478,444.21	22,612	463.40	92,235	113.61	10,510,311.36	23,072	455.54	89,573	117.34
SKILL NURSING FAC NURSING HOME	848	3,394.16	112,294	25.63	3,174,847.68	800	3,968.56	88,633	35.82	3,218,316.65	789	4,078.98	68,655	46.88
SNF NURSING HOME ATYPICAL CARE	10	98,669.55	2,027	486.78	-	0	-	0	-	-	0	-	0	-
SPEECH THERAPY	415	848.53	15,033	17.90	399,248.97	559	714.22	22,094	18.07	480,674.87	634	726.62	24,994	18.43
WHEELCHAIR VAN	812	813.04	37,228	17.73	620,059.14	775	800.08	35,737	17.35	622,914.26	733	849.81	39,035	15.96
X-RAY SERVICES	3,471	142.89	7,076	70.09	515,967.64	3,404	151.58	6,670	77.36	461,170.15	3,198	144.21	6,008	76.76
Subtotal Category of Service	266,845				\$ 159,068,727.23	271,943				\$ 144,934,139.77	263,707			

NUMBER OF INDIVIDUALS SERVED 128,115

129,841

127,483

Notes:

Claims paid data can provide misleading information on trends if billing behavior/timing changes
 Claims paid data can provide misleading information on trends unless seasonalities are accounted for.
 Data for Provider Payments includes Fund Code A, including new MEAD clients.

Refunds include various claim-specific and non claim-specific recoupments or refunds.

Lawson PP represents claims paid outside the Medicaid claims system

FNDR 57 Report provides additional details on adjustments.

Nursing Facility Supplemental - Medicaid Quality Incentive Program based on paid nursing facility bed days.

The Total Recipients count contains duplicative numbers and should not be confused with total number of patients served.

Outpatient claims are paid from class 101 and transferred to class 565 the following month.

Total expenditures and budget amounts reflect class 101 less Healthy Kids Gold, which is reported on a separate tab.

OMBP Drugs and Provider Payments are paid from 6147-101 then transferred to 6143-100 and 6147-585 respectively, usually in the following month.

The difference between the payment and the associated transfer appears in the adjustment line.

Beginning SFY 2011, Disability Determination Service that was included on the BCCP tab is shown as a below line adjustment on the Provider Payments tab.

In OE 12-2011 category of service SNF Nursing Home Atypical Care for Fund Code A (OMBP Provider Payments) is moved to Fund Code J (BEAS Provider Payments). The change is made retroactive for all of SFY 2012.

Note: There were five MMIS warrants processed in June 2012 (\$3M increase from prior month due to additional claims financial cycle).

MMIS claims payments for March 2013 were impacted by the black-out period of claims submission in the legacy MMIS pre-implementation of the new MMIS effective date of 4/1/13

**NEW HAMPSHIRE DEPARTMENT OF HEALTH AND HUMAN SERVICES
 OMBP DRUG PAYMENTS
 FOR THE FIRST NINE MONTHS OF STATE FISCAL YEARS 2011, 2012 AND 2013**

05-01-02-01-10 6143-100

05-01-02-01-10 6143-100

05-01-02-01-10 6143-100

Total Expenditures by Category of Service	Claims Paid First Three Quarters SFY 2011					Claims Paid First Three Quarters SFY 2012					Claims Paid First Three Quarters SFY 2013				
	Total Expenditures	Total Recipients	Average Cost per Recipient	Prescription Count	Average Cost per Prescription	Total Expenditures	Total Recipients	Average Cost per Recipient	Prescription Count	Average Cost per Prescription	Total Expenditures	Total Recipients	Average Cost per Recipient	Prescription Count	Average Cost per Prescription
DISPENSE PRESCRIBED DRUGS	\$ 64,897,567.90	85,141	\$ 762.24	932,190	\$ 69.62	\$ 71,333,563.86	86,874	\$ 821.12	957,012	\$ 74.54	\$ 69,224,183.70	85,460	\$ 810.02	945,357	\$ 73.23
NUMBER OF INDIVIDUALS SERVED		85,141					86,874					85,460			
BCCP	-					-					(70,988.65)				
MMA Part D	-					-					3,789,407.00				
Durable Medical Equipment	(1,014,805.66)					(1,131,588.04)					(1,127,344.58)				
CHIP Transfer	-					-					3,352,095.88				
Subtotal	63,882,762.24					70,201,975.82					75,167,353.35				
Adjustments	2,369.19					669,433.64					(3,719,801.91)				
Total Expenditures per Lawson	\$ 63,885,131.43					\$ 70,871,409.46					\$ 71,447,551.44				

Notes:
 Data for Provider Payments includes Fund Code A expenditures.
 Claims paid data can provide misleading information on trends if billing behavior/timing changes
 Claims paid data can provide misleading information on trends unless seasonalities are accounted for.
 Adjustment amt is the difference between MDSS and Lawson.
 Payments to First Health, which processes drug claims, are made bi-weekly.
 The Total Recipients count contains duplicative numbers and should not be confused with total number of patients served.
 Total expenditures and budget amounts reflect class 100 less Healthy Kids Gold, which is reported on a separate tab.
 Beginning in September 2005 there will be a TE to move Durable Medical Equipment from class 100 to 101.
 OMBP Drugs and Provider Payments are paid from 6147-101 then transferred to 6143-100 and 6147-565 respectively, usually in the following month.
 The difference between the payment and the associated transfer appears in the adjustment line.

**NEW HAMPSHIRE DEPARTMENT OF HEALTH AND HUMAN SERVICES
 OMBP OUTPATIENT PAYMENTS
 FOR THE FIRST NINE MONTHS OF STATE FISCAL YEARS 2011, 2012 AND 2013**

05-01-02-01-03 6147-565

05-01-02-01-03 6147-565

05-01-02-01-03 6147-565

Total Expenditures by Category of Service	Claims Paid First Three Quarters SFY 2011					Claims Paid First Three Quarters SFY 2012					Claims Paid First Three Quarters SFY 2013				
	Total Expenditures	Total Recipients	Average Cost per Recipient	Service Count	Average Cost per Service	Total Expenditures	Total Recipients	Average Cost per Recipient	Service Count	Average Cost per Service	Total Expenditures	Total Recipients	Average Cost per Recipient	Service Count	Average Cost per Service
OUTPATIENT HOSPITAL, GENERAL	\$ 47,183,754.56	76,529	\$ 616.55	1,381,703	\$ 34.15	\$ 69,529,572.78	93,251	\$ 745.62	1,424,236	\$ 48.82	\$ 59,164,570.55	74,609	\$ 793.00	1,280,463	\$ 46.21
OUTPATIENT HOSPITAL, MENTAL	2,036.63	38	53.60	244	8.35	2,423.38	27	89.75	263	9.21	21.31	1	21.31	1	21.31
Subtotal Category of Service	\$ 47,185,791.19	76,567				\$ 69,531,996.16	93,278				\$ 59,164,591.86	74,610			
NUMBER OF INDIVIDUALS SERVED		76,535					93,251					74,610			

Notes:
 Claims paid data can provide misleading information on trends if billing behavior/timing changes
 Claims paid data can provide misleading information on trends unless seasonalities are accounted for.
 Data for Provider Payments includes Fund Code A, including new MEAD clients.
 Refunds include various claim-specific and non claim-specific recoupments, or refunds.
 Lawson PP represents claims paid outside the Medicaid claims system
 FNDR 57 Report provides additional details on adjustments.
 Nursing Facility Supplemental - Medicaid Quality Incentive Program based on paid nursing facility bed days.
 The Total Recipients count contains duplicative numbers and should not be confused with total number of patients served.
 Outpatient claims are paid from class 101 and transferred to class 565 the following month.
 OMBP Drugs and Provider Payments are paid from 6147-101 then transferred to 6143-100 and 6147-565 respectively, usually in the following month.
 The difference between the payment and the associated transfer appears in the adjustment line.

**NEW HAMPSHIRE DEPARTMENT OF HEALTH AND HUMAN SERVICES
 OMBP BCCP PROVIDER PAYMENTS
 FOR THE FIRST NINE MONTHS OF STATE FISCAL YEARS 2011, 2012 AND 2013**

05-01-02-01-11 6178-100, 6178-101 and 6178-565

05-01-02-01-11 6178-100, 6178-101 and 6178-565

05-01-02-01-11 6178-100, 6178-101 and 6178-565

Total Expenditures by Category of Service	Claims Paid First Three Quarters SFY 2011					Claims Paid First Three Quarters SFY 2012					Claims Paid First Three Quarters SFY 2013				
	Total Expenditures	Total Recipients	Average Cost per Recipient	Service Count	Average Cost per Service	Total Expenditures	Total Recipients	Average Cost per Recipient	Service Count	Average Cost per Service	Total Expenditures	Total Recipients	Average Cost per Recipient	Service Count	Average Cost per Service
ADVANCE REG NURSE PRACT	\$ 646.08	6	\$ 107.68	16	\$ 40.38	\$ 454.62	4	\$ 113.66	10	\$ 45.46	\$ 769.27	5	\$ 153.85	15	\$ -
AMBULANCE SERVICE	3,027.83	11	275.26	33	91.75	3,111.66	14	222.26	37	84.10	2,520.00	11	229.09	30	168.00
CLINIC SERVICES	9,021.62	14	644.40	105	85.92	118.37	5	23.67	18	6.58	292.02	6	48.67	13	22.46
DENTAL SERVICE	2,848.50	11	258.95	52	54.78	2,643.00	16	165.19	61	43.33	3,593.50	15	239.57	63	57.04
DISPENSE PRESCRIBED DRUGS	305,564.24	225	1,358.06	4,048	75.49	234,802.84	236	994.93	4,086	57.47	405,172.33	249	1,627.20	4,448	91.09
FAMILY PLANNING SERVICES	375.59	4	93.90	17	22.09	463.39	5	92.68	21	22.07	927.32	5	185.46	19	48.81
FURNISHED MED SUP OR DME	29,357.41	43	682.73	377	77.87	8,224.03	34	241.88	126	65.27	16,653.49	37	450.09	221	75.36
HOME HEALTH SERVICES	1,914.16	8	239.27	71	26.96	25,048.35	15	1,669.89	438	57.19	6,858.40	14	489.89	117	58.62
INPATIENT HOSPITAL, GENERAL	129,963.44	35	3,713.24	8,710	14.92	179,817.16	32	5,619.29	12,773	14.08	121,895.90	31	3,932.13	6,928	17.59
LABORATORY (PATHOLOGY)	3,031.63	57	53.19	269	11.27	4,501.92	61	73.80	346	13.01	4,878.04	78	62.54	298	16.37
MEDICAL SERVICES CLINIC	4,101.01	4	1,025.25	374	10.97	3,248.34	3	1,082.78	311	10.44	2,830.94	3	943.65	277	10.22
MENTAL HEALTH CENTER	19,772.42	17	1,163.08	305	64.83	8,774.00	11	797.84	100	87.74	16,101.29	9	1,789.03	246	65.45
OCCUPATIONAL THERAPY	194.05	1	194.05	7	27.72	109.52	2	54.76	2	54.76	434.27	1	434.27	16	27.14
OPTOMETRIC SERVICES EYEGLASSES	3,405.05	35	97.29	127	26.81	4,123.40	32	128.86	177	23.30	4,565.52	39	117.06	238	19.18
OUTPATIENT HOSPITAL, GENERAL	1,107,090.62	283	3,911.98	14,542	76.13	1,594,303.82	420	3,795.96	13,140	121.33	1,806,175.98	314	5,752.15	13,955	129.43
PHYSICAL THERAPY	6,831.92	13	525.53	215	31.78	4,913.32	9	545.92	149	32.98	10,296.68	10	1,029.67	373	27.61
PHYSICIANS SERVICES	621,698.42	324	1,918.82	6,825	91.09	579,705.70	336	1,725.31	5,690	101.88	534,374.62	365	1,464.04	5,759	92.79
PODIATRIST SERVICES	1,066.67	5	213.33	21	50.79	587.11	4	146.78	14	41.94	347.54	5	69.51	8	43.44
PSYCHOLOGY	2,138.26	6	356.38	31	68.98	4,772.92	8	596.62	72	66.29	16,599.22	20	829.96	253	65.61
RURAL HEALTH CLINIC	38,086.98	77	494.64	246	154.83	42,194.06	83	508.36	274	153.99	47,114.37	104	453.02	321	146.77
SKILL NURSING FAC NURSING HOME	-	0	-	0	-	-	0	-	0	-	7,678.44	1	7,678.44	49	156.70
WHEELCHAIR VAN	-	0	-	0	-	-	0	-	0	-	697.93	1	697.93	41	17.02
X-RAY SERVICES	10,328.19	36	286.89	87	118.71	21,303.11	43	495.42	185	115.15	29,671.72	51	581.80	339	87.53
Subtotal Category of Service	\$ 2,300,464.09	1,215				\$ 2,723,220.64	1,373				\$ 3,040,448.79	1,374			
NUMBER OF INDIVIDUALS SERVED		345					466					412			

Notes:
 Claims paid data can provide misleading information on trends if billing behavior/timing changes
 Claims paid data can provide misleading information on trends unless seasonalities are accounted for.
 Data for BCCP Payments includes Fund Code A, Aid Category 86.
 FNDR 57 Report provides additional details on adjustments.
 The Total Recipients count contains duplicative numbers and should not be confused with total number of patients served.

**NEW HAMPSHIRE DEPARTMENT OF HEALTH AND HUMAN SERVICES
EXPANDED CHILDREN'S MEDICAID - 0-19 185-300 FPL
FOR THE FIRST NINE MONTHS OF STATE FISCAL YEARS 2011, 2012 AND 2013**

05-01-02-01 6147-101, 6143-100 and 6147-565

05-01-02-01 6147-101, 6143-100 and 6147-565

05-01-02-01-05 6138-560

Total Expenditures by Category of Service	Claims Paid First Three Quarters SFY 2011					Claims Paid First Three Quarters SFY 2012					Claims Paid First Three Quarters SFY 2013				
	Total Expenditures	Total Recipients	Average Cost per Recipient	Service Count	Average Cost per Service	Total Expenditures	Total Recipients	Average Cost per Recipient	Service Count	Average Cost per Service	Total Expenditures	Total Recipients	Average Cost per Recipient	Service Count	Average Cost per Service
ADVANCE REG NURSE PRACT	\$ -	0	\$ -	0	\$ -	\$ 80.10	1	\$ 80.10	8	\$ 10.01	\$ 30,308.37	69	\$ 439.25	383	\$ 79.13
AMBULANCE SERVICE	2,994.04	8	374.26	14	213.86	4,581.17	10	458.12	20	229.06	28,827.32	106	271.96	274	105.21
AUDIOLOGY SERVICES	-	0	-	0	-	-	0	-	0	-	1,033.65	16	64.60	64	16.15
CERTIFIED MIDWIFE (NON-NURSE)	193.08	1	193.08	6	32.18	744.50	2	372.25	16	46.53	1,144.08	5	228.82	21	54.48
CHILD HEALTH SUPPORT SERVICE	-	0	-	0	-	1,555.02	1	1,555.02	3	518.34	5,310.54	2	2,655.27	432	12.29
CLINIC SERVICES	2,473.60	13	190.28	97	25.50	33.06	2	16.53	4	8.27	423,141.24	407	1,039.66	49,611	8.53
DAY HABILITATION CENTER	(514.70)	1	(514.70)	-2	257.35	-	0	-	0	-	-	0	-	0	-
DENTAL SERVICE	1,028.00	15	68.53	23	44.70	1,300.00	17	76.47	33	39.39	1,732,351.95	7,109	243.68	36,358	47.65
DISPENSE PRESCRIBED DRUGS	17,681.82	205	86.25	537	32.93	48,819.06	230	212.26	748	65.27	3,407,002.83	7,800	436.80	36,342	93.75
FAMILY PLANNING SERVICES	3.05	1	3.05	1	3.05	6.10	2	3.05	2	3.05	5,712.62	85	67.21	260	21.97
FURNISHED MED SUP OR DME	29,575.80	52	568.77	171	172.96	59,678.54	57	1,046.99	257	232.21	217,931.78	325	670.56	1,298	167.90
HOME BASED THERAPY	-	0	-	0	-	-	0	-	0	-	1,124.20	1	1,124.20	1	1,124.20
HOME HEALTH SERVICES	1,170.48	5	234.10	63	18.58	2,975.28	14	212.52	33	90.16	45,345.61	34	1,333.69	827	54.83
HOME&COMM BASED CARE - DI	770.80	1	770.80	19	40.57	-	0	-	0	-	2,914.25	4	728.56	331	8.80
INPAT PSYCH FAC SRVS-UNDER 22	-	0	-	0	-	-	0	-	0	-	21,536.00	1	21,536.00	16	1,346.00
INPATIENT HOSPITAL, GENERAL	90,794.69	69	1,315.87	3,034	29.93	209,493.75	103	2,033.92	5,522	37.94	502,652.55	167	3,009.90	17,066	29.45
INTENSIVE HOME AND COMM SERV	-	0	-	0	-	-	0	-	0	-	34,762.96	5	6,952.59	259	134.22
LABORATORY (PATHOLOGY)	209.89	11	19.08	34	6.17	169.65	12	14.14	31	5.47	11,860.25	369	32.14	1,456	8.15
MEDICAL SERVICES CLINIC	-	0	-	0	-	-	0	-	0	-	6,481.29	55	117.84	265	24.46
MENTAL HEALTH CENTER	-	0	-	0	-	-	0	-	0	-	1,026,266.13	595	1,724.82	16,263	63.10
OCCUPATIONAL THERAPY	-	0	-	0	-	257.40	2	128.70	6	42.90	22,683.12	39	581.11	345	65.69
OPTOMETRIC SERVICES EYEGLASSES	-	0	-	0	-	-	0	-	0	-	100,309.80	1,102	91.03	5,699	17.60
OUTPATIENT HOSPITAL, GENERAL	48,591.88	144	337.44	807	60.21	88,498.67	232	381.46	1,287	68.76	1,995,970.31	4,340	459.90	32,217	61.95
PHYSICAL THERAPY	-1,539.16	1	-1,539.16	45	34.20	-	0	-	0	-	60,981.21	94	648.74	1,788	34.11
PHYSICIANS SERVICES	127,904.81	466	274.47	5,184	24.67	165,878.05	486	341.31	5,653	29.34	1,867,007.25	9,701	192.46	56,249	33.19
PODIATRIST SERVICES	-	0	-	0	-	-	0	-	0	-	4,338.91	42	103.31	139	31.22
PRIV NON-MED INST FOR CHILDREN	-	0	-	0	-	-	0	-	0	-	13,989.31	11	1,271.76	105	133.23
PRIVATE DUTY NURSING	9,917.13	1	9,917.13	261	38.00	7,964.27	1	7,964.27	201	39.62	-	0	-	0	-
PSYCHOLOGY	-	0	-	0	-	-	0	-	0	-	318,238.00	623	510.82	4,981	63.89
RURAL HEALTH CLINIC	34,295.93	70	489.94	369	92.94	44,829.26	87	515.28	444	100.97	469,755.17	1,527	307.63	4,102	114.52
SPEECH THERAPY	-	0	-	0	-	-	0	-	0	-	32,040.45	47	681.71	1,749	18.32
WHEELCHAIR VAN	-	0	-	0	-	-	0	-	0	-	2,676.93	1	2,676.93	142	18.85
X-RAY SERVICES	-	0	-	0	-	29.50	2	14.75	2	14.75	9,643.64	78	123.64	91	105.97
Subtotal Category of Service	\$ 368,629.46	1,064				\$ 636,893.38	1,261				\$ 12,403,321.72	34,760			

NUMBER OF INDIVIDUALS SERVED

534

592

13,139

Notes:

Claims paid data can provide misleading information on trends if billing behavior/timing changes
Claims paid data can provide misleading information on trends unless seasonalities are accounted for.

Data for Provider Payments includes Fund Code X.

Refunds include various claim-specific and non claim-specific recoupments or refunds.

Lawson PP represents claims paid outside the Medicaid claims system

FNDR 57 Report provides additional details on adjustments.

The Total Recipients count contains duplicative numbers and should not be confused with total number of patients served.

Prior to SFY 2013 dispensed drugs was paid from 6143-100. outpatient was paid from 6147-565, all other from 6147-101.

Prior to SFY 2013 Healthy Kids Gold payments were made in combination with OMBP Provider Payments and OMBP drugs, and have been manually separated for this report.

Original Budget and Adjusted Authorized are the total amount expended for the Healthy Kids Gold category for prior fiscal years and the projected amount for the current fiscal year.

The projected amount will change on a monthly basis as the projections are revised.

The Healthy Kids Gold and Silver program ended June 30, 2012, and was replaced by CHIP Expansion.

**NEW HAMPSHIRE DEPARTMENT OF HEALTH AND HUMAN SERVICES
HEALTHY KIDS SILVER - PROGRAM ENDED JUNE 30, 2012
FOR THE FIRST NINE MONTHS OF STATE FISCAL YEARS 2011, 2012 AND 2013**

	05-01-02-01-05 6138-560			05-01-02-01-05 6138-560			05-01-02-01-05 6138-560		
	Claims Paid First Three Quarters SFY 2011			Claims Paid First Three Quarters SFY 2012			Claims Paid First Three Quarters SFY 2013		
<u>Total Expenditures by Category of Service</u>	Total Expenditures	Total Recipients	Average Cost per Recipient	Total Expenditures	Total Recipients	Average Cost per Recipient	Total Expenditures	Total Recipients	Average Cost per Recipient
Monthly Premiums	\$ 13,205,750.20	76,350	\$ 172.96	\$ 15,852,253.46	78,945	\$ 200.80	\$ -	0	\$ -
Subtotal Category of Service	\$ 13,205,750.20	76,350		\$ 15,852,253.46	78,945		\$ -	0	

Notes:
 Claims paid data can provide misleading information on trends if billing behavior/timing changes
 Claims paid data can provide misleading information on trends unless seasonalities are accounted for.
 The Total Recipients count contains duplicative numbers and should not be confused with total number of patients served.
 Data from Grant Status Reports.
 Healthy Kids Silver monthly premiums are sometimes processed the following month.
 For the purposes of comparison, premium payments are shown in the month for which they apply,
 but Total Expenditures per Lawson shows actual transactions made during the month.
 The Healthy Kids program ended June 30, 2012, and was replaced by CHIP Expansion.

**NEW HAMPSHIRE DEPARTMENT OF HEALTH AND HUMAN SERVICES
 OMBP CATASTROPHIC PAYMENTS
 FOR THE FIRST NINE MONTHS OF STATE FISCAL YEARS 2011, 2012 AND 2013**

05-01-02-01-03 6147-559

05-01-02-01-03 6147-559

05-01-02-01-03 6147-559

Total Expenditures by Category of Service	Claims Paid First Three Quarters SFY 2011			Claims Paid First Three Quarters SFY 2012			Claims Paid First Three Quarters SFY 2013		
	Total Expenditures	Total Recipients	Average Cost per Recipient	Total Expenditures	Total Recipients	Average Cost per Recipient	Total Expenditures	Total Recipients	Average Cost per Recipient
Catastrophic Payouts	\$ -	0	\$ -	\$ -	0	\$ -	\$ -	0	\$ -
Subtotal	-			-			-		
Adjustments	-			-			-		
Total Expenditures per Lawson	<u>\$ -</u>			<u>\$ -</u>			<u>\$ -</u>		

Notes:

- Claims paid data can provide misleading information on trends if billing behavior/timing changes
- Claims paid data can provide misleading information on trends unless seasonalities are accounted for.
- Adjustment amt is the difference between MDSS and Lawson.
- Catastrophic payments are scheduled to be made in June and December only.

**NEW HAMPSHIRE DEPARTMENT OF HEALTH AND HUMAN SERVICES
DCYF RESIDENTIAL PAYMENTS
FOR THE FIRST NINE MONTHS OF STATE FISCAL YEARS 2011, 2012 AND 2013**

Total Expenditures by Category of Service	05-01-06-07-01 5855-535 Claims Paid First Three Quarters SFY 2011					05-01-06-07-01 5855-535 Claims Paid First Three Quarters SFY 2012					05-01-06-07-01 5855-535 Claims Paid First Three Quarters SFY 2013				
	Total Expenditures	Total Recipients	Average Cost per Recipient	Service Count	Average Cost per Service	Total Expenditures	Total Recipients	Average Cost per Recipient	Service Count	Average Cost per Service	Total Expenditures	Total Recipients	Average Cost per Recipient	Service Count	Average Cost per Service
INTENSIVE HOME AND COMM SERV	\$ -	0	\$ -	0	\$ -	\$ -	0	\$ -	0	\$ -	\$ -	0	\$ -	0	\$ -
PLACEMENT SERVICES	2,465,603.85	167	14,764.09	15,066	163.65	2,054,632.39	156	13,170.72	14,406	142.62	1,965,101.22	143	13,741.97	15,302	128.42
PRIV NON-MED INST FOR CHILDREN	11,096,723.97	840	13,210.39	76,785	144.52	9,180,592.86	708	12,966.94	66,363	138.34	8,769,522.30	642	13,659.69	63,783	137.49
Subtotal	13,562,327.82	1,007				11,235,225.25	864				10,734,623.52	785			
NUMBER OF INDIVIDUALS SERVED		949					808					730			

Notes:

Claims paid data can provide misleading information on trends if billing behavior/timing changes

Claims paid data can provide misleading information on trends unless seasonalities are accounted for.

Adjustment amt is the difference between MDSS and Lawson.

The Total Recipients count contains duplicative numbers and should not be confused with total number of patients served.

Data includes fund code U Residential.

Category of service Crisis Intervention has been combined with Placement Services.

The Total Expenditures, Total Recipients and Service Count are system generated numbers. In the case of net refunds the Average Cost per Service may appear as a positive, but the calculation is correct.

**NEW HAMPSHIRE DEPARTMENT OF HEALTH AND HUMAN SERVICES
DCYF SOCIAL SERVICES PAYMENTS
FOR THE FIRST NINE MONTHS OF STATE FISCAL YEARS 2011, 2012 AND 2013**

05-01-06-07-01 5855-563

05-01-06-07-01 5855-563

05-01-06-07-01 5855-563

Total Expenditures by Category of Service	Claims Paid First Three Quarters SFY 2011					Claims Paid First Three Quarters SFY 2012					Claims Paid First Three Quarters SFY 2013				
	Total Expenditures	Total Recipients	Average Cost per Recipient	Service Count	Average Cost per Service	Total Expenditures	Total Recipients	Average Cost per Recipient	Service Count	Average Cost per Service	Total Expenditures	Total Recipients	Average Cost per Recipient	Service Count	Average Cost per Service
CHILD HEALTH SUPPORT SERVICE	\$ 858,544.52	307	\$ 2,796.56	57,077	\$ 15.04	\$ 1,020,425.57	321	\$ 3,178.90	66,150	\$ 15.43	\$ 958,412.12	297	\$ 3,226.98	60,259	\$ 15.90
HOME BASED THERAPY	1,209,510.29	362	3,341.19	15,422	78.43	983,416.46	317	3,102.26	12,292	80.00	724,490.36	192	3,773.39	9,296	77.94
ADOLESCENT COMMUNITY THERAPEUTIC SVC	155,350.40	139	1,117.63	3,360	46.24	99,400.21	90	1,104.45	2,130	46.67	16,719.43	17	983.50	387	43.20
INDIVIDUALLY DESIGNED THERAPEUTIC SVCS	255,819.56	51	5,016.07	2,974	86.02	241,436.14	38	6,353.58	2,773	87.07	26,452.22	11	2,404.75	249	106.23
ISO IN-HOME	3,279,639.06	354	9,264.52	19,733	166.20	2,738,652.82	347	7,892.37	17,222	159.02	1,161,436.21	148	7,847.54	7,598	152.86
Subtotal	5,758,863.83	1,213				5,083,331.20	1,113				2,887,510.34	665			
NUMBER OF INDIVIDUALS SERVED		1,038					952					595			

Notes:

Claims paid data can provide misleading information on trends if billing behavior/timing changes

Claims paid data can provide misleading information on trends unless seasonalities are accounted for.

Adjustment amt is the difference between MDSS and Lawson.

The Total Recipients count contains duplicative numbers and should not be confused with total number of patients served.

Data includes fund code W Social Services.

Intensive Home and Comm Serv has been split into Individually Designed Therapeutic Svcs (procedure codes T1020 and X9787), Therapeutic Day Treatment ISO In-Home (procedure codes H0040 and X9790)

and Adolescent Community Therapeutic Services (procedure code H2022).

The decrease in SFY 2013 is due to the new definition of CHINS.

**NEW HAMPSHIRE DEPARTMENT OF HEALTH AND HUMAN SERVICES
 BBH COMMUNITY MENTAL HEALTH CENTER PAYMENTS
 FOR THE FIRST NINE MONTHS OF STATE FISCAL YEARS 2011, 2012 AND 2013**

Total Expenditures by Category of Service	05-01-09-04-01 Claims Paid First Three Quarters SFY 2011			05-01-09-04-01 Claims Paid First Three Quarters SFY 2012			05-01-09-04-01 Claims Paid First Three Quarters SFY 2013		
	Total Expenditures	Total Recipients	Average Cost per Recipient	Total Expenditures	Total Recipients	Average Cost per Recipient	Total Expenditures	Total Recipients	Average Cost per Recipient
REHAB SERVICES	\$ 31,712,254.20	7,467	\$4,246.99	\$ 31,439,460.56	4,448	\$7,068.22	\$ 30,501,788.39	7,548	\$4,041.04
CASE MANAGEMENT SERVICES	22,818,123.63	11,203	2,036.79	22,562,436.84	11,602	1,944.70	21,335,956.01	11,410	1,869.93
EMERGENCY & CRISIS SERVICES	1,029,261.25	2,351	437.80	1,046,703.11	2,466	424.45	974,101.85	2,274	428.36
EVALUATION & MGMT SERVICES	2,547,941.17	9,018	282.54	2,466,610.25	6,430	383.61	2,356,371.76	8,421	279.82
THERAPY SERVICES	8,522,673.98	11,879	717.46	8,745,872.88	11,664	749.82	8,186,426.97	11,161	733.49
Total Expenditures	\$ 66,630,254.23	41,918		\$ 66,261,083.64	36,610		\$ 63,354,644.98	40,814	
NUMBER OF INDIVIDUALS SERVED		18,410			17,447			17,460	

Notes:

- Claims paid data can provide misleading information on trends if billing behavior/timing changes
- Claims paid data can provide misleading information on trends unless seasonalities are accounted for.
- Data for CMH expenditures consists of Fund Code H
- The Total Recipients count contains duplicative numbers and should not be confused with total number of patients served.
- Year to date recipients are unduplicated numbers.

**NEW HAMPSHIRE DEPARTMENT OF HEALTH AND HUMAN SERVICES
BEAS PROVIDER PAYMENTS
FOR THE FIRST NINE MONTHS OF STATE FISCAL YEARS 2011, 2012 AND 2013**

05-01-08-04-01 6173-101

05-01-08-04-01 6173-101

05-01-08-04-01 6173-101

Total Expenditures by Category of Service	Claims Paid First Three Quarters SFY 2011					Claims Paid First Three Quarters SFY 2012					Claims Paid First Three Quarters SFY 2013					
	Total Expenditures	Total Recipients	Average Cost per Recipient	Service Count	Average Cost per Service	Total Expenditures	Total Recipients	Average Cost per Recipient	Service Count	Average Cost per Service	Total Expenditures	Total Recipients	Average Cost per Recipient	Service Count	Average Cost per Service	
ADULT MEDICAL DAY CARE	\$ 300,458.61	131	\$ 2,293.58	14,795	\$ 20.31	\$ 297,547.76	132	\$ 2,254.15	15,838	\$ 19.03	\$ 217,760.94	110	\$ 1,979.64	12,162	\$ 17.91	
ADVANCE REG NURSE PRACT	5,596.06	156	35.87	602	9.30	3,278.02	119	27.55	394	8.32	6,485.06	140	46.32	473	13.71	
AMBULANCE SERVICE	248,972.75	2,160	115.27	12,778	19.48	162,240.32	1,971	82.31	10,768	15.07	184,319.56	1,828	100.83	9,714	18.97	
AUDIOLOGY SERVICES	892.80	19	46.99	62	14.40	2,344.60	57	41.13	154	15.22	10,926.35	115	95.01	399	27.38	
CLINIC SERVICES	230,349.24	254	906.89	5,189	44.39	21,979.76	189	116.30	1,677	13.11	30,199.80	258	117.05	2,514	12.01	
DENTAL SERVICE	41,242.50	129	319.71	578	71.35	43,971.50	130	338.24	633	69.47	43,189.50	132	327.19	607	71.15	
FAMILY PLANNING SERVICES	73.43	2	36.72	3	24.48	181.39	2	90.70	6	30.23	114.73	4	28.68	7	16.39	
FURNISHED MED SUP OR DME	1,500,246.26	2,277	658.87	35,065	42.78	1,594,473.99	2,275	700.87	35,256	45.23	1,720,125.20	2,708	635.20	42,672	40.31	
HOME HEALTH SERVICES	184,485.92	241	765.50	12,015	15.35	457,227.13	389	1,175.39	11,378	40.19	497,341.67	337	1,475.79	16,230	30.64	
HOME&COMM BASED CARE-CI & ELD	1,521.54	26	58.52	139	10.95	-	2	-	0	-	-	3	-	0	-	
I/P HOSPITAL SWING BEDS, ICF	23,581.91	16	1,473.87	971	24.29	27,512.82	19	1,448.04	790	34.83	30,217.29	8	3,777.16	745	40.56	
I/P HOSPITAL SWING BEDS, SNF	219,024.76	67	3,269.03	5,482	39.95	105,039.33	87	1,207.35	4,492	23.38	122,957.65	48	2,561.62	3,981	30.89	
ICF SERVICES FOR MR	114,560.36	2	57,280.18	292	392.33	112,206.38	2	56,103.19	286	392.33	147,908.41	3	49,302.80	377	392.33	
INPAT PSYCH FAC SRVS-UNDER 22	(50,432.00)	1	(50,432.00)	-220	229.24	6,792.00	1	6,792.00	81	83.85	-	0	-	0	-	
INPATIENT HOSPITAL, GENERAL	2,624,539.09	1,383	1,897.71	403,924	6.50	2,554,881.57	1,375	1,858.10	414,330	6.17	2,325,648.82	1,270	1,831.22	415,768	5.59	
LABORATORY (PATHOLOGY)	15,967.55	145	110.12	2,326	8.86	13,155.94	121	108.73	1,828	7.20	11,408.15	143	79.78	1,672	6.82	
MEDICAL SERVICES CLINIC	2,901.64	2	1,450.82	263	11.03	2,309.39	4	577.35	231	10.00	6,285.30	4	1,571.33	555	11.32	
OCCUPATIONAL THERAPY	463.04	7	66.15	89	5.20	463.50	9	50.39	113	4.01	2,146.45	7	306.64	112	19.16	
OPTOMETRIC SERVICES EYEGLASSES	45,315.79	879	51.55	2,668	16.98	63,828.06	1,218	52.40	4,070	15.68	66,344.56	1,265	52.45	4,662	14.23	
OUTPATIENT HOSPITAL, MENTAL	-	4	-	16	-	-	1	-	9	-	-	0	-	0	-	
PERSONAL CARE	4,084,722.89	150	27,231.49	5,361	761.93	3,958,898.00	145	27,302.74	5,405	732.45	3,536,928.84	139	25,445.53	4,612	766.80	
PHYSICAL THERAPY	10,571.97	43	245.86	892	11.85	10,070.10	52	193.66	1,021	9.86	5,165.39	45	114.79	685	7.54	
PHYSICIANS SERVICES	1,380,169.68	5,869	234.36	106,350	12.98	1,182,601.28	5,697	211.29	101,680	11.63	1,036,895.30	5,655	183.36	94,418	10.98	
PODIATRIST SERVICES	20,328.58	1,143	17.79	2,755	7.38	25,913.79	1,094	23.69	3,025	8.57	30,136.23	1,456	20.70	3,744	8.05	
PRIVATE DUTY NURSING	553,172.44	7	79,024.63	13,494	40.99	451,497.91	6	75,249.65	9,032	49.99	464,443.48	5	92,888.70	9,937	46.74	
PSYCHOLOGY	23,150.88	106	218.40	989	23.41	21,849.85	132	165.53	985	22.16	20,452.09	126	162.32	924	22.13	
RURAL HEALTH CLINIC	181,152.45	951	190.49	5,510	32.88	182,343.51	867	210.32	5,559	32.80	196,038.39	880	222.77	5,749	34.10	
SKILL NURSING FAC NURSING HOME	3,940,523.12	2,427	1,623.62	159,497	24.71	4,128,238.08	2,568	1,607.57	161,625	25.54	4,082,068.76	2,453	1,664.11	154,591	26.41	
SNF NURSING HOME ATYPICAL CARE	4,796,202.16	55	87,203.68	9,855	486.66	5,913,247.15	64	92,394.49	12,123	487.77	4,989,774.61	72	89,302.43	10,274	485.67	
SPEECH THERAPY	53.56	1	53.56	3	17.85	275.70	2	137.85	21	13.13	-	0	-	0	-	
WHEELCHAIR VAN	1,715,481.87	2,222	772.04	103,085	16.84	1,558,457.46	2,032	766.96	90,468	17.23	1,588,791.74	2,153	737.94	106,839	15.01	
X-RAY SERVICES	14,246.99	1,185	12.02	5,340	2.67	17,296.07	1,174	14.73	5,476	3.16	23,187.15	1,205	19.24	5,309	4.37	
Subtotal Category of Service	22,229,537.64	22,060				22,920,112.36	21,836				21,397,263.42	22,572				
NUMBER OF INDIVIDUALS SERVED		7,401					7,203					7,480				

Notes:
 Claims paid data can provide misleading information on trends if billing behavior/timing changes
 Claims paid data can provide misleading information on trends unless seasonalities are accounted for.
 Funder 57 Report provides additional details on adjustments.
 Data for BEAS Provider Payments represents Fund Code J costs.
 Nursing Facility Supplemental - Medicaid Quality Incentive Program based on paid nursing facility bed days.
 The Total Recipients count contains duplicative numbers and should not be confused with total number of patients served.
 BEAS Drugs are paid from class 101 then transferred to class 100, usually in the following month.
 The difference between the payment and the associated transfer appears in the adjustment line.
 In QE 03-2010 there was an administrative decision to move physical therapy, private duty nursing and wheelchair transportation for adult day care expenses from CFI to Provider Payments, resulting in an increase in Home Health Services, Home and Community Based Care, and Private Duty Nursing lines on the BEAS Provider Payments tab, and a corresponding decrease on the CFI Home Support tab.
 In QE 12-2011 category of service SNF Nursing Home Atypical Care for Fund Code A (OMB Provider Payments) is moved to Fund Code J (BEAS Provider Payments). The change is made retroactive for all of SFY 2012.

**NEW HAMPSHIRE DEPARTMENT OF HEALTH AND HUMAN SERVICES
BEAS DRUG PAYMENTS
FOR THE FIRST NINE MONTHS OF STATE FISCAL YEARS 2011, 2012 AND 2013**

05-01-08-04-01 6173-100

05-01-08-04-01 6173-100

05-01-08-04-01 6173-100

Total Expenditures by Category of Service	Claims Paid First Three Quarters SFY 2011					Claims Paid First Three Quarters SFY 2012					Claims Paid First Three Quarters SFY 2013				
	Total Expenditures	Total Recipients	Average Cost per Recipient	Prescription Count	Average Cost per Prescription	Total Expenditures	Total Recipients	Average Cost per Recipient	Prescription Count	Average Cost per Prescription	Total Expenditures	Total Recipients	Average Cost per Recipient	Prescription Count	Average Cost per Prescription
DISPENSE PRESCRIBED DRUGS	\$ 2,262,387.72	5,699	\$ 396.98	99,244	\$ 22.80	\$ 2,012,136.45	5,605	\$ 358.99	97,546	\$ 20.63	\$ 2,146,967.78	5,952	\$ 360.71	97,099	\$ 22.11
NUMBER OF INDIVIDUALS SERVED		5,699					5,605					5,952			

Notes:
 Claims paid data can provide misleading information on trends if billing behavior/timing changes
 Claims paid data can provide misleading information on trends unless seasonalities are accounted for.
 Funder 57 Report provides additional details on adjustments.
 Data for BEAS Provider Payments represents Fund Code J costs.
 Nursing Facility Supplemental - Medicaid Quality Incentive Program based on paid nursing facility bed days.
 The Total Recipients count contains duplicative numbers and should not be confused with total number of patients served.
 Payments to First Health, which processes drug claims, are made bi-weekly.
 BEAS Drugs are paid from class 101 then transferred to class 100, usually in the following month.
 The difference between the payment and the associated transfer appears in the adjustment line.

**NEW HAMPSHIRE DEPARTMENT OF HEALTH AND HUMAN SERVICES
BEAS OUTPATIENT PAYMENTS
FOR THE FIRST NINE MONTHS OF STATE FISCAL YEARS 2011, 2012 AND 2013**

05-01-08-04-01 6173-565

05-01-08-04-01 6173-565

05-01-08-04-01 6173-565

Total Expenditures by Category of Service	Claims Paid First Three Quarters SFY 2011					Claims Paid First Three Quarters SFY 2012					Claims Paid First Three Quarters SFY 2013				
	Total Expenditures	Total Recipients	Average Cost per Recipient	Service Count	Average Cost per Service	Total Expenditures	Total Recipients	Average Cost per Recipient	Service Count	Average Cost per Service	Total Expenditures	Total Recipients	Average Cost per Recipient	Service Count	Average Cost per Service
OUTPATIENT HOSPITAL, GENERAL	\$ 2,431,936.95	3,977	\$ 611.50	110,573	\$ 21.99	\$ 3,016,625.50	4,071	\$ 741.00	106,508	\$ 28.32	\$ 3,087,280.78	3,948	\$ 781.99	109,576	\$ 28.17
NUMBER OF INDIVIDUALS SERVED		3,977					4,071					3,948			

Notes:
 Claims paid data can provide misleading information on trends if billing behavior/timing changes
 Claims paid data can provide misleading information on trends unless seasonalities are accounted for.
 Funder 57 Report provides additional details on adjustments.
 Data for BEAS Provider Payments represents Fund Code J costs.
 Nursing Facility Supplemental - Medicaid Quality Incentive Program based on paid nursing facility bed days.
 The Total Recipients count contains duplicative numbers and should not be confused with total number of patients served.

**NEW HAMPSHIRE DEPARTMENT OF HEALTH AND HUMAN SERVICES
BEAS NURSING HOMES
FOR THE FIRST NINE MONTHS OF STATE FISCAL YEARS 2011, 2012 AND 2013**

05-01-08-04-01 6173-504

05-01-08-04-01 6173-504

05-01-08-04-01 5942-504

Total Expenditures by Category of Service	Claims Paid First Three Quarters SFY 2011					Claims Paid First Three Quarters SFY 2012					Claims Paid First Three Quarters SFY 2013				
	Total Expenditures	Total Recipients	Average Cost per Recipient	Service Count	Average Cost per Service	Total Expenditures	Total Recipients	Average Cost per Recipient	Service Count	Average Cost per Service	Total Expenditures	Total Recipients	Average Cost per Recipient	Service Count	Average Cost per Service
I/P HOSPITAL SWING BEDS, ICF	\$ 33,614.27	18	\$1,867.46	339	\$ 99.16	\$ 53,299.28	22	\$2,422.69	566	\$ 94.17	\$ 41,048.37	14	\$2,932.03	477	\$ 86.06
ICF NURSING HOME ATYPICAL CARE	2,284,102.43	66	34,607.61	11,952	191.11	3,283,956.59	72	45,610.51	17,525	187.39	3,274,854.27	81	40,430.30	16,537	198.03
INTERMED CARE FAC NURSE HOME	122,203,729.60	5,377	22,727.12	1,150,015	106.26	136,266,758.22	5,488	24,829.95	1,182,810	115.21	128,389,362.62	5,519	23,263.16	1,145,432	112.09
SKILL NURSING FAC NURSING HOME	307,132.35	86	3,571.31	9,369	32.78	324,149.14	89	3,642.13	9,065	35.76	381,943.71	101	3,781.62	9,157	41.71
Subtotal Category of Service	124,828,578.65	5,547				139,928,163.23	5,671				132,087,208.97	5,715			
NUMBER OF INDIVIDUALS SERVED		5,459					5,582					5,641			

Notes:
 Claims paid data can provide misleading information on trends if billing behavior/timing changes
 Claims paid data can provide misleading information on trends unless seasonalities are accounted for.
 Data for Nursing Home payments includes only Fund Code B
 Funder 57 Report provides additional details on adjustments.
 Nursing Facility Supplemental - Medicaid Quality Incentive Program based on paid nursing facility bed days.
 The Total Recipients count contains duplicative numbers and should not be confused with total number of patients served.

**NEW HAMPSHIRE DEPARTMENT OF HEALTH AND HUMAN SERVICES
BEAS CHOICES FOR INDEPENDENCE HOME HEALTH CARE WAIVER SERVICES
FOR THE FIRST NINE MONTHS OF STATE FISCAL YEARS 2011, 2012 AND 2013**

05-01-08-04-01 6173-529

05-01-08-04-01 5942-529

05-01-08-04-01 5942-529

Total Expenditures by Category of Service	Claims Paid First Three Quarters SFY 2011					Claims Paid First Three Quarters SFY 2012					Claims Paid First Three Quarters SFY 2013				
	Total Expenditures	Total Recipients	Average Cost per Recipient	Service Count	Average Cost per Service	Total Expenditures	Total Recipients	Average Cost per Recipient	Service Count	Average Cost per Service	Total Expenditures	Total Recipients	Average Cost per Recipient	Service Count	Average Cost per Service
A 2 Homemaker Svcs	\$ 1,781,298.87	724	\$2,460.36	289,373	\$ 6.16	\$ 1,484,833.85	636	\$2,334.64	256,474	\$ 5.79	\$ 1,283,183.20	567	\$ 2,263.11	220,248	\$ 5.83
A 3 1 Home Health Aid	2,819,149.38	564	4,998.49	331,568	8.50	2,400,863.24	451	5,323.42	289,452	8.29	1,842,545.45	351	5,249.42	222,292	8.29
A 3 2 Home Health Aid	1,456,224.84	752	1,936.47	68,313	21.32	1,407,145.90	697	2,018.86	47,698	29.50	1,279,761.05	602	2,125.85	43,387	29.50
A 8 1 a Nursing Svcs	50,497.57	230	219.55	443	113.99	(601.35)	7	(85.91)	-41	14.67	-	0	-	0	-
A 8 1 b Nursing Svcs	3,020,225.20	1,856	1,627.28	36,183	83.47	2,773,581.72	1,787	1,552.09	30,771	90.14	2,649,494.55	1,771	1,496.04	29,414	90.08
Physical Therapy	664.26	65	10.22	476	1.40	(450.60)	19	(23.72)	132	(3.41)	348.75	15	23.25	63	5.54
Subtotal Category of Service	\$ 9,128,060.12	4,191				\$ 8,065,372.76	3,597				\$ 7,055,333.00	3,306			
NUMBER OF INDIVIDUALS SERVED		2,140					1,998					1,947			

Notes:
 Claims paid data can provide misleading information on trends if billing behavior/timing changes
 Claims paid data can provide misleading information on trends unless seasonalities are accounted for.
 Refunds include various claim-specific and non claim-specific recoupments or refunds.
 Lawson PP represents claims paid outside the Medicaid claims system
 FNDR 57 Report provides additional details on adjustments.
 The Total Recipients count contains duplicative numbers and should not be confused with total number of patients served.
 Data includes fund code N.
 BEAS Mid Level is paid from 6173-529 then transferred to 6173-505, usually in the following month.
 The difference between the payment and the associated transfer appears in the adjustment line.
 Effective QE 06-2011 category A 8 7 Consolidated Dev Svcs is moved from Home Health to Home Support. Prior periods have been adjusted for comparison purposes.

**NEW HAMPSHIRE DEPARTMENT OF HEALTH AND HUMAN SERVICES
BEAS CHOICES FOR INDEPENDENCE HOME SUPPORT WAIVER SERVICES
FOR THE FIRST NINE MONTHS OF STATE FISCAL YEARS 2011, 2012 AND 2013**

05-01-08-04-01 6173-506

05-01-08-04-01 5942-506

05-01-08-04-01 5942-506

Total Expenditures by Category of Service	Claims Paid First Three Quarters SFY 2011					Claims Paid First Three Quarters SFY 2012					Claims Paid First Three Quarters SFY 2013				
	Total Expenditures	Total Recipients	Average Cost per Recipient	Service Count	Average Cost per Service	Total Expenditures	Total Recipients	Average Cost per Recipient	Service Count	Average Cost per Service	Total Expenditures	Total Recipients	Average Cost per Recipient	Service Count	Average Cost per Service
A 4 Personal Care	15,672,115.29	1,942	8,070.09	749,973	20.90	15,846,586.73	2,006	7,899.59	860,858	18.41	15,881,011.37	1,992	7,972.40	1,003,268	15.83
A 5 1 Adult Day Health	871,044.02	242	3,599.36	17,685	49.25	752,037.98	186	4,043.21	15,273	49.24	688,818.12	178	3,869.76	13,989	49.24
A 5 2 Non Medical Transportation	-	0	-	0	-	480.00	2	240.00	60	8.00	3,832.00	5	766.40	427	8.97
A 7 Respite Care	137,776.57	66	2,087.52	391	352.37	84,700.91	47	1,802.15	355	238.59	80,152.99	46	1,742.46	311	257.73
A 8 2 PERS	510,921.83	1,939	263.50	15,146	33.73	468,293.43	1,856	252.31	13,818	33.89	463,268.66	1,798	257.66	13,677	33.87
A 8 3 Environmental Modification	621,417.69	93	6,681.91	101	6,152.65	435,540.82	72	6,049.18	75	5,807.21	398,974.15	79	5,050.31	80	4,987.18
A 8 7 Consolidated Dev Svcs	221,221.62	268	825.45	756	292.62	285,842.96	292	978.91	731	391.03	299,528.71	285	1,050.98	1,138	263.21
A 8 8 Home Delivered Meals	912,316.32	795	1,147.57	85,252	10.70	836,487.44	709	1,179.81	80,787	10.35	808,143.09	723	1,117.76	77,730	10.40
A892 and A893 Supportive Housing	1,177,138.66	108	10,899.43	14,275	82.46	1,190,493.71	106	11,231.07	11,428	104.17	1,107,124.35	98	11,297.19	9,827	112.66
A894 Adult Family Care	91,457.33	10	9,145.73	1,286	71.12	191,891.46	15	12,792.76	2,619	73.27	244,144.59	22	11,097.48	3,564	68.50
A9 In Home Day Care	288,052.72	56	5,143.80	39,663	7.26	200,842.80	32	6,276.34	27,537	7.29	184,970.60	23	8,042.20	21,187	8.73
Case Management	4,561,745.64	3,344	1,364.16	535,412	8.52	4,359,697.27	3,335	1,307.26	511,413	8.52	4,533,784.74	3,391	1,337.01	531,642	8.53
Subtotal Category of Service	\$ 25,065,207.69	8,863				\$ 24,652,695.51	8,658				\$ 24,693,753.37	8,640			

NUMBER OF INDIVIDUALS SERVED

3,428

3,467

3,435

Notes:
 Claims paid data can provide misleading information on trends if billing behavior/timing changes
 Claims paid data can provide misleading information on trends unless seasonalities are accounted for.
 Refunds include various claim-specific and non claim-specific recoupments or refunds.
 Lawson PP represents claims paid outside the Medicaid claims system
 FNDR 57 Report provides additional details on adjustments.
 The Total Recipients count contains duplicative numbers and should not be confused with total number of patients served.
 Data includes fund code N.
 BEAS Mid Level is paid from 6173-529 then transferred to 6173-505, usually in the following month.
 The difference between the payment and the associated transfer appears in the adjustment line.
 Effective QE 06-2011 category A 8 7 Consolidated Dev Svcs is moved from Home Health to Home Support. Prior periods have been adjusted for comparison purposes.
 Consolidated Dev Svcs includes Consolidated Services, Medication Dispensing and Community Transition.

**NEW HAMPSHIRE DEPARTMENT OF HEALTH AND HUMAN SERVICES
BEAS MID LEVEL PAYMENTS
FOR THE FIRST NINE MONTHS OF STATE FISCAL YEARS 2011, 2012 AND 2013**

05-01-08-04-01 6173-505

05-01-08-04-01 6173-505

05-01-08-04-01 5942-505

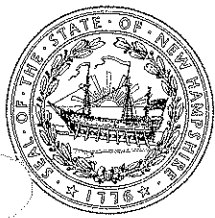
Total Expenditures by Category of Service	Claims Paid First Three Quarters SFY 2011					Claims Paid First Three Quarters SFY 2012					Claims Paid First Three Quarters SFY 2013				
	Total Expenditures	Total Recipients	Average Cost per Recipient	Service Count	Average Cost per Service	Total Expenditures	Total Recipients	Average Cost per Recipient	Service Count	Average Cost per Service	Total Expenditures	Total Recipients	Average Cost per Recipient	Service Count	Average Cost per Service
A 8 9 1 Residential Care	\$ 5,280,941.37	567	\$ 9,313.83	16,760	\$ 315.09	\$ 5,812,903.77	601	\$ 9,672.05	18,408	\$ 315.78	\$ 6,066,231.72	620	\$ 9,784.24	20,750	\$ 292.35
NUMBER OF INDIVIDUALS SERVED		567					601					620			

Notes:
 Claims paid data can provide misleading information on trends if billing behavior/timing changes
 Claims paid data can provide misleading information on trends unless seasonalities are accounted for.
 Refunds include various claim-specific and non claim-specific recoupments or refunds.
 Lawson PP represents claims paid outside the Medicaid claims system
 FNDR 57 Report provides additional details on adjustments.
 The Total Recipients count contains duplicative numbers and should not be confused with total number of patients served.
 BEAS Mid Level is paid from 6173-529 then transferred to 6173-505, usually in the following month.
 The difference between the payment and the associated transfer appears in the adjustment line.

**NEW HAMPSHIRE DEPARTMENT OF HEALTH AND HUMAN SERVICES
BDS PROVIDER PAYMENTS
FOR THE FIRST NINE MONTHS OF STATE FISCAL YEARS 2011, 2012 AND 2013**

Total Expenditures by Category of Service	05-01-10-01-00 Claims Paid First Three Quarters SFY 2011			05-01-10-01-00 Claims Paid First Three Quarters SFY 2012			05-01-10-01-00 Claims Paid First Three Quarters SFY 2013		
	Total Expenditures	Total Recipients	Average Cost per Recipient	Total Expenditures	Total Recipients	Average Cost per Recipient	Total Expenditures	Total Recipients	Average Cost per Recipient
Case Management	\$ 10,132,705.38	6,087	\$ 1,664.65	\$ 9,411,811.60	5,978	\$ 1,574.41	\$ 8,668,734.25	5,241	\$ 1,654.02
Personal Care (Residential) Services	84,988,989.09	2,211	38,439.16	88,061,829.23	2,239	39,330.88	83,734,801.06	2,216	37,786.46
Day Services	35,319,147.21	2,172	16,261.12	36,596,729.53	2,221	16,477.59	34,499,119.58	2,184	15,796.30
Family Support Services	1,930,909.41	983	1,964.30	1,650,549.60	946	1,744.77	1,849,704.33	995	1,859.00
Other Specialized Services	1,644,508.43	630	2,610.33	1,924,273.37	808	2,381.53	1,994,419.55	1,006	1,982.52
Consumer Directed Services	18,315,059.92	859	21,321.37	20,629,165.34	978	21,093.22	24,640,691.47	1,062	23,202.16
Early Intervention	4,725,530.65	1,717	2,752.20	4,760,123.57	1,680	2,833.41	4,476,440.81	1,621	2,761.53
Total Expenditures	\$ 157,056,850.09	14,659		\$ 163,034,482.24	14,850		\$ 159,863,911.05	14,325	
NUMBER OF INDIVIDUALS SERVED		7,270			7,388			7,011	

Notes:
 Claims paid data can provide misleading information on trends if billing behavior/timing changes
 Claims paid data can provide misleading information on trends unless seasonalities are accounted for.
 The Total Recipients count contains duplicative numbers and should not be confused with total number of patients served.



STATE OF NEW HAMPSHIRE
DEPARTMENT of RESOURCES and ECONOMIC DEVELOPMENT
OFFICE of the COMMISSIONER

FIS 13 151

172 Pembroke Road P.O. Box 1856 Concord, New Hampshire 03302-1856

603-271-2411
FAX: 603-271-2629

May 13, 2013

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

INFORMATIONAL ITEM

In accordance with RSA 227:14, the Department of Resources and Economic Development respectfully submits the attached report regarding season passes issued for Cannon Mountain during fiscal year 2013.

EXPLANATION

SA 227:14 authorizes Cannon Mountain to sell season passes for skiing to New Hampshire residents at a discount of 25% if they are sold prior to December 15th each year. It also provides definitions for those eligible for "junior" and "child" season passes. Lastly, it requires a quarterly report on season passes issued.

If you have any questions regarding the attached report, please contact me.

Respectfully submitted,

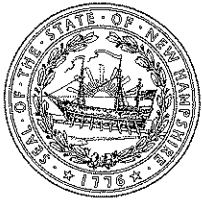


Jeffrey J. Rose
Commissioner

JJR/lml
attachment

Cannon Mountain
Season Pass Sales
Fiscal Year 2013

DESCRIPTION	QTY SOLD 1ST QTR	QTY SOLD 2ND QTR	QTY SOLD 3RD QTR	QTY SOLD 4TH QTR	QTY SOLD YTD	UNIT PRICE	YTD GROSS INCOME	PROMOTION DISCOUNTS	YTD NET INCOME
4NH Pass	5	265	17		287	\$309.00	\$88,683.00	\$0.00	\$88,683.00
Adult Pass	4	293	51		348	\$760.00	\$264,480.00	\$0.00	\$264,480.00
Bold & Beautiful Pass	3	171	40		214	\$359.00	\$76,826.00	\$0.00	\$76,826.00
Adult Super Pass	0	0	3		3	\$949.00	\$2,847.00	\$0.00	\$2,847.00
Junior Super Pass	0	0	3		3	\$449.00	\$1,347.00	\$0.00	\$1,347.00
Teen Super Pass	0	0	3		3	\$549.00	\$1,647.00	\$0.00	\$1,647.00
Junior Pass	2	189	48		239	\$390.00	\$93,210.00	\$0.00	\$93,210.00
Teen Pass	1	182	26		209	\$460.00	\$96,140.00	\$0.00	\$96,140.00
Military Adult Pass	1	17	11		29	\$364.50	\$10,570.50	\$0.00	\$10,570.50
Military Senior Pass	0	5	8		13	\$214.50	\$2,788.50	\$0.00	\$2,788.50
Military NH Adult Pass	4	56	11		71	\$273.00	\$19,383.00	\$0.00	\$19,383.00
Military NH Senior Pass	0	15	4		19	\$164.50	\$3,125.50	\$0.00	\$3,125.50
NH Adult Pass	12	447	56		515	\$570.00	\$293,550.00	\$0.00	\$293,550.00
NH Junior Pass	3	160	14		177	\$291.00	\$51,507.00	\$0.00	\$51,507.00
NH Teen Pass	2	152	18		172	\$345.00	\$59,340.00	\$0.00	\$59,340.00
NH Senior Midweek Pass	1	67	30		98	\$35.00	\$3,430.00	\$0.00	\$3,430.00
NH Senior Pass	1	5	1		7	\$345.00	\$2,415.00	\$0.00	\$2,415.00
Senior Pass	0	11	5		16	\$460.00	\$7,360.00	\$0.00	\$7,360.00
State Employee NH Adult Pass	0	15	0		15	\$285.00	\$4,275.00	\$0.00	\$4,275.00
State Employee Adult Pass	0	3	0		3	\$380.00	\$1,140.00	\$0.00	\$1,140.00
Under 6 Pass	0	75	10		85	\$35.00	\$2,975.00	\$0.00	\$2,975.00
Total Passes Sold / Income	39	2,128	359	0	2,526		\$1,087,039.50	\$0.00	\$1,087,039.50



Kevin A. Clougherty
Commissioner

State of New Hampshire
Department of Revenue Administration

109 Pleasant Street
PO Box 457, Concord, NH 03302-0457
Telephone 603-230-5005
www.nh.gov/revenue

FIS 13 152



Margaret L. Fulton
Assistant Commissioner

May 6, 2013

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

Re: Refund Report

Dear Representative Wallner:

Pursuant to RSA 21-J:45, enclosed is the Department of Revenue Administration's refund report for April 2013.

Please contact me with any questions or concerns.

Sincerely,

Margaret L. Fulton
Assistant Commissioner of Revenue

Enclosure

TDD Access: Relay NH 1-800-735-2964

Individuals who need auxiliary aids for effective communication in programs and services of the Department of Revenue Administration are invited to make their needs and preferences known to the Department.

Department of Revenue Administration
 Refund Report for April 2013
 As Required by RSA 21-J:45

	Count	April Refunds Issued	Count	April Current Claims Refunds Pending	Count	April taxpayer requested refund
CORPORATE BPT	480	\$ 5,892,516				
PROPRIETORSHIP BPT	151	\$ 174,423				
PARTNER FID BPT	139	\$ 646,541				
TOTAL BPT	770	\$ 6,713,480			584	\$ 1,426,491
BPT/BET Refunds Under Audit Review			18	\$ 344,738		
BPT/BET Refunds			803	\$ 2,908,285		
BUSINESS ENTERPRISE	275	\$ 147,100			53	\$ 176,784
TOTAL BPT & BET	1,045	\$ 6,860,580				
INTEREST & DIVIDENDS	667	\$ 464,753	860	\$ 336,561	1,347	\$ 780,751
		Section 1		Section 2		Section 3

Section 1 Refunds Issued This Month

This section is generated from the Lawson Financial System. It is the refunds processed by the Department of Revenue in the calendar month in question. (When looking at cash flow the actual refund for April will be sent out in a subsequent month.)

Section 2 Current Claims Pending This Month

This is all refunds pending that have not been processed. A pending refund can be the result of any of the following: a taxpayer request, system generated, or audit findings.

- a.) Taxpayer Requested Refunds: These are only refunds initiated by taxpayers received and data entered in the month reported on. These refunds can be from original or amended returns. Does not necessarily mean they will be granted.
- b.) System Generated Refunds: The DRA computer system identifies out of balance accounts and all of those out of balance accounts that favor taxpayers will appear as 'system refunds'. Most of these system generated refunds are resolved without actual refunds being paid. Example: an estimate credited to the wrong year would generate a system tax notice in one year and a system refund in another correctly transferring the estimate. The estimate resolves both the refund and the tax notice.
- c.) Refunds as a Result of Audit: Some audits result in refunds because evaluation of taxpayer records subsequent to an audit in April will result in the identification of a legitimate refund.

Section 3 Taxpayer Requested Refunds This Month

These are only refunds initiated by taxpayers received and data entered in the month reported on. These refunds can be from original or amended returns.



State of New Hampshire

FIS 13 156

DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
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Concord, New Hampshire 03301

LINDA M. HODGDON
Commissioner
(603) 271-3201

JOSEPH B. BOUCHARD
Assistant Commissioner
(603) 271-3204

May 15, 2013

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

INFORMATIONAL ITEM

Per the April 19, 2013 Fiscal Committee meeting, Item 14, Informational Materials, Audits, 2012 Management Letter presentation, referenced in finding 2012-04, an inquiry as to whether the overpayment from the Liquor Commission to a vendor in the amount of \$36,000 had been recovered.

An inquiry was made on your behalf to the Liquor Commission and they confirmed that the Commission did recover the \$36,000 overpayment on October 2, 2012.

Respectfully Submitted

Linda M. Hodgdon
Commissioner